



## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
June 15<sup>th</sup>, 2015

Mayor Lewis Lavandier  
Deputy Mayor Wade Williams  
Councillor Allan Gallant  
Councillor Michael Gallant  
Councillor Faye McQuillan  
Councillor Toby Murphy  
Councillor Mark Stephen  
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 6/15/2015, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier  
Councillor Allan Gallant  
Councillor Michael Gallant  
Councillor Faye McQuillan  
Councillor Toby Murphy

Regrets: Deputy Mayor Wade Williams  
Councillor Mark Stephen

Gallery Attendants: None

### 1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 6/15/2015

Moved for approval by Councillor M. Gallant.  
Seconded by Councillor A. Gallant. Motion Carried.

#### 2.1. Additions to Agenda – None

#### 2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

### 3. Business/Presentations from the Floor: none.

### 4. Minutes:

Council Meeting(s):

- 4.1. May 19<sup>th</sup>, 2015 Regular Council Meeting;
- 4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor M. Gallant that the minutes of the May 19<sup>th</sup>, 2015 Regular Council Meeting be adopted as presented, seconded by Councillor A. Gallant. Motion Carried.**
- 5. Financial Statements (Unaudited)**
- 5.1. General Operating Account-to May 31<sup>st</sup>, 2015
- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor T. Murphy. Motion Carried.**
- 5.2. Sewer Corporation-to May 31<sup>st</sup>, 2015
- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor T. Murphy. Motion Carried.**
- 6. Outstanding Expenditures (preliminary & supplementary list)**
- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by A. Gallant. Motion Carried.**
- 7. List of Correspondence from May 20<sup>th</sup> to June 15<sup>th</sup>, 2015:**
- 7.1. Great Places Canada: re: Nationwide contest; **Action Required. CAO to make application for the AA Macdonald Memorial Gardens.**
- 7.2. IPAC: re: Change what you know about Public Sector Governance; **No Action Required.**
- 7.3. Transportation and Infrastructure Renewal re: Funding approval; **No Action Required.**
- 7.4. Brenda McAulay: re: Resolution in support of Rural Post Offices; **Action Required. CAO to send copies of previous support.**
- 7.5. Georgetown Housing: re: Letter in regards to 2014-2015 snow clearing; **Action Required. General discussion of Council regarding following the storm water management plan, and general discussion re: culverts done to date as problems arose. General discussion regarding sump pumps may need to be required. General agreement that we cannot commit to removing the snow out of all of the ditches in the Town. A discussion with Georgetown Housing would be beneficial as this is an ongoing issue throughout the Town that cannot be fixed overnight. Mayor Lavandier offered to talk to Councillor M. Stephen to take a look at the ditches in the area in question. Government may have funds available to help the Housing Authority to correct the issue.**
- 7.6. Transportation and Infrastructure: re: Gas Tax Deemed eligible; **No Action Required.**
- 7.7. Service Canada: re: New Horizons program; **Action Required.**
- 7.8. Craig Murphy: re: Applications wellness grants; **Action Required. CAO to look into applying for funding for the youth camp and/or skatepark at the**

*rink, maybe funding can be applied for in-lieu of youth day camp fees for youth – deadline of June 19<sup>th</sup>.*

- 7.9. Erica Kok: re: Islanders promotion/ Canada Day; **Action Required. Councillor F. McQuillan to contact via email.**
- 7.10. John Dewey: re: Federal leaders Debate on Hometown Issues; **No Action Required.**
- 7.11. Canadian Heritage: re: No funding summer days; **No Action Required.**
- 7.12. Tourism PEI : re: Submit Festival and events online; **Action Required. CAO to advertise upcoming National Aboriginal Day, Multicultural Day & Canada Day, and other events as they come up.**
- 7.13. Barbara Bell: re: Invitation to Health PEI Board Meeting; **Action Required. Councillor M. Gallant offered to attend.**
- 7.14. Joe MacConnell re: Estimate for replacing toilets West Street beach house; **Action Required.**
- **Moved by Councillor A. Gallant to approve Joe MacConnell's quote for washroom repairs and replacement parts for the Change House at West St. Beach, seconded by Councillor M. Gallant. Motion Carried. General discussion of Council to ask Joe MacConnell to look into waterless urinal costs.**
- 7.15. Helen Smith re: Request to cover costs of Sewage backup to her home; **Action Required.**
- **Moved by Councillor M. Gallant to send a letter in response, advising that we sympathize with her, but that we feel that as the IRAC Regulations require a check valve in place, and that the Town did send out various notifications regarding same, we are unable to honor her request, seconded by Councillor F. McQuillan. Motion Carried.**
- 7.16. Haywood Homes re: Estimate to replace Library Floor; **Action Required.**
- **Moved by A. Gallant to accept the quote as prepared by Hayword Homes in the amount of \$4,897 plus HST, to replace the flooring in the library, seconded by Councillor T. Murphy. Motion Carried.**
- 7.17. The Floor Store re: Estimate to replace Library; **Action Required.** Quote not accepted.
- 7.18. Mark Gotell re: Gravel on streets and stagnant water on Ultramar property; **Action Required.** General discussion re: gravel on streets – our crew was out this week cleaning the streets; Province was out on Kent/Water this week as well. Late Spring start for our crew, once grass is caught up all streets will be completed. CAO to contact Ultramar to discuss release valve re: storm water settled.
- 7.19. Rural Beautification Society re: Letter of Thanks; **No Action Required.**

## 8. Committee Reports

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:  
Monthly Meeting – June 2015

Thursday June 4, I attended the final S.T.E.P. presentation. I was very impressed with the presentation as well as the S.T.E.P. Group themselves. These people are very committed about trying to make Georgetown a tourist destination. It is great to see that many of our residents are getting engaged and buying in to what we are trying to accomplish.

I have just returned from a trip to Gros Morne, NFLD where I took part in a Tourism Community Development Best Practice mission May 24 – 28th. I learned that collaboration is the key and this trip to Gros Morne has proven that communities working together as a group are more likely to be successful. It was time well spent.

I would also like to say just how proud I was of the representatives from Georgetown who travelled to NFLD with me, I couldn't have asked for better representatives for our Town, they were so engaged, Melvin, Tim & Haley. We were well represented!

Tonya and I will be attending the discussion meeting on Tuesday June 16th with the other community leaders and CAOs along with Phil Wood to review the first draft of the study.

*Respectively Submitted,  
Lewis Lavandier, Mayor*

*I just wanted to thank Councillor Mark Stephen for all the extra work he has been doing, he's got a lot of Wade's portfolio as well. I would like to thank Tonya and Dorothy for cleaning up the security room.*

Motion(s) from Report:

- ***Moved by Councillor M. Gallant to adopt Mayor Lavandier's report as presented, seconded by Councillor A. Gallant. Motion Carried.***

8.2. **Beautification, Civic Center, Public Works & Utilities and S.T.E.P. – Councillor Wade Williams Committee Chair:**  
Councillor Wade Williams sent his regrets.

Motion(s) from Report: None

**8.3. Community Events & Promotion, Community Heritage and Seniors Affairs - Councillor Faye McQuillan, Committee Chair:** Councillor McQuillan submitted the following verbal report:

Seniors Affairs: We are doing different crafts every week, bingo seems to be the most popular one. We are going to have our monthly meeting, but we are going to shut down the rest of it until September.

Seniors Helping Seniors Grant I will get Sue to help me with that application.

Community Yard Sale: We are going to have a community wide yard sale on June 27<sup>th</sup>.

Summer Days: We are working on Summer Days. Councillor A. Gallant is setting up a ball tournament. Councillor M. Gallant is also working on a few items for Summer Days. Sue is back from her vacation and she is going to help on a volunteer basis.

Canada Day: Entertainment is booked, thank you Lewis, the gardens girls are going to work on the games.

*Respectively Submitted,  
Faye McQuillan, Councillor*

General discussion re: parade and ball game. Benny MacConnell is going to be the parade Marshal for us this year. General discussion re: not having summer days dance this year. General discussion to purchase a \$780 portable sound system for sound for regular events, floats, etc. General discussion re: Town Truck to haul the float.

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to adopt Councillor F. McQuillan's report as presented, seconded by Councillor M. Gallant. Motion Carried.***

**8.4. E.P.E.I. Municipal Coalition, Three Rivers Heritage Rivers Committee and Youth and Recreation – Councillor Mark Stephen, Committee Chair:** Councillor M. Stephen sent his regrets.

**8.5. Georgetown & Area Development Corporation and Planning & Community Development: Committee Chair Councillor Michael Gallant:** Councillor M. Gallant submitted the following written report:

REPORT FOR JUNE 2015

Planning & Community Development: One permit issued for a property on Richmond Street.

GADC: The G.A.D.C. is in the process of re-structuring its financial position. Hopefully new written policies as it relates to the roles of the Secretary's position will be developed and brought forth soon. Operations at the King's Square Retail shops are starting and we trust that they have a successful season. The Garden Craft Store will find its home for this season there and awaiting word on the establishment of a new business in the structure this year.

Three Rivers Area Study: The Wood's Report on municipal restructuring in the Three Rivers Area is an interesting read. While I personally concur with most of the Report's conclusions much more still has to be done. While the report takes great care of looking at proposed new tax rates and various financial matters, representation, land use and certain other services, one area which I believe must be explored and addressed are the debt levels of the municipalities involved and an inventory of critical infrastructure such as water, sewerage, street/road upgrades etc. Further it is difficult to ascertain a true financial image and capacity of a new municipal unit until a clear funding formula arrangement is made by the Province.

While the Wood's Report made it quite clear that public participation and input are a must in whatever outcome is decided upon, I firmly believe that Georgetownians be given an extra measure to decide their future with any new municipal unit by way of a plebiscite. This is the peoples of Georgetown's community and we (Town Council) are custodians of the public good. The people should have a mechanism to decide the future of their own Town.

Based upon the informal meeting of Council last Thursday I put forth the following recommendations:

A. That construction of a new house or new business is approved by the Town Council. Council may forward plans for the new structure (s) to outside sources for input, comments, and recommendations etc. before making any final determination.

B. That any new building to be moved into the Town, that Council require a photographs, pictures and plans before any consideration of a permit is given.

C. Where a building is to be moved into the Town or constructed in the Town that architectural compatibility be given attention to by Town Council. Council, in its discretion, may ask for the input of adjacent property owners on the proposed structure's placement.

D. Building Permit Applications shall be dealt with in an expeditious manner and will try to be reviewed within 5 business days of it being received. Individuals



who received an approved building permit shall be notified that all building permits are subject to appeal by individuals to the Island Regulatory and Appeals Commission of PEI for a period of 21 days and construction in that time is at the applicants own risk.

Respectfully Submitted,  
Michael Gallant, Councillor.

Motion(s) from Report:

- ***Moved by Councillor M. Gallant that as a guideline to supplement our Official Plan and Development Bylaw, construction of a new house or new business be approved by the Town Council. Council may forward plans for the new structure (s) to outside sources for input, comments, and recommendations etc. before making any final determination, seconded by Councillor A. Gallant. Motion Carried.***
- ***Moved by Councillor M. Gallant that as a guideline to supplement our Official Plan and Development Bylaw, that any new building to be moved into the Town, that Council require a photographs, pictures and plans before any consideration of a permit is given, seconded by Councillor A. Gallant. Motion Carried.***
- ***Moved by Councillor M. Gallant that as a guideline to supplement our Official Plan and Development Bylaw, where a building is to be moved into the Town or constructed in the Town that architectural compatibility be given attention to by Town Council. Council, in its discretion, may ask for the input of adjacent property owners on the proposed structure's placement, seconded by Councillor A. Gallant. Motion Carried.***
- ***Moved by Councillor M. Gallant that as a guideline to supplement our Official Plan and Development Bylaw, Building Permit Applications shall be dealt with in an expeditious manner and will try to be reviewed within 5 business days of it being received. Individuals who received an approved building permit shall be notified that all building permits are subject to appeal by individuals to the Island Regulatory and Appeals Commission of PEI for a period of 21 days and construction in that time is at the applicants own risk, seconded by Councillor A. Gallant. Motion Carried.***
- ***Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor A. Gallant. Motion Carried.***

**8.6. *Friends of Georgetown School, Georgetown & Area Volunteer Fire Department and King's Playhouse: Committee Chair Toby Murphy:***

Friends of Georgetown School Report: Georgetown Elementary Home and School Association held a meeting on May 20th, 2015. Principal Anna MacKenzie spoke about the many things happening right now at GES. The staff is already busy planning for next year. The school effectiveness team is working on numeracy focus for the 2015/16 school year. The focus over the last few years has been literacy, and although that is still a priority, there is a need to add numeracy goals as well. The students are also working on environmental goals. Some of the students went to Mount Stewart to visit a Ducks Unlimited site as part of these goals. The kids enjoyed their trip and had lots of fun!

The 2015 Spring Variety Show was held on June 1st at the King's Playhouse. The kids had an awesome time! The night was also a fundraiser for GES Home and School Association. There was \$1030 raised. A huge thank you to all you donated to this cause. We are hoping to throw an end of the year bbq/party for all GES students.

Ms. MacKenzie is in the process of organizing a project for the students to plant new flower beds in front of the school. They hope to have this completed in the next couple of weeks.

The students are gearing up for the end of the school year! They will be heading to Lord Selkirk Provincial Park for their end of the year field trip.

Grade 8 graduation will take place on June 24th at 6pm. Last school day for students is June 26th.

Georgetown Volunteer Fire Department Report: The GVFD held their monthly meeting Tuesday, May 26th. Fire Chief Mark Gotell conducted the meeting. Chief Gotell started the meeting with a moment of silence for Michael Gallant from the Miscouche Fire Department. Mr. Gallant, who had recently started a Jr. Firefighters program in his department, died in the line of duty.

Certificates were presented to Mark Stephen and Vicki Publicover of receiving their Medical First Responders recertification. Congrats Mark and Vicki!

Chief Gotell gave a shout out to the GVFD training committee. He commended them on working hard and on having well organized training sessions. Keep up the good work folks! More training sessions are scheduled for later in June.

Cards of appreciation were sent to the Fire Department from local residents applauding the outstanding care and commitment of the first responder's team. We are fortunate to have such a service offered to our community!



Chief Gotell asked questions regarding the work to the parking lot/fire department doors. Councillor Mark Stephen will check into it and get back to him.

There have been some issues with parking at the fire department during events at the Playhouse. Cars were parking in front of the department and blocking access to the building. Chief Gotell was speaking with Haley Zavo on coming up with a solution for future performances. Traffic cones will be used to mark off limit parking spots.

The next meeting of the GVFD will be held on June 30th, 2015.

King's Playhouse Report: The King's Playhouse Board of Directors meeting was held Thursday, May 28th. Chairman Randall Fletcher chaired the meeting. Chairman Fletcher welcomed our newest members to the board: Wayne and Diane Hambly. The board is thrilled to have some fresh faces with new ideas.

The Board is very excited to receive \$35,000 in funding to do repairs to the roof as well as eliminate water problems under the kitchen. Many thanks to the Department of Transportation and Infrastructure Renewal and Finance, Energy and Municipal Affairs! The Board is anxious to get started on this work!

The Playhouse board wants to explore the idea of becoming incorporated. They are exploring the advantages/disadvantages of being incorporated. Randall will look into this further and report back at the next meeting.

Executive Director boasted about her best practices mission to Gros Morne, Nfld. She was inspired by lots of positive ideas. She loved how they told their stories and embraced their artists. She commented on their cooperation with each other and how working together made a difference.

The Playhouse is currently looking to hire a part time facility manager for the summer. This position is currently posted and will be filled soon.

The upcoming summer season is fast approaching. The summer musical "The 25th Annual Putnam County Spelling Bee" opens on July 8th. This year, the Playhouse is hosting a dinner theatre. The show is about pirates and rum running and will run weekly. It opens on July 10th!

The Playhouse is looking forward to a busy summer season!

*Prepared by Fire Chief M. Gotell and presented by Councillor Toby Murphy:*



### **Fire Report from May 18<sup>th</sup> – June 14<sup>th</sup> 2015**

<b>Fire Calls</b>	<b>EMS Calls</b>	<b>MVA Calls</b>	<b>Forestry Calls</b>	<b>Training</b>	<b>Meetings</b>
<b>2</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

*Respectively Submitted,  
Toby Murphy, Councillor*

General discussion regarding new position for extra help for Executive Director for events, media management, building management, etc.

General discussion that it would be a good idea to have a meeting in September with the various Town Boards.

Motions from report:

- ***Moved by Councillor T. Murphy to accept Wayne Hambly & Dianne Thibeau-Hambly to the Board of Directors at the King's Playhouse Theatre, seconded by Councillor M. Gallant. Motion Carried.***
- ***Moved by Councillor T. Murphy to adopt her own report as presented, seconded by Councillor M. Gallant. Motion Carried.***

**8.7. Finance and F.P.E.I.M., and Three Rivers Sportsplex: Committee Chair Councillor Allan Gallant:**

*Councillor A. Gallant's Verbal Report:*

Finance: financial statements in packages.

FPEIM: FPEIM meeting this Thursday night I will be attending.

Three Rivers Sportsplex: Sue will be back to run the summer day camp in another week or so. There will be a farm safety day at the rink rental, October

19<sup>th</sup>. I received a request to have the rink open until the middle of April, but we are unable to fulfill that request.

*Respectively Submitted,  
Allan Gallant, Councillor*

*Councillor M. Gallant discussed the Town of Cornwall's policy with regards to substance abuse at work that feels is a good policy, suggested all Council to review and consider same.*

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor M. Gallant. Motion Carried.***

**8.8. *Administrator's Report: Tonya Cameron, Chief Administrative Officer:***

Our five year capital investment plan that we applied for in March 2015 in relation to spending our direct allocation gas tax funds has been approved.

We have received the Provincial Infrastructure Fund Grant for emergency repairs at the King's Playhouse roof and water under the kitchen.

Friendly reminder – newcomers association Wednesday June 17<sup>th</sup> 6:30 – 8:00 p.m. at the King's Playhouse.

The Mi'qmaq Legends, some food and drummers will be provided for our Multicultural day this Sunday from the Mi'qmaq Confederacy for \$1200. – King's Playhouse 11 a.m. to 1 p.m. Multicultural Day will be happening June 27<sup>th</sup> at the King's Playhouse from 11 a.m. – 1 p.m.

I am requesting a motion on behalf of Councillor Mark Stephen in relation to Fire Dept. doors and Chapmans.

*Respectively Submitted,  
Tonya Cameron, C.A.O.*

*Council declined motion until we receive a hard copy of the quote from Chapmans.*

*CAO to have maintenance staff replace the flags at the cenotaph, and call the electrician to find out why the big lights in the gardens aren't coming on.*

*General discussion regarding the length of time that the fountain's lights are running currently – try to get the timer set to a shorter evening length.*

*CAO to get book from Joey re: fountains and leave in Councillor A. Gallant's Councillor's mailbox.*

*General agreement to have plaque dedication ceremony for Councillor Wade Williams just before the Canada Day celebrations begin, approximately 12:45.*

*General discussion regarding quote for Fire Dept. doors, Toby to ask Fire Chief Gotell to contact Craig Chapman to discuss quote and hopefully get a written quote for work requested from him.*

**Adjournment:**

- ***Mayor Lavandier advised as there is no further business, Councillor A. Gallant moved for the meeting to be adjourned.***

Minutes recorded and submitted by:  
Tonya Cameron, C.A.O.  
June 15<sup>th</sup>, 2015

---

Lewis Lavandier, Mayor

---

Tonya Cameron, C.A.O.