



MINUTES GEORGETOWN TOWN COUNCIL

Monday
May 16, 2016

Mayor Lewis Lavandier
Deputy Mayor Michael Gallant
Councillor Allan Gallant
Councillor Ronald Gallant
Councillor Faye McQuillan
Councillor Toby Murphy
Councillor Mark Stephen
CAO Tonya Perry



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 5/16/2016, at 7:25 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Michael Gallant
Councillor Ronald Gallant
Councillor Faye McQuillan
Councillor Toby Murphy
Councillor Mark Stephen

Regrets: Councillor Allan Gallant

Gallery Attendants: None

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 5/16/2016

Moved for approval by Councillor M. Gallant.

Seconded by Councillor M. Stephen. Motion Carried.

2.1. Additions to Agenda. None.

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.
None.

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

3. Business/Presentations from the Floor: None.

4. Minutes:

Council Meeting(s):

4.1. April 18th, 2016 Regular Council Meeting;

4.2. Adoption and Business thereof.

• **Moved for adoption by Councillor M. Gallant that the Minutes be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to April 30th, 2016

5.2. Sewer Corporation Account-to April 30th, 2016

- **Moved for approval of 5.1 and 5.2 as presented by Councillor M. Gallant, Seconded by Councillor T. Murphy. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures to April 30th, 2016 as presented, seconded by M. Stephen. Motion Carried.**

7. List of Correspondence from April 19th to May 16th, 2016:

- 7.1. Danielle Rafuse, re: Letter to inform of business; **No Action Required.**
- 7.2. Francie Clory, re: Letter to request time; **No Action Required.**
- 7.3. Town of Montague re: Invitation to participate in parade; **No Action Required.**
- 7.4. Canadian Assoc. of Fire Chiefs re: Fire Chief of the Year awards; **No Action Required.**
- 7.5. Recreation PEI re: AGM and workshop; **No Action Required.**
- 7.6. Island Tourism East re: 2021 Tourism Strategy; **No Action Required.**
- 7.7. EMO Training re: Emergency Operations Centre Theory Course; **Action Required. Council to contact CAO to set this up if interested in attending.**
- 7.8. Island East Tourism re: Social Media Workshop; **No Action Required.**
- 7.9. Federation of Canadian Municipalities re: Alberta Fire Appeal; **No Action Required.**
- 7.10. Recreation PEI re: 2016 Maritime Arena Operators course; **No Action Required.**
- 7.11. Tourism Industry Assoc. of PEI re: Tourism notices; **No Action Required.**
- 7.12. Julie McMurrer re: Workshop 13 ways to kill your community; **No Action Required.**
- 7.13. Tourism PEI re: Sample of Confederation Centre new show; **No Action Required.**
- 7.14. Humane Society re: Dog licensing and animal protection; **No Action Required.**
- 7.15. Island East tourism re: Food Fair; **No Action Required.**
- 7.16. Carol Fletcher re: Letter of retirement; **Action Required.**

General discussion regarding a process of hiring needing to be done. We will have to review finances. General discussion regarding training. General discussion looking at hiring someone for both sides of the position. Council to look at options and begin the process.

- **Moved by Councillor M. Gallant to accept Carol Fletcher's letter of resignation, and begin to look at the process, seconded by Councillor M. Stephen. Motion carried.**

7.17. Allan Gallant re: Letter of resignation; **Action Required.**

- **Moved by Councillor M. Gallant that we recognize the letter, thank Councillor A. Gallant for all of his contributions to the Town of Georgetown, we shall now have the CAO begin the process of a by-election as the Municipalities act allows, seconded by Councillor M. Stephen. Motion Carried.**

Mayor Lavandier spoke highly of Councillor Allan Gallant. He certainly served us well when he was here, both on the Federation of Municipalities Board and on Town Council, I would like the CAO to accept letter of resignation with regret. Letter of thanks to be sent to Councillor A. Gallant for all of his contributions to the Town of Georgetown.

7.18. F.C.M. re: Annual Meeting; **No Action Required.**

7.19. Cloggeroo re: Letter of update and event schedule; **No Action Required.**

8. Committee Reports

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:
REPORT FOR MAY 2016

Preparations for Georgetown Conference are forging ahead. I spoke with Paul MacNeill and he has some amazing speakers booked. We certainly got more for our buck than we bargained for with the last Conference. We were seen as a small community that could and does strive, as progressive leaders in our community and we are still receiving accolades about how far we have come ahead since the last Conference. It is very gratifying, not to mention the great exposure that the Town has experienced from it. I have been accepted as a delegate and I am very much looking forward to Georgetown Conference 2.0. I am very pleased to be able to invite all of our Council members to the kick-off Lobster Supper to the opening of the Conference and hope you will take advantage of this opportunity to meet some of the delegates.

Dorothy, Mike and myself attended the FPEIM Annual Meeting. It was a very informative session and was very touching seeing that our former Deputy Mayor, the late Wade Williams, was posthumously recognized with the Bruce H. Yeo Award.

Tonya and I attended the announcement from the Federal Minister Lawrence MacAulay and Premier Wade MacLauchlan at Poole's Corner on Monday May 9th, concerning changes to the criteria for cost-shared funding of roads under the

New Building Canada Fund. I stayed afterwards to investigate which roads the Province are looking at for repair this year. They did not confirm that they would be repairing Route 3 from Georgetown to Poole's Corner this year – but I did approach Minister Biggar with our concerns and reminded her that we requested this stretch have some attention for the past two years. Also, as far as the new building Canada fund announcement went, it was good to hear that they are opening up a section for new construction on new municipal buildings and recreation. It does not appear this will include repairs to current properties.

Attended a meeting with the 7 Communities Three Rivers Group on April 19 and May 10th, we will be meeting again in the near future. I would like to add that during new business I will be opening the floor up to the gallery to address any questions that we may be able to answer.

I attended the opening of Melvin Ford's Lobster Pot and presented him with a plaque on behalf of the Town for opening a new business. I would like to wish him every success in future.

I am pleased that the King's Playhouse will be hosting a benefit concert in aid of families from Fort McMurray Alberta. It was a tragic loss to a lot of families and they could use all the help they can get.

On Wednesday of this week I would encourage all members of Council to attend between 10 a.m. and 6 p.m. at the Georgetown School's – Ford Drive 4 Ur School Event.

*Respectively Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- ***Moved by Councillor M. Stephen to adopt Mayor Lavandier's report as presented, seconded by Councillor T. Murphy. Motion Carried.***

Councillor R. Gallant asked Council to consider a letter signed by all members of Council to get our road looked after. General discussion regarding sections of the road where it is heaving.

General discussion regarding Georgetown Conference.

- 8.2. King's Playhouse, Seniors Affairs and Community Heritage - Councillor Faye McQuillan, Committee Chair:** Councillor McQuillan submitted the following reports:
REPORT FOR MAY 2016

Seniors Affairs: The Seniors bus trip has been booked to Moncton – 6:30 am. Saturday morning June 28th, still time to book if you would like to attend. You are welcome to join us, I think we have about 35 booked now.

We are still doing bingo Wednesday night. The Senior's Federation offered a program to do a DVD with your grandchildren, unfortunately they did not have any interest in doing it.

Kings Playhouse: Concerned that the flu needs to be done before the building gets painted. They would like the painting of the building to get done. They have some quotes, Wayne and Randall have a plan to do the flu together in the next couple of weeks.

Tabled Report(s) submitted by Haley Zavo, Executive Director:
King's Playhouse Board of Directors Report for May 2016:

HR Updates:

Kristene Stoodley will soon complete her EDA contract. Sharon MacLean's contract has been approved to begin a 12 week EDA contract the week of May 23rd.

We have been approved for a CSJ (Canada Student Jobs – Federal) 8 week placement, and the position has been posted on social media. Full time students who are returning to school in the fall are eligible.

An application has been sent to Jobs for Youth for a summer student and we are just waiting to hear back.

Funding Updates:

The Canada 150 deadline is June 10th

Some notes about this:

If you're preparing an application for Canada 150 funding, they're strongly encouraging projects which highlight community or rural pride/priorities (as opposed to the more broadly based 'Canadian identity' theme);

Though the website indicates there are no deadlines, projects must be submitted by Friday, June 10th (though they said there is a possibility of future intakes);

We have been working with some other theatres and groups in the eastern region and hope to develop a collaborative work for this – any input would be greatly appreciated. It would make sense to work with the Town on this project as well to ensure that we get the most cohesive programming for 2017.

Breakdown of Events: (in addition to our Tuesday Night Ceilidhs)

April 17th: Benefit Concert

April 19&21: Eastern Kings Drama Festival – this was a significant success and resulted in us booking the entire festival for next year. We received great response from The Eastern Graphic and good feedback from the public.

May 5th: Georgetown School Variety Show

May 12th: Kings Players Jr. Showcase – this semester 9 young people from Kings County took part in the program

Upcoming Events:

May 18th: MusicPEI Showcase

May 19th: Fort Mac Strong – a Fundraising Concert

May 20-22: DownEast Dance annual recital

May 27: Raglan Road Pub Night

May 28-29: DownEast Dance annual recital

June 2-4: Georgetown Conference 2.0

June 8th: 3 Rivers Area Group meeting

June 20th: The Four Tellers opens

June 25: Festival of Small Halls

June 30th: Cameron MacMaster CD launch/pub night

July 6th: If These Shores Could Talk opens

July 8th: It's Good to Be Home (Dinner Theatre) opens

July 10th: Salt-Water Moon opens

Programming/Planning Updates

We've starting planning for summer camps. Samantha will lead them with support from the rest of our summer team.

They will be:

Ages 5-12

½ days

July 11-15: Art Camp

July 25-August 5: Performing Arts Camp

August 29-September 2: A week of games

Both tours for Zogma (contemporary dance) (October) and Brett Kissel (February) have been approved. We are just waiting on contracts.

We will be working with Harbourfront on both of these tours to do some cross marketing and collaborative work.

Respectfully submitted,

Haley Zavo

Respectively Submitted,

Faye McQuillan, Councillor

Motion(s) from Report:

- **Moved by Councillor F. McQuillan to adopt her own report as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.3. Finance and Planning & Community Development - Committee Chair Councillor Michael Gallant: *Councillor M. Gallant submitted the following written report:*

REPORT FOR MAY 2016

Finance and Planning: Half the year isn't over yet and we will have to find money to fulfill certain positions.

1. One building permit issued for a continuation of a building permit on Gordon Street for Buchanan. Existing building permit will need to be altered as previously discussed for the Georgetown Inn. The garbage bin on Water Street is hanging out over the curb and perhaps we could notify him or have the Province notify him to have that removed right away.
2. I would like Councillors to review the official plan for areas that could be strengthened. We did have a previous motion to access monies in the building capacity fund or gas tax fund. Once we are successful with funding we will have to take the proposed changes to a formalized public process.
3. There is confusion regarding information on what things under the development permit need permits and what items don't require a permit, I would like to propose to add an insert regarding building permits on our next mailout to the residents.
4. There is an issue in the Town's development bylaw that needs to be addressed that former Councillor Allan Gallant had previously addressed, I believe one year ago, regarding temporary storage structures/sheds. We had the Town review with other municipalities how they handle this issue last year. It is an issue that needs clarification in the Town's bylaw and it is best to clear this up during our review to get global perspectives on the matter. I will be calling the planning committee for their input on this issue next week so they can start to think about how they want to see this handled, all members of council that wish to participate in this discussion are welcome to do so, as always.

*Respectfully Submitted,
Michael Gallant, Councillor.*

Motion(s) from Report:

- ***Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.***

8.4. Civic Center, E.P.E.I. Municipal Coalition, F.P.E.I.M., Three Rivers Heritage Committee and Three Rivers Sportsplex, Committee Chair– Councillor Allan

Gallant, Committee Chair: *Councillor A. Gallant sent his regrets and his letter of resignation, and submitted the following written report:*

REPORT FOR MAY 2016

Three Rivers Sportsplex: May 5, 2016 Met with Carol, Lewis and Tonya. Discussion in regards to funding needed to pay outstanding bills - \$5,000. Carol also indicated that she is retiring. We need to place an ad for a bookkeeper for the rink as soon as possible.

May 6, 2016 Met with the Board of Management of Three Rivers Sportsplex present were Councillor T. Murphy, Pam and Cody Jenkins, Blaine Scanlon, Philip Hebert and myself.

I informed them that Carol was resigning and the Town would be responsible for hiring her replacement.

They felt that if necessary they could generate enough profit from the bar to pay an ice maker.

The roof at the rink needs to be repaired. Several estimates have been obtained and the lowest being \$90,000. They did some further research found a product called GACO roof coating. To purchase enough of this product to do the roof would cost approximately \$20,000. They feel that we should do ½ of the roof now, and the other ½ next summer.

They have approximately \$5,000 they could put towards this repair. Perhaps there may be funding available from ACOA or some energy efficient grants?

They are planning on reviewing a summer day camp program. They have cost it out and feel they can make money at it.

They plan to be charging \$300 per day rental to the Georgetown Conference.

I talked to Blaine in regards to the lack of communication between the Board and me. He will correct this.

I told them to call the Incorporation Division with the Province and give them updated info in regards to signing officers of the rink.

They have a job description written for the rink managers' job. This will need council's approval.

Things that need to be done by Council:

1. Advertise for a book-keeper.
2. Give Carol \$5,000 so she can pay the bills (\$2,000 from #5205, \$2,500 from #5208, and \$500 from?)
3. Approve job description for rink manger's position.
4. Find another \$5,000 for the roof repair.

8.5. Civic Center, Storm Water Management and Utilities and Georgetown Fire Department – Committee Chair: *Councillor R. Gallant submitted the following written and verbal reports:*

REPORT FOR MAY 2016

Fire Department: The Fire Department is looking to submit the name of Ryan Stevens as a new member of the fire department and is requesting Council to add his name.

Sewer Utility: Everything is getting paid right up, there are a few that are still behind, but thank you to Dorothy and Tonya for all their help to get the bills collected and the accounts up to date.

Dangerous Street Corner: There could be a bad accident on the corner of West St. and Water St. – there used to be a stop sign on Water St. where it connects, but there isn't one there now and there isn't one in the parking lot at Clamdiggers Restaurant. I am afraid that someone will get hurt. I would like to see Council have someone come from the Dept. of Highways to revisit this issue as it is a Provincially designated street.

General discussion of Council regarding same. This is a blind corner. Perhaps the development corporation should be approached about putting signage there "to be extra careful, use caution" or something like that, or a yield sign, as you are leaving the parking lot of ClamDiggers.

Painting Quotes: General discussion regarding painting quotes for the civic center and the King's Playhouse. Committee meeting will be set up.

General discussion regarding possible resignation from the fire department, more information to follow after next meeting.

*Respectfully Submitted,
Ronald Gallant, Councillor.*

Motion(s) from Report:

- **Moved by Councillor R. Gallant to approve the name Ryan Steven's to the Fire Department, seconded by Councillor F. McQuillan. Motion Carried.**

Council discussed for clarification that background checks are required for fire dept. members as well.

- **Moved by Councillor M. Stephen to adopt Councillor R. Gallant's report as presented, seconded by Councillor M. Gallant. Motion Carried.**

8.6. **Beautification, Public Works and Georgetown & Area Development Corporation – Committee Chair:** Councillor M. Stephen submitted the following written report:

REPORT FOR MAY 2016

Public Works: We welcomed back Joey, and the Public Works and Gardens crews. We had a meeting with the crew to discuss tardiness, safety issues, and responsibilities. Two new benches are being installed on West St. beach walkway. The train engine replica for West St. Beach has been repaired and is ready to go back into place. The Town sign for the civic center building has been repaired and is ready for installation and the Genevieve Soloman Library/Civic Center is almost ready to be placed at the road. I had general consensus to purchase a new to us used John Deere X500 commercial lawnmower and trailer, I will make motion for that at the end of my report. I have a list of removed sod from winter plowing and we will be contacting King's County to repair them when they come out to sweep the streets, should be early this week. Pot holes have all been marked and are ready for quotes for filling/patching.

Public Works Maintenance Building: Still in the works, we are waiting to hear about trusses for the addition of the Fire bays at the back of the building which would allow for us to have a maintenance building in the old garage. We have 3 quotes in for the maintenance building itself if the rest goes to way side.

GADC: Melvin Ford had a successful couple of weeks at the new Lobster Pot. His grand opening on May 2nd went very well. The GADC plans to reopen the gardens craft shop within the next few weeks when the summer student is available to start. They have 10 vendors interested in putting things in on consignment which means that they may have to look at opening a second store. They also a group of artisans that may be interested in working together to rent a shop part-time.

*Respectively submitted,
Mark Stephen, Councillor*

General discussion regarding look-out repair on Richmond Street.

Motion(s) from Report:

- ***Moved by Councillor M. Stephen Moved by Councillor M. Stephen to purchase a John Deere X500 used mower with approximately 334 hours with John Deere Garden Trailer, for a total of \$2,700, seconded by Councillor M. Gallant. Motion Carried.***
- ***Moved by Councillor M. Stephen to adopt his own report as presented, seconded by Councillor M. Gallant. Motion Carried.***
- ***General agreement to have Council sign off on a new Town sign once all quotes are received to agree to purchase the one that all members sign off on.***

8.7. Community Events & Promotion, Georgetown School Parent Group and Youth & Recreation- Committee Chair Toby Murphy:

REPORT FOR MAY 2016

Georgetown School: The Annual GES Variety Show was held on Thursday, May 5th at the King's Playhouse. The students showed off their unbelievable talents! There were singers, actors, dancers and for the first time a comedian graced our stage. We finished off the night with a pizza party. The kids are already talking about next year!

GES is very excited to have the opportunity to take part in the Ford Drive 4 UR School event. They will need lots of volunteers for this event, so please spread the word. Contact Lisa MacKenzie or Kerri O'Brien! The event will take place on May 18th!

I attended the second meeting of the Montague District Advisory Council on May 3rd at Cardigan School. All schools in the Montague Family of Schools had a representative at the table. Some of the topics discussed were: community and parent engagement and how to improve on it, late immersion and mental wellness. There is a meeting planned for the end of May where all DAC members from the Island would get together and for a group sharing session.

Community Events: The Summer Days Committee met last night and was able to finalize our agenda. The theme for the 2016 Georgetown Summer Days is the "Hometown Hoedown". We will be posting the agenda this week in hopes that people will save the date and be able to work us into their summer plans. Last week I met with Myrtle Jenkins-Smith. We are excited to announce that we are partnering with the PEI Marathon for our first annual Georgetown 5km and 10km race. The participants will receive bibs, medals and t-shirts. Our volunteers will also receive t-shirts as well. PEI Road Runners Association and The Running Room are assisting with our registration and advertising. There will be hydration stations set up as well as a nutrition centre at the finish line. This is going to be a very classy event for Georgetown. We are looking forward to continue work on this.

Youth and Recreation: As part of this year's Summer Days, we are creating a Youth Ambassador Award. This award will be given to a Georgetown Youth who has made positive contributions to the community on a voluntary basis, such as serving on a committee, or other volunteer work with organizations and groups. We will call for nominations, similar to the Georgetown Award. We believe that volunteers are the backbone of our community and recognize the importance of getting our youth involved.

There will be a public Recreation meeting Tuesday, May 31st at 7pm at the Town Hall. All interested are welcome to attend.

*Respectively Submitted,
Toby Murphy, Councillor*

Motions from report:

- **Moved by Councillor T. Murphy that KM Liquid Removal be awarded the contract for placement of a port-a-potty at the ball field for 12-14 weeks at the rate of \$195 per month (That includes one wash-down per week and pump out and replenishment of supplies), seconded by Councillor M. Gallant. Motion Carried.**
- **Moved by Councillor T. Murphy to release 50% of the school funding for the year now and 50% of the remainder in December, seconded by Councillor M. Gallant. Motion Carried.**
- **Moved by Councillor M. Stephen to adopt Councillor Toby Murphy's report as presented, seconded by Councillor M. Gallant. Motion Carried.**
*General discussion regarding Heinz ballfield grants.
 General discussion regarding school announcements.*

8.8. Administrator's Report: Tonya Perry, Chief Administrative Officer:**REPORT FOR MAY 2016**

FPEIM recognized the late Wade Williams former Councillor and Deputy Mayor with the prestigious Bruce H. Yeo Award at the Annual Federation Meeting held in St. Peter's this month. Mayor Lavandier, Deputy Mayor Michael Gallant, Dorothy Macdonald along with some of Wade's family members were in attendance. The award was accepted by Wade's wife, Cathy, who gave a beautiful acceptance speech on behalf of her late husband. President Bruce MacDougal presented the award and gave the following speech:

"2016 BRUCE H. YEO AWARD

The Bruce H. Yeo Award was established in memory of FPEIM's first president, to recognize outstanding contributions to municipal government in Prince Edward Island. It's a special and emotional honour for me to present the award for 2016. It was a huge loss to the Town of Georgetown when on June 25, 2015, Deputy Mayor Wade Williams passed away after a long battle with cancer. Wade was a long time resident of the community and a member of Council since 2004. Along with being an elected official, Wade had shown his commitment to the community with his volunteering efforts including with the Georgetown Area Development Corporation, S.T.E.P., West St. Beach Project, King's Playhouse Expansion, Water Street Upgrades, the Eastern PEI Municipal Coalition Group and a list that just goes on.

Wade continued this tremendous commitment even when faced with the burden of a diagnosis of Stage IV melanoma. Despite this diagnosis, Deputy Mayor Wade Williams reoffered and was successful in his last two elections. It was Wade's wish to continue to serve his community even while receiving treatment. This can only be described as exceeding any and all expectations of a member of municipal council.

Wade continued to perform well beyond the call of duty and worked to advance projects involving the A.A. Macdonald Memorial Gardens, the Town's Sewer Utility, The Town's Public Works Department, Maintenance and Beautification.

His overwhelming community pride continued to shine despite the state of his health.

Wade Williams exemplified a municipal official who gave his all for the benefit of his community. It is truly a privilege to present the 2016 Bruce H. Yeo Memorial Award to the late Deputy Mayor Wade Williams. The award will be accepted by Wade's wife, Cathy."

Mayor Lavandier and myself attended a Three Rivers Group Meeting on April 19th in Lower Montague, we hosted a quick meeting here in Georgetown on May 10th and will have a regular meeting again within the next week in Montague.

Two months ago Councillor A. Gallant discussed with that that FPEIM would be making a presentation on procurement on May 11th, 2016 and thought it would be of great benefit for me to attend. I attended this meeting and was very glad I did. It was a great refresher on procurement in general and it opened up the door to utilizing more of the Province's contracts. While PEI does not have an act that governs us on Procurement, we do have to follow the Atlantic Procurement Agreements minimum standards.

http://www.gov.pe.ca/photos/original/oc_pro_agree.pdf

The lawyer that spoke to our group, is the only procurement lawyer in Atlantic Canada that does this type of work full time, Andrew Daigle, had a very open presentation and welcomed lots of questions from the floor. He gave us a hard copy of the presentation which I have copied and placed one in each of your Councillor's mailboxes. He gave plenty of examples of what not to do, and how to do things more efficiently. When you make an offer and there is an acceptance of that offer you are in Contract "A", then when money exchanges hands then you have entered into the main contract. We thoroughly discussed not giving local preference without having a bylaw that permits you to do that under a specified amount. Ian Burges spoke to us on behalf of the Province and gave a thorough explanation of how we can utilize precedents from them, and or almost any tenders that the Province have that have been awarded, and are still valid. For example we can piggy back off of their tenders with procurement sharing for everything from computers, motor oil, paper, tires, to tractors, vehicles, etc. The Province is responsible to comply with the "Public Purchase Act & Regulations", they will be working on CETA CAN/ELL in future. Province tenders any "goods" over \$5,000, and "services" over \$50,000. The province is working on joint procurement across the region – via the Premier's initiative. MASH sector can get better pricing based on volumes. As a municipality we fall under the (MASH Sector) for goods, services and construction. Section 29.1 of the Atlantic Provinces Standard terms and conditions allows for municipalities to take advantage of the Province's contracts. We already take advantage of their telephone, oil, contracts and these are considered joint procurement, its called the "me too clause". Because of this, we can actually skip the step of tender and advertising if we purchase through the Province as they have already done it.

AMA will be having our annual meeting on June 29th in Milton.

I was speaking with Kathleen Flanagan of the Cloggeroo Group, they have been fortunate in receiving a student for 8 weeks to help out with Cloggeroo this summer. They are requesting to utilize some office space here if we have any to offer for free. I would like to seek permission from Council tonight to offer them office space here. We have an office upstairs beside Lewis' office that is only used about one or two Monday mornings a month by our MLA. I imagine we could make that one work - as nothing of a personal nature gets left behind in there. We could look at moving one of them into either the meeting room or the council chambers for that rare occasion there might be two here. I will seek Council's instructions.

Drive 4 Ur School Ford Event – Fair Island Ford is partnering with the Georgetown Elementary. If we are able to send over any staff with valid driver's licenses, I am sure that would be greatly appreciated. The parent group would like to encourage all members of Council to come for a test drive at your convenience between the hours of 10 a.m. and 6 p.m. For every person that takes a test drive, Ford Canada will be donating \$20 to Georgetown Elementary up to a maximum of \$6,000. Let's show them our support for this event! What a great opportunity for our School!

Doug Griffin June 8th King's Playhouse – for the Three Rivers Area Group – Council welcome and encouraged to attend this will be open to the public.

All members of Council are invited to the lobster supper June 2nd at the Georgetown Conference.

I have received and accepted a letter of resignation from Allan Gallant. Very sorry to see him go, he was a great asset to the team. We can look forward to continuing to work with him at the Fire Department.

General discussion of council to attend the Doug Griffith's session. Mayor Lavandier encouraged same.

*Respectively Submitted
Tonya Perry, Chief Administrative Officer (C.A.O)*

- ***Moved by Councillor M. Gallant, that the administrator's report be adopted as presented, seconded by Councillor R. Gallant. Motion Carried.***

Council gave general agreement to allow Cloggeroo student to utilize space here at the Town Hall.

9. New Business:

9.1. None.

10. Adjournment:

- ***Mayor Lavandier advised there is no further business at approximately 8:45 p.m. meeting to be adjourned.***

Minutes recorded and submitted by:
Tonya Perry, C.A.O.
June 20th, 2016

Lewis Lavandier, Mayor

Tonya Perry, C.A.O.