



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 2/17/2015, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Michael Gallant
Councillor Toby Murphy
Councillor Mark Stephen

Regrets: Councillor Allan Gallant
Councillor Faye McQuillan

Gallery Attendants: None

MINUTES GEORGETOWN TOWN COUNCIL

Tuesday
February 17th, 2015

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Faye McQuillan
Councillor Toby Murphy
Councillor Mark Stephen
CAO Tonya Cameron

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 2/17/2015

Moved for approval by Councillor M. Stephen.
Seconded by Councillor W. Williams. Motion Carried.

2.1. Additions to Agenda – None

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

None.

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

3. Business/Presentations from the Floor: None.

4. Minutes

Council Meeting(s):

- 4.1. January 19th, 2015 Regular Council Meeting;
- 4.2. Adoption and Business thereof.



- **Moved for adoption by Councillor T. Murphy that the minutes of the January 19th, 2015 Regular Council Meeting be adopted as presented, seconded by Councillor M. Stephen. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to January 31st, 2015

- **Moved for approval as presented by Councillor W. Williams, Seconded by Councillor M. Stephen. Motion Carried.**

5.2. Sewer Corporation-to January 31st, 2015

- **Moved for approval as presented by Councillor W. Williams, Seconded by Councillor M. Stephen. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by W. Williams. Motion Carried.**
- **Moved by Councillor M. Gallant that 5.1 and 5.2 be adopted as presented, seconded by W. Williams. Motion Carried.**

7. List of Correspondence from January 19th to February 17th, 2015:

- 7.1. PEI Infrastructure Secretariat: re: Approval of Three Rivers Sportsplex upgrades through Gas Tax; **No Action required.**
- 7.2. Societe des Jeux de l'Acadie Inc.: re: Launch of the Selection Process for the Host Municipality of the 39th "Finale des Jeux d l'Acadie" in 2018; **No Action required.**
- 7.3. Montague Rural Action Centre: re: RACFacts: Building a Dream; **No Action required.**
- 7.4. FPEIM: re: Conference: Building Resilient Committee; **No Action required.**
- 7.5. Government of PEI: re: Invitation to PEI Wellness Strategy Launch; **No Action required.**
- 7.6. Festival & Events PEI: re: Festival & Events PEI 2015 membership; **No Action required.**
- 7.7. Eastern PEI Chamber of Commerce: re: Eastern PEI Chamber of Commerce meets with Minister Shea concerning Federal Economic Priorities; **No Action required.**
- 7.8. Premier's Action Committee on Family Violence Prevention: re: PEI's Family Violence Prevention Week; **No Action required.**
- 7.9. Veterans Affairs Canada: re: Acknowledgement of correspondence received; **No Action required.**

- 7.10. Canada-PEI Infrastructure Secretariat: re: Application number assigned to 2015-SCF-007-Georgetown Lagoon Upgrades Phase III; **No Action required.**
- 7.11. Tourism Human Resource Sector Council: re: Information regarding upcoming HR Workshop; **No Action required.**
- 7.12. Association of Registered Nurses of PEI: re: Invitation to have an ARNPEI member make a presentation to the community; **Action required.**
- **General agreement to have Town Administrator respond and set this up *(for a Thursday in-camera session with a storm date).**
- 7.13. EPEICC: re: Invitation to monthly chamber breakfast meeting; **No Action required.**
- 7.14. Boys & Girls Club of Charlottetown: re: Request to proclaim February 25, 2015 as PEI Pink Shirt day; **Action required.**
- **General agreement to proclaim Feb 25, 2015 as Pink Shirt Day.**
- 7.15. Island East Tourism: re: I Love My Main Street contest details; **No Action required.**
- 7.16. Fire Chief Mark Gotell: re: Annual fire dept. budget request; **No Action required.**

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:
Monthly Meeting – February 2015

I don't have a formal report tonight. We had a successful walk of silence last week, with a good turnout. We are going to be attending the Chamber of Commerce Dinner tomorrow evening. I am glad Council is going to be looking into what we can do for the Seniors with regards to a new generator. I think we should consider meeting with our Fire Dept. to discuss what to do in the case of an emergency.

*Respectively Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt all of the Councillor's reports as tabled, seconded by Councillor M. Stephen. Motion Carried.**

- 8.2. **Beautification, Civic Center, Public Works & Utilities and S.T.E.P. – Councillor Wade Williams Committee Chair:**

Councillor Wade Williams submitted the following written report for February 2015:

Civic Center: We replaced the outside door knob to the library as the lock was sticking.

Community Heritage / Beautification:

I have been collecting quotes for additional bicycle racks and dog / pet receptacles. We are also investigating some information boards.

Public Works, Property and Utilities: I will be lobbying the Province for additional paving through their asphalt/overlay program due to the excessive rain we have had, every little bit will help.

Storm Management: When the Province did the work on Water Street there wasn't enough armour stone on top of outfall #2,3 and 4 and since then due to the heavy rain we have had more armour stone has been lost. We would like to see the Province increase armour stone here in 2015.

West Street is a Provincial designated street. They fixed and added armour stone here in 2014 on outfall #1 on Richmond Street. They also fixed #9 near East Royalty Road last year. We will be looking for them to do additional armour stone on outfall #7 & 8 this year.

Strategic Tourism Expansion Program: S.T.E.P. Committee had a meeting on Thursday evening. They are incorporating. They are looking for a commitment from the Town with regards to an update on Phase I Project. ACOA has agreed to fund up to 90% of a \$25,000 project – both Tim Mair and Perry Gotell made a presentation at the Town's Public Budget Presentations last week and they are awaiting feedback re: same. The Town has been invited to experiential tourism demo at the King's Playhouse on March 26th *(tentatively booked).

Respectively Submitted,
Wade Williams, Councillor

Motion(s) from Report:

- 8.3. **Community Events & Promotion, Community Heritage and Seniors Affairs**
- **Councillor Faye McQuillan, Committee Chair:** Councillor McQuillan submitted the following written report:

Councillors Report – Councillor F. McQuillan sent her regrets.

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from Report:

- 8.4. ***E.P.E.I. Municipal Coalition, Three Rivers Heritage Rivers Committee and Youth and Recreation – Councillor Mark Stephen, Committee Chair:***
Councillor Stephen submitted the following written report:

GADC: Do not have any report for GADC because I was unable to make the meeting due to another commitment.

Three Rivers Heritage Association: The Three Rivers PEI monitoring report is complete from 2004-2014 and will be sent to the PEI Dept of Environment , Labour & Justice.

EPEI: Awaiting a meeting to be called.

Youth & Rec: Cindy Gotell is the contact with James away. I have received their 2015 budget request and will submit to the budget committee.

Mark

*Respectively Submitted,
Mark Stephen, Councillor*

Motion(s) from Report:

- 8.5. ***Georgetown & Area Development Corporation and Planning & Community Development: Committee Chair Councillor Michael Gallant:*** *Councillor M. Gallant submitted the following verbal report:*

I would like to thank everyone here for their support over the last couple of months. It is good to be back, it has been a long ordeal.

One thing I would like to mention about our last big storm was the lack of telephone service. After the power had been out for a while the back-up batteries died. I did call Bell Aliant and their suggestion was to buy a cell phone for back up or have back up power *(generator, etc.). They are no longer installing telephone lines the way they used to – magic jack and fibre-op would all be affected. We have a potential hole in communication for residents that have these types of systems. Perhaps Council should make people aware that there is a void in this system after their batteries go dead after 12 hours without power. ***General discussion of Council re: same.***

Councillor M. Gallant and Council generally discussed the new fire dept. bylaw and agreed to meet soon to discuss with the fire dept.

8.6. *Friends of Georgetown School, Georgetown & Area Volunteer Fire Department and King's Playhouse: Committee Chair Toby Murphy:*

Friends of Georgetown School: GoPEI! has just finished the the GoPlay! After school program at Georgetown Elementary School. This took place twice a week and included 25+ students. Thanks to Jacob Smith and GoPEI for offering this program.

Georgetown Elementary was very well represented at the Intermediate Student Leadership Conference last week held at UPEI. Garry Llewellyn, Jagaer Clory, Sydney Powers, Jack MacKenzie, Justin Flynn and MacKenzie Young participated. They will be sharing the activities that they learned with other classes in the school.

Grades K-1 Class is doing a 100 Day Challenge. They are challenging all grades at GES to read 100 books leading up to the 100th day of school which without storms will be Feb 19th. They are calling it a Blizzard of Books–A snowflake will be put up for each book read. They are hoping to have 500 books ready by then!

Fun Math Night was held on February 10th. Ted Johnson, a math specialist gave tips to parents on how to improve math skills for all students. The School gave away a door prize: a flat screen TV. Congrats to Nora Stevens on winning this fabulous prize.

Staff Appreciation week was held February 9-13th. Georgetown Elementary Home and School Association organized treats/meals for each day of the week. Thanks so much to the staff of GES for all their hard work!

Georgetown & Area Volunteer Fire Department: Prepared by Fire Chief M. Gotell and presented by Councillor Toby Murphy:



Fire Report from January 18, 2015- February 13th 2015

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
0	3	0	0	2	1

*Mark Gotell, Fire Chief
Georgetown Fire Department*

Georgetown Volunteer Fire Department Report prepared and submitted by Councillor Toby Murphy:

The January meeting for the GVFD was held on February 3rd. The postponement was due to storms and a death in the community. Fire Chief Mark Gotell conducted the meeting. In house training was held on January 13th. Chief Gotell is still waiting for more information on the Knock boxes before proceeding any further. The GVFD will be hosting a hockey tournament at the Three Rivers Sportsplex on March 20th in conjunction with Sue Yoshikawa. This tourney will see fire departments from the area face off. This will be beneficial for the rink as well as the town.

GVFD is going to meet with the Montague Volunteer Fire Department in the near future. They look forward to strengthening their relationship with the fire department. They are also want to learn more about Extraction (Using the Jaws of Life)

Chief Gotell presented awards to the following members:

- *Paul Gotell- 29 years of service
- *Mark Stephens-Best Attendance Award, 2014 Best Attendance of the year
- *Derek Johnson-2013 Firefighter of the year
- *Joe MacConnell-2014 Firefighter of the year

Congratulations to these firefighters for their dedication and hard work.

The department discussed this issue of snow clearing in the town during the first big storm. Roads were late being cleared and could have posed a problem in the event of an emergency.

Next meeting will be held February 24th.

King's Playhouse Report prepared and submitted by Councillor Toby Murphy:

On January 26th, 2015, the King's Playhouse held their AGM. Chairman Randall Fletcher conducted the meeting. Mayor LaVandier was in attendance and thanked the board for all their hard work. The Board of Directors elected a new executive. Treasurer is Peggy King, Vice Chair is Ryan Stevens and Randall Fletcher was reinstated as Chair. The Board discussed the past year and its successes. Their overdraft is being reduced. In 2014, it was reduced by \$7,035.57. Randall commented that although it wasn't happening as quickly as they would like, strides we being made. This is something that the Board hopes to decrease in the upcoming year.

Executive Director Haley Zavo highlighted some of the events for the upcoming 2015 season.

- *Free PD Day movies *Lorne Elliot(July)
- *TRS Bingos *Mystic Drums Children's Theatre
- *Tuesday Ceilidhs *Clogeroo(August)
- *King's Players Junior *Weekly Dinner Theatre for the summer season
- *King's Players *The 25th Annual Putnam County Spelling Bee
(Summer Musical)
- *Weddings *Children's Theatre Camps throughout the summer

When the AGM was finished, the Board proceeded to have their regular monthly meeting. Randall discussed the screening of the Ukulele Club video that was held in January. Randall and Haley shared that this event was very unorganized and felt that the disorganization reflected poorly on the Playhouse. They feel that the Playhouse has made strides at becoming a professional facility and want to do whatever they can to ensure that this continues. As a result, the Board passed a motion that states that any future rentals with the Playhouse will be done so with a contract. The contract will include such things as: a clear understanding of what needs to be done and who will do it as well as a run through at the Playhouse prior to the event. The Board was unanimous in supporting this motion.

The Executive Director wanted to communicate that the Playhouse is booking up very quickly for the summer and wanted to pass this along to the Summer Days Committee.

The Playhouse is working on recruiting new Board members. Barb Mazerolle has showed interest and will join us at our next meeting. She is invited to observe the meeting and make a decision after the meeting.

The next board meeting will be on February 23rd at 7pm.

*Respectively Submitted,
Toby Murphy, Councillor*

Motions from report:

8.7. Finance and F.P.E.I.M., and Three Rivers Sportsplex: Committee Chair Councillor Allan Gallant:

Councillor A. Gallant's February 2015 Written Report:

Finance: On January 8th, 2015 we had an open Public Meeting for budget submissions. Mayor Lavandier, Councillor Murphy and myself were present. We heard presentations from S.T.E.P. program representatives, the Chair of the King's Playhouse and representatives from the 2015 Cloggeroo Group. Since that time, I also received correspondence from the Fire Dept., which is included in the list of correspondence. I asked all Departments and Councillors to have their budgets in no later than March 13, 2015. I propose that the 2015 Fiscal Forecasts/Budget will be presented Thursday March 26th, 2015.

FPEIM: The Monthly F.P.E.I.M. Board of Directors meeting will be held this Thursday February 16, 2015 which I will be attending.

Three Rivers Sportsplex: I have met with the Rink Manager a couple of times. She is keeping me in the loop as to any issues arising. Her report is attached.

Report submitted by Sue Yoshikawa, Manager and presented by Councillor A. Gallant:

The ice rentals have been consistent with the Georgetown Minor Hockey as well as our 1 Kings County team but shinny/private ice rental has dropped significantly since December even with our price of \$50.00.

The plant has been fixed and is back up and running although with the 2 major snowstorms our fan outside became plugged which caused one to freeze up. Both times Manfred and Jerry were able to clear it and they went back online.

We have a tournament scheduled on the weekend of the 20th-21st (the Rodd Tournament host rink Pownal) and as of now they have no schedule posted so cannot confirm hours rented.

Jerry will be done as of the 21st. He was an asset and turned out to be a valuable employee and I feel that we were lucky to have him for the past few months. I would recommend that the rink keep in contact with the Mi'kmaq Confederacy Employment Services as a source of additional employees for future seasons.

I am currently working on booking 2-3 small tournaments for the extended rink time in March as a source of cash flow to work with until we close.

Also, just a reminder that as we are open until the end of March, council may need to look into extending Margo, John, Art, Manfred or myself for final cleanup and closing.

*Sue Yoshikawa, Manager
Three Rivers Sportsplex*

*Respectively Submitted,
Allan Gallant, Councillor*

Motion(s) from Report:

General agreement of Council to accept Councillor A. Gallant's proposal that the 2015 Fiscal Forecasts/Budget will be presented Thursday March 26th, 2015.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

Municipally-Owned Infrastructure Reporting: I am pleased to report that the Province thanked Georgetown for submitting what looked like the most thorough inventory they received so far.

Administrative Assistant/Book-keeper Position: Last Wednesday at noon was the cut-off for applicants. We have received quite a few applications, some from even out of Province. There should be some excellent candidates in the pile. Looking forward to reviewing them with Council.

Year End: Darren Shea will be out later this week to begin the undertaking of a complete financial audit and review.

*Respectively Submitted,
Tonya Cameron, C.A.O.*

Motion(s) from Report:

- **General discussion and agreement of Council to have all members of Council meet to review all the resumes received and pick 4 to be interviewed. Then to have Mayor Lavandier, Councillor F. McQuillan and CAO Tonya Cameron with the option for Councillor M. Gallant to also sit in, being appointed a smaller group as the selection committee for the administrative assistant/book-keeper position and for them to conduct the interviews and make selection from the 4 candidates that all members of council select.**
- **Moved by Councillor M. Gallant to adopt the C.A.O.'s report as given, seconded by Councillor M. Stephen. Motion Carried.**

9. New Business:

Councillor T. Murphy discussed that Meals on wheels has potential and is worth investigating. While it is not part of her portfolio she offered to assist with

researching this. General discussion re: previous investigation into bus service for seniors.

Adjournment:

- ***Mayor Lavandier advised as there is no further business, Meeting adjourned.***

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
March 16th, 2015

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.