



## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
August 15, 2016

Mayor Lewis Lavandier  
Deputy Mayor Michael Gallant  
Councillor Ronald Gallant  
Councillor Faye McQuillan  
Councillor Toby Murphy  
Councillor Mark Stephen  
1 vacant seat  
CAO Tonya Perry



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 8/15/2016, at 7:16 p.m.

Council Attendance: Mayor Lewis Lavandier  
Deputy Mayor Michael Gallant  
Councillor Ronald Gallant  
Councillor Cody Jenkins  
Councillor Faye McQuillan  
Councillor Toby Murphy  
Councillor Mark Stephen

Regrets: None

Gallery Attendants: Mitchell Macdonald, the Guardian  
Residents, Andrew Davis, Tracy Brooks

### 1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 8/15/2016

**Moved for approval by Councillor M. Stephen.**

**Seconded by Councillor F. McQuillan. Motion Carried.**

#### 2.1. Additions to Agenda. None.

#### 2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **Mitchell MacDonald the Guardian Newspaper declared he would be recording.**

### 3. Business/Presentations from the Floor: None.

### 4. Minutes:

Council Meeting(s):

4.1. July 18<sup>th</sup>, 2016 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor F. McQuillan that the Minutes be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

## **5. Financial Statements (Unaudited)**

5.1. General Operating Account-to July 31<sup>st</sup>, 2016

5.2. Sewer Corporation Account-to July 31<sup>st</sup>, 2016

- **Moved for approval of 5.1 and 5.2 as presented by Councillor M. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

## **6. Outstanding Expenditures (preliminary & supplementary list)**

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as funds become available as presented, seconded by T. Murphy. Motion Carried.**

## **7. List of Correspondence from July 19<sup>th</sup> to August 15, 2016:**

7.1. Red Island Regatta News Release; **No Action Required.**

7.2. PEI Dept. of Transportation, Infrastructure & Energy Project Number: re: CWWF-2016-021 – Georgetown Lagoon Upgrades Phase III approved; **No Action Required.**

7.3. PEI Marathon re: October 14-16 request for support; **Action Required. General discussion on behalf of PEI marathon – take up to 500 from planning.**

- **Moved by Councillor M. Gallant to take \$500 from Planning GL, seconded by Councillor T. Murphy. Motion Carried.**

7.4. Terissa Gotell re: Georgetown Summer Days 2016; **No Action Required.** Council was moved that Terissa Gotell took the time to write in, and Council shared positive comments regarding this year's summer days.

7.5. Eric & Gloria Jenkins re: request to adjoin parcels; **No Action Required.**

- **Moved by Councillor M. Gallant that Town Council approve the request to adjoin parcels, contingent on receiving a survey or plot plan for the Town's CAO to stamp, parcels being 170191 and 170183, seconded by Councillor F. McQuillan. Motion Carried.**

## **8. Committee Reports**

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:

REPORT FOR AUGUST 2016

We had our "swearing in ceremony" for Councillor Cody Jenkins on Thursday August 4, 2016. I would like to again welcome on board.

On Friday August 5th, 2016 I attended an announcement at 1:30 in the afternoon at the Georgetown Timber Facility, with Premier Wade MacLauchlan, Hon.

Lawrence MacAulay, Minister Heath MacDonald and Cardigan MLA Steven Myers.

The former Georgetown Timber facility will become a hub of manufacturing and marine technologies on the Island's east coast, attracting new businesses and investment, and creating and retaining skilled jobs in the area. Combined investments of more than \$2.6 million from the Federal and Provincial governments will support the project.

Last week I attended the Day of Peace Ceremony at the AA Macdonald Gardens that was headed up by the Montague Legion Branch, the service was hosted here at the cenotaph and I laid a wreath on behalf of the Town of Georgetown. It was a lovely service.

Tonya and I met with MRSB for an afternoon and did a review of our 2015 year end financials and our 2016 budget, we also reviewed all of our assets, etc., as part of the Three Rivers Financial review. This is in preparation for public meetings, which may be happening as soon as September.

We will be attending the next Three Rivers Meeting tomorrow evening in Cardigan at 7:00 p.m.

I gave opening remarks at our third annual Cloggeroo this past Saturday, while the event seemed successful, it was too bad that the weather only cooperated for two of the days.

We have had some issues with the AA Macdonald Garden's "Breedon" Fountain. Frost had lifted and separated the pipe to the power box for the fountain, I had Foster Campbell repair this issue and bring power back to the lights on the fountain.

I would like to thank all the volunteers, the Town Crews, the Three Sportsplex Board of Directors and the Town Office Staff for coming together to have a successful Cloggeroo.

*Respectively Submitted,  
Lewis Lavandier, Mayor*

*Councillor R. Gallant discussed some complaints he received from senior's regarding the volume of the Cloggeroo, to see what Council can do next year. Council to discuss with organizers at wrap-up meeting.*

Motion(s) from Report:

- ***Moved by Councillor M. Gallant to adopt Mayor Lavandier's report as presented, seconded by Councillor M. Stephen. Motion Carried.***

**8.2. *King's Playhouse, Seniors Affairs and Community Heritage - Councillor Faye McQuillan, Committee Chair:*** Councillor McQuillan submitted the following verbal reports:

REPORT FOR AUGUST 2016

Seniors Affairs: I have put in for two grants for the Seniors, one through New Horizons and one through Senior's Secretariat, hopefully we will here from back on those soon.

Kings Playhouse: They had a meeting last month and they will be meeting this Thursday night.

*Respectively Submitted,  
Faye McQuillan, Councillor*

*General discussion re: flu work, Councillor F. McQuillan to find out Thursday night when the work is being done as the painters will be here soon.*

*CAO to contact Mallard painting to find out what date they are starting.*

Motion(s) from Report:

- ***Moved by Councillor M. Stephen to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor C. Jenkins. Motion Carried.***

**8.3. *Finance and Planning & Community Development - Committee Chair Councillor Michael Gallant:*** Councillor M. Gallant submitted the following report:  
REPORT FOR AUGUST 2016

Finance: Financial Statements in your packages.

Planning: I have just signed a permit for a new deck. We will be having 1<sup>st</sup> reading of the amendments to the bylaw tonight. There has been some email correspondence from a resident who has been exploring options for a lot on Water St., the lot in question is not large enough for the intended purposes, she is continuing to explore other options there.

Three Rivers Sportsplex: We did receive an email from the Rink Board – this came out of the meeting we had last month. Right now the Provincial Recreation Grant is about \$9,000. We have received email correspondence to ask the Province to restore to an earlier amount, i.e. \$15,000 from the 1990's. I am requesting general agreement from Council to request that. The rink has advertised and hired Benji Stevens as Manager for the upcoming season. I would like to have Council stay behind and review applications for book-keeping for the Playhouse and the Rink – we have some options to review that may impact operations for here too.

Also, I have given Mayor Lavandier notice already, and I will be resigning on September 30<sup>th</sup>, this will give me time to finish up on some things and also give other people the opportunity to sit here.

*Respectfully Submitted,  
Michael Gallant, Councillor.*

*Mayor Lavandier thanked Councillor M. Gallant, and advised that Councillor Michael Gallant and he have discussed this previously, that he has been an asset to the Town for many years, has served on Council for many years as Mayor, and also as a Councillor. He has given a lot to the Town. We do appreciate what you have done. It is with heavy heart that we accept your resignation.*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.**

**8.4. Councillor Cody Jenkins has not been assigned a committee, therefore will not be required to submit a report. Council welcomed him aboard, he will receive his committee standings this evening.**

**8.5. Civic Center, Storm Water Management and Utilities and Georgetown Fire Department – Committee Chair:** Councillor R. Gallant submitted the following verbal reports:

REPORT FOR AUGUST 2016

Fire Department:



**Fire Calls from July 28<sup>th</sup> August 11, 2016**

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
1	5	0	0	0	0

Civic Center: I want Tonya to purchase a new clock for the Council Chambers. As well, I would like the inside of the door painted in the hallway on the first floor.

Sewer Utility: There is some residents that have had good intentions to pay, after our last set of letters went out for outstanding accounts. However I would like to dig up any outstanding accounts that haven't made any attempts to pay that received their letters – as of September 1<sup>st</sup>. I want Council's support for this to happen the 1<sup>st</sup> of September.

*Council wished a very happy birthday (tomorrow) to Councillor R. Gallant. General discussion regarding and agreement of Council that all committees are required to update Council with a report monthly.*

*General discussion regarding 2 accounts that may be dug up, anything past 3 months is overdue. This time we went beyond 2 notices and anything 1 year overdue will be dug up.*

*Respectfully Submitted,  
Ronald Gallant, Councillor.*

Motion(s) from Report:

- ***Moved by Councillor M. Gallant to adopt Councillor R. Gallant's report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

8.6. ***Beautification, Public Works and Georgetown & Area Development Corporation – Committee Chair***: Councillor M. Stephen submitted the following written report:

REPORT FOR AUGUST 2016

Beautification/Public Works: Our new Fall crew has started back, they have done an excellent job setting up for Cloggeroo. They fixed a flower pot on Water St. They replaced the flowers in it. The flower baskets are looking better than ever this year. We are looking at replacing light bulbs at the look-out near P. Llewellyn's property. Hats off to our first crew, they did an excellent job. The corner of Victoria and Richmond Street has been repaired, water is no longer pooling there.

Town Sign: Awaiting the arrival of our new Town Sign, Sign City reports that as soon as they get it they will be down to install it.

Public Works Maintenance Building: We have received the deed of conveyance from the Province.



GADC: is busy working on contracts for next year.

Holidays: I have changed holidays out of Province from August 21-28th to September 18th to 25th.

*General discussion regarding new sign.*

*Respectively submitted,  
Mark Stephen, Councillor*

Motion(s) from Report:

- ***Moved by Councillor M. Stephen to adopt his own report as presented, seconded by Councillor M. Gallant. Motion Carried.***

**8.7. Community Events & Promotion, Georgetown School Parent Group and Youth & Recreation- Committee Chair Toby Murphy:  
REPORT FOR AUGUST 2016**

Welcome aboard Cody Jenkins.

Community Events & Promotion: We had a very successful Georgetown Summer days this year, it was 5 days, and it exceeded our expectations pretty well at every event. At our ghost walk we had hoped for 20 people and we had a 200 plus turnout. We had over 16 teams in our car rally. We had a turnout of over 100 people for our walk run. We were pleasantly surprised with everything, not for a lack of work put into it, not just by myself, certainly I had a very hardworking committee. I would like to take this time to say thank you to them for all of the hours that they put in.

We received a lot of positive comments, one of the biggest ones we received was about the change of venue. Right now we are working on thank you cards to each person, committee, and business. We came out significantly under budget due to the contributions from everybody around the Town. We also had a couple of events that actually made money. I would like to thank Joey and his crew they were a big help, Tonya and Dorothy were a big help as well.

We had a lot of people, afterwards, even from out of Town, asking how they could help out with next year's events. That was really positive.

We had our first annual 5 and 10 klm walk/run, we hoped for 50 people and had over 100. I just came from a wrap up meeting with Myrtle, we will be receiving a cheque from them for \$650. Anyone that was there seen that it was a first class event for sure. Next year they would like to take it on themselves, and have us come on as a sponsor. They are going to put in a proposal into the Town for a 3

year proposal with a contribution coming from the Town where they are the parent committee of the event. I am very happy of that, Georgetown is their community of choice. I think we will be very fortunate to have that.

We are working right now on the arrival of the Tall Ship El Galeon coming into our port on September 30th (with Haley Zavo, Wayne Chiasson, Alan MacKinnon). We are hoping to house a fundraising event on that and we are working on getting a press release together on that.

I received a call from Marion Grant from triathlon PEI – they are interested in moving the event to Georgetown next year. We are going to explore a few more options with that.

*Respectively Submitted,  
Toby Murphy, Councillor*

*Mayor Lavandier thanked Councillor T. Murphy for a job well done, and her committee. He felt a lot of people really enjoyed summer days and it is thanks to the work you put into it. Thank you very much.*

Motions from report:

- ***Moved by Councillor Toby Murphy to adopt her own report as presented, seconded by Councillor M. Stephen. Motion Carried.***

#### **8.8. Administrator's Report: Tonya Perry, Chief Administrative Officer: REPORT FOR AUGUST 2016**

Municipal By-Election & Swearing In Ceremony: The Municipal Election was held on Monday July 25<sup>th</sup>. Cody Jenkins was the successful candidate voted in. All required reporting has been submitted to Elections PEI. Leigh McQuillan & Frank Stevens did a fantastic job as always as our returning officer and poll clerk. Cody Jenkins was sworn in as a member of Council at a swearing in Ceremony on August 4<sup>th</sup>, 2016 in the presence of myself, all members of Council and some residents and family members. I would like to congratulate Cody Jenkins. I look forward to working with you.

Property adjacent to Fire Dept.: We received the Deed of Conveyance for the property from the Province to build our maintenance building.

Provincial Infrastructure Fund: I have submitted an application on behalf of the Town for GACO roof sealant as per motion for the Sportsplex from previous meeting.

Summer Days: We have received numerous compliments on summer days. Fantastic activities, great turnout, great show of support from local donations. My



family's personal favourites were the karaoke, ghost walk and the car rally. Fire in the Sky did a great job of the Fireworks. I would also like to mention that both Dorothy and I have seen a large number of residents and visitors stopping in to the Town Hall to compliment work being done keeping the Town clean and the beauty of the AA Macdonald Gardens.

*Respectively Submitted*

*Tonya Perry, Chief Administrative Officer (C.A.O)*

*Mayor Lavandier thanked CAO and Dorothy for all the work put in behind the scenes for Cloggeroo.*

- ***Moved by Councillor M. Stephen, that the administrator's report be adopted as presented, seconded by Councillor C. Jenkins. Motion Carried.***

## **9. New Business:**

**9.1. Proposals to: make an amendment to the Town of Georgetown Revised Official Plan 2009 General Land Use Map to ensure compliance between the Official Plan and the Zoning and Subdivision Control (Development) Bylaw 2009 Zoning Map.**

- **Moved by Councillor M. Gallant to give 1<sup>st</sup> reading to make an amendment to the Town of Georgetown Revised Official Plan 2009 General Land Use Map to ensure compliance between the Official Plan and the Zoning and Subdivision Control (Development) Bylaw 2009 Zoning Map be given to to change the designation of PID#170910, proposed civic address being 80 Grafton Street, Georgetown, P.E.I. from the current RESIDENTIAL 3 (R3) designation to Public Service Institutional (PSI) designation on the Town of Georgetown Revised Official Plan 2009 General Land Use Map, ensuring conformity between the General Land Use Map (Plan) and Zoning Map (Bylaw), in response to the previously reviewed request to build a municipal maintenance building on current PID#170910 the property in question.**

**Also to change the designation of PID#171009, part of civic address 36 Kent Street, Georgetown, P.E.I. from the current MIXED USE (MU) designation to Public Service Institutional (PSI) designation on the Town of Georgetown Revised Official Plan 2009 General Land Use Map, ensuring conformity between the General Land Use Map (Plan) and Zoning Map (Bylaw), in order to bring these properties into conformity with the adjacent properties, and to build a municipal maintenance building on current PID 170910, seconded by Councillor M. Stephen. Motion Carried.**

- **Moved by Councillor M. Gallant to consolidate parcels PID#170993, PID#171009, PID#170985 and PID#170910 all to be consolidated into one**

parcel number, being parcel #170993 or such number as the Province of Prince Edward Island designates, seconded by Councillor M. Gallant.  
Motion Carried.

9.2. Mayor Lavandier read the new standing committee list out:

<u>DEPARTMENT</u>	<u>CHAIRPERSON</u>	<u>MEMBERS</u>
Community Development and Planning; and, Finance	Michael Gallant	Ronald Gallant, Faye McQuillan
Beautification; Civic Center; and, GADC;	Ronald Gallant	Michael Gallant, Faye McQuillan, (GADC Board re: GADC)
Community Heritage; Fire Department; and, Senior's Affairs;	Faye McQuillan	Michael Gallant, Ronald Gallant (Fire Dept. Members re: Fire Dept)
Georgetown School; Three Rivers Sportsplex; and, Youth & Recreation	Cody Jenkins	Toby Murpy, Mark Stephen (Sportsplex Board re: Sportsplex)
Community Events and Promotion; and, King's Playhouse Theatre	Toby Murphy	Cody Jenkins, Mark Stephen (Playhouse Board re: Playhouse)
Public Works; Storm Water Management; and, Utilities	Mark Stephen	Cody Jenkins, Toby Murphy

10. Adjournment:

- *Mayor Lavandier advised there is no further business at approximately 8:24 p.m. meeting to be adjourned.*

Minutes recorded and submitted by:  
Tonya Perry, C.A.O.  
September 19<sup>th</sup>, 2016

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Lewis Lavandier, Mayor

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Tonya Perry, C.A.O.