



MINUTES GEORGETOWN TOWN COUNCIL

Monday
September 16th, 2013

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 9/16/2013, at 7:25 p.m.

Council Attendance: Mayor Lewis Lavandier
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen

Regrets: Deputy Mayor Wade Williams

Gallery Attendants: None

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 9/16/2013

Moved for approval by Councillor M. Stephen.
Seconded by Councillor F. McQuillan. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. None.

2.4. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

3. Business/Presentations from the Floor:

3.1. None;

4. Minutes

Council Meeting(s):

- 4.1. August 19th, 2013 Regular Council Meeting;
- 4.2. Adoption and Business thereof.

- Moved for adoption by Councillor A. Gallant, with the correction of the bottom of page 5, should read “Councillor William’s Report be approved as read”, seconded by Councillor M. Stephen that the minutes of the August 19th, 2013 Regular Council Meeting be adopted as given. Motion Carried.

5. Financial Statements (Unaudited)

5.1. General Operating Account-to August 31st, 2013

Councillor A. Gallant requested Administrator to correct the general revenue portion of the general operating account to have the Sportsplex grant with respect to chiller, etc. be updated.

- Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor F. McQuillan. Motion Carried.

5.2. Sewer Corporation-to August 31st, 2013

- Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor F. McQuillan. Motion Carried.

6. Outstanding Expenditures (preliminary & supplementary list)

- Moved by Councillor F. McQuillan for approval to pay all outstanding expenditures to be paid as presented and as funds become available, seconded by Councillor M. Stephen. Motion Carried.

7. List of Correspondence from August 20th to September 16th, 2013:

- 7.1. FPEIM: Re: Bylaw Enforcement 101: From the Ground up” workshop; **No action required.**
- 7.2. UPEI via FPEIM: Re: Facilitation Skills Certificate, New Managers Series; **No action required.**
- 7.3. Book Talk: Re: Paul Bennett book talk at Genevieve Soloman Memorial Library; **No action required.**
- 7.4. FPEIM: Re: FPEIM Semi-Annual Reminder; **No action required.**
- 7.5. Georgetown Volunteer Fire Dept.: Re: Proposal in regards to the purchase of the 2003 Freightliner as well as the Fire Hall Expansion; **Action Required.**
Councillor A. Gallant gave Council a verbal report regarding his recent successful trip to inspect the proposed used fire truck and service records of same in Florida, along with a breakdown of the plan to transfer it home including transfer, insurance, brokerage, inspection, etc..

- Moved by Councillor M. Gallant that the GIC’s dedicated to the Fire Department use be accessed and that said monies be used towards the purchase of a 2003 Freightliner fire truck and that all fees, inspections and other expenses relating to it be taken out of said monies, seconded by Councillor F. McQuillan. Motion Carried.

Councillor M. Gallant discussed with Council to have a general agreement or memorandum of agreement to be drafted for next meeting in relation to selling the existing fire truck or using it for the purchase or use of a truck for Public Works. General agreement of Council re same.

Councillor A. Gallant offered to have the existing fire truck for use or sale for the Public Works Maintenance truck to be appraised.

- 7.6. MRSB Consulting Services: Re: Follow Up to Municipalities AGM-MRSB Consulting Services Inc.; ***No action required.***
- 7.7. Bruce Martell Painting: Re: request from Carolyn Durickas to paint the exterior of her house on Kent St, Georgetown; ***No action required. General discussion regarding same. General Agreement of Council to accept Councillor Gallant & committee's suggestions with respect to the Durickas property correspondence and building permits.***
- 7.8. Georgetown & Cardigan Minor Hockey Association: Re: Request to have Three Rivers Sportsplex open by October 19th to coincide with other local arenas; ***Action Required. Councillor R. Gallant requested to address this with his report.***

8. Committee Reports

- 8.1. ***Finance, Government Relations - Mayor Lewis Lavandier, Chair:*** Mayor Lavandier submitted the following written report:
Monthly Meeting – September 16th, 2013

Myself and Manfred Ohlandt met with Paul MacNeill and Myrtle Jenkins-Smith in regards to the Georgetown Conference. They want to invite the Town Council and their spouses as well as the Administrative staff here at the office to the lobster supper to be held on October 3rd at 5 pm.

I attended the Tourism Synergy meeting involving Laurel Reid & Kent Hudson. We had a meeting to discuss the results of the questionnaires on the potential of tourism growth in Georgetown. It was very informative and resulted in the potential of future meetings to enhance tourism going forward in the Town. The Town offered to provide the space needed for the next meeting.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

General discussion of Council regarding skatepark.

Motion(s) from Report:

- **Moved by Councillor M. Stephen to adopt Mayor L. Lavandier's report as presented, seconded by Councillor A. Gallant. Motion Carried.**

**8.2. Public Works, Property, Main Street Programs, Sewer & Water Utilities-
Councillor Williams & Community Heritage and Beautification, Committee
Chair:**

Councillor Wade Williams sent his regrets and submitted the following written report which was read aloud by Councillor A. Gallant on his behalf:
September 2013

Public Works, Property and Utilities: East Street and Storm Water Upgrades. Fitzroy Street storm water upgrades have been tendered. Additional work on Grafton Street and Intersection of Victoria St./Durham St. will be addressed also. (If dollars are available). Bids were reviewed for completeness and accuracy. EXP Services Inc. recommended awarding the projects to the lowest bidder, "Chapman Brothers Construction".

East Street & Storm water Upgrades Tender \$85,416 plus HST.
Fitzroy Street Storm Water Upgrades Tender \$18,645 plus HST

East Royalty Road – Storm Water Upgrades will check with transportation and infrastructural Renewal.

Sidewalk repairs in front of Post Office. Cost \$3,300 + HST. I recommend VanWeichen Construction Ltd. to do the necessary repairs.

Blue 911 number plates have been ordered for Glenelg St. and Gordon St. Hopefully this will help solve confusion for emergency personel.

Tenders for Snow removal will be advertised. Approval for October's Council Meeting.

Community Heritage and Beautification: A.A. Macdonald Memorial Gardens has a few more additions. Stone carving has been completed. Overall the gardens are seeing an increase in visitors. People are very complimentary and impressed.

Bruno Peripoli has donated his services (tree pruning). Picture display for Georgetown Conference if wanted. Fond memories of working with Bea Mair. I would like to thank him for his kind offer.

Beach House will be closing Thanksgiving weekend. I would like to thank Alma on a great job done this summer.

Joey, Public Works crews, Naomi & Gardens Crew did a great job this year. A BIG THANK YOU!

Respectfully Submitted,

Wade Williams, Councillor

Motion(s) from Report:

- ***Moved by Councillor A. Gallant to accept the tender from Chapman Brothers Construction for East Street – Storm Water Upgrades \$86,645 + HST, and Fitzroy Street – Storm Water Upgrades \$18,645 + HST, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor A. Gallant that VanWeichen Construction Ltd. quote be accepted for sidewalk repair in front of the post office in the amount of \$3,300 + HST, seconded by Councillor F. McQuillan. Motion Carried.***

General discussion to have sidewalk repaired at Library (Civic Center) if funds available in Civic Center Budget.

- ***Moved by Councillor A. Gallant to have Van Wiechen give us a price while he is here for the sidewalk at the Civic Center Library entrance, work to be completed if funds available, seconded by Councillor R. Gallant. Motion Carried.***
- ***Moved by Councillor A. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

8.3. Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair: Councillor McQuillan gave the following verbal report:
Faye will be working on the grant submission with Lisa and Tonya to submit the Summer Days Grant Application.

- ***Moved by Councillor A. Gallant that Councillor F. McQuillan's report be adopted as given, seconded by Councillor M. Stephen. Motion Carried.***

Councillor F. McQuillan noted that she is working on Remembrance Day. Mayor Lavandier also advised that Councillor Wade Williams is working on a flag program for veterans from Georgetown. Anyone from Georgetown can submit their picture and purchase a flag from the printer. It seems to have really taken off in the Town. A lot of positive feedback and a few samples of flags have already been made. We are off to a great start.

8.4. Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant: Councillor Ronnie Gallant gave the following written reports:

Fire Dept. Report from Fire Chief, submitted on behalf of Mark Gotell, Fire Chief, read aloud by Councillor R. Gallant:



Fire Chief's Report From July 15th – September 16, 2013

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
0	1	1	0	0	2

Note: This is a 2 month report.

Quiet summer: As you can see by this 2 month report that we had a very quiet summer, calls usually increase in the summer with the increase number of summer residents and tourist in the area, not sure if this means we are in for a busy fall and winter or not. Let's hope not!

Vacant or derelict property: I see that some progress is being made with the property on the corner of George and Kent Street with the removal of the old barn and cutting of grass, however as we once again get into the fall and closer to Halloween it is a concern of the Departments that any vacant or derelict property in the area can be a target for a Halloween Prank. We would hope council will continue to pursue these home owners to get their properties cleaned up.

Mark G. Gotell,
Fire Chief

We Make House Calls!

Written Fire Dept., Three Rivers Sportsplex and Civic Center Reports submitted by Councillor R. Gallant :

Fire Dept.: The Fire Department will be getting a new fire rescue truck.

Three Rivers Sportsplex: I spoke with the Kings County Executive with regards to when we are opening the rink. Georgetown Minor Hockey has sent a letter to Council earlier this week with regards to ice time. I would sooner have the rink

open on the 19th with the rest so that we can get our share of our ice time. If we want to open it earlier, we should be able to close it at the end of February and have it closed for March. I feel we lost a lot of ice time last year, and we can't afford to lose the ice time this year if we don't open earlier.

Civic Center: The bill for the new oil tank came in, it was a little over budget but was certainly a lot of work and Joe MacConnell did a great job putting the new one in.

Motion(s) from Report:

General discussion regarding making ice and when to have the rink open.

- **Moved by Councillor R. Gallant that we try to open the Georgetown Sportsplex on October 19th, seconded by Councillor A. Gallant. Motion Carried.**

General discussion re: storing the skatepark equipment and float display items. Skatepark equipment potentially can be stored alongside the back entrance of the rink.

- **Moved by Councillor M. Gallant that any funds applicable for the Sportsplex be now forwarded to them for startup, seconded by Councillor A. Gallant. Motion Carried.**

Councillor M. Gallant offered up to \$200 can be accessed from the planning budget.

Generally agreed to discuss the NFL ferries on our municipal sign letter of support to be sent.

General discussion regarding when the fire department washroom is to be rebuilt.

General discussion regarding paint for the Three Rivers Sportsplex.

- **Moved by Councillor M. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor A. Gallant. Motion Carried.**

- 8.5. **Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair:** Councillor M. Gallant submitted the following verbal update:
Councillor's Report for September 2013

GEORGETOWN SCHOOL: With School back in session I wish all Teacher, staff and students a safe and good school year. I will be setting up a meeting with the new principal of Georgetown elementary to discuss how the facility and

the municipality can work with each oh that will be beneficial to both organizations.

PLANNING: The Minutes of the August 26, 2013 meeting go the Planning Committee shall constitute my report.

OFFICIAL PLAN and DEVELOPMENT BYLAW: Next year the Municipality will have to review its Official Plan and Development Bylaw...I am asking Finance Committee to find the necessary dollars to do this review which is required by the Province. As it is a constant challenge for municipalities to offer services at a tax rate which people can afford I believe that input from all sectors of the Town must be involved for input.

3 permits issued, two of which were for the same property (Durickas).

*Respectfully submitted,
Michael Gallant, Councillor*

Motions from Report:

General discussion regarding the money that is allocated for the school in the Town Budget.

Georgetown Residential Development Program:

- ***Moved by Councillor M. Gallant that the following changes be made to the Georgetown Residential Development Program; that the deposit fee be increased to \$500 and that the land be held for the potential buyer for no more than 6 months. If the client wishes to withdraw from the program must notify the Town and his deposit returned less a \$50 (FIFTY DOLLARS) administrative fee. If the Town does not hear any communication with the client after the six months, the agreement to hold on to the land is dissolved and the deposit is returned to the client less a \$100 (ONE HUNDRED DOLLARS) administrative fee. The purchase price for each lot will be \$3000 (THREE THOUSAND DOLLARS) with the deposit fee being part of said price. The client will then have 6 months to construct the new house. All other aspects of the Program will remain intact, seconded by Councillor A. Gallant. Motion Carried.***
- *General agreement of Council that the proposed changes to the Georgetown Residential Development Program be reviewed by our Legal Firm for necessary corrections and review.*
- ***Moved by Councillor M. Gallant to sell a portion of municipal property to Pam Martin and Cody Jenkins as per their request for the sum of \$2,000 and that all associated costs for legal transference and surveying costs be theirs. The buyers would be responsible for any legal or surveying costs***

for the transfer for same, seconded by Councillor M. Stephen. Motion Carried.

- ***Supplementary Motion by Councillor M. Gallant that the property being sold to Pam Martin and Cody Jenkins by the Town shall have a covenant placed on same for future sale or subdivision of that property at a later date that the Town in its determination at that time, may not be required to provide services to that portion of property seconded by Councillor M. Stephen. Motion Carried.***

General discussion regarding previous meeting 911 concerns, Durham is the other street to be noted.

- ***Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan . Motion Carried.***

8.6. Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report(s):

King's Playhouse: I am trying to get a hold of Joe to do some work underneath the Kitchen before Joey and crew are done for the winter.

Youth & Recreation: Just about everything has already been covered on the youth & Recreation. ... and I would like to congratulate W. Williams on that the beautiful stone carving.

Motions from report:

General discussion re Gardens stone carving and skatepark. Mayor Lavandier commended Councillor M. Stephen on a great job with the indoor skatepark. General discussion re: new electric car track at old soccer field really coming together.

- ***Moved by Councillor A. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant submitted the following verbal report:

Finance: Statements presented in Monthly Package.

GADC: The civic number has been put in place at Clamdiggers. The two tenants we had in place at the shops have moved back to Ontario for the winter, they have indicated they will return in the spring. There is an amount outstanding on their 20 week contract period. The Craftshop had a lot more

exposure and a lot more traffic this year. Maybe over the wintertime people can work on projects and put a few new things in there.

General discussion regarding garbage at the back of the shop.

FPEIM: There monthly meeting has been rescheduled to October 30th. Semi-Annual Meeting will be on October 19th in Kinkora.

Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.

General discussion regarding GADC Clamdiggers building.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

Regular day to day activities this month, nothing new to report.

Looking for permission to apply for summer days grant through Dept Canadian Heritage before September 30th.

Also seeking permission to run the Halloween ads.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

- ***General consent of Council to give the Administrator permission to run ads for Halloween and to release the funds as budgeted for the Minor Hockey Halloween Patrol. As well a flyer to be sent out for Halloween including a friendly reminder for people to clean their flues, dispose ashes, Remembrance Day and overnight parking.***

General discussion regarding sewer account billing. General discussion regarding wastewatch and compost pickups a week after a holiday for collection days.

- ***Moved by Councillor M. Gallant to adopt the Chief Administrative Officer's report as submitted, seconded by Councillor A. Gallant. Motion Carried.***

9. New Business:

9.1. *None.*

Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor M. Stephen. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
October 21st, 2013

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.