



## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
July 18, 2016

Mayor Lewis Lavandier  
Deputy Mayor Michael Gallant  
Councillor Ronald Gallant  
Councillor Faye McQuillan  
Councillor Toby Murphy  
Councillor Mark Stephen  
1 vacant seat  
CAO Tonya Perry



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 7/18/2016, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier  
Deputy Mayor Michael Gallant  
Councillor Ronald Gallant  
Councillor Faye McQuillan  
Councillor Toby Murphy  
Councillor Mark Stephen  
1 Vacant Seat

Regrets: None

Gallery Attendants: Wallace Rose, Eastern PEI.com

### 1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 7/18/2016

**Moved for approval by Councillor M. Stephen.**

**Seconded by Councillor F. McQuillan. Motion Carried.**

#### 2.1. Additions to Agenda. None.

#### 2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

### 3. Business/Presentations from the Floor: *Wallace Rose of Eastern Media Presentation:* Re: Initiative working with Points East and with Eastern PEI Chamber of Commerce – they have been working together over the past year and ½ are presenting on their ideas to work together and with us to deliver a “welcome package” for all new residents to the area – letting them know what businesses we have to offer in Eastern PEI also, main part of presentation was to Council new Eastern PEI initiative called “easternpei.com” – what it can offer our area and what is included in it – it is an online

portal that connects towns, communities, villages and all rural areas in between. Presentation. Wallace provided pamphlets, an additional letter, package, etc. Wallace discussed examples with Council, and displayed the website and how the Town of Georgetown's portal would look/work. Opportunity for each municipality to partner and have a portal. Request for Council to support same. Council asked general questions. Deferred for further discussion at the regular monthly meeting in September, to discuss this initiative/opportunity for King's County and the Town of Georgetown.

General discussion of Council regarding special projects budget, find out how much is there to order pins, possibly brochures, etc.

#### 4. Minutes:

Council Meeting(s):

4.1. June 20<sup>th</sup>, 2016 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor M. Gallant that the Minutes be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

#### 5. Financial Statements (Unaudited)

5.1. General Operating Account-to June 30<sup>th</sup>, 2016

5.2. Sewer Corporation Account-to June 30<sup>th</sup>, 2016

- **Moved for approval of 5.1 and 5.2 as presented by Councillor M. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

#### 6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures with the addition of the CAO's mileage expense, as funds become available as presented, seconded by M. Stephen. Motion Carried.**

#### 7. List of Correspondence from June 21<sup>st</sup> to July 18<sup>th</sup>, 2016:

7.1. New Horizons for Seniors Program re: Deadline July 29, 2016; **Action Required. Councillor F. McQuillan is working on same.**

7.2. Georgetown Summer Days re: Tug of War team; **Action Required. Councillor T. Murphy advised that they are looking for participation from all local businesses and committees to submit some teams.**

7.3. Transportation and Infrastructure and Energy re: PIF extension; **Action Required. Council discussed their priority project for PIF.**

- **Councillor M. Gallant moved for the CAO to apply to the Provincial Infrastructure Fund in an amount of up to \$30,000 for GACCO roof sealant**

**for the Three Rivers Sportsplex as priority project 2016-1, seconded by Councillor F. McQuillan. Motion Carried.**

- 7.4. Island Tourism re: Information on events; **No Action Required.**
- 7.5. Rosemary Quinn: request for usage of Town property (AA Macdonald Memorial Gardens) for function.  
**CAO to send favorable response to Ms. Quinn. CAO to get ahold of Joe Clory, P.W. Supervisor to ensure garbage cans are out.**
- 7.6. Laverne Revington re: Building concerns; **Action Required.** General discussion of concerns by Council. **Council agreed to send a letter to the person involved requesting that the work on the house be completed in a timely manner. Within this zone, due to where the property is situated and the characteristic of the street to try to have the work completed in a timely manner.**
- 7.7. Sarah McMullin: Mayor Lavandier advised that he received a thank you letter today for Mayor and Council from Sarah McMullin for the \$20 sent to her by Council for graduation from the Senior High School.

## 8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:  
REPORT FOR JULY 2016

On behalf of the Town of Georgetown Town Council, I would like to thank the Minister Paula Biggar, the Department of Transportation, Infrastructure and Energy, and the Province of Prince Edward Island for donating a provincially owned parcel of land to the Town of Georgetown.

This parcel of land will allow us to build a new public works maintenance building in the center of the town, on Grafton Street adjacent to the Civic Center. I am pleased to see so much interest in filling our vacant seat on Town Council. Best of luck to all nominees and we hope most residents will exercise your right to vote.

Tonya and I met with MRSB reps last week. I will be setting date for a meeting with MRSB and Council. At that time we should have a better picture of what new regional municipality might mean for Georgetown.

I think we are all ready for summer days and looking forward to that this weekend!

Haley asked me to join her this week, in speaking with a group at the King's Playhouse of youth, and explain what the King's Playhouse means to our community and means to me personally. I was very excited about that.

*Respectively Submitted,*

*Lewis Lavandier, Mayor*

Motion(s) from Report:

- ***Moved by Councillor M. Gallant that 1<sup>st</sup> reading be given for rezoning the new parcel from the Province of Prince Edward Island, located beside our Fire Department on Grafton Street, to our current civic center's zone and also to consolidate the new parcel with our existing parcel, together, for the next regular meeting of Town Council in August, CAO to advertise for same and give notices to the surrounding property owners, seconded by Councillor M. Stephen. Motion Carried.***
- ***Moved by Councillor M. Gallant to adopt Mayor Lavandier's report as presented, seconded by Councillor R. Gallant. Motion Carried.***

**8.2. *King's Playhouse, Seniors Affairs and Community Heritage - Councillor Faye McQuillan, Committee Chair:*** Councillor McQuillan submitted the following verbal reports:

REPORT FOR JULY 2016

Seniors Affairs: The Senior's are shut down for the summer, they are finding it too hot up there. The Senior's Secretariat grant was submitted last Friday. Haley and I are working on the other grant application for the senior's at the King's Playhouse.

Kings Playhouse: I will be attending the next meeting this Thursday. I did not receive a report from Haley, as I believe she is in Halifax this week. I apologize for not attending last month's meeting, I was experiencing some computer issues that have since been corrected.

*Respectively Submitted,  
Faye McQuillan, Councillor*

Motion(s) from Report:

- ***Moved by Councillor F. McQuillan to adopt her own report as presented, seconded by Councillor M. Stephen. Motion Carried.***

**8.3. *Finance and Planning & Community Development - Committee Chair Councillor Michael Gallant:*** Councillor M. Gallant submitted the following written report:

REPORT FOR JULY 2016

Finance and Planning: Three permits issued last month. One was for siding which should have been done a while back. One for a replacement deck and work

to the front of the house, and the third one for a fence - that the planning committee has recommended to reduce the height of the fence from 8 feet to 6 feet. I would like to thank Councillor M. Stephen and Councillor R. Gallant for their input.

In finance with our fiscal year being half over, I would ask all members of Council to be mindful of their budgets and spending. Budgetary estimates were narrow.

Three Rivers Sportsplex: The process for interviews for the rink manager continues. Last Thursday the Board had interviews. One individual did not show up and that person's name was removed as there was no communication. Two are currently in consideration. Background and character reviews are being performed. Hopefully tomorrow night a final determination will be made. The Board is taking this job very seriously and doing so with all due diligence.

Councillor Murphy had asked me to drive the truck in the last couple of parades in Cardigan and Montague. I have discussed a safety concern with Councillor Mark Stephen and CAO regarding additional mirrors needed for proper visibility of the trailer (parade float) being towed.

*General discussion of Council regarding the safety concern, Councillor M. Stephen offered to look into telescopic mirror that attaches to existing assembly. Generally discussed no back-up beeper or camera has been observed.*

Telephone scam – I received a call stating that there would be a criminal investigation regarding tax evasion, etc. I have reported the call to RCMP, and would like notice put up on Facebook that this is a scam.

With the election coming up, it should be noted that this could be an election where we could be one of the first community's on PEI with gender parody. It's a possibility. Let the best candidate for the position win.

*General discussion regarding letter needing to be sent to request paving route 3.*

*Respectfully Submitted,  
Michael Gallant, Councillor.*

Motion(s) from Report:

- ***Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.***

#### **8.4. *E.P.E.I. Municipal Coalition, F.P.E.I.M., Three Rivers Heritage Committee and Three Rivers Sportsplex, Committee Chair– Vacant Seat.***

8.5. **Civic Center, Storm Water Management and Utilities and Georgetown Fire Department – Committee Chair:** *Councillor R. Gallant submitted the following verbal reports:*

REPORT FOR JULY 2016

Sewer Utility: We had a sink hole down by John Perry's on Victoria Street this past week. I would like to thank Joey, and the crew and King's County Construction for checking this out.

Fire Department: I would like to request to send the Fire Chief a letter requesting monthly reports.

*General discussion and agreement of Council that all committees are required to update Council with a report monthly.*

*Request for the CAO to get in touch with the painter regarding the Playhouse contract.*

*Respectfully Submitted,  
Ronald Gallant, Councillor.*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt Councillor R. Gallant's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

*Council thanked Councillor R. Gallant for donating his truck for the upcoming parade.*

8.6. **Beautification, Public Works and Georgetown & Area Development Corporation – Committee Chair:** *Councillor M. Stephen submitted the following written report:*

REPORT FOR JULY 2016

Beautification/Public Works: Fantastic comments about the beautiful job the ladies have done in the gardens, everyone is asking how 2 ladies are doing such a big job on their own. A lot of Ontario tourists have been remarking about how beautiful and clean the entire Town is, I have heard fantastic comments from Arkansas about the Town and the Gardens also. Everything is kept up so nice, Joey's crew is doing an amazing job.

Toby has given public works crew lots of notice on Summer Days requirements. I'm proud of all of the preparation that Councillor Murphy has put into this.



Town Sign: I have confirmed that there was a paperwork mix-up, but all is now in order and we should have the new sign soon.

Public Works Maintenance Building: Public Works Maintenance Building: We have received confirmation from the Province that there will be an announcement concerning the property requested on Tuesday July 19th.

GADC: Garden shop is completely full. More inquiries on consignments. Student is working out well, we are receiving good reports.

Holidays: I have given our CAO lots of notice that I will be on holidays out of Province from August 21-28<sup>th</sup>, this will be after Summer Days and Cloggeroo has finished up.

*General discussion regarding compliments Councillor R. Gallant has received at last week's community yard sale, regarding the cleanliness and tidiness of the Town and the resident's properties.*

*General discussion regarding how often the crew is currently and can go do it going forward – checking for maintenance issues, i.e. sidewalk repairs, etc. to prevent mis-haps. They do it on a daily basis, i.e. culverts, etc., however they are only able to repair smaller projects at a time.*

*Respectively submitted,  
Mark Stephen, Councillor*

Motion(s) from Report:

- ***Moved by Councillor M. Stephen to adopt his own report as presented, seconded by Councillor M. Gallant. Motion Carried.***

#### **8.7. *Community Events & Promotion, Georgetown School Parent Group and Youth & Recreation- Committee Chair Toby Murphy:***

REPORT FOR JULY 2016

Community Events & Promotion: Both Canada Day and the Community wide yard sale went over really well. We had great weather and a great turnout.

Georgetown Days are this week. We had our final planning meeting on Sunday evening to finalize everything. Events will take place Wednesday – Sunday. Sunday evening will be capped off with our Sunday night Hoedown. We will have the presentation of our awards as well as a karaoke concert and fireworks. Be sure to check out our agenda as it is filled with events for everyone. Fingers are crossed for good weather.

We are thrilled to be partnering with so many local businesses and organizations this year. The community has come out full force to embrace this festival and I couldn't be prouder. We are so fortunate to live in such a supportive community – the response has been overwhelming in terms of prizes, monetary and voluntarism! We will be sending thank you letters for all the asks.

*General discussion regarding asking Joe's crew to sweep up the gravel on the corner of Kent/Water for the run on Sunday morning.*

I met with Wayne Chiasson and Alan MacKinnon on last Thursday to discuss the tall ship, El Galeon, that will be coming into Georgetown on September 29<sup>th</sup>. We are in the process of planning tours and organizing the rest of their visit. We are partnering with the boards from the King's Playhouse and Three Rivers Sportsplex to do a fundraiser on board the ship.

Youth and Recreation: We have just added new bases and bought some new T-Ball equipment for the kids. There are new locks on the equipment shed and new locks have been purchased for the gates for the ball fields to keep dirt bikes and ATV's off. The Jimmy Carroll Memorial ball tournament is taking place this weekend, with 8 teams registered! Good luck to all teams!

*Respectively Submitted,  
Toby Murphy, Councillor*

*General discussion regarding a theme float – on a permanent scale for future Summerdays, and other parades, etc. Perhaps businesses could advertise and be part of it.*

*General discussion re: start of the race on Sunday at 8:30 a.m. – starting and finishing points, etc.*

Motions from report:

- ***Moved by Councillor Toby Murphy to adopt her own report as presented, seconded by Councillor M. Gallant. Motion Carried.***

#### **8.8. Administrator's Report: Tonya Perry, Chief Administrative Officer: REPORT FOR JULY 2016**

Municipal By-Election: The Municipal Election has been called for Monday July 25<sup>th</sup>. I have advertised for same in accordance with the act. The Advance Poll was held on Saturday July 16, 2016 from 9a.m. to 7 p.m. with over 40 residents casting their votes. We are looking forward to a huge turnout on July 25<sup>th</sup>. Very strong show of support from residents, exciting to see 4 members of the community run for 1 vacant seat.



Property adjacent to Fire Dept.: Photos are being taken tomorrow to go with the announcement at 1:00 p.m. on location. All Council are welcome to attend. Assuming all goes according to plan, I would like a motion from Council to sign all necessary documents and pay necessary fees for the Town to take over ownership of a desired lot from the Province.

Stormwater Management: Met with Brett Wallace of Stantec today and went over the trouble areas of stormwater for the tender package.

*PIF Fund – looking to Council for a motion to apply in order of priority projects. Deadline is fast approaching. – Council already addressed same earlier.*

*Respectively Submitted*

*Tonya Perry, Chief Administrative Officer (C.A.O)*

- ***Moved by Councillor M. Gallant, that the administrator's be given the authority to sign all necessary documents and pay necessary transfer and administrative fees for the Town to take over ownership of a desired lot from the Province, located beside the fire dept., across from the AA Macdonald Gardens, seconded by Councillor M. Stephen. Motion Carried.***

*General agreement to pay for same for now from Special Projects.*

*Councillor M. Gallant advised that with respect to the 7 communities looking at a potential ward system of 12, he would prefer 7 or 8. General discussion re: same.*

- ***Moved by Councillor M. Stephen, that the administrator's report be adopted as presented, seconded by Councillor T. Murphy. Motion Carried.***

***Mayor Lavandier thanked Dorothy Macdonald and Tonya Perry for their efforts to get the Garden's fountain up and running.***

## **9. New Business:**

- 9.1. General discussion regarding moving forward with the book-keeper replacement as soon as possible. Tonya and I had a positive meeting today with Carol. She is going to try to train the person and get them up to speed by the end of the 1<sup>st</sup> week of September. Advertise as soon as possible.

## **10. Adjournment:**

- ***Mayor Lavandier advised there is no further business at approximately 8:24 p.m. meeting to be adjourned.***

Minutes recorded and submitted by:  
Tonya Perry, C.A.O.

August 15<sup>th</sup>, 2016

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Lewis Lavandier, Mayor

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Tonya Perry, C.A.O.