



## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
September 15<sup>th</sup>, 2014

Mayor Lewis Lavandier  
Deputy Mayor Wade Williams  
Councillor Allan Gallant  
Councillor Michael Gallant  
Councillor Ronnie Gallant  
Councillor Faye McQuillan  
Councillor Mark Stephen  
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 9/15/2014, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier  
Deputy Mayor Wade Williams  
Councillor Allan Gallant  
Councillor Ronnie Gallant  
Councillor Mark Stephen  
Councillor Faye McQuillan  
Councillor M. Gallant

Gallery Attendants: Connor Doucette, the Eastern Graphic

### 1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 9/15/2014

Moved for approval by Councillor M. Stephen.  
Seconded by Councillor A. Gallant. Motion Carried.

#### 2.1. Additions to Agenda – None

#### 2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

### 3. Business/Presentations from the Floor: None.

### 4. Minutes

Council Meeting(s):

- 4.1. August 18<sup>th</sup>, 2014 Regular Council Meeting;
- 4.2. Adoption and Business thereof.

• Moved for adoption by Councillor W. Williams that the minutes of the August 18<sup>th</sup>, 2014 Regular Council

**Meeting be adopted as presented with the one correction as noted, seconded by Councillor A. Gallant. Motion Carried.**

## **5. Financial Statements (Unaudited)**

### 5.1. General Operating Account-to August 31<sup>st</sup>, 2014

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

### 5.2. Sewer Corporation-to August 31<sup>st</sup>, 2014

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

## **6. Outstanding Expenditures (preliminary & supplementary list)**

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by W. Williams. Motion Carried.**

*General discussion regarding costs associated with seniors ukulele travel, etc.*

*General discussion regarding LED street lights, might not show as brightly in storms, etc. CAO and/or Admin. Assist. to look into costs of switching over to LED street lights with Maritime Electric. Then Council can weigh out the pros and cons of same.*

## **7. List of Correspondence from August 19<sup>th</sup> to September 15<sup>th</sup>, 2014:**

7.1. Island East Tourism: re: 7th Annual Island East Fall Recreational Cycling Event; **No Action Required.**

7.2. Rural Action Centre: re: Invitation to attend BICT information session; **No Action Required.**

7.3. CMHC: re: Garden suite connection issues - 47 Water Street; **Action Required. Council generally discussed the issue. Councillor W. Williams explained situation.**

- **Moved by Councillor M. Gallant to pay \$300 to CMHC, same as Water Utility, seconded by Councillor A. Gallant. Motion Carried.**

7.4. Eastern Region Sport & Recreation Council Inc.: re: Hiking opportunity in Eastern PEI; **No Action Required.**

7.5. MacPhail Homestead: re: Old fashioned ceilidh at the MacPhail Homestead; **No Action Required.**

7.6. Association of Municipal Administrators: re: Notice of AMA meeting; **Action Required.**

7.7. Rural Action Centre: re: Introduction to Social Enterprise Session; **No Action Required.**

7.8. Georgetown Port Inc: re: Request for property at end of Fitzroy Street between properties #172635 & #172643; **No Action Required.**

- Motion on floor by Councillor A. Gallant, seconded by Councillor M. Stephen, debate opened and request for rewording. Motion not carried.

Motion on floor retracted by Councillor A. Gallant, reworded as follows:

- **Moved by Councillor M. Gallant that Town Council hereby authorizes the Mayor and CAO of the Town of Georgetown to have authority to enter into a contract conveying the land at the end of Fitzroy Street intersecting with Water Street having a 100ft width to Georgetown Port Inc. and that the municipal Council of the Town of Georgetown shall have the opportunity to review, offer input and ratify any said proposed agreement, seconded by Councillor M. Stephen. Motion Carried.**

7.9. Environmental Health: re: Free food service safety course; **No Action Required.**

## 8. Committee Reports

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following verbal report:  
Monthly Meeting – September 2014

Councillor M. Gallant and myself attended the interviews for the position of new Executive Director for the King's Playhouse. The Management has selected and awarded Hailey Zavo for the position. I believe she is going to start in January 2015 and we are pretty excited to have Hailey back in Georgetown. I think she is going to do a fantastic job. We were there for the interview and I think Councillor M. Gallant would agree that she did fantastic with the interview and came highly recommended, and I think she is going to be able to handle that position.

Thank you to Councillor F. McQuillan for taking the Ukulele Group down to the senior's home the other night for a little trip. Keep coming up with the ideas Councillor McQuillan, I know they appreciate it. I hear you put on a wonderful performance down there. That's great.

We are going to have one more Council meeting before the end of the term. I just want to say to any other Council Members that are planning to re-offer, I certainly wish you all the best and I certainly hope that you are all re-elected again and back to help keep the Town moving ahead. I think that this Council has done a lot here in the last two years; I think the Town has come a long way and I know that if you folks are involved it will go a long way moving ahead.

I will be re-offering this year. I wish all the Council members that are planning on re-offering all the best and to any of the ones that are not planning on it, we will be meeting one more time and I will say my farewells then.

*Respectfully Submitted,  
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

**8.2. *Public Works, Property, Main Street Programs, Sewer & Water Utilities-Councillor Williams & Community Heritage and Beautification, Committee Chair:***

Councillor Wade Williams submitted the following written report for September 2014:

Public Works, Property and Utilities: King's County Construction will start West St. and Richmond St. projects shortly. They are awaiting the end of the tourist season.

Richmond St. culvert by shipyard has been completed.

It is this time of year to tender snow removal. With last year's issues I would suggest Council or others to make suggestions. Costs could possibly go up after last winter's heavy snowfall. This is a significant budget item and if more is better, be prepared to open your wallets. I have looked at other options and will wait for Council input. Oct. 10, 2014 suggested deadline for tenders.

Community Heritage/Beautification: Veteran's banners will be installed when Public Works gets a chance.

Fountain will be put away next week.

Beach-house will close October 12, 2014.

*Respectfully Submitted,  
Wade Williams, Councillor*

Motion(s) from Report:

*General discussion regarding wire to be covered and / or buried by Joe Clory along West St. Beach re: Cloggeroo internet.*

- **Moved by Councillor W. Williams to give the CAO permission to advertise for the notice of snow removal tenders \*(municipal buildings and streets) in this week's Eastern Graphic and to close the snow tender bids October 10, 2014, seconded by Councillor M. Gallant. Motion Carried.**
- **Moved by Councillor A. Gallant to adopt Councillor W. Williams report as presented, seconded by Councillor M. Stephen. Motion Carried.**

**8.3. Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:** Councillor McQuillan submitted the following written report:

Councillors Report – September 2014:

Seniors: Seniors are coming to the end of the Ukulele class. We have performed 3 of our 4 performances, the latest one at Gillis' lodge last Wednesday. It was one of the best groups to date. All seemed to enjoy it very much. Our last performance is at the Annual Seniors Federation dinner. We are working on putting in for another grant for next year. The Leap is coming up again too and we are putting in for Acrylic painting this year. We are going on our annual bus trip to Moncton on the 28th of September, we are leaving at 6:00 a.m. all are welcome.

We are working on a new initiative called meals for seniors. We think it's a great idea and hope everything works out for this. There is a potential for seniors to cook enough meals to bring home and freeze. I have been working with Barbara, the Minister at St. David's Church on this.

Fund Raising for Three Rivers Sportsplex: Summer Days Committee and the Three Rivers Sportsplex Board of Directors are working together to start up the Bingo again to Raise money for the Rink...

So far we have one bingo and it went pretty good for the first day, we are hoping for even more numbers next week.

Remembrance Day: I was speaking again with Barbara, the Minister at St. David's Church and she is working with me on Remembrance Day. We have our Trumpeter booked and Barbara is interesting in participating in the ceremony.

I have booked an Alzheimer's, dementia, diabetes awareness program for the seniors. It's going to be one hour per week at the Seniors Complex. What it does is brain activation games and exercises to help keeping your brain active. It should prove very interesting. It's going to be on Thursday afternoons, all are welcome to attend.

*Respectfully Submitted,  
Faye McQuillan, Councillor*

Motion(s) from Report:

*General comments from Councillor M. Gallant about the benefits of standing and the Alzheimer's new initiative. General comments from both Councillors R. Gallant and Councillor M. Stephen about the enjoyment they are getting from participating in the Ukulele Program. General discussion re: canteen at bingo.*

- ***Moved by Councillor A. Gallant to adopt Councillor F. McQuillan's report as given, seconded by Councillor M. Stephen. Motion Carried.***

**8.4. Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant:** *Councillor Ronnie Gallant gave the following written reports:*

Three Rivers Sportsplex: The Sportsplex is having some work done. Chapman's is working on the wall that holds the Brine. The Sportsplex sent out an application in the Eastern Graphic last week to hire a manager and an ice-maker for the 2014 and 2015 season. The Board will be getting together in another week or so to review the applications for the position.

Civic Center: The windows have been installed, they did a good job. Also at the entrance of the Civic Center a new door and a covered entrance will give the place a new look. The library will also be getting a new entrance.

Fire Dept.: I mentioned at the last meeting about the fire bylaw; the administrator sent the fire chief an email on the matter.

The following report prepared by Fire Chief Mark Gotell, presented by Councillor R. Gallant:



**Fire Report from August 16<sup>th</sup> – September 14<sup>th</sup>, 2014**

<b>Fire Calls</b>	<b>EMS Calls</b>	<b>MVA Calls</b>	<b>Forestry Calls</b>	<b>Training</b>	<b>Meetings</b>
<b>2</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

***General discussion of Council re: new fire policy model.***

- ***Moved by Councillor A. Gallant to postpone the adoption of the proposed amended fire bylaw model and communication policy until after the November 3<sup>rd</sup> election of Council, at that time for the Mayor to appoint a sub-committee to work with a sub-committee from the Fire Department to review the model bylaw and communication policy before submitting it to Council, seconded by Councillor M. Gallant. Motion Carried.***

*Proposed to have the subcommittee made up of 2 people from both Council and Fire Dept. for after the municipal election. General discussion re: fire dept., council committee's chairs, pertaining to conflict of interest, have the members appointed look into further.*

*Councillor R. Gallant gave a quick update regarding Fire Dept. Member Billy Perry. General Agreement that a Card to go to Billy Perry wishing him a speedy recovery in appreciation for all of his years of service on the Fire Department to be signed by all Council.*

- ***Moved by Councillor A. Gallant to adopt Councillor R. Gallant's report as given, seconded by Councillor M. Gallant. Motion Carried.***

**8.5. *Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following verbal report:***

Georgetown School: With the dawning of the new school year I would like to extend to all students and staff a good return back to school and hopefully for a very successful, healthy and safe school year.

Planning: Two building permit applications submitted and signed this month, one for a deck and the other for an additional porch light structure. A further application for building permit was submitted and discussed with members of Council and the committee before the meeting due to the sensitivity of it, this one permit is still due to some technical items that are needed before it can be approved. Once these issues are more clearly delineated and authenticated the matter shall have to be prudently dealt with.

Back in July/August a letter was sent to the GADC regarding permits to be coming in, as of yet those permits have not come in. I would like to see a further letter sent to them reminding them before I leave this office.

*Respectfully submitted,  
Michael Gallant, Councillor*

Motion(s) from report:

- **Moved by Councillor Michael Gallant to adopt his own report as presented, seconded by Councillor Mark Stephen. Motion Carried.**

*Mayor Lavandier thanked Councillor M. Gallant for accompanying him to the interviews at the King's Playhouse, it went well.*

**8.6. Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report(s):**

King's Playhouse: I would also like to congratulate the new Executive Director Hailey Zavo. I hope that in the new year, after January when she takes her position that she will be able to work closely with the Town and the Board Members and bring the facility back up to its peak capacity where it should be. I would like to thank Councillor M. Gallant for being present in my stead with such short notice, I really appreciate it. A job well done.

Youth & Recreation: The skatepark is closed, but with the youth back in school it seems to keep them pretty busy. I haven't seen too many gatherings on the streets. I think everything is back on track as far as that gets. I would like to say within the next 2 or 3 weeks before it gets to cool to have Tonya get Joey to take the disability swing down before any damage might occur to it over the winter. The youth are all back at youth group again. I attended that and it went really well.

Motions from report:

*General discussion re: skatepark storage. General agreement to have it stored from the player's bench down around the corner at the inside of the rink.*

*It was requested by Council to have Councillor M. Stephen contact Minor Hockey regarding this year's Halloween patrol.*

*General agreement given to CAO to run Halloween Ads as per usual.*

- **Moved by Councillor A. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**



**8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair:**

*Councillor A. Gallant's September 2014 Report:*

Finance: Financial Statements included in monthly hand out package.

FPEIM: The FPEIM meeting was last Thursday night, I was out of Province so wasn't able to attend.

GADC: I attended the annual meeting of the GADC on Monday night. Elected as Chair was Kelly Gray, Vice-Chair was Brendon Galway, Secretary-Treasurer was Kenny Aitken. No new members at this time, however there are members actively trying to recruit other new members.

In regards to Councillor M. Gallant's motion to send a further letter to the GADC for building permits at \$100 per permit, the GADC feels that this is a very detrimental cost to promotion of small business in our community. I don't know if we can reword this with a new definition to define what development is but these guys are running on skin and bones to be charging them \$100 to do business in the Town.

*General discussion regarding the GADC and the building permits. Present development bylaw discussion.*

Motion(s) from Report:

Motion on floor by Councillor M. Stephen, seconded by Councillor A. Gallant. Councillor M. Gallant brought up a point of order, motion retracted by Councillor Stephen. Motion reworded as follows:

- ***Moved by Councillor M. Stephen that Council make an allowance for the businesses that are in the GADC building, that the five businesses be given a grant in-lieu of their \$100 permit, seconded by Councillor A. Gallant. Contrary 1 vote – Councillor M. Gallant, 5 votes in favor. Motion Carried.***
- ***Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.***

**8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:**

Tonya Cameron, CAO gave the following written report:

Expression of Interest: I worked with our engineers and Chair of Sewer & Public Works and we submitted Expressions of Interests to the New Building Canada Fund program for the following projects:

Wastewater Treatment Upgrades Phase III – 2015-1

### Kent Street Sewer Main Replacement & Reconstruction – 2016-1

These are just to give the Government a friendly heads up that we are interested in applying for these projects.

Three Rivers Area Study: We have received proposals and are awaiting review and recommendations from the sub-committee. I hope to be able to attend their next meeting.

GADC: Awaiting a response for an in-camera session – Thursday's are not a great night for them to meet, Chair Kelly Gray is going to get back to me on this.

King's Playhouse: Memorial Plaque update – they would like to request the Town to send over a representative in the next couple of days to either pick a location within the theatre for it to be displayed, or, their preference would be to have it installed at the trellis of recognition in the AA Gardens.

*Request from Chair Randall Fletcher:*

*The Playhouse is awaiting word from the council on what you would like done with the WWI memorial. If you want it displayed in the theatre a representative should come over to decide where it could go. Our only concern is that it not be in the hall as the hall gets rented out for various functions and it would not be appropriate for some of them. One possibility would be in the theatre itself but someone would have to decide the best spot and arrange to get it mounted.*

*Randall Fletcher  
Chairman  
Kings Playhouse Management Board*

***General discussion of Council regarding inside vs. outside. It was discussed that the plaque would be better suited inside. General discussion regarding putting it on the wall at the Civic Center. General discussion regarding seeking T. Mair putting it in plexi-glass case. All Council in agreement it should not be put outside. General agreement of Council that it should go inside at the King's Playhouse to be installed in a prominent viewing place. Councillor M. Stephen and Councillor M. Gallant to go over some evening this week. General discussion regarding how we obtained it from the Montague Legion. Bobby McQuillan put a nice oak frame around it and placed inside the Playhouse before renovations.***

Approved Projects: Work has commenced at the Three Rivers Sportsplex, the Change house, the Civic Center library access & 3 windows. Housekeeping we will need some motions to accept those tenders. We are expecting the work for the larger West St. Beach Project to commence as soon as the tourists are gone.

Summer Days Application: We are beginning work on this application this week; it is due the end of the month. I would like Council's permission to submit same on their behalf.

Cloggeroo: Was a fantastic event, numbers were a little lower than anticipated probably due to it being a 1<sup>st</sup> time event and maybe a little to do with the free 2014 events playing their parts. However, it was very entertaining and of high caliber entertainers. The organizers were top notch to work with and they have submitted their thanks to Mayor, Council, Staff and Volunteers for a job well done. I am very proud of what we accomplished here for its first year.

Municipal Election: space has been booked to advertise in the Eastern Graphic for the 1<sup>st</sup> and 2<sup>nd</sup> weeks of October. Enumeration begins this week.

Snow Plow Tender: looking for permission from Council to run the ad, with a cut-off date of October 10<sup>th</sup>.

Upcoming Meetings: An election meeting for CAO's on Sept 24, afternoon in Charlottetown. AMA Annual Meeting Friday Sept. 26 in Summerside. This Wednesday afternoon the Mayor and I will be meeting our new bank Manager, Brad McCarthy at 1:30 p.m. – anyone on Council wishing to attend are welcome.

*Respectfully Submitted,  
Tonya Cameron, C.A.O.*

Motion(s) from Report:

*General discussion of Council re: camera needed on roof of civic center. General discussion regarding costs, quotes received, infrared, etc. To be tabled for now until further information is available to the Civic Center committee. Councillor R. Gallant will have more information to bring to Council next month.*

*General agreement of Council to have C.A.O. apply to Heritage Canada for the Summer Days Grant Application.*

*General agreement of Council to have Councillor R. Gallant and Councillor M. Stephen to be part of the hiring committee for the Three Rivers Sportsplex Hiring of a new Manager.*

- **Moved by Councillor A. Gallant to accept the three tender(s) of B. Clinton Construction as follows: For repair to the Civic Center 3 windows in the amount of \$2,562.00 plus hst; and, For the replacement of the Civic Center Library access ramp in the amount of \$5,019.85 plus hst; and, For the installation of outdoor showers at West St. Beach in the amount of \$1,765 plus hst, seconded by Councillor M. Stephen. Motion Carried.**

- **Moved by Councillor A. Gallant that the tender for work to be completed at the Three Rivers Sportsplex from Lowther Refrigeration Ltd. in the amount of \$3,083.04 plus hst and Chapman Brothers Construction in the amount of \$94,678 plus hst be accepted, seconded by Councillor R. Gallant. Motion Carried.**

#### **9. New Business:**

Gas Tax Capital Investment Plan:

- **Moved by Councillor A. Gallant that the Town of Georgetown Gas Tax allotment for the period of April 1, 2014 – March 31, 2015 totaling \$100,000 be used as follows, the CAO is also instructed to prepare and submit a capital investment plan as follows: an amount up to \$76,675 from the 2014/15 gas tax allocation to be used towards the Three Rivers Sportsplex 2014 upgrades and the balance be set aside to be used for Sewer Infrastructure Replacement on Phase III Sewer Lagoon, Kent Street Sewer and/or West St. Lift Station Projects, seconded by Councillor M. Stephen. Motion Carried.**
- ***Moved by Councillor A. Gallant to adopt the C.A.O.'s report as given, seconded by Councillor F. McQuillan. Motion Carried.***

#### **Adjournment:**

- ***Moved by Councillor M. Stephen that the meeting be adjourned as there is no further business, seconded by Councillor F. McQuillan. Motion Carried.***

Minutes recorded and submitted by:  
Tonya Cameron, C.A.O.  
October 20<sup>th</sup>, 2014

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Lewis Lavandier, Mayor

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Tonya Cameron, C.A.O.