



## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
March 20<sup>th</sup>, 2017

Mayor Lewis Lavandier  
Deputy Mayor Mark Stephen  
Councillor Ronald Gallant  
Councillor Phillip Hebert  
Councillor Cody Jenkins  
Councillor Cindy MacLean  
Councillor Faye McQuillan  
CAO Tonya Perry



The Regular Monthly Meeting of the Georgetown Town Council was held in the Council Chambers on 3/20/2017, at 7:00 p.m.

Council Attendance: Deputy Mayor Mark Stephen  
Councillor Ronald Gallant  
Councillor Phillip Hebert  
Councillor Cody Jenkins  
Councillor Cindy MacLean  
Councillor Faye McQuillan

Regrets: Mayor Lewis Lavandier

Gallery Attendants: Charlotte MacAulay, the Eastern Graphic, Tim Mair, Dorothy Macdonald, Daryl Macdonald, Barb Mazzerolle.

### 1. Call to Order

Deputy Mayor Mark Stephen as Acting Mayor in the absence of Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 3/20/2017

**Moved for approval by Councillor C. Jenkins.**

**Seconded by Councillor P. Hebert. Motion Carried.**

#### 2.1. Additions to Agenda – None.

#### 2.2. Conflict of Interest Provision

Part VI, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **Charlotte MacAulay, The Eastern Graphic, advised she is also recording.**

### 3. Business/Presentations from the Floor: None.

### 4. Minutes:

Council Meeting(s):

4.1. February 21<sup>st</sup>, 2017 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor C. MacLean that the Minutes be adopted as given, seconded by Councillor P. Hebert. Motion Carried.**

## 5. Financial Statements (Unaudited)

5.1. General Operating Account-to February 28<sup>th</sup>, 2017

5.2. Sewer Corporation Account-to February 28<sup>th</sup>, 2017

- **Moved for approval of our general operating account and our sewer operating account as presented by Councillor P. Hebert, seconded by Councillor C. Jenkins. Motion Carried.**

## 6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor P. Hebert for approval to pay all outstanding expenditures as funds become available as presented, seconded by Councillor C. MacLean. Motion Carried.**

## 7. List of Correspondence from February 22<sup>nd</sup> to March 20<sup>th</sup>, 2017:

7.1. Lisa Klose Re: Canada 150 Garden Experience Winner; **Action Required. Was looked after on Friday.**

7.2. Lisa MacKenzie Re: Sponsorship for Atom AAA Hockey Provincials; **Action Required. Already addressed.**

7.3. Scott Annear Re: Letter of support from the Community of Lower Montague; **No Action Required.**

7.4. Tonya Perry Re: Letter of resignation; **No Action Required.**

7.5. Dr. Heather Morrison Re: Should I have another campaign; **No Action Required.**

7.6. John Clory Re: Water drainage problem; **Action Required. Discussed the issue and deferred until the spring until everything washes off and can be properly assessed. Potential future discussion to cost share project with Housing.**

7.7. Bruce MacDougall Re: FPEIM Municipal Law Legal Referral System; **Action Required. General discussion.**

7.8. Julie McMurrer Re: FPEIM Annual Meeting Registration; **Action Required. CAO encouraged Council to attend. Council to please contact CAO if you are able to attend and would like to be registered.**

7.9. Andrew Avery Re: local festivals/events/tournaments; **Action Required. Deferred to Councillor MacLean.**

7.10. Darlene Rhodenizer Re: Lagoon Upgrades Phase III; **No Action Required. General discussion.**

7.11. Big Brothers Big Sisters Re: Bowl for Kid's Sake 2017; **No Action Required. General discussion re: local donations motion on record.**

## 8. Committee Reports

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier sent his regrets.

**8.2. *Beautification, Public Works and Heritage Rivers - Committee Chair Councillor Mark Stephen:*** *Mark Stephen, Acting Mayor, submitted the following written report:*

REPORT FOR MARCH 2017

Public Works: Our snow is decreasing, as soon as it has melted we will have King's County get on board with cleaning up the side of the roads. Joey Clory has requested to start on May 15th, 2017 and we will be making application to the EDA program to have them start on the same date. If we aren't able to have them start on the later date requested, we will have to seek a temporary supervisor for up to 2 weeks to fill in while Joe is away.

Town Sign: Town Sign running well.

Beautification: I have ordered the baskets from Arnie Nabuurs for the Spring, they will be available the 2<sup>nd</sup> week of June.

*Respectively submitted,  
Mark Stephen, Councillor*

**Motion(s) from Report:**

- ***Moved by Councillor C. Jenkins to adopt Councillor M. Stephen's report as presented, seconded by Councillor P. Hebert. Motion Carried.***

**8.3. *Civic Center, Utilities and GADC – Councillor Ronald Gallant, Committee Chair:*** *Councillor R. Gallant submitted the following verbal reports:*

REPORT FOR MARCH 2017

Civic Center: I would like to thank Tonya for her hard work over the last week or so for getting the sewer business straightened up, and submitting an application for the accessibility grant for the front of the Civic Center. I think everything is in place there now, so it's just a matter of waiting to hear back from about the grant application. I will be seeing the Mayor when he gets home, I will need some time off for an operation, at least 2 or 3 weeks off.

GADC:  
Utilities:

*Respectfully Submitted,  
Ronald Gallant, Councillor.*

**Motion(s) from Report:**

- **Moved by Councillor C. Jenkins to adopt Councillor R. Gallant's report as presented, seconded by Councillor C. Jenkins. Motion Carried.**

**8.4. Community Development & Planning, Community Heritage and Youth & Recreation – Councillor Phillip Hebert, Committee Chair:** Councillor P. Hebert submitted the following written report:

**REPORT FOR MARCH 2017**

Community Development: Currently researching community gardens, would like to start this year with blueberries and fruit trees as a minimum. Proposed location: vacant town lot adjacent to rink parking lot.

First Reading of amendment for development bylaw is proposed for tonight following regular meeting.

Gen link installed in civic center, waiting for schedules to align with Fire Chief Gotell for trial run, if anyone would like to be included please let me know. It will be on a Saturday.

Youth and Recreation: Have approached Cardigan Minor Ball association about starting t-ball in Georgetown. At their AGM they have come back with a counter proposal- CMBA would like to add our field to their insurance as a regularly used field. This would mean several teams of youth using the field regularly, I see this as nothing but a positive and as per our agreement at the February council meeting to maintain the field we are doing nothing new.

Have conducted a community outreach for upcoming programs which has been viewed by over 2300 people, I have recruited volunteers and some great ideas - SUCCESS!

Confirmed youth activities

1. Introduction to wood- Tim Mair- Three Rivers Furniture! Helpers-Phillip Hebert & Cody Jenkins
2. T-ball - Phillip Hebert & Ryan Macphee
3. Art class - Richard Toms

Much more in the works very excited about 2017

On March 14th I attended the 2023 Canada games seminar in Charlottetown. This was an information session regarding the steps involved in the bidding process and work to be accomplished over the next six years.

Heritage: Nothing new to report

Additional: would like discussion on hiring process.

I would like to take this opportunity to thank CAO Tonya Perry for ten years of work and dedication to The Town of Georgetown.

*Respectively submitted,  
Phillip Hebert, Councillor*

**Motion(s) from Report:**

- ***Moved by Councillor C. Jenkins to adopt Councillor P. Hebert's report as presented, seconded by Councillor C. MacLean. Motion Carried.***

- 8.5. ***Fire Department, Seniors Affairs and AA Macdonald Memorial Gardens - Councillor Faye McQuillan, Committee Chair:*** Councillor McQuillan submitted the following verbal reports:  
REPORT FOR MARCH 2017

Seniors Affairs: Happy to report that we received our computers. 30 in total to be distributed this week through requests. 15 laptops, 15 desktops. We did receive word on the senior's new horizon grant of \$100,000 to work with the Senior's on putting on a play at the King's Playhouse. We are pretty excited about that, I will be working with Haley this week on it.

Fire Department: I met with the Fire Dept., nothing new to bring back, we are meeting again next week.

AA Macdonald Memorial Gardens:

*Respectively Submitted,  
Faye McQuillan, Councillor*

**Motion(s) from Report:**

- ***Moved by Councillor P. Hebert to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor C. Jenkins. Motion Carried.***
- 8.6. ***Community Events and Promotion, Georgetown School and King's Playhouse – Councillor Cindy MacLean, Committee Chair:*** Councillor C. MacLean submitted the following written reports:  
REPORT FOR MARCH 2017

Georgetown School: Our efforts for saving our school and all schools on the Island is still going strong. The large rally held in Charlottetown was an overwhelming success, which in my opinion played a huge role in our cause. I feel the government has to know the outcry for the immediate stop to the proposed

school closures and attack on rural PEI. I would like to thank all those who are fighting so passionately to save not only Georgetown School but all schools that are up for closures. Hats off to all the volunteers who are working diligently to see this fight through and succeed.

Kings Playhouse: I attended the monthly board meeting of the Kings Playhouse on Thursday March 16th.

Haley is currently trying to draw up a proposed budget request, she was unaware that she and her board had to submit a budget request, guess I dropped the ball on that one but I thought she would know that was part of her role as Playhouse Director. As noted in Councillor Jenkins draft budget, I informed the Playhouse board that we went with the same budget as last year.

The replacement of the chimney was discussed. I mentioned that Jody Walsh was instrumental in getting the Selkirk Company to replace the faulty flue and I am glad to report the replacement chimney has been delivered to the Playhouse. It was discussed that Selkirk should pay for the installment of the replacement flue, which I agree but I do not see that transpiring. I suggested we ask Barry Walsh heating to install the replacement flue as it was no fault of his company for the flue to be rusting. Tim Mair is going to submit a quote to cover the flue.

Please refer to Haley's Report for a more detailed breakdown from the Playhouse and for the lineup for this seasons events which I must say looks very impressive. Haley has been working very hard to secure grants and sponsorships for many of these function at the Playhouse, she should be commended for her hard work, keep it up Haley.

Community Events and Promotions: Community Events and Promotions: We had our first Summer Days Committee meeting on March 7th, This Committee brings lots of interesting and fun ideas and they have great enthusiasm for this year's summer days. We will be looking for sponsorships again this year and also I am in the process of applying for sponsorship from Atlantic Lottery Corp, we do fall under their mandate of summer festivals and events and we are eager to apply and hopefully get approved.

The Playhouse is putting on an Easter Eggstravaganza again this year and they need volunteers and I would like to see we as Councillors volunteer for this worthy and fun event. If you have the time to volunteer please let Haley know.

I would like to request that we post this event on the town sign, Haley will provide us with the date and time.

Also I would like to post on the town sign our next Summer Days Meeting, March 26th at 6:30 at the town hall please.

I would like to take this opportunity to personally thank you Tonya for helping me in my new role as Councillor. I want to thank you for all your knowledge and representation over the past number of years in your role as CAO for our Town. I wish you every success in your future endeavors

If there are no questions regarding my report, I respectfully submit my report for adoption.

*Respectively submitted,  
Cindy MacLean, Councillor*

*King's Playhouse Report submitted by Haley Zavo, Executive Director, and presented by Councillor Cindy MacLean:  
Kings Playhouse Report for March 2017*

*HR Updates:* *Kristene Stoodley continues on her EDA contract with us. Kristene is flexible, motivated and engaged.  
We are still waiting to hear back on the Graduate Mentorship and Theatre Mentorship programs for this year.*

*Funding Updates:* *Our application for Cultural Spaces is almost complete. Application has been made for the Jobs for Youth provincial summer student program.*

*Breakdown of Events:* *February 26th: Migrant Dreams (Film Screening) followed by community dinner – attendance was low for this, but it was good to connect with the Cooper Institute.*

*March 2nd: Entrepreneurship Forum – There were a number of points of learning from this event. Advance communication was difficult and this led to some tensions as the event drew closer. We made some mistakes regarding the catering aspect of the event, and have made some structural changes in regard to the next event.*

*March 3rd: Bboyizm workshop (Georgetown School, DownEast Dance) – This was a huge success with great engagement and feedback.*

*March 4th: Bboyizm – 'Evolution of B-boying' - We had some unfortunate issues with our ticketing system, leading to a late start. However, the performance was incredible with great audience response.*

*March 5th: Songwriter's Circle and CD Launch – Despite the poor weather, turnout was quite good.*

*Upcoming Events:* *April 15th: Easter Eggstravaganza*

*The D'Harmo/Gadelle concert was cancelled as a result of poor turnaround from the tour manager. I was concerned about our ability to draw a French audience on such short notice.*

*We're waiting to hear back from the Public School Board regarding the Drama Festival.*

*I've been approached by Country Blend. The Manitoba based group has played here before, and I'm looking for feedback.*

*Programming/Planning Updates: This Summer at the Kings Playhouse*

*'Our Roots Are Showing'*

*Monday: The Four Tellers*

*Tuesday: Georgetown Ceilidh*

*Wednesday: For the Love of the Island (with Treble with the Girls) – Directed by Susan Bruce*

*Thursday: Interactive Ghost Walk*

*Friday: Dinner Theatre Reimagined ('Unrooted, Unplugged') – Created by Justin Simard and Amil Zavo*

*Sunday: The Tomorrow Box – Director pending.*

*Additionally: Pending summer student approval, we would run 2 performing arts camps as well as a visual arts camp.*

*Respectfully submitted,*

*Haley Zavo, Executive Director*

*King's Playhouse*

General discussion of Council regarding storm closures of Ceilidhs at the King's Playhouse.

General discussion re: Chimney and B. Walsh being sought to discuss install.

**Motion(s) from Report:**

- ***Moved by Councillor R. Gallant to adopt C. MacLean's report as presented, seconded by Councillor P. Hebert. Motion Carried.***

Acting Mayor Mark Stephen asked Council for a motion to temporarily adjourn / recess the meeting, as it is now time to start the 7:30 p.m. Special Public Comment Meeting.

- **Moved by Councillor F. McQuillan for a temporary adjournment or recess of the current regular meeting to allow the Special Public Comment Meeting to begin at 7:30 p.m., this regular meeting to be reconvened/resumed immediately following the adjournment of the Special Public Meeting, seconded by Councillor C. MacLean. Motion Carried.**

*Temporary Adjournment approximately 7:30 p.m.*

*Resuming of Regular Meeting 8:25 p.m.*



- **Moved by Councillor F. McQuillan to resume/reconvene the regular monthly meeting of Town Council now that the Special Public Comment Meeting has been adjourned, seconded by Councillor C. MacLean. Motion Carried.**

**8.7. Finance, Storm Water Management and Three Rivers Sportsplex - Committee Chair Councillor Cody Jenkins:** *Councillor C. Jenkins submitted the following verbal report:*  
REPORT FOR MARCH 2017

Storm Water: We had to get Island Bobcat in again during one of the nice days we had last month to assist with ditching overflows. We received correspondence to review an area behind the Housing Authorities' property. I will be looking at that in the Spring after the thaw. I went out one day and seen it already.

Three Rivers Sportsplex: Wednesday is the last ice time booked. I don't quite have all the numbers yet, but with all the tournaments and ice time booked I feel we had a good year. Every year each rink gets one of the elite teams, we had the King's County AAA team this year, our local team at their home rink won it all. It was a great tournament, great turnout. I would like to thank Benji and all of his staff this year, the fundraising board and the rink board, it was a great success this year.

Finance: financials are in your monthly packages. I was speaking with Canada 150 representative, there is potentially a similar program coming in the next few weeks, so if any work needs to get done, we should try to apply for a grant for all of it combined.

*Respectively Submitted,  
Cody Jenkins, Councillor.*

*Councillor R. Gallant discussed concerns brought to him by residents with parking happening on both sides of the street near the rink at the bigger tournaments. Only one side should have parking to allow for emergency vehicles safe passage, etc. General discussion that it would be addressed with the Sportsplex for next year. General discussion regarding the field between M. Gallant's property and the rink – possibly it could be purchased for additional parking.  
Councillor. P. Hebert advised that the rink is up \$34,500 from last year at the same time of year, but we do not have our year-end figures in yet. It will definitely be up. I think they did a great job as well.*

Motion(s) from Report:

- **Moved by Councillor C. Jenkins to accept Tonya Perry, Chief Administrative Officer's letter of resignation with regret, we are all sad to see you go, you**

***have done a lot of work here and you have become a staple to the Town, seconded by Councillor F. McQuillan. Motion Carried.***

- ***Moved by Councillor C. Jenkins to give Dorothy Macdonald the title of “Acting Chief Administrative Officer” and give her signing authority for all Town documents and Town Banking with the Bank of Nova Scotia, until such time as the Town hires a new Chief Administrative Officer, seconded by Councillor F. McQuillan. Motion Carried.***

*General discussion regarding hiring process, how it was done last time, and with a preference to do that again this time. General discussion regarding the hiring policy, the municipalities act giving the Mayor power to appoint standing committees for such purposes as he may determine. General discussion re: Policy. CAO disagreed with Chair of Finance’s interpretation of the Town’s Hiring Policy. Council agreed to meet on Thursday night to discuss same.*

- ***Moved by Councillor C. Jenkins that we are all involved in the hiring process of short list and to decide at the Thursday night meeting who will be on the hiring committee for the interview process, seconded by Councillor C. MacLean. Motion Carried.***
- ***Moved by Councillor C. Jenkins to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

**8.8. Administrator’s Report: Tonya Perry, Chief Administrative Officer:**

**REPORT FOR MARCH 2017**

We have applied for Rick Hansen Access grant for the Civic Center, if awarded, the Town’s portion of the grant to submit would be \$1,000 cash and \$500 in-kind between the Town and the G.A.D.C. in an administrative capacity. There would have to be an awareness event held here also to celebrate the work once completed, the school children, local MLA and residents should be invited to participate. Advertising for the event would have to be done including, letters of invitation, a newspaper ad and a mail-out to residents.

The EDA contracts have been applied for AA Gardens and Public Works.

I have put my heart into the Town over the past 10 years and I genuinely appreciate the opportunities and experiences I have enjoyed because of it. It can be a very rewarding job. I believe Council has been moving in the right direction in the last 10 years or more. I hope to see the integrity, hard work, the dedication and enthusiasm of Councils past continue into the future. Thank you.

*Respectively Submitted*

*Tonya Perry, Chief Administrative Officer (C.A.O)*

- ***Moved by Councillor C. Jenkins to adopt the C.A.O.'s report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

**9. New Business:**

9.1. Acting Mayor Mark Stephen address CAO and advised on behalf of myself, the Mayor, current Council and Council's past, we just want to wish you the very best of success going forward, you deserve every bit of success Tonya.

**10. Adjournment:**

- ***Acting Mayor Mark Stephen advised there is no further business at approximately 9:19 p.m. meeting to be adjourned.***

Minutes recorded by:  
Former C.A.O. Tonya Perry, C.A.O.  
And Submitted by:  
Dorothy Macdonald, C.A.O.  
April 17<sup>th</sup>, 2017

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Mark Stephen, Deputy, Mayor

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Dorothy Macdonald, C.A.O.