



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 1/19/2015, at 7:15 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Faye McQuillan
Councillor Toby Murphy
Councillor Mark Stephen

Regrets: Councillor Michael Gallant

Gallery Attendants: None

MINUTES GEORGETOWN TOWN COUNCIL

Monday
January 19th, 2015

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Faye McQuillan
Councillor Toby Murphy
Councillor Mark Stephen
CAO Tonya Cameron

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 1/19/2015

Moved for approval by Councillor A. Gallant.
Seconded by Councillor W. Williams. Motion Carried.

2.1. Additions to Agenda – None

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

Councillor A. Gallant declared conflict in his report regarding request for rural fire district increases.

CAO Tonya Cameron declared conflict under correspondence regarding property extension/purchase request.

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

3. Business/Presentations from the Floor: None.



4. Minutes

Council Meeting(s):

4.1. December 15th, 2014 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor M. Stephen that the minutes of the December 15th, 2014 Regular Council Meeting be adopted as presented with the correction noted that the seconder of the adjournment should have been Councillor A. Gallant not M. Gallant as indicated, seconded by Councillor A. Gallant. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to December 31st, 2014

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor W. Williams. Motion Carried.**

5.2. Sewer Corporation-to December 31st, 2014

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor W. Williams. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor A. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by M. Stephen. Motion Carried.**

7. List of Correspondence from December 16th, 2014 to January 19th, 2015:

7.1. Kings Playhouse Board of Directors: re: Honorariums; **Action required.**
Council generally discussed questions to be brought back to Chairman of the Playhouse for further discussion.

7.2. Canadian Heritage: re: Acknowledgement that Celebrate Canada application was received; **No Action required.**

7.3. Eastern PEI Chamber of Commerce: re: Invitation to the Business & Community Excellence Awards; **No Action required.**

7.4. PEI Infrastructure Secretariat: re: Funding for "Georgetown Sewer Lagoon Artificial Wetland"; **No Action required.**

7.5. Eastern Chamber of Commerce: re: Request for sponsorship for Eastern PEI Chamber of Commerce; **Action required.**

- **Moved by Councillor A. Gallant that we sponsor the Eastern PEI Chamber of Commerce Business Community Excellence Awards Dinner in the amount of \$300 for a table of four, seconded by Councillor T. Murphy. Motion Carried.**

- 7.6. Island East: re: Request for advertising for Canada 300 “Watermark Welcome Book”; **No Action required.**
- 7.7. Tourism & Culture: re: Acknowledgement of Final Activity Report and Revenue/Expense Statement for the Town of Georgetown Ukulele documentary project 2014; **No Action required.**
- 7.8. Carolyn & Terry MacDonald: re: Request for extension of property line 50 feet north and 50 feet east; **Action required. Deferred until such time as Councillor M. Gallant can meet with the planning committee. Letter to be sent to explain that item has been deferred.**
- 7.9. Patrick Perry & Tonya Cameron: re: Request for extension of property line to adjacent right of way; **Action required. Deferred until such time as Councillor M. Gallant can meet with the planning committee. Letter to be sent to explain that item has been deferred.**
- 7.10. STEP Georgetown via Perry Gotell: re: Asking for Town of Georgetown to state they are ready to make application and partnering financially with Georgetown Port Incorporated; **Action required. Deferred until further information is presented to Council including potential prices for plan, etc., Council would like to have STEP make a presentation to Council and perhaps have a discussion with Kandace MacEntee regarding project or study particulars.**
- 7.11. Georgetown Port Incorporated: re: Inquiring purchase price of PID #172981; **Action required. Deferred until such time as Councillor M. Gallant can meet with the committee. Letter to be sent to explain that item has been deferred.**
- 7.12. Lisa MacKenzie: re: Letter of resignation; **Action required.**
- **Moved by Councillor A. Gallant to accept Lisa MacKenzie’s resignation with regret, seconded by Councillor F. McQuillan. Motion Carried. Councillor Toby Murphy abstained from voting.**

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair**: Mayor Lavandier submitted the following written report:
Monthly Meeting – January 2015

FPEIM Orientation Session: Really pleased with the turnout for the FPEIM orientation on Saturday January 10th, 2015. This was a great information session for both new council and a fantastic recharge for old Council. I would really like to thank Council and CAO for attending.

Roundtable Session: I attended the roundtable discussion on “Prospering Rural Communities” Wednesday January 14 at the King’s Playhouse Theatre. Anytime local residents can discuss the issues concerning rural areas in a public forum and get together to discuss the issues that face us, it is a benefit for all concerned. I was pleased Wade MacLauchlan, organizer, chose to bring this discussion to rural PEI where it belongs. I would like to think that Wednesday’s

discussions on prospering rural communities are a continuation of the Georgetown Conference. It was a very successful event with close to 100 in attendance.

Norseman Tournament: I took part in the opening of the Norseman Tournament on Thursday January 15. I hope they have a successful weekend of events.

King's Playhouse: I would at this time like to congratulate Haley Zavo for starting her new position as Executive Director at the King's Playhouse. Welcome aboard Haley, we are hoping that working together we can make great things happen at the King's Playhouse going forward this season.

*Respectively Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.2. *Beautification, Civic Center, Public Works & Utilities and S.T.E.P. – Councillor Wade Williams Committee Chair:*

Councillor Wade Williams submitted the following written report for January 2015:

Civic Center: We still need 7 windows at the Civic Center, looking at a Panasonic or cool heat inverter/air conditioning for the Civic Center. There are many areas in the building we have to look at for cooling/heating. The library has some requests for Council to consider for the 2015 budget. They would like to have the carpet replaced, the computer trays replaced and the librarian is having trouble opening the outside door with her key.

Community Heritage / Beautification:

I had some damage in the gardens which I would like to see repaired in the 2015 budget (rhododendrons). As well, I would like to add 7 trees this year up the road just past the gardens on Glenelg Street and Victoria Streets under beautification. I am looking to link West St. to Victoria St. outfalls covered with a boardwalk - Perhaps in future we could get funding for new concrete sidewalks from West St. and we could join the sidewalk near Yorston's and/or Galways' property. This could link the Playhouse to West St. Beach and Kent Street. It's now 2015 and its time to retire our old 2012 street light banners. I would like all of Council's input and/or public input on a re-design. Perhaps we could re-purpose the old banners and sell them as souvenirs to the public to help offset some of the new costs. As well, I would really like to see the recreation budget have room for replacement basketball hoops at the tennis court. I have a quote

in for the “break-away” high end baskets that will not need to be replaced for some time; we already have the proper height posts in place.

Public Works, Property and Utilities: We had some catch basin damage from the heavy rains; we lost about 4 of the catch basins. There is not enough cover on the shore erosion protection on Water Street, which is partly the Province’s issue. Our asphalt also took a hit with the heavy rains. Mayor Lavandier will be writing a letter to Minister Vessey to request for some of the overlay asphalt quota and some assistance with catch basins and additional armor stone to be beefed up along Water Street.

We will have to do paving from our own budget this year; it is a yearly commitment but because of water problems we had to use the money last year elsewhere, so this year’s budget will have to take that into consideration. Hopefully the Province will give us assistance with the catch basins, however, we will have to consider the possibility of replacing them ourselves also within the 2015 budget.

We will have money in the 2015 sewer corporation budget under general maintenance to allow for cleaning up the bulrushes at the lagoon. This is yearly maintenance that we will need to do this Spring.

Councillor Mark Stephen and Councillor Toby Murphy are both on my committee, in the near future I would like to schedule a viewing/ walk about/ drive about and a sit down with my fellow committee members to discuss major projects we have happening in the Town, including lagoon, Kent St., West St. Erosion, etc. There are too many required projects to list. All members of Council should also attend if possible. Perhaps the Mayor could call an in-camera session to deal with these explanations/updates.

Strategic Tourism Expansion Program:

STEP Committee will be forwarding correspondence to the Town with a funding proposal request. We have a meeting coming up this month.

Respectively Submitted,
Wade Williams, Councillor

Motion(s) from Report:

- **Moved by Councillor W. Williams to adopt his own report as presented, seconded by Councillor A. Gallant. Motion Carried.**

8.3. Community Events & Promotion, Community Heritage and Seniors Affairs - Councillor Faye McQuillan, Committee Chair: Councillor McQuillan submitted the following written report:

Councillors Report – January 2015:

Seniors: Seniors started the LEAP program January 7th. We are doing Acrylic painting this year. We have 27 attending this class and so far all seem to be enjoying it.

The Seniors Ukulele documentary is being shown at the Kings Playhouse on January 21st at 6:30 pm. Please make time to see this if you can. It is an amazing video and I'm sure everyone will be proud to be from Georgetown when they see it.

Fund Raising for Three Rivers Sportsplex: Summer Days Committee is working hard to have Bingo each Sunday. Our volunteers seem to be slipping away, so if you know of anyone who would like to help please send them my way. The crowds are starting to pick up again. Hopefully this will continue. We will have around \$1000 to give the rink by the end of the month.

Canada Day: Grant has been submitted. Keep our fingers crossed that we get all or most of what we applied for.

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from Report:

General discussion regarding James Schaffer senior's video project.

- **Moved by Councillor F. McQuillan to pay James Schaffer an additional \$4,000 to complete the senior's video documentary project from the 2015 budget, seconded by Councillor A. Gallant. Motion Carried.**
- **Moved by Councillor A. Gallant to adopt Councillor F. McQuillan's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.4. E.P.E.I. Municipal Coalition, Three Rivers Heritage Rivers Committee and Youth and Recreation – Councillor Mark Stephen, Committee Chair: Councillor Stephen submitted the following written report:

GADC: I attended the GADC meeting on January 5th. Gerald MacKenzie has been in contact with Tom Matheson regarding the old wharf by Clam Diggers. It seems there is something in writing he said that the property was to be deeded back to the GADC. Mr. Matheson is still looking into it.

The shop building has two units that have not payed their rent or signed contracts for next year and also one business will not be returning Emmitt & Ellie's. So there will be a unit open for next year.

Since the meeting the two unpaid units have been contacted and will be bringing their rent up to date and going to sign their contracts. Also the for sale sign at Clam Diggers is missing. Can't sell anything without a sign.

Three Rivers Heritage Association: I received a call today inviting me to this group's meeting tomorrow night, I will be attending.

EPEI: I am still waiting to hear when the next meeting of the EPEI is so I can attend.

Youth & Rec: Have quotes out for some new priced for the skate board park and some more things for the West St. Beach. Also James is to give me a list of what the youth group might need.

Mark

*Respectively Submitted,
Mark Stephen, Councillor*

Motion(s) from Report:

General discussion regarding GADC right of way. General discussion re: Project Y group continuation and Saturday night commitment should remain priority for them at the rink.

- **Moved by Councillor Mark Stephen to adopt his own report as presented, seconded by Councillor Faye McQuillan. Motion Carried.**

8.5. Georgetown & Area Development Corporation and Planning & Community Development: Committee Chair Councillor Michael Gallant: Councillor M. Gallant sent his regrets.

Mayor Lavandier advised he has been checking in on Councillor M. Gallant's condition.

Councillor M. Gallant is certainly missed.

8.6. Friends of Georgetown School, Georgetown & Area Volunteer Fire Department and King's Playhouse: Committee Chair Toby Murphy:

Friends of Georgetown School: Georgetown Elementary School Report December 2014

GES School Christmas Fair was again a success and well supported by the community. Funds raised were approximately \$1800.

Georgetown school has improved its lunch menu for its students to coincide with the ELSB policy on healthy eating. The school has worked closely with Eden's Gate to provide healthy options from all four food groups. It's great to see they are working together to keep our kids healthy.

Congratulations to the winners of the Royal Canadian Legion Essay, Poem and Poster contest winners: Layla Jenkins-O'Brien, Jordan Billard, Connor Gotell, Gabbi King and Britney Gotell.

The students enjoyed a free skate with treats provided by the Three Rivers Sportsplex, Eden's Gate and Daryl's.

GES Home and School did not meet in December. Meeting will take place in January.

Georgetown & Area Volunteer Fire Department: Prepared by Fire Chief M. Gotell and presented by Councillor Toby Murphy:

Fire Report from December 1st 2014 – January 18, 2015

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
4	3	0	0	1	1

*Mark Gotell, Fire Chief
Georgetown Fire Department*

Georgetown Volunteer Fire Department Report prepared and submitted by Councillor Toby Murphy for January 2015:

GVFD held their monthly meeting on December 16th. Fire Chief Mark Gotell conducted the meeting. He informed the Department of upcoming training

courses offered. There was also discussion of the potential of GVFD to host a Medical First Responder Course. Mark was waiting for more information on this. GVFD, for the month of December's draw, has once again generously gave all proceeds from their monthly Grab-a-grand draw back to the community. It's great to see the Department carrying on its tradition of helping others. Kudos to the GVFD!

Next meeting will be held on January 27th.

King's Playhouse: Prepared by Haley Zavo, Executive Director and presented by Councillor Toby Murphy:

16 January 2015

*To the members of the Town Council of Georgetown,
Happy New Year! I am excited to be submitting my first report to you in this new role.*

My first two weeks at the King's Playhouse have been filled with a great deal of learning, many conversations and a great deal of planning.

Our winter and spring seem to be shaping up quite well, with a number of events and performances on the horizon.

I believe that the King's Playhouse can be a real centre for building inclusive, collaborative community and I hope that our variety of events reflects that.

Some of our past and upcoming events this year include:

- Providing the venue for the Three Rivers Sportsplex Bingos*
- Hosting the weekly Tuesday night ceilidhs*
- Hosting Wade MacLauchlan and a distinguished panel as they held a roundtable discussion on Prospering Rural Communities*
- Providing a venue for GPI meetings*
- Providing a venue for STEP meetings*
- Free movies for students on PD Days (January 30th)*
- Coronation Street themed Pub Night (January 31st)*
- King's Players community theatre (starting February 2nd)*
- King's Players Junior –children's theatre (starting February 5th)*
- Love Potion #8 –a Valentine's Dinner Theatre (February 13th & 14th)*
- Chamber of Commerce Business and Excellence Awards (February 18th)*
- Wedding (February 21st)*

We're also just on the verge of securing rights for a summer musical, as well as designing some camps for students during March Break and the summer months.

We continue to have concerns with our roof, and there have been a number of different people in and out over the past few weeks attending to this.

I look forward to continuing to develop this role and find more and more ways to collaborate with different organizations in the Town.

*Warm regards,
Haley Zavo*

*Executive Director
King's Playhouse*

King's Playhouse Report prepared and submitted by Councillor Toby Murphy for January 2015:

The King's Playhouse Board of Directors meeting was held December 22nd, 2014. Chairman Randall Fletcher conducted the meeting. The month of November was successful for the Playhouse. The PEI Flying Association held their Christmas function here again this year. A benefit concert was held for Jeremy Stevens, raising over \$10,000. The production "Home for the Holidays" was a success. There were rave reviews about the Playhouse from organizer Don Fraser from the Confed Center. He is already making plans to host this event next year at the Playhouse again. There were also birthday party rentals that were profitable.

Randall was very excited to share the financial news that after a successful summer season, the board was able to decrease our debt by over \$30,000. Also, we have close to \$5,000 in our Curtain fund. The Board has been working hard to achieve these goals. At this point, I would like to acknowledge the dedication to the Playhouse by Chairman Randall Fletcher. Randall has been volunteering as Executive Director of the Playhouse for the last number of months. He has been working tirelessly to ensure the success of the Playhouse. We would not be where we are today without his commitment and dedication. A big thank you to Randall for everything he has done!

The Board voiced their concern over the damage to the roof as well as the immediacy for the repair. Tim Mair provided recommendations for repairing it, although he was unavailable to do these repairs. The Town is now awaiting quotes and the repairs will begin as soon as that process is complete. The Board is also in need of a bigger hot water heater. The heater they have now isn't big enough to accommodate larger functions that include the use of the kitchen/dishwasher. Randall will include this in his budget presentation to council. Randall is working on increasing signage in the building. This will give the Playhouse a more professional look.

The Playhouse has a busy schedule for January and February. Upcoming events include

Ukulele Documentary	January 21st
STEP Meeting	January 22nd
PD Day Movies	January 30th
Coronation Street Pub Night	January 31st
King's Players Junior (Theatre Classes)	February 5th
King's Players	February 2nd
Valentine's Day Dinner Theatre	February 13th/14th
Eastern Chamber of Commerce Awards Dinner	February 18th
Wedding/Reception	February 21st

The next board meeting will be on January 26th at 7pm. This will be the AGM of the Playhouse board.

*Respectively Submitted,
Toby Murphy, Councillor*

Motions from report:

General questions regarding financial reporting on the Playhouse statements for Councillor T. Murphy to look into.

- ***Moved by Councillor T. Murphy to accept Ron Blue as a new firefighter on the Georgetown Volunteer Fire Department, seconded by Councillor W. Williams. Motion Carried.***
- ***Moved by Councillor A. Gallant to adopt Councillor T. Murphy's report as presented, seconded by Councillor M. Stephen. Motion Carried.***

8.7. Finance and F.P.E.I.M., and Three Rivers Sportsplex: Committee Chair Councillor Allan Gallant:

Councillor A. Gallant's January 2015 Written Report:

Finance: Notice will be sent out to the Public inviting them to a Pre-Budget meeting for the submission and presentation of Financial request for consideration in the Fiscal year of 2015.

The Georgetown Fire District has not seen an increase since 2004 and a request for an increased contribution to the upcoming Fire Budget will be forthcoming.

I attended the Municipal Orientation session on Jan 10/15 in Stratford. A presentation on Municipal Finance was presented by Rob Philpot, Chief Financial Officer, City of Summerside. Things I learned from his presentation 1) Municipalities cannot budget for deficit. 2) Cannot carry a debt in excess of 10% of current assessed value of real property. 3) We have a General Operating Budget, but we do not have a Capital Budget. In the past both have been combined. 4) we should start looking at having a reserve account both in the General Account and the Sewer Account.

To support our decision making process, I have attached part of his presentation in my report.

FPEIM: Attended the Municipal Orientation presented by P.E.I. Municipal Affairs and Provincial Planning along with the Federation of P.E.I. Municipalities. This session was very well attended, with over 80 participants. I am proud to say that

we were well represented with 4 Councillors, the Mayor and the CAO attending. Interesting to note that we were really 'WELL' represented at the Door Prize winning. Councillors Faye, Toby and Allan all won door prizes, namely 1 year subscriptions to Municipal World. All presentations were quite professional and quite informative. I have to admit that I have come away from this session with a different opinion of Conflict of Interest Rules. I always have been of the opinion that conflict could only occur if personal financial gain could happen, but after listening to the presenter, I now have the opinion that its all about perception. Attended the monthly F.P.E.I.M. meeting Jan 15/15. The F.P.E.I.M. Annual Meeting has been tentatively been scheduled for Monday, April 27/15 in the Community of Linkletter.

Three Rivers Sportsplex: I have had several meetings and discussions with the Rink Manager. Her report is attached. I feel the Manager is doing a great job, and she is being challenged every day and handling it quite well. She has come up with some great ideas to bring more activities to the rink. Also attached is a Financial Forecast (based on the last 3 years) for the upcoming months. Also attached is a financial breakdown required to hit a "break even" mark and how many hours of ice time booked is required to obtain this.

Report submitted by Sue Yoshikawa, Manager and presented by Councillor A. Gallant:

*December hours booked :101 + Boxing Day Shinny Tournament Holiday skates sponsored by local businesses \$650 *rec'd all positive feedback from the sponsors as well as the participants.*

Jimmy Carroll Tournament was cancelled due to illness in the family. Was able to get 3 of the the regular 7 scheduled events back.

Boxing Day shinny was attended by 5 teams, good crowd & had our best canteen day of \$550 YTD. Have had a lot of great feedback, mainly happy to see it back as it was a long time staple here as well as good to see the rink getting used and that it was affordable (\$120 entry-6 men) January one of the compressors went down. I believe first estimate was approximately \$7600 but I believe a newer system is on order and I have not seen the new estimate.

Manfred's EDA contract was renewed and he will be taking over the Zamboni/ice duties as John's contract is up and he only has make up time left (will be done Sunday).

Margo Bond is on contract now.

Art will be making up his sick time hours this weekend.

Mathew has 15 days to make up but I strongly feel these should be completed at a different location/job. It seems when he works a day here he needs 2 to recoup.

Jerry is working out well and his employment is until the end of February. We have 3 tournaments scheduled for January. The Campbell's Concrete was Saturday January 10th. They were charged the same price as last year \$1050 plus we did about \$250 in the canteen. This is a fundraiser for them. We have 4 days of ice booked for the Norsemen 15th-18th and with a total of 31 hours which I believe is 10 extra hours than rec'd last year. We finish up with the Dairy cup on the 24th.

We have rec'd most of our outstanding rentals for December including GMH (\$3700) I have discussed with Alan about lowering our shinny prices as many of our regulars are not being called to work and I have noticed a drop in rentals. He has approved it and I have posted it to their FB page.

Our FB is doing well, we are close to triple on our "likes" and I have had many compliments on the info and pictures. It might be doing too well as people say they don't need to come up as they now always know what's going on.

Our Midget AA games are drawing crowds between 200-300 and our canteen is reflecting this numbers in sales.

What I'm working on:

I have contacted the PEI FD Association and requested permission to have a First Responders tournament in Georgetown. They have given approval if I can get enough teams. Lisa is helping me with this.

I'm also looking into First Aid Training. If the rink could offer this as a service it would be a very good source of extra income. I have been emailing back and forth with Red Cross to get details on how to become certified.

Looking into summer programs for a summer camp run out of the rink as a further way to keep revenue flowing in the off season.

Last, I have seen that the Cloggeroo people have confirmed they are returning. I have some ideas I'd like to share with Allan at some point to expand the TRS involvement this year as in my opinion there was much missed opportunity for the community to benefit from the event.

*Sue Yoshikawa, Manager
Three Rivers Sportsplex*

*Respectively Submitted,
Allan Gallant, Councillor*

Motion(s) from Report:

General discussion of Council regarding rink finances.

- ***Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

Canada Day: the Canada Day Application was submitted before deadline, thank you to Lisa for working with Faye on this.

FPEIM Orientation Session: It was a great refresher for all. It was a great opportunity to ask some experts with respect to municipal bylaw enforcement issues and conflict of interest concerns, without having to pay a lawyer. As always, the presenters were both entertaining and enlightening.

Municipally-Owned Infrastructure Reporting: The Province is requiring reporting from every PEI municipality on their infrastructure such as buildings, parks, athletic fields, trails, and cultural/tourism items, this is due to be completed and submitted to the Infrastructure Secretariat office by January 23rd, 2015. I have been working on same and hope to have enough time to complete this exercise by the end of day this Friday.

New Bilingual Website: I have been obtaining quotes for a new bilingual website in hopes that Tourism can aid us in updating our current website to make it more appealing to our residents and visitors in both official languages. I have been compiling suggestions for improvements from Council over the past few years, including weather, the ability to link videos, Facebook, twitter, etc. I will keep you posted. Janet Wood with tourism has been a great asset to work with on this project and with any luck they will be able to cover the bulk of the costs.

Quotes for Rink and Playhouse: I have been busy this month with obtaining quotes.

Roundtable Session: I attended the roundtable discussion on "Prospering Rural Communities" Wednesday January 14 at the King's Playhouse Theatre. It was great to see so much interest in this public forum.

Three Rivers Area Study: Met with Phil Wood and A. Daggett to review a draft proposed budget for the group. We have had many discussions throughout the

month. Phil has certainly been doing a great job on behalf of the group and has done an incredible amount of research already.

Year End: We are still receiving invoices. There is much to do with respect to year end accounting. I am looking forward to having it behind us again for another year. I have requested our accountants give us a quote to cover the year-end financial statement, letter from accountant, IRAC report, the Municipal Financial Information Return as required by the Province and the Gas Tax reporting as per usual.

*Respectively Submitted,
Tonya Cameron, C.A.O.*

Motion(s) from Report:

General discussion about asset management reporting and the need for software for this in the future, awaiting recommendations from Province for compatible program software(s).

I will be very sad to see Lisa MacKenzie go.

- ***Moved by Councillor A. Gallant to adopt the C.A.O.'s report as given, seconded by Councillor T. Murphy. Motion Carried.***

9. New Business:

9.1. Housekeeping items:

- ***Moved by Councillor A. Gallant the Town of Georgetown Town Council repairs the roof at the King's Playhouse in an amount up to \$10,000 for emergency roof repair. If more money is required Council to be contacted to discuss same. Amount to be reflected in the King's Playhouse 2015 operating grant portion of the 2015 Town of Georgetown Annual Budget, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor F. McQuillan to book the 2015 advertisement with Imageworks for the 2015 PEI Welcome Book, formerly known as PEI Handbook, for the price that was quoted in November 2014, from Imageworks, being \$4,327.49 for a double page ad, seconded by Councillor M. Stephen. Motion Carried.***
- ***Moved by Councillor Allan Gallant that the CAO is hereby instructed to change the scope of work as originally applied for with the Island Community Fund for the 2014 Three Rivers Sportsplex Repair Upgrades,***

being Town of Georgetown Priority Project 2014-5, changes to include omitting the fire extinguisher, lights and pressure tank because we were over budget on those two items. The dehumidifier repairs (Chapman Brothers) came in over budget and we are looking to re-allocate some of the costs for that. The gutters and downspouts became priority as it had to be done to keep the repair work from breaking down again. Also the condenser unit went during repair process and we added that to the project costs, new actual costs to remain within original anticipated project budget, seconded by Councillor F. McQuillan. Motion Carried.

- ***Moved by Councillor Allan to immediately release funds to the Three Rivers Sportsplex in the amount of up to \$13,000 to assist with current cash flow issues. Amount to be reflected in the Three Rivers Sportsplex 2015 operating grant portion of the 2015 Town of Georgetown Annual Budget seconded by Councillor W. Williams. Motion Carried.***
- ***Moved by Councillor A. Gallant to give CAO, Mayor and Councillor W. Williams, Councillor in charge of the Civic Center, the authority to negotiate the terms and conditions for Civic Center Office Space Rentals for 2015, this committee should try to collect \$50 per rental per day, discretion to be given for special circumstances including multiple rentals within the year, spiritual community needs, and financially challenging situations or burdens of residents, seconded by Councillor T. Murphy. Motion Carried.***

Sewer Lagoon Phase III Resolution on following page:



**RESOLUTION
GEORGETOWN
TOWN COUNCIL
MEETING**

**Monday,
January 19th, 2015**

Mayor Lewis Lavandier
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Faye McQuillan
Councillor Toby Murphy
Councillor Mark Stephen
Councillor Wade Williams
CAO Tonya Cameron



Resolution submitted by Councillor Allan Gallant, seconded by Councillor Wade Williams. Motion Carried.

**Town of Georgetown
RESOLUTION
– Georgetown Lagoon Upgrades Phase III:**

WHEREAS, The Town of Georgetown's existing wastewater treatment plant (WWTP) consists of a stabilization pond which discharges effluent to the harbour that contains a thriving mussel farming industry. The lagoon required upgrades so that the effluent would meet current environmental standards. The upgrades were divided into three phases, with the first two phases being constructed under previous infrastructure programs. Phase III of the upgrades will include the installation of a curtain wall to provide a settling area prior to ultraviolet (UV) disinfection, and a floating aeration system will be installed in the initial cell to provide improved nutrient removal.

WHEREAS, the Town wishes to progress on the project as quickly as possible;

THEREFORE BE IT RESOLVED THAT, the Town of Georgetown support an application to the New Building Canada Fund in an amount of \$405,480 for the total cost of the project, and give authorization to the CAO to apply for same giving it priority number 2017-1; and

THEREFORE BE IT FURTHER RESOLVED THAT, the Town of Georgetown hereby approve an amount up to \$135,160 to be used towards the 1/3 municipal share of this project; and

THEREFORE BE IT FURTHER RESOLVED THAT, the Town of Georgetown approach the Bank of Nova Scotia to secure a loan in the amount of \$135,160 to do the work aforementioned to the Town's wastewater treatment plant (WWTP) and negotiate such terms and conditions for the loan repayment;

THEREFORE BE IT FURTHER RESOLVED THAT, the Town of Georgetown accepts responsibility for the project's ongoing operations and maintenance costs, associated with this wastewater treatment plant (WWTP) project.

- **Moved by Councillor Allan Gallant to adopt this resolution, seconded by Councillor Wade Williams. Motion Carried.**

Approved by Georgetown Town Council this 19th day of January, 2015 and the signatures of the duly authorized officials and the Town Seal affixed thereto.

 Lewis Lavandier, Mayor
 Approved Date: Jan. 19, 2015

 Tonya Cameron, CAO
 Approved Date: Jan. 19, 2015

Motion Passed. Yes _____

Adjournment:

- ***Moved by Councillor A. Gallant that the meeting be adjourned as there is no further business. Motion Carried.***

Minutes recorded and submitted by:
 Tonya Cameron, C.A.O.
 February 17th, 2015

 Lewis Lavandier, Mayor

 Tonya Cameron, C.A.O.