



## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
November 21, 2016

Mayor Lewis Lavandier  
Deputy Mayor Mark Stephen  
Councillor Ronald Gallant  
Councillor Phillip Hebert  
Councillor Cody Jenkins  
Councillor Cindy MacLean  
Councillor Faye McQuillan  
CAO Tonya Perry



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 11/21/2016, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier  
Deputy Mayor Mark Stephen  
Councillor Ronald Gallant  
Councillor Phillip Hebert  
Councillor Cody Jenkins  
Councillor Cindy MacLean  
Councillor Faye McQuillan

Regrets: None

Gallery Attendants: Staff Sergeant Howard Fitzpatrick,  
District Commander – King's District  
RCMP; and,  
Jon Locke, Dunne Group.

### 1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 11/21/2016

Moved for approval by Councillor M. Stephen.

Seconded by Councillor F. McQuillan. Motion Carried.

#### 2.1. Additions to Agenda. None.

#### 2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

### 3. Business/Presentations from the Floor:

#### 3.1. Meet and Greet with Staff Sergeant Howard Fitzpatrick, District Commander - Kings District RCMP.

Staff Sergeant Fitzpatrick reviewed the statistics of calls with Council and noted our calls are down from the previous year's period. Discussed options for residents to call crime stoppers

and trail cameras, etc. Staff Sergeant Fitzpatrick is happy to talk to people anonymously as well. Discussed speeding.

- 3.2. Jon Locke from the Dunne Group re: Welcome PEI 2017 Advertising. Mr. Locke passed out a package talking about distribution, what they have been doing with them, the welcomepei.com site and social media, our proposed costs for 2017.

#### 4. Minutes:

Council Meeting(s):

4.1. October 17<sup>th</sup>, 2016 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor C. Jenkins that the Minutes be adopted as given, seconded by Councillor C. MacLean. Motion Carried.**

#### 5. Financial Statements (Unaudited)

5.1. General Operating Account-to October 31<sup>st</sup>, 2016

5.2. Sewer Corporation Account-to October 31<sup>st</sup>, 2016

- **Moved for approval of our general operating account as presented by Councillor C. Jenkins, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved for approval of our sewer operating account as presented by Councillor M. Stephen, seconded by Councillor F. McQuillan. Motion Carried.**

#### 6. Outstanding Expenditures (preliminary & supplementary list)

General discussion re: work done on roof at King's Playhouse. General agreement from Council to take from civic center account.

General agreement of Council to continue to try to respond to email inquiries, if this isn't working to go back to in-camera sessions on Thursday evenings. CAO to add "Action Required" to subject line of emails requiring a response.

- **Moved by Councillor M. Stephen for approval to pay all outstanding expenditures as funds become available as presented, seconded by Councillor C. MacLean. Motion Carried.**

#### 7. List of Correspondence from October 18<sup>th</sup> to November 21<sup>st</sup>, 2016:

7.1. David Burton Re: Funding application process for Celebrate Canada 2017; **No Action Required.**

7.2. Robert Henderson Re: Arena Support Grant. Note down \$500 from last year – now receiving \$8,500; **No Action Required.**

7.3. Keir White Re: Ferry Crossings effecting Tourism; **No Action Required.**

- 7.4. Province of Prince Edward Island Re: Grant in lieu of property taxes for Civic Centre; **No Action Required.**
- 7.5. Province of Prince Edward Island Re: Grant in lieu of property taxes for Kings Playhouse; **No Action Required.**
- 7.6. Province of Prince Edward Island Re: Grant in lieu of property taxes for Fire Hall; **No Action Required.**
- 7.7. Nancy Porter Re: Implementation of the Framework for Recreation in Canada; **No Action Required.**
- 7.8. Dr. Michael Mayne Re: Response to Mayor Lavandier's letter regarding telemedicine; **No Action Required.**
- 7.9. Tracy Brooks/Andrew Davis Re: Sale of Holy Trinity Baptist Church; **Action Required.**  
**Council discussed, would like to have CAO to advise we have no knowledge of the transaction and are a separate entity from the Georgetown Historical Society.**
- 7.10. John Dewey Re: Increase in infrastructure spending; **No Action Required.**
- 7.11. Education 20/20 Inc. Re: Excellence in Education Award grant; **No Action Required.**
- 7.12. IslandWater Technologies Re: Advances in renewable power and waste water treatment; **No Action Required.**  
*General discussion regarding engineering services.*
- 7.13. 13 Ways to Kill Your Community Re: Book Launch November 15th, 2016 1:00 pm; **No Action Required.**
- 7.14. Darlene Rhodenizer Re: Baseline data and outcomes reporting to satisfy CWWF funding Agreement requirements; **Action Required. Defer to engineers.**
- 7.15. Ruth Delong: Re: Confederation Trail – kiosk panel; **Action Required. Deferred to committee to review – need more info from Ruth Delong.**
- 7.16. Georgetown Elementary Re: Prizes for various carnival activities; **Action Required.**
- **Moved by Councillor M. Stephen, to donate \$50 to school for Christmas Craft Fair, seconded by Councillor P. Hebert. Motion Carried.**

## 8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:  
REPORT FOR NOVEMBER 2016

I attended three meetings over the course of the last month pertaining to the school review process and made a presentation on behalf of the town along with several other committee groups. Bob Andrews will be making recommendations to the school board on the suggestions given by myself and the other presenters.

Also I would like to thank everyone involved in our Remembrance Day ceremony it was really well attended and I received a lot of positive feedback in regards to this year's ceremony. I also attended the Light up the Night ceremony that was

held on Sunday night. I want to thank everyone who helped to make this year's festivities another success.

I attended several Three Rivers meetings over the past month and we are trying to get the unincorporated areas to have a voice as we continue with the process. I will be making a selection of one of our council members to sit with us on the steering committee for the rest of the process.

*Respectively Submitted,  
Lewis Lavandier, Mayor*

General discussion on school review and information on Compass last Thursday night with respect to Toronto Consultant reports that were possibly ordered.

General discussion regarding new councillor reporting on the Three Rivers Steering Committee.

Motion(s) from Report:

- ***Moved by Councillor M. Stephen to adopt Mayor Lavandier's report as presented, seconded by Councillor R. Gallant. Motion Carried.***

8.2. ***Fire Department, Seniors Affairs and Community Heritage - Councillor Faye McQuillan, Committee Chair:*** Councillor McQuillan submitted the following written reports:

REPORT FOR NOVEMBER 2016

Seniors Affairs: Seniors are getting ready for our Christmas gathering. We are having a potluck Dec. 7th at 6 pm at the Senior B complex. All are welcome.

I had Olive Crane and her group speak to the seniors on different programs offered for Seniors. We had a good group there and they seemed to get a lot out of it. I would like to thank the Mayor for attending.

We are still waiting to hear back from the New Horizon Grant and the LEAP project grant. Hope we hear soon.

8 Seniors attended the semi-annual Seniors Federation Meeting. Great meal, great company. Learned a lot.

Fire Department: Attended the monthly fire department meeting. Nothing to report from this. All is running smoothly.

I received a quote for light replacements. I told the chief to put it in the budget for next year. We can file the quote until then. New LED bay lights from Foster Campbell \$1,393. (\$1,212 plus HST).

Planning & Development: I signed 3 permits since last month.

Fire Department:



**Fire Calls from August 11<sup>th</sup> – November 11<sup>th</sup>, 2016**

<b>Fire Calls</b>	<b>EMS Calls</b>	<b>MVA Calls</b>	<b>Forestry Calls</b>	<b>Training</b>	<b>Meetings</b>
<b>1</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>

*Respectively Submitted,  
Faye McQuillan, Councillor*

Motion(s) from Report:

- ***Moved by Councillor F. McQuillan that we take \$1393 from small equipment fund to pay for the new led bay lights in the fire department, seconded by Councillor C. Jenkins. Motion Carried.***
- ***Moved by Councillor M. Stephen to adopt Councillor Faye McQuillan’s report as presented, seconded by Councillor M. Stephen. Motion Carried.***

**8.3. Public Works, Stormwater Management and Utilities – Councillor Mark Stephen, Committee Chair:** *Councillor M. Stephen submitted the following verbal report:*

Public Works: Maintenance Crew is all done for the season. Joey has opted to take the winter off again this year. We have renewed Jerry MacKenzie’s as an on call basis maintenance person, same as last winter.

Storm Water Management: Work at East Street and in front of the Three Rivers Sportsplex has been completed. Hopefully we will have a nice and dry Spring this year.

Snow Removal: Contracts have been issued, Morley Annear will be doing our municipal facility contract, and King’s County will return to do our streets.

Town Sign: In a couple of days the fibre op should be up and running properly. The glitches are getting all in line now.

Christmas Decorating: Joey and John have done a beautiful job decorating this year.

Train West Street: *General discussion with Council regarding damage at train. Maintenance Supervisor would really have to look at doing this over the winter as not enough time in Spring. Councillor M. Stephen to get a rough labour cost from J. Clory over the winter.*

*Respectively submitted,  
Mark Stephen, Councillor*

*General discussion re: signage. To be checked with insurance company re: “use at your own risk” or other.*

*Councillor’s discussed making the sign less neon looking. Compliments have been received, and some negative comments regarding how bright and the colours used also.*

**Motion(s) from Report:**

- **Moved by Councillor R. Gallant to adopt Councillor M. Stephen’s report as presented, seconded by Councillor P. Hebert. Motion Carried.**

**8.4. Georgetown School, Three Rivers Sportsplex and Youth & Recreation - Committee Chair Councillor Cody Jenkins: Councillor C. Jenkins submitted the following report:**

REPORT FOR NOVEMBER 2016

Welcome to Phillip Hebert and Cindy MacLean to Council.

Three Rivers Sportsplex: The roof work has been completed at the Three Rivers Sportsplex. I think they did a great job. We are looking at getting a quote for the 2<sup>nd</sup> portion. The Sportsplex Fundraising Committee has done an amazing job, this side of the roof didn’t cost the Town anything other than the funding received through the Province. They are also working hard on the Christmas house tours and craft fair in conjunction with the King’s Playhouse. They are also working on an elimination draw – top prize \$7,000, every 19<sup>th</sup> person gets \$100. We welcome and appreciate any and all support that members of Council can give with regards to any/all of our fundraising.

Youth and Recreation: I am awaiting some quotes on new bleachers for the ballfield. I have been looking into the pre-made kits that Cardigan received, I have contacted a couple of companies about this, and am awaiting responses from them – this may be a cheaper option. Lisa MacKenzie has requested some ice-time for the school for gym classes – I will forward this along to Phillip to investigate.

*Respectively Submitted,*

*Cody Jenkins, Councillor.*

*General discussion re: school review.*

Motion(s) from Report:

- ***Moved by Councillor C. Jenkins to add Ryan Stevens to the Three Rivers Sportsplex Board pending a criminal reference check, seconded by Councillor R. Gallant. Motion Carried.***
- ***Moved by Councillor C. Jenkins to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.***

**8.5. *Beautification, Civic Center and GADC – Councillor Ronald Gallant, Committee Chair:*** *Councillor R. Gallant submitted the following verbal reports:*  
REPORT FOR NOVEMBER 2016

Civic Center: Library has a new librarian for the next few months. We have an accessibility report ordered coming in from Shelly McKenna, Access Advisor – this will cost \$200 for the civic center. I have 3 carpenters coming in to give us quotes for civic center accessibility.

I would like to thank Joe for putting up the Christmas Trees and doing the civic center over. Great job decorating.

I would like to see all the shoulders paved from Poole's Corner to Georgetown when they are re-doing the road next Spring. When they are doing it, I would like to see them do it right. A letter should be sent to the Minister of Highway's to see that it is done.

*Respectfully Submitted,  
Ronald Gallant, Councillor.*

Motion(s) from Report:

- ***Moved by Councillor R. Gallant to write a letter to the Minister to have the shoulders of the road paved as a safety issue when they are doing the repaving in the spring, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor C. Jenkins to adopt Councillor R. Gallant's report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

**8.6. *Community Events & Promotion, King's Playhouse - Committee Chair Vacant Seat:***

REPORT FOR NOVEMBER 2016

King's Playhouse Board of Directors Report for November 2016

HR Updates: Emily Standing completed her contract on on November 4th and Bruce Blackett began on November 7th. Bruce's gifts lie in different areas, and Emily left the freezers amply stocked for the winter months.

Kristene Stoodley remains on contract to make meals for the Tuesday Night Ceilidhs.

Samantha Bruce remains as a part of the Theatre Mentorship Program. Discussion/strategy needs to take place regarding the sustainability of her employment.

Funding Updates: \$5000 in funding was received from the Department of Veteran's Affairs Community Engagement Partnership Fund. This allowed the curation of the historic display by Wayne Hambly, the production of 'Waiting for the Parade' and the Town of Georgetown's Remembrance Day ceremony and luncheon.

Fundraising: Craft Fair & Home Tour on November 25th.

Breakdown of Events: (in addition to our Tuesday Night Ceilidhs)

October 29th: Haunted Hallowe'en Carnival – there was a tremendous turnout and positive feedback from this community event. Next year, we will need to look for some sponsorships to cover expenses.

November 3rd: Rawlins Cross – Attendance was good with 180 in attendance.

November 7-11: A Week of Remembrance – Please see attached

November 13th: The Lady Singers of the Century – 180 in attendance with incredibly positive feedback

Upcoming Events:

November 20th: Birthday party

November 20th: Town of Georgetown 'Light Up The Night' Tree Lighting

November 25th: Home Tour & Craft Fair

December 2,3,4: Christmas Mayhem at the Cavendish Farms Wellness Centre

December 2nd: Home for the Holidays

December 3rd: Senior's Christmas Dinner

December 4th: MacDonald- Langille Wedding

December 9th: Centerpoint Church Christmas Service

December 11th: Community Christmas Concert

December 18th: Christmas with The Four Tellers

December 24th: Baptist Church Christmas Eve Service

Production/Programming/Planning Updates

Rehearsals have begun for 'Christmas Mayhem'- the dinner theatre we are producing for the Wellness Centre in Montague.

Conversation has also begun regarding our Valentine's programming – a cabaret style show.

Summer 2017 planning needs to take place soon, and we will need new membership for the committee.



### Community

Plans are underway to host a Community Christmas Concert. All members of the town have been invited to perform, and the lineup is looking quite robust.

Respectfully submitted,  
Haley Zavo, Executive Director

- ***Moved by Councillor Mark Stephen to adopt H. Zavo's report as provided, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor Cody Jenkins to add Samantha "Sammy Dee" Chaisson on to the King's Playhouse Board of Directors as youth rep pending criminal reference check, seconded by Councillor C. MacLean. Motion Carried.***

### 8.7. ***Administrator's Report: Tonya Perry, Chief Administrative Officer:***

#### REPORT FOR NOVEMBER 2016

Municipal By-Election & Swearing In Ceremony: The Municipal By-Election for 2 vacant seats was held on Monday November 7<sup>th</sup>. Phillip Hebert and Cindy MacLean were the two successful candidates voted in. All required reporting has been submitted to Elections PEI. Leigh McQuillan & Frank Stevens did a fantastic job as always as our returning officer and poll clerk. Phillip and Cindy were sworn in as members of Council at a swearing in Ceremony this evening, in the presence of myself, all members of Council and some family members and residents. I would like to congratulate both Phillip and Cindy, and am looking forward to working with you. The results of the by-election were as follows:

By-election results as follows:

Phillip Hebert 129 votes (ELECTED)

Cindy MacLean 109 votes (ELECTED)

Garry Sheppard 56 votes

Total votes 169 (167 votes plus 2 spoiled ballots)

On October 28<sup>th</sup> Town Council made a joint submission to Bob Andrews regarding the current Montague Family of Schools Review, we worked on behalf of Georgetown School along with the Parent Group, Georgetown Fire Department, Georgetown Port Inc., Destination Georgetown Peninsula Ltd., Georgetown Housing Authority, Three Rivers Sportsplex, King's Playhouse, Georgetown & Area Development Corporation and Maroon Pig Art Gallery & Sweet Shop. It was a strong presentation. We had a good number of residents attend the November 10<sup>th</sup> public consultation as well – all of the communities were working towards the same thing. It was very positive in Montague. We are awaiting the November 30<sup>th</sup> response from Bob Andrews.

We had a busy month with the Three Rivers Steering Committee. Public Engagement Consultations were held on October 20<sup>th</sup> and 21<sup>st</sup>. Mayor Lavandier

and myself have put in at least 4 sub-committee meetings in addition to the public consultations in the last month. We are working hard at trying to answer the public's questions and prepare some potential ward maps. There are two more upcoming important dates to note:

- Tuesday, Nov. 29, 2016, 7:00pm – MRHS
- Wednesday, Nov. 30, 2016, 7:00pm – Kaylee Hall, Pooles Corner

This is to elect members of UNINCORPORATED areas of the Montague, Cardigan, and Georgetown Fire Districts to represent these areas on the Three Rivers Steering Committee. All residents of these areas are encouraged to attend, and have a voice in this potential new regional municipality. Nominations and elections will take place at these meetings.

In absence of a Councillor in charge of Special Events, Dorothy went above and beyond with the Remembrance Day Program. She was behind the scenes getting things aired out and flags ready for a few days prior to, and then arrived at the King's Playhouse at 8:00 a.m. on Nov. 11<sup>th</sup> to work at getting everything ready over there. Janelle, Jessica and I landed a few minutes before 10 am to give her a hand and all the work was already done. Haley also did a great job with the plays and funding agreement, as well as reviewing the program with Dorothy. I would like to thank them and acknowledge their outstanding efforts along with Wayne Hambly, who set up a huge display over at the Playhouse along with a small display here at the Town Hall. There were many contributing factors and people that made this year a huge success, thanks to all of them. Former Councillor Michael Gallant also assisted with input and pitched in to help us keep some continuity.

We had a wonderful Halloween – 0 complaints received regarding damage or vandalism.

Lovely Light Up the Night - Christmas Tree Lighting Service on November 20<sup>th</sup>, thank you to Haley, Dorothy, Garry Sheppard (Santa), Joey Clory and Mayor Lavandier for your work on this – great turnout this year!

*Respectively Submitted*

*Tonya Perry, Chief Administrative Officer (C.A.O)*

*General discussion regarding extension cords.*

*Very dark at the back of the Playhouse building heading into the Gardens at the tree lighting – please make a note for next year.*

- **Moved by Councillor F. McQuillan, that the administrator's report be adopted as presented, seconded by Councillor M. Stephen. Motion Carried.**

**9. New Business:** Mayor Lavandier presented new standing committee members and had a general discussion with regards to orientation session on Thursday night (2 weeks).

- **Moved by Councillor M. Stephen to get Scotiabank credit card in an amount up to \$5,000, seconded by Councillor R. Gallant. Motion Carried.**

**General discussion and general agreement re: cards of condolences. Councillor F. McQuillan to advise information on where and when to send these cards to administrative staff. Cards should be same.**

**Three Rivers Meeting general discussion – Councillor Cody Jenkins has been appointed to attend as a Georgetown representative.**

**General discussion re: date for Christmas Dinner.**

**Discussed all members of Council having their reports in advance for next regular meeting so that we can adopt them as received in packages for a quick December meeting.**

**10. Adjournment:**

- ***Mayor Lavandier advised there is no further business at approximately 9:30 p.m. meeting to be adjourned.***

Minutes recorded and submitted by:  
Tonya Perry, C.A.O.  
December 19<sup>th</sup>, 2016

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Lewis Lavandier, Mayor

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Tonya Perry, C.A.O.