



MINUTES GEORGETOWN TOWN COUNCIL

Monday
March 16th, 2015

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Faye McQuillan
Councillor Toby Murphy
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 3/16/2015, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Faye McQuillan
Councillor Toby Murphy

Regrets: Deputy Mayor Wade Williams
Councillor Mark Stephen

Gallery Attendants: None

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 3/16/2015

Moved for approval by Councillor M. Gallant.
Seconded by Councillor F. McQuillan. Motion Carried.

2.1. Additions to Agenda – None

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

None.

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

3. Business/Presentations from the Floor: None.

4. Minutes

Council Meeting(s):

- 4.1. February 17th, 2015 Regular Council Meeting;
- 4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor A. Gallant that the minutes of the February 17th, 2015 Regular Council Meeting be adopted as presented with removal of the motion made to adopt Councillor McQuillan's report as presented, as it is wasn't submitted, seconded by Councillor T. Murphy. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to February 28th, 2015

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor A. Gallant. Motion Carried.**

5.2. Sewer Corporation-to February 28th, 2015

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor A. Gallant. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by F. McQuillan. Motion Carried.**

7. List of Correspondence from March 17th to April 20th, 2015:

- 7.1. Rural Beautification Society: re: Inquiry for Financial Assistance; **No Action Required.**
- 7.2. Rural Beautification Society: re: Invite free workshop N.A.R.
- 7.3. Island Tourism East: re: 2015 Annual General Meeting N.A.R.
- 7.4. Dept. of Canadian Heritage: re: Locals Festivals Funding Program N.A.R.
- 7.5. MPWWA: re: Spring Training schedule; **No Action Required.**
- 7.6. Federation of PEI Municipalities: re: letter on strengthening Municipality; **Action Required.**
- 7.7. Federation of PEI Municipalities: re: change of date and communities; **No Action Required.**
- 7.8. Canada Revenue Agency: re: update on GST return filing; **No Action Required.**
- 7.9. Fisheries and Aquaculture: re closing file on Three Rivers Sportsplex Upgrades; **No Action Required.**
- 7.10. Eastern PEI Chamber of Commerce: re: Best Practices for your business; **No Action Required.**
- 7.11. Peter Llewellyn: re: Slogans; **No Action Required.**
- 7.12. IPAC newsletter: re: Learning path Program; **No Action Required.**
- 7.13. Eastern PEI Chamber of Commerce: re: all candidate meetings; **No Action Required.**
- 7.14. James Schafer: re: Hello from Coromandel; **No Action Required.**
- 7.15. Melvin Ford: re Georgetown Port letter of support request; **Action Required.**

7.16. Bobbi Jo Maclean: re: Scholarship Fund; **No Action Required.**

8. Committee Reports

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:
Monthly Meeting – April 2015

I attended

*Respectively Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor M. Gallant. Motion Carried.**

8.2. **Beautification, Civic Center, Public Works & Utilities and S.T.E.P. – Councillor Wade Williams Committee Chair:**
Councillor Wade Williams sent his regrets.

Motion(s) from Report:

8.3. **Community Events & Promotion, Community Heritage and Seniors Affairs - Councillor Faye McQuillan, Committee Chair:** Councillor McQuillan submitted the following verbal report:

Seniors Affairs: *The Senior's LEAP program has ended. They had their final closing; unfortunately it was a very small turnout.*

Seniors New Horizon's Grant: *We are waiting to hear back on the New Horizon's Grant – we are waiting for the application and this year we will be applying for a Senior's helping Seniors Program.*

Summer Days: *We are waiting to hear back on final word on funding, but Canadian Heritage advised that we may not get anything this year as we need to apply for more heritage events. We applied for the same as we always did.*

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to adopt Councillor F. McQuillan's report as presented, seconded by Councillor T. Murphy. Motion Carried.***

- 8.4. ***E.P.E.I. Municipal Coalition, Three Rivers Heritage Rivers Committee and Youth and Recreation – Councillor Mark Stephen, Committee Chair:***
Councillor M. Stephen submitted the following written report:

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor T. Murphy. Motion Carried.***

- 8.5. ***Georgetown & Area Development Corporation and Planning & Community Development: Committee Chair Councillor Michael Gallant: Councillor M. Gallant submitted the following verbal report:***

GADC: We did have a meeting of the Development Corporation on the 1st Monday of the month. We discussed snow removal at the water front – Clam Diggers. At present we aren't sure how many of the shops may be returning this year, we will have to see where that goes.

Planning & Community Development: We will not be doing the Official Plan for this year, a request for extension has been sent, it depends on what happens with the regional report and we will see where that will be heading.

I would like to wish everyone tomorrow a very Happy St. Patrick's Day!

Motion(s) from Report:

General discussion regarding the change of Minister in the office where the letter of request for extension was sent. We are still awaiting a response in relation to Official Plan extension.

General discussion regarding letter to be sent in response to T. Macdonald's request and P. Perry's request.

Tonya Cameron CAO left the Council Chambers due to conflict of interest in relation to P. Perry's request.

Councillor M. Gallant seeking a recommendation from Phil Wood Planner and further information from proposals.

Tonya Cameron CAO invited to return to Council Chambers.

- **Moved by Councillor A. Gallant to adopt Councillor M. Gallant’s report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

General discussion of Council to have CAO contact Town’s solicitor Tom Matheson for quote on property in need of clean-up.

8.6. Friends of Georgetown School, Georgetown & Area Volunteer Fire Department and King’s Playhouse: Committee Chair Toby Murphy:

Friends of Georgetown School: There are lots of great things happening at GES! The Snowshoe and Ski Club meet every Tuesday and Thursday after school until 3:45. Winter Carnival activities were held last week. Dress up days and activities took place and lots of fun was had. GES Home and School met with Principal Anna MacKenzie on March 4th. Anna met with a local dietician to review our eating policy at the school. She praised GES for doing an amazing job of complying with the ELSB Healthy Eating Policy. Keep up the great work! Ms. MacKenzie reported that SAS is now up and running at our school. Students Achieve is an online software application that allows teachers to enter attendance and mark information online and make it available to students and parents for grades 7-12. This is a great way for parents to be more engaged in their students’ performance at school.

Parent Teacher interviews were held March 6th and were well attended. GES Home and School members expressed an interest in hosting a student variety show in April.

Thank you goes out to Melissa Batchilder for donating a toaster to the Breakfast program. We can always count on Melissa! Thanks so much!

Georgetown & Area Volunteer Fire Department: Prepared by Fire Chief M. Gotell and presented by Councillor Toby Murphy:



Fire Report from February 14th – March 16th, 2015

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings

0	3	0	0	2	1
---	---	---	---	---	---

*Mark Gotell, Fire Chief
Georgetown Fire Department*

Georgetown Volunteer Fire Department Report prepared and submitted by Councillor Toby Murphy: The February meeting of the GVFD was held on February 24th. Fire Chief Mark Gotell conducted the meeting. Discussion took place regarding the issue of the pavement heaving at the doors of the building. It is a concern that the truck may not be able to get out of the building if more heaving occurs.

The fireman’s hockey tournament that was due to be held at the rink was cancelled due to lack of interest.

The GVFD will have in house training on March 10th. It is open to the public.

There was a lengthy discussion about the generators at the local seniors’ buildings and concern over the situation that had arisen during the recent blizzard. Chief Gotell will write a letter to Housing/Government regarding this situation.

Members of the GVFD formed new committees. Some committees are: Public Relations, Training, Department Activities, Equipment and Building Maintenance, Finance and Fundraising, Vehicle Operations and Service and I AM Responding.

GVFD wanted to say a big thank you to Aaron Blackett for his help during the recent storm, clearing necessary paths with his truck and helping people in need. It’s people like Aaron that make our town such a great place to live. Thanks so much Aaron!

King’s Playhouse Report prepared and submitted by Councillor Toby Murphy:

The King’s Playhouse Board of Directors held their monthly meeting on February 26th , 2015.

Chairman Randall Fletcher conducted the meeting. Due to our in camera meeting the same night, I was only able to attend the latter part of the meeting. Executive Director Haley Zavo has been very busy. She has several events planned in the upcoming months including March Break theatre classes. Also in the works is a ladies night “Diva Night” planned for March. Richard Haines has been hired to direct the summer musical “The 25th Annual Putnam County Spelling Bee”. Auditions will be taking place in April. I will forward Haley’s report along for more information.

A motion was made to make a donation to Jeremy Stevens’ Children’s Fund. Ryan, Jeremy’s brother is a member of the Board.

Barb Mazerolle is interested in joining the board. She joined our meeting on the 26th and is in the process of forwarding her criminal record check on to Town for approval.

I would like to congratulate Haley on her hard work. Her enthusiasm is infectious and we are super excited about the upcoming summer at the Playhouse!

*Respectively Submitted,
Toby Murphy, Councillor*

Motions from report:

Mayor Lavandier discussed last months' Senior's building and power outage and situation that arose from that with the last bad storm, subsequent phone call with EMO and request to have a meeting with the Fire Dept. Executive to have a future contact for reporting issues that may be needed to be reported to EMO. Also request to discuss the policy/bylaw.

Councillor A. Gallant generally discussed need for Senior's to have updated generator and subsequent letter sent regarding same.

Councillor M. Gallant generally discussed concerns with the discrepancy with new phone systems throughout the Town with FibreOP not being available after a few hours of power outage. Emergency backup with these phone line systems only lasts a few hours then phones are dead even for emergency calls during power outages.

- ***Moved by Councillor T. Murphy to adopt her own report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

**8.7. Finance and F.P.E.I.M., and Three Rivers Sportsplex: Committee Chair
Councillor Allan Gallant:**

Councillor A. Gallant's Report:

Finance:

FPEIM: I attended the monthly F.P.E.I.M. Board of Directors meeting last month. They have a lawyers assistance program that you can speak to a lawyer a many times during the year for ½ hour at a special rate of \$100. We should probably sign up for this program.

Three Rivers Sportsplex:

Three Rivers Sportsplex Report submitted by Councillor A. Gallant, prepared by Sue Yoshikawa, Manager:

February started off rough as we were closed a total of 3 days the first week, 5 in total for the month with a loss of \$1311.20 in ice rentals. We were a satellite rink for the Pownal/Rodd Hotel tournament and although there was bad weather on the west end of the island we only lost 1 hr due to travel restrictions. We have received payment for the tournament and Manfred has let me know that we received more ice time from them this year than last years.

I was able to work with PEI Prospects and got 5 hours booked over the first of March and they loved that we had a large warm room for parent meetings.

Belfast & Morell rinks have both closed and we have picked up 6 ice times including 4 women's rec games (currently playing for championship which will be played in Georgetown). The team from Belfast has expressed interest in moving to Georgetown next season.

We are hosting the Bantam A Tier 2 Provincials on the weekend. (Mar.13-Mar.15)

We are hosting a Fire Department tournament on the following weekend (Mar. 20-21)

The Cardigan Ladies plan to have a Powderpuff tournament on Mar.28th and the Provincial Ringette on the 29th.

Manfred would like to be finished as of March 15th but will step in to help and to close down. John will be finishing but only hours worked (ice time) if he will not help around the rink. This decision was made after speaking with Allan and because he is not getting credited for full days his time/hours should be limited.

Sue Yoshikawa, Manager

*Respectively Submitted,
Allan Gallant, Councillor*

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to adopt Councillor A. Gallant's report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

Administrative Assistant/Book-keeper Position: Council reviewed 28 candidates for the position and selected 5 for interviews. The successful candidate is Dorothy Macdonald and her start date will be March 23, 2015.

Year End: Darren Shea has been out and conducted our year end financial review and audit. We should have our year end financial statement and municipal financial information return shortly to be adopted at the March 26th budget meeting.

*Respectively Submitted,
Tonya Cameron, C.A.O.*

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to hire Dorothy Macdonald as the Assistant Administrator at the same rate as our current Assistant, with 3 weeks paid vacation based on one year for vacation, this is for a probationary period of 6 months, seconded by Councillor T. Murphy. Motion Carried.***
- ***Moved by Councillor A. Gallant to adopt the C.A.O.'s report as given, seconded by Councillor F. McQuillan. Motion Carried.***

9. New Business:

- 9.1. **General discussion making confirming that we have a programmable thermometer in the Civic Center.**

Adjournment:

- ***Mayor Lavandier advised as there is no further business, Councillor A. Gallant moved for the meeting to be adjourned.***

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
April 20th, 2015

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.