



## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
October 17, 2016

Mayor Lewis Lavandier  
Deputy Mayor Mark Stephen  
Councillor Ronald Gallant  
Councillor Cody Jenkins  
Councillor Faye McQuillan  
CAO Tonya Perry



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 10/17/2016, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier  
Deputy Mayor Mark Stephen  
Councillor Ronald Gallant  
Councillor Cody Jenkins  
Councillor Faye McQuillan  
2 vacant seats

Regrets: None

Gallery Attendants: Three Rivers Sportsplex Board of  
Director Phillip Hebert

### 1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 10/17/2016

**Moved for approval by Councillor M. Stephen.**

**Seconded by Councillor C. Jenkins. Motion Carried.**

#### 2.1. Additions to Agenda. None.

#### 2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

### 3. Business/Presentations from the Floor:

Phillip Hebert presented a new updated quote that does not include colored steel. Made recommendation to Council on behalf of the Three Rivers Sportsplex Board of Directors, for Council to accept the lowest quote, from Josh Clory. Offered by Sportsplex Fundraising Committee to come up with the difference from the grant. Discussed by Council, general agreement to cover the balance if needed for bridge financing. Request to keep the portion of their HST. General agreement of Council to allow them to keep their portion of HST (separate from the

P.I.F. funded amount). J. Clory will need to provide us a copy of proof of insurance showing that the Town has been added and the Province has been added for the duration of the project and that the minimum amount of liability as per P.I.F. agreement is met. Mayor Lavandier expressed thanks on behalf of the Town Council for all of the fundraising efforts that the Three Rivers Sportsplex Directors and Fundraising Committee has been doing, which is allowing for the roof to get repaired. P. Hebert thanked Council, and discussed the need for some rods to be added to the King's Playhouse roof to keep the birds off the roof and may save us thousands over the years.

#### 4. Minutes:

Council Meeting(s):

4.1. September 19<sup>th</sup>, 2016 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor F. McQuillan that the Minutes be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

#### 5. Financial Statements (Unaudited)

5.1. General Operating Account-to September 30<sup>th</sup>, 2016

5.2. Sewer Corporation Account-to September 30<sup>th</sup>, 2016

- **Moved for approval of 5.1 and 5.2 as presented by Councillor M. Stephen, Seconded by Councillor C. Jenkins. Motion Carried.**

#### 6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor F. McQuillan for approval to pay all outstanding expenditures as funds become available as presented, seconded by Councillor M. Stephen. Motion Carried.**

#### 7. List of Correspondence from September 20<sup>th</sup> to October 17<sup>th</sup>, 2016:

7.1. PEI Connectors Re: Business Development Bus Tours taking Immigrant entrepreneurs to businesses who are for sale or are looking for investors; **No Action Required.**

7.2. Recreation PEI Re: Walking challenge leading into the PEI Marathon; **No Action Required.**

7.3. Tourism Industry Association of PEI Re: Upcoming tourism technology.com training opportunities; **Action Required. Mayor Lavandier asked Council if there is anyone interested in attending.**

7.4. Key Murray Law Re: Town of Georgetown's share of the Estate of Gordon Henry Douglas; **No Action Required.**

7.5. Joanne Roche Re: Entering a float in the Souris Christmas Parade; **No Action Required.**

- 7.6. Shelly Mckenna Re: Accessibility Grant; **Action Required. CAO to look into applying for the Rick Hansen Grant, based on quotes received by Civic Center Chair – for more accessibility into the Civic Center.**
- 7.7. Recreation PEI Re: Teen Challenge Grant for table tennis tables; **Action Required. Deferred to Councillor C. Jenkins to look into.**
- 7.8. Eastern PEI Chamber of Commerce Re: Small Business Week; **No Action Required.**
- 7.9. Mike Palecek Re: Canada Post Review; **Action Required. Send letter.**
- 7.10. Cindy Maclean Re: Remembrance Day display at the theatre. **Action Required. CAO already sent email response.**
- 7.11. Julie McMurrer Re: National Disaster Mitigation Program. **Action Required. Deferred for Council to take into consideration.**
- 7.12. Julie McMurrer Re: Registration for the 2016 FPEIM semi-annual meeting. **No Action Required. Mayor Lavandier asked Council to let CAO know of their availability to attend same.**
- 7.13. Julie McMurrer Re: Invitation to Canada Games. **No Action Required.**

## 8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:

Mayor's Report

### REPORT FOR OCTOBER 2016

We attended the Public School Consultations for the Montague School Region meeting in Vernon River Wednesday October 12th at 7:30 p.m. I would like to invite written input from the King's Playhouse, Three Rivers Sportsplex, Georgetown Fire Department, Georgetown Elementary, All Community Groups and local organizations, and especially from the business community to form a final submission that can be presented together in regards to how school closure adversely affects Georgetown, including possible solutions to the current situation we now find ourselves in. We will need to have these submissions in to the Town Hall no later than November 1st, to format them together for submission on November 2nd. This will give us a week to have our submission online for others to see. I would like to encourage each resident to submit an online submission to this process, the information on how to do that is on our Facebook page. I have invited Bob Andrews, presenter of the data from the consultations to speak with Council along with some reps from our boards, and key stakeholders. While we cannot meet before the upcoming November meeting, he has agreed to meet shortly after our next public consultation. Next important consultation date is: November 9 at 7:00 p.m. for the Montague family of schools: at the Montague Regional High School.

The entire El Galeon weekend of Sept 29 – Oct. 2 was a huge fundraising success for the King's Playhouse and the Three Rivers Sportsplex. I would like to thank all of the volunteers that helped to make this weekend a success.

The first and second of the Three Rivers Public Consultations are happening on the 19th and 20th of this week, I hope that Council is planning to attend both of these sessions and be part of the process. This is a crucial time for the Town Council to be fully engaged.

*Respectively Submitted,  
Lewis Lavandier, Mayor*

*General discussion re: School Public Review Process; General discussion re: Three Rivers Public Consultations.*

Motion(s) from Report:

- ***Moved by Councillor M. Stephen to adopt Mayor Lavandier's report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

- 8.2. ***Fire Department, Seniors Affairs and Community Heritage - Councillor Faye McQuillan, Committee Chair:*** Councillor McQuillan submitted the following verbal reports:

REPORT FOR OCTOBER 2016

Seniors Affairs: Seniors Club has started up again, we are awaiting to hear back about the new horizon grant. We also applied for the LEAP Grant – a basket weaving program. If we get this grant it will start in January. For the Annual Meeting of the PEI Senior's Federation in November we have 4 or 5 attending this year. We had a senior's lunch today, donated by Clam Diggers. It was a huge success again this year, we will be sending a thank you note to Ms. Smith in appreciation for all she does.

Fire Department: I attended the regular meeting on the 27<sup>th</sup> of September meeting, Chief Gotell didn't have a report again this month – I did bring it up at the meeting for him to do that. A couple of things they discussed was the PEI regatta and trucks that need to be serviced. They are looking to get approval from Council for James Boudreault as a new fireman. They are discussing changing their meeting night. Fire Chief was wondering if there is anything left in the civic center budget to replace lights in the bay.

*Respectively Submitted,  
Faye McQuillan, Councillor*

Motion(s) from Report:

- ***Moved by Councillor F. McQuillan to accept James Boudreault as a Georgetown Fire Department member pending approval of the Fire Department, seconded by Councillor C. Jenkins. Motion Carried.***
- ***Moved by Councillor M. Stephen to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor C. Jenkins. Motion Carried.***

**8.3. Finance and Planning & Community Development - Committee Chair Vacant Seat.**

**8.4. Georgetown School, Three Rivers Sportsplex and Youth & Recreation - Committee Chair Councillor Cody Jenkins:** *Councillor C. Jenkins submitted the following written report:*

**REPORT FOR OCTOBER 2016**

Georgetown School: I attended the meeting in Vernon River. We do have a good facility. We are only utilizing about 20% of our building (49 students capacity of 179). We have the most underutilized school in the district. Bob Andrews wants 60% plus for utilization. They gave us the cost breakdown for how much it is costing us per student, again we are the highest in that area. I will be working with Mallory and the parent group. We will have quite a fight on our hands to keep our school open. We aren't being given much time to put our proposals together. November 10<sup>th</sup> is the date for these presentations, and then his recommendations comes November 30<sup>th</sup>.

Youth and Recreation: Nothing new to report. I will be looking into the correspondence received tonight.

Three Rivers Sportsplex: The ice is in. It was a lot of hard work. Benji, our Manager, put in a lot of long hours in. A few of us from the board went up on Saturday and volunteered to help paint the surface. Great experience. Minor Hockey started Saturday morning, we have initiation team, a novice team and a midget girls team. We are sharing a bantam boys team with Montague. Half the ice time would be in Montague and half here as we didn't have the numbers. We were only a few short for the atoms team. We have one King's County Tripple A team – its atom and they play at our rink. The fundraising committee is still working hard, we have added poker to our Chase the Ace night. We had a very good weekend – it was the wall of fame, it honored two people that were really special to the rink – it was Jimmy MacConnell and Lionel King. I would like to put a motion forward to add Marcus King to the Board of Directors, I have his criminal reference check, I just have to bring that into you.

*Respectively Submitted,  
Cody Jenkins, Councillor.*

*General discussion re: school review.*

Motion(s) from Report:

- ***Moved by Councillor C. Jenkins to add Marcus King onto the Board of Directors of the Three Rivers Sportsplex, seconded by Councillor F. McQuillan. Motion Carried.***

- **Moved by Councillor Cody Jenkin's to accept the lowest quote for Three Rivers Sportsplex Roof repair, being in the amount of \$44,806.56 from Joshua Clory Construction, pending Council receiving proof that the Town of Georgetown and the Province being added as additional insureds and that the Provincial Infrastructure liability insurance amounts are met, seconded by Councillor M. Stephen. Motion Carried.**
- **Moved by Councillor C. Jenkins to allow the CAO to apply for up to \$2,000 of bridge financing if required for additional roof costs as needed, seconded by Councillor M. Stephen. Motion Carried.**
- **Moved by Councillor C. Jenkins to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.**

General discussion re: School and Three Rivers Area.

**8.5. Beautification, Civic Center and GADC – Councillor Ronald Gallant, Committee Chair:** Councillor R. Gallant submitted the following verbal reports:  
REPORT FOR OCTOBER 2016

GADC: I was at the GADC last Tuesday. There are people travelling here this week to discuss rentals. Some repair work is being done around Clam Diggers and their deck. Awaiting to here back on some quotes.

Civic Center: I would like to thank Joe and his crew for cleaning up the mess of old limbs and trees that were falling onto Wayne Hambly's property, from the Town's side of the fence. We have been getting Foster Campbell out and having difficulties with the lights in the library – ongoing issue for the last few years. I would like to look at making a motion to replace the lights in the library.

Condolences: I would like to see a condolence card go out to Clair Crawford's family. He was a lifetime resident and he will be missed.

*Respectfully Submitted,  
Ronald Gallant, Councillor.*

*General discussion regarding Council policy with respect to cards and condolences. General agreement for the Mayor to send a card from his own personal budget.*

Motion(s) from Report:

- **Moved by Councillor R. Gallant to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.**

*Mayor Lavandier advised he will pick up a card and send it out to the family on behalf of Council.*

**8.6. Public Works, Stormwater Management and Utilities – Councillor Mark Stephen, Committee Chair:** *Councillor M. Stephen submitted the following written report:*

*Public Works, Storm Water Management and Utilities – Councillor Mark Stephen, Committee Chair:*

Public Works: Crew will be finished up with the next couple of weeks, had a great season. If there is anything that possibly needs to be done before they close down for the end of the season, let me know, so we can get it tidied up before. We received snow tender quotes today at noon, Motion to accept at the end of my report.

Town Sign: Town Sign should be here and installed by the end of this week. We no longer need additional funds, as I was able to work out a better deal for the same amount. I would like to propose to sell sign advertisements for \$10, for personal messages and greetings, to help generate a little bit of revenue. I would like council to consider continuing free of charge advertisements for community groups and our own boards.

Public Works Maintenance Building: We need to get a letter off to the province requesting the lots be adjoined as per previous motion, but first we will have to get the survey completed to submit as an attachment. I have a motion for this at the end of my report.

Storm Water Management: We received 3 tenders for storm water management work. I am making a motion to accept the lowest tender, which was also the Engineer's recommendation.

*Respectively submitted,  
Mark Stephen, Councillor*

**Motion(s) from Report:**

- **Moved by Councillor M. Stephen to accept storm water management tender from G & P Trucking in the amount of \$49,660 plus HST, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor M. Stephen to accept the lowest quote, being from Delta Surveys, to prepare a survey of the Civic Center/Fire Hall/Maintenance Building Property, seconded by Councillor C. Jenkins. Motion Carried.**
- **Moved by Councillor M. Stephen to accept the tendered quote from King's County Construction for municipal streets snow plowing and ice control tender 2016/17 season in the amount of \$31,934.35 for the streets in Georgetown, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor M. Stephen to accept the tendered quote from Morley Annear Ltd. for municipal services snow tender 2016/17 season in the amount of \$11,500 including parking lots, fire hall entrance including**

**sanding and fire hydrant clearing, seconded by Councillor C. Jenkins. Motion Carried.**

- **Moved by Councillor M. Stephen to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

- **Moved by Councillor C. Jenkins to add Councillor Mark Stephen on as 4<sup>th</sup> signing authority with the Town's Scotiabank accounts, seconded by Councillor F. McQuillan. Motion Carried.**

### **8.7. *Community Events & Promotion, Kings Playhouse - Committee Chair Vacant Seat:***

REPORT FOR OCTOBER 2016

King's Playhouse Board of Directors Report from Executive Director of King's Playhouse, Haley Zavo, for September/October 2016

HR Updates: Emily Standing continues her EDA contract with us. Kristene Stoodley remains on contract to make meals for the Tuesday Night Ceilidhs. Samantha Bruce remains as a part of the Theatre Mentorship Program.

Funding Updates: CAPF (Canadian Arts Presentation Fund) application has been submitted and received. This year we were given the opportunity to apply for multi (2) year funding. We are optimistically waiting to receive approval for funding approval through the Department of Veteran's Affairs Community Engagement Fund for our Remembrance Week programming.

Fundraising: Our fundraising reception aboard the Spanish tall ship El Galeon was a resounding success. There was a turnout of over 115 people, and positive feedback was received.

Conversation has begun to plan for November's 'Black Tie Affair' dinner as well as the Craft Fair & Home Tour on November 25th.

Breakdown of Events: (in addition to our Tuesday Night Ceilidhs)

September 5th: The Four Tellers

September 10th: Wedding

September 12th: The Four Tellers

September 30th: Tall Ship Fundraiser

Upcoming Events:

October 13th: PEIBWA Mixer

October 14th: [Zogma] (contemporary dance)

October 15th: Explore Economics East (Eastern PEI Chamber of Commerce) [rental]

October 29th: Haunted Hallowe'en Carnival

October 30th: Praise and Worship Service [rental]

November 3rd: Rawlins Cross

November 5th: East Coast Art Party



November 7-11: A Week of Remembrance  
November 13th: The Lady Singers of the Century

Production/Programming/Planning Updates - Rehearsals have begun for our November performance of 'Waiting for the Parade'. The play, by Canadian playwright John Murrell tells the stories of 5 women during the second World War.

Professional Development - From October 4-7th, I had the privilege to attend the National Dance Presenters Conference in St. John's Newfoundland. The majority of the program focused on the presentation of indigenous art and the work to be done in this realm. A number of presenters and other community based organizations have begun the practice of land acknowledgments before any event. In addition to the conference, I had the opportunity to attend a number of showcases including some riveting performances from Newfoundland's Louise Moyse that will hopefully find a place in our upcoming seasons.

I've continued my weekly TORCH classes. These classes for women in non-profit leadership have been beneficial, created some meaningful relationships and have offered a community of peers who are doing similar work.

Community - The recent school review process results in the need for some important community conversation. My hope is that there will be immediate and necessary dialogue regarding this important issue.

Respectfully submitted,  
Haley Zavo, Executive Director

**8.8. Administrator's Report: Tonya Perry, Chief Administrative Officer:  
REPORT FOR OCTOBER 2016**

It has been a busy month, I am looking forward to the public engagement consultation this week.

A big thank you to Wayne Chiasson, Councillor Mark Stephen, Haley Zavo and Samantha at the King's Playhouse along with the Public Works Crew, Dorothy and the Sportsplex and Playhouse Boards for all the work they put into making our El Galeon Visit a huge success.

Had a storm water meeting today, work to commence tomorrow.

Dorothy has been working hard behind the scenes confirming people's availability from the Remembrance Day Program. Haley is also doing a great job with all the week's events, booking a caterer, etc. We are very fortunate to have these ladies working so hard for us on a daily basis.

Halloween will be coming up before we know it, I would like permission to advertise for same. I am also asking Council to consider making a motion to release the budgeted funds to Minor Hockey parents group for Halloween Patrol, perhaps Cody could contact them to see if they are available to do this again for us this year.

*Respectively Submitted*

*Tonya Perry, Chief Administrative Officer (C.A.O)*

- ***Moved by Councillor M. Gallant, that the administrator's report be adopted as presented, seconded by Councillor C. Jenkins. Motion Carried.***
- ***Moved by Councillor M. Stephen to release the funds to the Minor Hockey parents as per budget for Halloween Patrol, seconded by Councillor C. Jenkins. Motion Carried.***

**9. New Business:** Mayor Lavandier advised the only change to the portfolio for the next month, consult within your remaining committee members, and consult with Tonya, Dorothy and myself if you need assistance. No changes to the portfolio until after the bi-election, with the exception of naming our new Deputy Mayor. Congratulation to our new Deputy Mayor, Mark Stephen. Council congratulated M. Stephen on his new appointment.

**10. Adjournment:**

- ***Mayor Lavandier advised there is no further business at approximately 8:42 p.m. meeting to be adjourned.***

Minutes recorded and submitted by:  
Tonya Perry, C.A.O.  
November 21<sup>st</sup>, 2016

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Lewis Lavandier, Mayor

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Tonya Perry, C.A.O.