



MINUTES GEORGETOWN TOWN COUNCIL

Tuesday
May 20th, 2014

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 5/20/2014, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Mark Stephen
Councillor Faye McQuillan

Regrets: Deputy Mayor Wade Williams

Gallery Attendants: None

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 5/20/2014

Moved for approval by Councillor A. Gallant.
Seconded by Councillor M. Stephen. Motion Carried.

2.1. Additions to Agenda – None

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

None.

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

3. Business/Presentations from the Floor: None.

4. Minutes

Council Meeting(s):

- 4.1. April 22nd, 2014 Regular Council Meeting;
- 4.2. Adoption and Business thereof.

• Moved for adoption by Councillor F. McQuillan that the minutes of the April 22nd, 2014 Regular Council

Meeting be adopted as presented, seconded by Councillor M. Stephen. Motion Carried.

5. Financial Statements (Unaudited)

5.1. General Operating Account-to April 30th, 2014

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

5.2. Sewer Corporation-to April 30th, 2014

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor A. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by Councillor M. Stephen. Motion Carried.**

7. List of Correspondence from April 23rd to May 20th, 2014:

General Agreement of Council that all N.A.R. items are tabled as presented, and to only deal with those that require action.

7.1. Keith Peardon: re: Request to purchase PID #172148; ***No Further Action Required. (correspondence sent after in-camera session)***

7.2. The Association of Registered Nurses of PEI: re: Nursing Week poster; ***No Action Required.***

7.3. Federation of Canadian Municipalities: re: Proposed FCM bylaw amendments; ***No Action Required.***

7.4. Federation of Canadian Municipalities: re: FCM annual conference-insight to drive your economic development initiatives; ***No Action Required.***

7.5. Federation of Canadian Municipalities: re: Member Alert-Railway Safety Working Group meets to discuss federal action on rail safety; ***No Action Required.***

7.6. The Royal Commonwealth Society-Prince Edward Island: re: Invitation to RCS Canada 2014 National Conference & AGM; ***No Action Required.***

7.7. Federation of Canadian Municipalities: re: FCM News-Week of April 14, 2014; ***No Action Required.***

7.8. Island East Tourism Group: re: Get you staff pumped for the sensational 2014 Tourism season; ***No Action Required.***

7.9. Island East Tourism Group: re: Meetings & Conventions PEI-Open house; ***No Action Required.***

7.10. Heart & Stroke Foundation of PEI: re: Invitation to announcement; ***No Action Required.***

- 7.11. Montague Legion Branch No. 008: re: Invitation to Mayor Lewis Lavandier; **Action Required. Mayor Lavandier will be attending.**
- 7.12. Patrick Gates: re: Inventory of Vessels of Concern-Prince Edward Island 2014; **Action Required. General discussion regarding same, Council feels that we don't have any issues currently that we are aware of in relation to derelict abandoned boats on the shoreline. CAO to forward to Port Authority.**
- 7.13. Tanya Curley: Re: Fund raising poker event for PEI Deaf Darts; **Action Required. CAO to send a request for further information.**
- 7.14. Island East Tourism Group: Re: Invitation to Festival & Events PEI-Annual general Meeting; **No Action Required.**
- 7.15. Recreation PEI: Re: Register for the Recreation PEI Annual General Meeting; **No Action Required.**
- 7.16. Island East Tourism Group: Re: Island East 2014 Annual General Meeting; **No Action Required. Mayor Lavandier and CAO volunteered to attend on behalf on the Town.**
- 7.17. Canada Cancer Society: Re: Invitation to Public Meeting; **No Action Required.**
- 7.18. Finance, Energy & Municipal Affairs: Re: 2014/2015 Municipal Funding; **No Action Required.**
- 7.19. Georgetown Baptist Church: Re: Permission for use of West Street Gazebo; **Action Required. General agreement to go ahead and allow them to use same, letter to advise to please keep it tidy.**
- 7.20. Amanda O'Donnell: Re: Request to use West Street Gazebo for upcoming wedding; **Action Required. General agreement to allow same, area to be left in the same condition as it was found, etc. standard response to be sent.**

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair**: Mayor Lavandier submitted the following written report:
Monthly Meeting – May 2014

I attended the annual FPEIM meeting in Kensington with Councillor Michael Gallant, Councillor Allan Gallant, Administrator and Administrator Asst. Tonya & Lisa. I would like to thank those individuals for attending with me. The Town was well represented.

I led the GoPEI Let's walk event on May 9th. I would like to thank the teachers and pupils from Georgetown Elementary as well as a number of citizens who participated in the walk.

I will be attending the annual meeting of the Panmure Light house association on May 21st in Montague.

Administrator Tonya and I will be attending the Islands East Annual General Meeting on May 28th.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor M. Gallant. Motion Carried.**

8.2. *Public Works, Property, Main Street Programs, Sewer & Water Utilities- Councillor Williams & Community Heritage and Beautification, Committee Chair:*

Councillor Wade Williams sent his regrets and gave the following update:

Councillor W. Williams sent a note and advised that he is collecting quotes from Chapmans, King's County, etc. for storm water management in the areas as previously discussed including multiple intersections (near Brendon Galway's intersection) culvert near Barry O'Brien / Hebert intersection. Councillor W. Williams is also awaiting quotes for the Sewer Lagoon as the work that was completed last year was going to require some upkeep, landscaping, maintenance, etc.. Unfortunately East Street quotes re: paving, etc., are more than we are able to cover in this year's budget.

Councillor W. Williams is also looking at quotes for the Gardens to finish up what we have in place already. It will be a question for Council to look at doing a little more every year or have Joe continue finishing it up, or do more with the plants for 2014 and finish up with the funds that we have remaining from the Breedon Estate this year ... or just continue every year with additional flowers. He would like Council to consider same.

Motion(s) from Report:

- ***Moved by Councillor M. Gallant for the adoption of Councillor W. Williams report, seconded by Councillor A. Gallant. Motion Carried.***
- 8.3. *Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:*** Councillor McQuillan submitted the following written report:

Councillors Report – May 2014:

Seniors: Senior program is going well. We received 30 new computers and they have been handed out, some of them worked well, some of them didn't. Garry

Sheppard was kind enough to let us use his house to store them in. Thank you Garry.

Ukuleles are in full swing. Everyone is enjoying themselves so far. We are booked for two events so far. The Ceilidh and Gillis's lodge. We have two more to go.

Seniors Computer Course is going well. There is 15 attending this course. It is held Monday at the Library.

Special Events: My summer day's committee is meeting next week on Tuesday; our plans are starting to take shape. We are down to 3 days this year and hopefully everyone will have a good time....Things are starting to get booked up

Canada Day: Everything is booked for Canada Day. Entertainment is booked and BBQ is booked. At this time I would like to ask for Joeys Crew and the Gardens crew to help us that day.

Citizen of the Year: The letters for Georgetown Award have to be sent out next month. We will award this at the crowning of Miss Georgetown on Sunday afternoon. We have to stress that it is for individuals or groups.

Prize Bingo: The bingo has been doing well so far. A lot of our volunteers are taking the summer off. We are going to run till the end of May and then make a decision on stopping for the summer and starting up again in September.

United Way Project: Last Saturday in May, we have a lot of volunteers coming out to help clean up the beach. The only thing we have to do is provide lunch.

*Respectfully Submitted,
Faye McQuillan, Councillor*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt Councillor F. McQuillan's report as given, seconded by Councillor A. Gallant. Motion Carried.**

Mayor Lavandier and Council thanked Councillor F. McQuillan and her Summer Days Committee and volunteers for doing a great job with the Sportsplex Fundraising Bingo. A thank you letter to be sent to Charlie Fraser for his generous donation of bingo cards for our fundraiser.

- 8.4. **Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant:** *Councillor Ronnie Gallant gave the following verbal reports:*

Written Fire Dept., Three Rivers Sportsplex and Civic Center Reports submitted by Councillor R. Gallant:

Three Rivers Sportsplex: The Sportsplex is in need of additional volunteer board of director members.

Fire Dept.: I passed around an email re: phone service plans for the mobile phones for the fire dept. to Council to discuss the plans, I will have Lisa forward a copy to the Fire Chief.

Fire Dept. Report submitted by Mark Gotell, presented by Councillor R. Gallant:



Fire Report from March 15th - April 22nd 2014

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
0	4	0	0	2	1

and

Fire Report from April 22nd - May 19th 2014

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
1	4	0	1	2	1

Mark G. Gotell,
Fire Chief

We Make House Calls!

Motion(s) from Report:

General discussion regarding the dangerous and unsightly state that the former Clayton Anderson Property is in, possibility of skunks and raccoons inside of building. Potential fire hazard. Letter to be sent by CAO to the current owner including a clean up order.

- **Moved by Councillor M. Gallant that a letter including clean up order be sent to the current owner of the former Clayton Anderson Property to clean it up in a timely manner, make it secure and safe by June 15, 2014, seconded by Councillor F. McQuillan. Motion Carried.**

General discussion regarding an invitation to the minor hockey parents to join the Three Rivers Sportsplex Board of Directors or a fund-raising committee.

General discussion regarding a fund-raising committee for the Three Rivers Sportsplex.

- ***Moved by Councillor R. Gallant to immediately release funds to Maritime Electric on behalf of the Three Rivers Sportsplex in the amount of \$6,000 to assist with current cash flow issues. Amount to be reflected in the Three Rivers Sportsplex 2014 operating grant portion of the 2014 Town of Georgetown Annual Budget, seconded by Councillor M. Gallant. Motion Carried.***

Resolution submitted by Councillor R. Gallant, seconded by Councillor A. Gallant continued on following page:

Resolution submitted by Councillor R. Gallant, seconded by Councillor A. Gallant. Motion Carried.

Town of Georgetown

RESOLUTION – That the Town of Georgetown make an application to the Island Community Fund to fund 2014 Three Rivers Sportsplex Upgrades, and that the project be designated as priority 2014-5.

WHEREAS, the Town Council understands and commits that it will be responsible for its' designated share of the total eligible costs of the project and will assume responsibility for any and all operating and maintenance costs resulting from the Project.

Approved by Georgetown Town Council this 20th day of May, 2014 and the signatures of the duly authorized officials and the Town Seal affixed thereto.

Lewis Lavandier, Mayor
Approved Date: May 20, 2014

Tonya Cameron, CAO
Approved Date: May 20, 2014



- **Moved by Councillor A. Gallant to adopt Councillor R. Gallant's reports as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.5. Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following verbal updates:

Councillor's Report for May 2014:

PLANNING & SCHOOL: REPORT FOR MAY 2014

1. Two permits issued...one to re-furbish the former Stevens property on Durham Street and one to Eric and Gloria Jenkins for the placement of a "Garden Suite" on Water Street. As informal approval was given by Council on the latter I will be seeking formal approval this evening.

2. I have been informed that construction of a structure on East Street may have begun without a permit. I will be checking into this to see that there is (was) conformity with the Municipal Bylaw.

3. School meeting next week. I will apprise Council of pertinent information.

Proposed Motions from Report:

1. That Council give formal approval to Eric and Gloria Jenkins to place a Garden Suite on their property on Water Street by CMHC. Also there was an enquiry into moving a garden suite aka a granny flat. There was general consensus to allow such a venture as was done before. I spoke with the party involved who related to me that it will be some time before any final plans and paperwork are to be completed and before Council would have to officially decide.

Respectfully submitted,
Michael Gallant, Councillor.

Motions from Report:

- **Moved by Councillor M. Gallant that Council give formal approval to Eric and Gloria Jenkins to place a Garden Suite on their property on Water Street by CMHC, seconded by Councillor R. Gallant. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.6. Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report(s):

Youth Activities: Playground equipment should be here by May 30th to be installed down at the Playground at West St. Beach. Still anxiously awaiting the installation of our skateboard park. Awaiting quotes for the hardball field

dugouts. The youth group has been running full stream, very happy to report its going well.

King's Playhouse: I have nothing new to report at this time. I have not been contacted for a meeting for a couple of months, nor have I received email updates for some time. I hope this will rectify itself in time.

Firetruck – Public Works Vehicle: Hopefully we will have the fire truck back within the next week with the box replaced for public works use. Thanks to Fire Chief Mark Gotell for taking the time to take the items off the truck we need, and to Councillor R. Gallant and M. Gallant for taking the truck over to have the box replaced.

Motions from report:

- ***General discussion regarding ordering port-a-potties back again this year.***
- ***Moved by Councillor M. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor A. Gallant. Motion Carried.***

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant's May 2014 Report:

Finance: Financial Statements included in monthly hand out package.

GADC: Attended monthly meeting May 5th. All the Kent Square Retail Shops will be rented for the upcoming season.

FPEIM: Attended the F.P.E.I.M. annual meeting in Kensington along with Mayor Lewis, Councillor Mike Gallant, CAO Tonya and Administrative Assistant Lisa. The meeting was quite informative especially the guest speaker – 2 times Gold Medal Winner Heather Moyse.

Attended the monthly FPEIM meeting May 15th, 2014.

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor M. Gallant. Motion Carried.***

General discussion regarding sharing additional responsibilities if needed.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

EDA Contracts: I am pleased to advise that we were awarded 4 people through the EDA Program for the Public Works Crew and 2 people for the AA Macdonald Gardens Crew. We are hopeful to get one more EDA worker for the Gardens and a second P.W. Crew later on in the season.

A special note regarding the AA Macdonald Memorial Gardens, as this is the first year we have not had a greenhouse, I am seeking permission to utilize one of the dressing rooms at the Three Rivers Sportsplex or some alternative space for the temporary holding of plants as we receive them – before they are installed in the beds.

- **General agreement of Council given to allow flowers in the Sportsplex for temporary storage.**

GO PEI – “Let’s Walk Event”: We had another successful community walk with the support of GO PEI. Thank you to Mayor Lavandier for leading the walk and the residents and students who participated, a special thanks goes out to Go PEI for their support and prizes.

FPEIM: I attended the Federation of P.E.I. Municipalities Annual meeting along with Mayor Lavandier, Councillors Allan Gallant and Michael Gallant along with Lisa MacKenzie. Two Olympic Gold Medal Winner Heather Moyse was a special guest speaker. There was a lot of discussion regarding changes that will increase the eligible categories for the upcoming Canada Build Fund, we are hoping to hear more about this fund being announced again in the near future. I took a lot of notes from the meeting if anyone is interested, I can forward them to you.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

- ***Moved by Councillor A. Gallant to adopt the C.A.O.’s report as given, seconded by Councillor M. Stephen. Motion Carried.***

9. New Business:

9.1 *General discussion regarding meeting needed with Kings Playhouse;*

9.2 *General discussion regarding signage needed for West St. Beach – already ordered.*

9.3 *Complaint received re: outdoor chimney. Councillor M. Stephen to have discussion with resident regarding sensitivity needed for neighbours breathing, etc.*

9.4 Resolution for a study of the Greater Three Rivers Area. Resolution continued on next page.



Resolution submitted by Councillor A. Gallant, seconded by Councillor M. Stephen. Motion Carried.

Town of Georgetown

RESOLUTION – That the Town of Georgetown supports the submission of an amended application to the Capacity Building Fund for the development of a study of the Greater Three Rivers Area.

BE IT RESOLVED THAT the Town of Georgetown will submit an amended application for funding of a study of the greater Three Rivers Area on behalf of the municipalities in the Three Rivers Area.

Approved by Georgetown Town Council this 20th day of May, 2014 and the signatures of the duly authorized officials and the Town Seal affixed thereto.

**RESOLUTION
GEORGETOWN
TOWN COUNCIL
MEETING**

**Tuesday,
May 20th, 2014**

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Allan Gallant, Councillor
Michael Gallant, Councillor
Ronald Gallant, Councillor
Faye McQuillan, Councillor
Mark Stephen, Councillor
Tonya Cameron, CAO

Lewis Lavandier, Mayor
Approved Date: May 20, 2014

Tonya Cameron, CAO
Approved Date: May 20, 2014



Adjournment:

- **Moved by Councillor M. Gallant that the meeting be adjourned as there is no further business, seconded by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
June 16th, 2014

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.