



MINUTES GEORGETOWN TOWN COUNCIL

Monday
December 19, 2016

Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan
CAO Tonya Perry



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 12/19/2016, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan

Regrets: None

Gallery Attendants: Perry Gotell, Tranquility Cove
Adventures
Tim Mair, Georgetown Port Inc.

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 12/19/2016

Moved for approval by Councillor M. Stephen.

Seconded by Councillor F. McQuillan, with the addition of Tim Mair. Motion Carried.

2.1. Additions to Agenda – addition of presentation by Tim Mair on behalf of the Georgetown Port Inc. re: cruise ship destination.

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

None.

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. None.

3. Business/Presentations from the Floor:

3.1. Presentation from Perry Gotell, Tranquility Cove Adventures – discussion re: potential new business for Georgetown. Request for Council to consider allowing a mobile business at West Street Beach. Council discussed

further discussion will be required, we welcome new businesses and want to work with P. Gotell. Councillor P. Hebert to follow up with him.

- 3.2. **Tim Mair, Georgetown Port Inc. – discussion re: cruise ship potential in Georgetown.** Update re: joining Atlantic Cruise Association and pursuing cruises. Having similar discussions with other Councils and organizations in the area – reaching out to the region, possible new potential cruise ship association group and upcoming meetings and workshops. Trying to get the region on board – needs a regional response. The region needs to get ready – so we can let the cruise-lines know what we have to offer.

Tim Mair opened the floor to questions from council. Mayor Lavandier thanked Tim for his presentation on behalf of Council. We hope to see this through working together.

4. Minutes:

Council Meeting(s):

- 4.1. November 21st, 2016 Regular Council Meeting;
4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor C. Jenkins that the Minutes be adopted as given, seconded by Councillor F. McQuillan. Motion Carried.**

5. Financial Statements (Unaudited)

- 5.1. General Operating Account-to November 30th, 2016
5.2. Sewer Corporation Account-to November 30th, 2016

- **Moved for approval of our general operating account and our sewer operating account as presented by Councillor M. Stephen, seconded by Councillor R. Gallant. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Stephen for approval to pay all outstanding expenditures as funds become available as presented, seconded by Councillor F. McQuillan. Motion Carried.**

7. List of Correspondence from November 22nd to December 19th, 2016:

- 7.1. Lee Weatherby Re: infrastructure Acquisition; **No Action Required.**
7.2. Marie LaVie Re: Eastern PEI Holiday Social; **No Action Required.**
7.3. Earth Day Canada Re: Nominations for Home Town Heroes Award; **No Action Required.**
7.4. Macphail Ecological Forestry Project Re: Twenty five for Twenty Five Campaign; **No Action Required.**

- 7.5. Eastern Chamber of Commerce Re: Seasons Greetings Letter; **No Action Required.**
- 7.6. Montague Rural Action Centre Re: Canada Summer Jobs 2017; **No Action Required.**
- 7.7. Eastern Chamber of Commerce Re: Eastern Prince Edward Island Holiday Business Social; **No Action Required.**

- **Moved by Councillor M. Stephen that all correspondence be adopted as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following verbal report:

REPORT FOR DECEMBER 2016

I am very pleased to report that we received \$5,000 from Premier Wade McLaughlin to go towards a warming station here in Georgetown. I thought that was quite a gesture. He has been in contact with me a couple of times, and we advised that once we had the power on we opened the rink for showers while the water was still out for the utility customers. So I would like Council to discuss which venue will make the best venue for a warming station, and once we have selected a spot, we can put it out there in a flyer that we have a location when necessary available to the public as a warming station. I would like to have Councillor Cody Jenkins and Councillor Phillip Hebert review our facilities and make a recommendation to Council for discussion.

Councillor Cody Jenkins advised that he has already begun reviewing the rink's 3 phase power system. He has spoken with several companies to price a generator to work at the rink. There will be significant costs to add a generator to the 3 phase power system. He wants to make sure that council agrees as to what we are looking for at the warming center so that the quotes come back comparing apples to apples. Transfer switches, etc. General discussion re: different systems available, i.e. standby generators, etc. Playhouse issue is water. We as council have to really decide on how much we want to spend. General discussion of pros and cons by Council re: Playhouse vs. Sportsplex for warming center. Rink will be a lot of money electrically, the Playhouse will be a lot of money re: water/well etc. Mayor Lavandier requested that Councillor's Jenkins and Hebert collect costs for both setups so we have numbers to compare.

...cont.'d report: I would like to have a meeting early in January to discuss this matter and also discuss Three Rivers updates.

That \$5000 was a great boost for us.

I also attended two meetings along with Tonya and Councillor Jenkins with the Three Rivers steering committee, and Councillor Jenkins and I attended a meeting

with the sub-committee last Tuesday. Again I would like a chance to bring Council up to speed at a meeting early in January. There is a lot of things going on, it was a good meeting.

I would like to wish everyone a very Merry Christmas and a Happy New Year. I think we have a good team together here and we are going to do a lot of great things going forward for the Town. Merry Christmas.

*Respectively Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- ***Moved by Councillor P. Hebert to adopt Mayor Lavandier's report as presented, seconded by Councillor M. Stephen. Motion Carried.***

8.2. *Fire Department, Seniors Affairs and AA Macdonald Memorial Gardens - Councillor Faye McQuillan, Committee Chair:* Councillor McQuillan submitted the following verbal reports:

REPORT FOR DECEMBER 2016

Seniors Affairs: Nothing new to report.

Fire Department: request to release honorariums

AA Macdonald Memorial Gardens: Nothing to report.

Fire Department (from Fire Chief Mark Gotell, presented by Councillor F. McQuillan):



Fire Calls from December 1st 2015 –November 30th 2016

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
17	36	Included in Fire Calls	1	6	13

Please Note: This is the department year end so above is our call volume for the year.

On behalf of all Members of Department I would like to take this opportunity to wish all Members of Council & Staff a Happy and Fire Safe Holiday!

Mark

Mark G. Gotell
Fire Chief
Georgetown Fire & Rescue

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from Report:

- ***Moved by Councillor F. McQuillan to forward the full amount of accounts 5360 members' honorarium as well as account 5361 Chief's Honorarium to the Dept. as per Town of Georgetown policy 2016-1 Firefighter's honorarium, seconded by Councillor R. Gallant. Motion Carried.***
- ***Moved by Councillor M. Stephen to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor M. Stephen. Motion Carried.***
- ***Moved by Councillor F. McQuillan to allow the fire department to utilize up to \$1,000 of their budget on the condition that this doesn't put them over budget for year end, seconded by Councillor M. Stephen. Motion Carried.***

General discussion re: lights out on Christmas tree in the AA Macdonald Gardens.

- ***Moved by Councillor F. McQuillan to adopt her report as presented, seconded by Councillor M. Stephen. Motion Carried.***

8.3. Community Events and Promotion, Georgetown School and King's Playhouse – Councillor Cindy MacLean, Committee Chair: Councillor C. MacLean submitted the following written reports:

Georgetown School: The annual Georgetown School Christmas concert was postponed on Dec. due to storm/power delay and was held on Tuesday Dec 7, in

the school auditorium. This year's concert was very short 20 minutes in total. Immediately following the concert was the school Christmas fair which was well attended. I would like to comment on how the school concert and fair is declining in activities and participation/volunteers. We need to get together with the home and school committee and try to get this event back to where it originally was. Our children/youth have such potential and we need to let them shine by encouraging them to step out of their comfort zone and do something different. I am going to contact our summer days committee to see if they are willing to work towards improving this event.

It was mentioned to me by not one person but a few that it was very evident that the principle at Georgetown Elementary is working in conjunction with the province to close our school and perhaps the lack of participation from her indicates such. I was not sure how to address those comments, but I hope this is not so.

Need to meet with the committee to see where we go from here now that our presentations to Mr. Andrews is completed. I feel we need to start openly promoting our school to the Premier, MLA's and even media, be vocal, not docile, diplomatic, how does the rest of Council feel about what our direction now should be.

Christmas Tree Lighting: was well attended and Santa was a huge hit again, a big thank you will be sent to Santa for taking time from his busy schedule to be with us.

Potential Winter Carnival: Scheduling a meeting for the New Year in hopes to get a winter carnival event together, it might be tough with no budget to work with but it is doable.

Was hoping to have a Christmas Lighting contest this year but as there is no money in our budget we will have to work towards securing funds for this for next year.

I would like to propose a project to make Georgetown into a Norman Rockwell winter wonderland for next year and years to come. To have everything decorated and lights adorning all the trees/bushes / shrubs in the Gardens, have trees on each corner at least on water and Kent street to start with. Our goal is to have the whole town lit up. We will promote to the residence a prize for their decorating their houses/yards etc. I am seeking councils approval to start contacting all businesses i.e. Home Depot, Walmart, Shoppers Drug Marts, Murphy's Pharmacies and all businesses we can to donate lights, ornaments, anything that could make this project a reality. I checked with Tonya as to our policy on providing receipts for such donations? I am in hopes of recruiting the summer/winter committee volunteers to help with this project. It could become part of the tree lighting and Home Show which will not only make Georgetown a summer destination but a winter destination as well.

Kings Playhouse: Please refer to Haley Zavo's report from the Playhouse.

I would like to comment on a couple of things as well.

The seniors Christmas dinner hosted by the Georgetown Lions and Lioness Club was a huge success. There were approximately 140 seniors in attendance. The meal was enjoyed by all. A huge thank you to the Georgetown Lions/Lioness Club for hosting such a successful event each year. Great to see so many of our senior participating in this each year.

Sunday, December 11th at 6pm: Community Christmas Concert was held and it was the first of many of these to come, hats off to the organizers and volunteers to make this event so enjoyable.

Playhouse Board of Directors meeting is rescheduled to Thursday Dec 22.

Playhouse Chimney: Councillor Hebert conducted an inspection of the chimney at the playhouse and he agrees with Councillor Gallant that the chimney is deteriorating and that we should contact Barry Walsh Heating since they did the originally work to the chimney.

Brought to Council's attention in late October or early November – that there is an issue with the chimney prematurely rusting.

Approx. 3 weeks ago – Dorothy placed a call to Barry Walsh Heating to investigate.

Nov. 21st regular meeting of Council – it was brought up again by Ronnie that something must be done.

This week/last week Phillip Hebert did a follow up investigation and found that there is cause for concern – re: prematurely rusting. Tonya had a couple of discussions with Phillip regarding the chimney. The company he works for does not recommend the Selkirk chimney's as they are a cheaper option, and as such are less likely to last. He and his company recommend a superior product which is also a more expensive option (ICC units) – those are made to last a long time. His company was sub-contracted by Barry Walsh to install it. Phillip was not on that project.

On December 7th, Tonya had a follow up conversation with Jody at Barry Walsh Heating. They were out here a couple of weeks ago and took some pictures of the chimney and sent them to the manufacturer (Selkirk). He is awaiting a response from them to see if there is anything that can be done by the manufacturer. He told Tonya he would follow up with them again as he hasn't heard back from them yet.

King's Playhouse: (prepared by Haley Zavo, Executive Director King's Playhouse, presented by Councillor C. MacLean):

HR Updates: I have reached out in several different ways to source continued funding for Samantha's position. There are a number of programs that would subsidize 50% of the wage, and it is possible that we could source specific project funding for the remaining 50%.

Funding Updates: A small committee met to create a wish list for our Cultural Spaces funding application. We have set a target deadline for submission of December 30th.

Fundraising: Home Tour & Craft Fair - This event was quite successful in regard to numbers and feedback from those in attendance. There were some concerns regarding communication and engagement/participation by the Playhouse for the Home Tours. This was addressed, and the suggestion was made that for 2017, a committee between the two organizations be struck in September and tasked to carry out the implementation of the fundraiser.

Breakdown of Events: (in addition to our Tuesday Night Ceilidhs)

November 20th: Birthday party

November 20th: Town of Georgetown 'Light Up The Night' Tree Lighting – great attendance and enthusiasm for this event.

November 25th: Home Tour & Craft Fair – please see above

December 2,3,4: Christmas Mayhem at the Cavendish Farms Wellness Centre – The feedback from this was tremendously positive.

December 2nd: Home for the Holidays – attendance was low – the weather was more than likely a significant contributing factor

December 3rd: Senior's Christmas Dinner – this event was well attended. There was some concern about the state of the kitchen the next morning.

December 4th: MacDonald- Langille Wedding

December 9th: Centerpoint Church Christmas Service

December 11th: Community Christmas Concert – there was great enthusiasm for this event. Donations made it possible to pay for the technician for the evening.

Upcoming Events:

December 18th: Christmas with The Four Tellers (2 shows)

December 24th: Baptist Church Christmas Eve Service

December 25th: Community Christmas Dinner

December 30th: Fire Department Christmas Dinner

Production/Programming/Planning Updates: Plans are underway for the Valentine's Dinner Theatre. This year's production will be more of a cabaret style performance. We have invited 4 of our familiar performers to collaborate in its creation – Sam will be at the helm.

We've been approached by the Cooper Institute to present a screening of the film 'Migrant Dreams' – about temporary foreign workers. This would take place in February and include a talkback session.

Bboyizm (confirmed March 4th)

Roller Derby Saved My Soul (offer pending)

Mike MacDonald (confirmed May 5th)

Irish Mythen (offer for June 5th submitted)

The 2017 summer season has started to shape up:

Mondays: The Four Tellers (have verbally confirmed their return)

Tuesdays: Ceilidhs

Wednesdays: For the Love of the Island (with Treble with the Girls)

Thursdays: Ghost Walk

Fridays: Dinner Theatre Reimagined

Saturdays: Dark/Children's theatre

Sundays: Canadian Theatre piece (ie. Sunshine Sketches of a Little Town, The Tomorrow Box)

Community: Discussions have begun with the Town of Montague to help produce a show as part of their Centennial celebrations. This would offer another performance opportunity as well as positive outreach to surrounding communities.

Haley Zavo, Executive Director

King's Playhouse

*Respectively submitted,
Cindy MacLean, Councillor*

Motion(s) from Report:

- **Moved by Councillor C. MacLean to adopt her own report as presented, seconded by Councillor C. Jenkins. Motion Carried.**

8.4. Finance, Storm Water Management and Three Rivers Sportsplex - Committee Chair Councillor Cody Jenkins: *Councillor C. Jenkins submitted the following written report:*

REPORT FOR DECEMBER 2016

Three Rivers Sportsplex: The fundraising committee just had their elimination draw, which is essentially \$8,000 towards the roof. We are hoping to access grant money for the rest of the other half of the roof. We had a board of Directors meeting 3 weeks ago. Usually an appointment is for 1 year. Marcus King is now the new President, Ryan Stevens is the Vice President, Mallory is still the secretary, Pam is the treasurer and Blaine remains a member.

Storm Water Management: General discussion regarding importance of measurements in Tenders and what to do going forward. How we got stung with an additional \$4,000 in asphalt due to how tender documents went out.

*Respectively Submitted,
Cody Jenkins, Councillor.*

General discussion re: MRSB working on projections for Three Rivers Committee – hoping to have the actual numbers to us in the new year. Once we see these numbers we should be able to determine financially what it would look like for us, and people can really start to determine whether or not it would benefit them.

Councillor P. Hebert requested the steering committee review the Fraser Institute report from Ontario, about what has happened since the amalgamation in the previous 5 years – P. Hebert to email same to C. Jenkins.

Motion(s) from Report:

- ***Moved by Councillor C. Jenkins to release the Christmas bonuses and rrsp's as per budget, seconded by Councillor P. Hebert. Motion Carried.***
- ***Moved by Councillor C. Jenkins to adopt his own report as presented, seconded by Councillor P. Hebert. Motion Carried.***

8.5. *Community Development & Planning, Community Heritage and Youth & Recreation – Councillor Phillip Hebert, Committee Chair: Councillor P. Hebert submitted the following written report:*

Youth & Recreation: I received two quotes for bleachers:

1. Whites \$4,880; 2. AAPT \$8,970

Third quote from Brothers - failed to produce.

I advise we accept whites quote and place order a.s.a.p.

Town sponsored skate booked for early evening on New Year's Eve, Sobeys is being asked to donate hotdogs – request to be advertised on Town Sign.

Community Development & Planning: Spoke to Perry Gotell about potential west street beach business presentations to council from Mr. Gotell to follow, on the surface seems to be a very solid opportunity.

Community Heritage: The Heritage Society will be submitting a development permit application for demolition/ rezoning for the Holy Trinity Anglican property.

Renovation permit approved for Marie Walsh. (work already completed)

*Respectively submitted,
Phillip Hebert, Councillor*

Motion(s) from Report:

- ***Moved by Councillor P. Hebert to accept White's quote for ballfield bleachers for the Town, in the amount of \$4,880 from the recreation budget and to place order immediately, seconded by Cindy MacLean. Motion Carried.***
- ***Moved by Councillor P. Hebert to pay for the Town sponsored skate at the Three Rivers Sportsplex on New Year's Eve from the Recreation Budget, seconded by Councillor M. Stephen. Motion Carried.***

General discussion re: food truck and similar operations in the Town. GADC members, as a common courtesy, to mention to the GADC re: potential business proposal that may be happening here this summer.

- **Moved by Councillor P. Hebert to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.6. *Beautification, Public Works and Heritage Rivers - Committee Chair Councillor Mark Stephen:* *Councillor M. Stephen submitted the following written report:*

Public Works: Lots of snow getting moved as best as they can move it. Randy is doing a great job.

Jerry MacKenzie is back on staff (on call basis) – either contact me or have items put on his list at the town hall. We had a power outage and I am currently looking into a possible warming station options.

Town Sign: Town Sign had some power outage (storm related) issues but is now back up and running. Investigating power surge protection for both the town sign and the computer inside.

*Respectively submitted,
Mark Stephen, Councillor*

Motion(s) from Report:

- **Moved by Councillor M. Stephen to adopt his own report as tabled, seconded by Councillor C. Jenkins. Motion Carried.**

8.7. *Civic Center, Utilities and GADC – Councillor Ronald Gallant, Committee Chair:* *Councillor R. Gallant submitted the following verbal reports:*

REPORT FOR DECEMBER 2016

Civic Center: T & K were here today the old alarm panel is burnt out. We need a new one right away for insurance purposes, it will be ½ days' work to hook it up. It will come out of the civic center's budget.

I have Foster Campbell getting us a quote for a new light out front of the civic center which needs to be replaced.

Utilities: We need a new batter backup for the sewer utility billing computer, I will be requesting these funds come from the sewer utility, amount of approximately \$200.

For your information, we have sent a registered Order to an overdue utility account customer. They have been slated for disconnect at the end of January, if payment is not made as per our notice we will be forced to disconnect. I have contacted

King's County Construction and tentatively booked them for the date as given in the Order to the customer. Customer will be responsible for all dis-connection and reconnection fees, along with bringing their bill up to date before reconnection can take place.

I would like to wish everyone a very Merry Christmas and have a wonderful and safe holiday.

*Respectfully Submitted,
Ronald Gallant, Councillor.*

General agreement of Council to have the Sheriff or similar serve the document on the customer if the registered mail isn't picked up by the end of December 2016.

Motion(s) from Report:

- ***Moved by Councillor R. Gallant to put in a new fire alarm system as soon as possible by T & K Fire Safety as per their quote, seconded by Councillor M. Stephen. Motion Carried.***
- ***Moved by Councillor R. Gallant to have Foster Campbell install a new light in front of the Civic Center, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor R. Gallant to put in a new computer battery backup out of the Sewer Utility Account, in the amount of \$200, seconded by Councillor M. Stephen. Motion Carried.***
- ***Moved by Councillor R. Gallant to adopt Councillor R. Gallant's report as presented, seconded by Councillor M. Stephen. Motion Carried.***

8.8. Administrator's Report: Tonya Perry, Chief Administrative Officer:

REPORT FOR DECEMBER 2016

It has been a very busy and productive year, we have seen many changes to staff and Council. I would like to thank everyone for all of their hard work and efforts. I wish you all a very Merry Christmas and special holiday season. Have a wonderful and prosperous New Year all!

*Respectively Submitted
Tonya Perry, Chief Administrative Officer (C.A.O)*

General request to have the holiday hours listed on the Town Sign. Quick sign update.

- ***Moved by Councillor C. Jenkins that the administrator's report be adopted as presented, seconded by Councillor C. MacLean. Motion Carried.***

9. New Business:

9.1. None.

10. Adjournment:

- ***Mayor Lavandier advised there is no further business at approximately 8:45 p.m. meeting to be adjourned.***

Minutes recorded and submitted by:
Tonya Perry, C.A.O.
January 16th, 2016

Lewis Lavandier, Mayor

Tonya Perry, C.A.O.