



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 11/18/2013, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen

Regrets: Councillor Allan Gallant

Gallery Attendants: None

MINUTES GEORGETOWN TOWN COUNCIL

Monday
November 18, 2013

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 11/18/2013

Moved for approval by Councillor W. Williams.
Seconded by Councillor F. McQuillan. Motion Carried.

2.1. Additions to Agenda –

2.2. None

2.3. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.4. None.

2.5. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. None.

3. Business/Presentations from the Floor: Jonathan Locke, Imageworks 2014 advertising. Welcome Prince Edward Island (PEI Handbook). They produce 175,000 copies of it. About 30,000 publications go to Northumberland Ferries, they have a working partnership with Points East and both maps and handbooks can be obtained through them. There is a new Welcome PEI webpage. All of our individual listings in the handbook are now being promoted through their new website. Costs will be remaining the same



for 2014. For the double page spread in the handbook is \$4327, plus HST and an additional \$1350 plus HST. They have a team of 4 distribution partners. They have approximately 900 locations which they deliver to beginning in June and continuing all year. They deliver more than 5000 publications on a weekly basis to targeted areas including the Northumberland Ferries and the Tourism / Visitor Information kiosks, Petro Canada's, out of province CAA locations, etc. and new branding. Discussed different categories of electronic media and possible options. Deferred to December Meeting.

4. Minutes

Council Meeting(s):

4.1. October 21st, 2013 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor M. Gallant that the minutes of the October 21st, 2013 Regular Council Meeting be adopted as given, seconded by Councillor W. Williams. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to October 31st, 2013

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor W. Williams. Motion Carried.**

5.2. Sewer Corporation-to October 31st, 2013

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor W. Williams. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by Councillor F. McQuillan. Motion Carried.**

7. List of Correspondence from October 22nd to November 18th, 2013:

General Agreement of Council that all N.A.R. items (7.1 – 7.7, 7.9 – 7.11, 7.13 - 7.14) are tabled as presented, and to only deal with those that require action.

7.1. Health & Wellness: Re: Approval of Arena Support Grant for Three Rivers Sportsplex; **No Action Required.**

7.2. Federation of Canadian Municipality: Re: Renewal of Annual membership; **No Action Required.**

7.3. The Institute of Public Administration of Canada: Re: Invitation to armchair discussion; **No Action Required.**

- 7.4. James Schafer (Deeper Waters Fellowship): Re: Thank you for allowing them to meet in the Civic Centre meeting room; **No Action Required.**
- 7.5. Paul MacNeill: Re: Reminder: Municipal Brainstorming; **No Action Required.**
- 7.6. Active Communities: Re: Small Business Week Events; **No Action Required.**
- 7.7. Mark Murphy: Re: Request for copy of Three Rivers Sportsplex Audit; **No Action Required.** (copy was mailed to Mr. Murphy)
- 7.8. Georgetown Elementary School: Re: Request for donation for Christmas Fair; **Action Required.**
- **Moved by Councillor M. Gallant to donate same amount as per last year, seconded by Councillor F. McQuillan. Motion Carried.**
- 7.9. NDP PEI: Re: Invitation to NDP PEI Leader's Dinner; **No Action Required.**
- 7.10. Federation of PEI Municipalities: Re: Announcement: Pam Moot to speak at Eastern PEI Chamber of Commerce-Nov. 21; **No Action Required.**
- 7.11. Eastern PEI Chamber of Commerce: Re: Invitation EPEICC Awards Banquet; **No Action Required.**
- 7.12. Federation of PEI Municipalities: Re: PAC Mini-Grant Application for Family Violence Prevention Week 2014; **Action Required.**
General Agreement of Council to re-apply same as per last year.
- 7.13. Federation of PEI Municipalities: Re: FCM Sustainable Communities Conference; **No Action Required.**
- 7.14. Mayor Clifford Lee, City of Charlottetown: Re: Invitation to quality affordable housing summit; **Action Required.**
Deferred to Mayor Lavandier to check his calendar for availability.

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair**: Mayor Lavandier submitted the following written report:
Monthly Meeting – November 18th, 2013

First of all, I would like to thank Councillor Mike Gallant and Councillor Faye McQuillan on the well organized and attended Remembrance Day service again this year. We have been getting very positive feedback on our Remembrance Day services.

Following the Georgetown Conference municipalities from King's County got together on Oct 26 for a brainstorming session to try to bring together communities in King's County to promote our area and provide an opportunity to work together for the benefit of all. Following this session it was decided that we put together a regional committee with representatives from each community to try and bring about this goal.

On November 21 Councillor Faye McQuillan, Councillor Wade Williams and Councillor Mark Stephen, Julie Haddow and myself will be attending the Eastern Chamber of Commerce Awards Banquet. The King's Playhouse has been nominated for Tourist Operator of the Year Award.

The Town will also be hosting a newcomers tour on November 20th. We will be promoting the town to these potential investors in hopes that it might generate interest in existing and new businesses. The GADC and several local businesses will be making presentations at the Playhouse.

I welcome the newcomers business mixer at the King's Playhouse on November 20th. We are hoping for a great turnout of local support. It's a great opportunity to show them what we have to offer here in the Town, some of the businesses will be bringing samples, as well we really appreciate Wayne Chiasson's offer to bring mussel on behalf of W & R Fisheries.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

Mayor Lavandier gave a presentation to Council regarding the Georgetown Conference and then gifted an early Christmas present to each member of Council a copy of the book "13 Ways to Kill Your Community" written by Doug Clemmer and Kelly Griffiths.

Council thanked Mayor Lavandier for their new books.

*Councillor M. Gallant asked Council to support a similar effort and advised of what other municipalities and businesses are doing in other areas for veteran's, the Atlantic Mayors' Congress has sent a letter to the federal minister in charge Veterans Affairs, urging him not to close three district offices in the region. Making a strong request that these offices be kept open on behalf of our veterans. **General agreement of Council to write a letter to support same.***

- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

**8.2. Public Works, Property, Main Street Programs, Sewer & Water Utilities-
Councillor Williams & Community Heritage and Beautification, Committee
Chair:**

Councillor Wade Williams submitted the following written report:
November 2013

Public Works, Property and Utilities: We received a lawn mower from the Catholic Church in Charlottetown; it has been delivered and is in like new condition. Kent Street sewer ended up being a minor fix. Hopefully we won't have any other issues there.

Community Heritage and Beautification: We are in the process of obtaining 3 trees for Christmas for the town. 2 for the head of the Town, one for the municipal office.

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

- ***Moved by Councillor M. Gallant to remove the tree at the Peardon property edge of the former Boudreault property. To accept the full quote for removal from Laird's Tree Service, funds to be taken from the Legal Budget GL if available, seconded by Councillor M. Stephen. Motion Carried.***
- ***Moved by Councillor M. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor R. Gallant. Motion Carried.***

8.3. *Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:* Councillor McQuillan submitted the following written report:

Councillors Report – November 18th, 2013:

Seniors Bus Trip: Seniors are having their annual Pot Luck Christmas Dinner on Dec. 1st at 1pm. All are invited to attend.

We are still waiting on grants we put in for... no word yet

Christmas: Christmas Tree Lighting is set for Dec. 1st starting a 3pm... We are having Horse and cart rides from 3-5 and tree lighting at 5...we are hoping to set up the Santa sleigh and reindeer set up in the gardens so people can get their picture taken with Santa in the Sleigh.. Hot chocolate, cookies and a visit with Santa will take place in the playhouse after the tree lighting.

Remembrance Day: Remembrance Day was a huge success.....We tried something a little different this year... the Poem In Flanders Fields was showed as a video and song instead of the Poem being read..... Most people seemed to like it..... I would like to thank the Playhouse for their help and Councillor Mike Gallant for everything he does for Remembrance Day.... Also to Lisa and Tonya for their help.

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

- **Moved by Councillor M. Gallant that Councillor F. McQuillan’s report be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

8.4. Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant: Councillor Ronnie Gallant gave the following written reports:

Fire Dept. Report submitted on behalf of Mark Gotell, Fire Chief, presented by Councillor R. Gallant:



Fire Chief’s Report From September 16th – November 7th, 2013

| Fire Calls | EMS Calls | MVA Calls | Forestry Calls | Training | Meetings |
|-------------------|------------------|------------------|-----------------------|-----------------|-----------------|
| 0 | 7 | 0 | 0 | 1 | 2 |

Note: This is a 2 month report.

New Truck: I am pleased to announce that the New Truck is now in service and has seen a couple of calls thus far, we are receiving many positive comments about the unit, I spoke to one past Firefighter who said we should have had something like this years ago referring to the back of the unit which is now a command center and a place for Firefighters to warm up or cool down depending on the time of year.

The truck is stocked and we still have room for more equipment, at one time all our water rescue equipment was in totes on the floor of the hall because we had no room on any truck now they are on the new truck ready to go if needed.

MFR Recertification: We recently had 4 Firefighters recertified in Medical First Response in the past month. All Medical First Responders have to be recertified every 3 years, this is a huge service the Department Provides to the residents of

the Georgetown Fire District and in fact due to the high number of calls some Island Departments are opting out of this service.

Mark G. Gotell,
Fire Chief

We Make House Calls!

Written Fire Dept., Three Rivers Sportsplex and Civic Center Reports submitted by Councillor R. Gallant:

Fire Dept.: The fire truck has been listed on kijiji and used pei. There has already been some inquiries made / interest shown.

Three Rivers Sportsplex: We received our grant of \$9,000 from D. Currie back in October. We have been talking about bringing in some revenue from Bingo, beginning on the 10th of January. They would like to use the Theatre to hold their fundraising bingos so that it is accessible to seniors.

Civic Center: No change this month.

Motion(s) from Report:

General discussion regarding working with the Sportsplex and the Playhouse to do both some bingos and some card play fund raisers working with the summer days committees.

- ***Moved by Councillor M. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor F. McQuillan. Motion Carried.***

8.5. *Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following written reports:*
Councillor's Report for October 2013:

PLANNING: One development permit application approved for the former F. Lavers property with the adjustment that the new addition be placed on the north side of the building and not on the south facing the street.

Received an application to purchase Lot 8 of the Georgetown Residential Development Program from Sarah Clory et al. The propose structure to be placed conforms to the regulations of the program and the Development bylaw.

GEORGETOWN SCHOOL: The school is making plans for its Christmas fundraiser – December 6, 2013. The number of students now attending the facility is becoming quite concerning. As we are aware of numbers also reflect resources. I shall keep Council apprised.

OFFICIAL PLAN and DEVELOPMENT BYLAW: Nothing new to report.

Motions from Report:

- ***Councillor Michael Gallant moved that the remainder of budget number 5443 be forwarded to Georgetown Elementary School, seconded by Councillor W. Williams. Motion Carried.***
- ***Councillor Michael Gallant moved that any remaining funds from Remembrance Day 2013 budget number 5432 be appropriated for startup up funds for a fund raising bingo for the Three Rivers Sportsplex when needed, seconded by Councillor F. McQuillan. Motion Carried.***
- ***General agreement of Council to have the development permit application retyped as soon as possible.***
- ***Councillor Michael Gallant moved that the Town approve the sale of Lot 8 of the Georgetown Residential Program to Sarah Clory et.al for the total sum of \$1500, conditions of the present program be kept, seconded by Councillor W. Williams. Motion Carried.***

General agreement of Council that the Georgetown Residential Program new policies for the New Year take effect in January.

- ***General agreement that a congratulatory letter from the Town to be sent this week to North Rustico on their new Town Status, to be noted in the letter “welcome to the club”.***
- ***Councillor Michael Gallant moved the adoption of his own report, seconded by Councillor M. Stephen. Motion Carried.***

8.6. Youth & Recreation and King’s Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report(s):

King’s Playhouse: Tim Mair is almost finished repairing the doors. Joe MacConnell will be doing the work beneath the kitchen at the Playhouse to repair water issues as soon as he can confirm some time with King’s County Construction before it freezes. Other repair jobs keep popping up; as Bruce is finding them he submits reports to Randall Fletcher.

Youth & Recreation: Kudos on the Remembrance Day Services – great job guys, lots of great feedback. We now have two youth groups in the Town, it's great to have two nights of the week and some different ages for the groups, maybe we will see them working together in future.

Motions from report:

- ***Moved by Councillor M. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor F. McQuillan. Motion Carried.***

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant sent his regrets. Councillor W. Williams submitted the following report on his behalf:

With the fiscal year end coming up, I would like to remind all members of Council to review your GL's, if you have monies remaining in your budgets, use it or lose it.

Motions from report:

- ***Moved by Councillor W. Williams that Christmas monies be released on December 9th for Christmas bonuses, Town Employee RRSP's, and cleaning service yearly invoice be given in the amounts as per last year from the allotted budgeted accounts, seconded by Councillor F. McQuillan. Motion Carried.***

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

I attended the October 26th, 2013 Municipal Brainstorming session in Montague along with Mayor Lavandier, Councillors Wade Williams, Allan Gallant and Michael Gallant. It was great to see such a good turnout on a Saturday morning. It was clear to see that Communities in King's County are wanting to work together on many projects on a bigger scale. This was a very successful spinoff of the Georgetown Conference. Looking forward to more spin-offs and working together. I would like to thank Paul MacNeill and Stacey Evans for getting this off the ground.

Special thank you to Councillor Fay McQuillan, Councillor Michael Gallant, their committee and to Julie Haddow for another beautiful and successful Remembrance Day Ceremony at the King's Playhouse. I have especially been getting a lot of positive feedback on the addition of the video interpretive dance to Flander's Fields, it was a big hit.

The Fire truck has been advertised on both kijiji and used pei. Thankfully Fire Chief Mark Gotell has made himself available for inquiries and showings of the truck whenever needed.

We have been working with local businesses on organizing a newcomers business mixer at the King's Playhouse on Wednesday November 20th, beginning at 3:30 in Georgetown. All members of Council are welcome to attend.

I am seeking a motion from Council to allow me to purchase coffee and tea service, bottled water and fruit trays for the November 20th business mixer out of the Office supply budget for the Town.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

- ***Moved by Councillor R. Gallant to grant the C.A.O. authority to purchase coffee and tea service, bottled water and fruit trays for the November 20th business mixer, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor M. Gallant to adopt the C.A.O.'s report as given, seconded by Councillor F. McQuillan. Motion Carried.***

9. New Business:

9.1 Councillor R. Gallant brought up the Philippines disaster and possibility of donating to their relief fund through the Red Cross.

- ***Moved by Councillor R. Gallant to donate \$100 to the Red Cross for the Philippines Relief Fund, seconded by Councillor M. Stephen. Motion Carried.***

General agreement to contact the Province to see if we can get new immigrants here in the Town, as they are expediting the processes to give further relief to the Philippine's relief families, to help us get it out there that we are a welcoming community. General discussion re: same.

- ***Moved by Councillor M. Gallant that the amendments made to the Georgetown Residential program that were made in September 2013 are to come into effect on January 1, 2014, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor W. Williams to issue credit in the form of cash cheques as discussed at the November 7, 2013 in camera session re:***

Sewer Utility rebates in the amount of \$18,039.19, seconded by Councillor M. Gallant. Motion Carried.

- ***Moved by Councillor M. Gallant that the C.A.O. be given the authority to apply for financing in an amount up to \$20,000 to pay for sewer rebates when or as needed, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor M. Gallant that we advance \$15,000 to the Three Rivers Sportsplex the amount of \$15,000, seconded by Councillor M. Stephen. Motion Carried.***
- ***Moved by Councillor M. Gallant that the Town purchase a ½ table for 4 in the amount of \$400 – for the upcoming EPEICC 7th Annual Banquet, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor M. Gallant to give the authority to the C.A.O. to disburse the fire department's honorariums in December when requested, seconded by Councillor F. McQuillan. Motion Carried.***

General Agreement to have the Mayor send a special birthday card to Mary Gallant who is celebrating her 92nd birthday on November 28th this year.

General discussion regarding restaurant options and prices for annual Christmas Dinner for Council, including Georgetown Inn, Maroon Pig, Eden's Gate, Cape Light, etc.

- ***Moved by Councillor M. Gallant to have the Council Christmas appreciation dinner on at Eden's Gate, seconded by Councillor F. McQuillan. Motion Carried.***

General consensus to try to have the Christmas dinner while the restaurant is closed on a Monday or Tuesday night. As well all full time employees that work for the Town for at least 6 months of the year full time, and their spouses to be invited.

General consensus to have all Council reports and motions from reports submitted prior to the December meeting to deal with as efficiently as possible, as well as just to deal with the correspondence marked action required.

Adjournment:

- **Moved: by Councillor A. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor M. Gallant. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
December 16th, 2013

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.