



MINUTES GEORGETOWN TOWN COUNCIL

Tuesday
May 21st, 2013

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 5/21/2013, at 7:00 p.m.

Council Attendance:	Mayor Lewis Lavandier Deputy Mayor Wade Williams Councillor Allan Gallant Councillor Michael Gallant Councillor Ronnie Gallant Councillor Faye McQuillan Councillor Mark Stephen
Absence:	Nil
Gallery Attendants:	Cindy MacLean, resident; and Cailyn Bean, the Eastern Graphic

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 5/21/2013

Moved for approval by Councillor W. Williams.

Seconded by Councillor M. Stephen. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. None.

3. Business/Presentations from the Floor:

3.1. Cindy MacLean, Georgetown resident, requested 15 minutes to address Council regarding the following three topics:

- I Georgetown Shipyards reopening;
- II Town Office procedure and employees;
- III Parking on Kent Street.

Cindy thanked Council for allowing her the opportunity to speak to Council with concerns that were presented to her by some residents during her election campaign.

What has the Council done in regards to communicating with the Irving Shipbuilding regarding reopening and with the Province, has there been any correspondence and when was the last contact Mayor and Council have had on this issue, etc.? Many of the residents are concerned with cars being parked on both sides of Kent Street during Playhouse functions and Court sessions, as many of the Town residents have stressed that this is a danger and putting residents in jeopardy on the main street and feel that this should not be permitted at all as other available parking at the church, school, along other roadsides, etc., and we would ask that this be addressed. Many of the residents are also concerned about the first contact newcomers, tourists and potential business persons have to our Town being here at the Town Office and they feel that we are not projecting professionalism, and would like to know why the office staff are not held to a standard of dress code as in other offices. Our Town Office staff has always in the past shown strong organization and professionalism in dress and office procedures, this they feel has not been demonstrated since the new CAO and Administrative Assistant have taken their new positions and we would like to see this improved to the standard from years before.

Cindy MacLean further advised that she has quite a list of concerns, but that this is just a couple of them.

Mayor Lavandier advised that he would like to encourage residents to contact us at the office with any of their questions or concerns, asking Ms. Maclean to send them our way so that we can provide to them the information they are looking for.

With respect to the Shipyard we have been in contact on a regular basis with Steve Coleman, with Irving on news from Halifax and anything that may be happening with the Georgetown Shipyard. I have contacted Minister Shea's office and have asked them to look into the situation, I have spoken with Steven Myers, and he has been over to the Irving offices and has spoken with them, and the Irving's official response that we are all getting is that they are actively looking for employment and contracts for Georgetown and that it is still a work in progress. As far as the Halifax Shipyard goes, it's going to be shut down this summer doing retrofits before they can begin the new contracts. It's going to be at least a year before they are up and running and a further year or two before we see any benefit from that contract.

Ms. MacLean advised that she agrees that concerned citizens should be coming directly to Council.

Councillor W. Williams and Mayor Lavandier both spoke again regarding the shipyard issue, and the Town's hope's for reopening.

Mayor Lavandier addressed the Town Office procedures concerns that Ms. MacLean had and advised his personal opinion would be that the Town of Georgetown is very, very fortunate to have two ladies working in town hall and providing the services they do. Their honesty and integrity is second to none, and I am very proud of them. I certainly would have a problem with anyone who had

anything negative to say against the administrative team in the office. I haven't seen any better around. Both of these ladies come into the office daily and as far as I'm concerned are dressed fantastically and I don't see what an issue with their dress may be, etc, and again I would encourage anyone with a concern to bring it to me or other members of Council and we would be glad to address them. I would ask members of Council to give their opinions, if Ms. MacLean would like to hear from each member.

Councillor A. Gallant, as far I'm concerned how you dress makes no difference. Professionalism is a smile, a greeting and being informative. Being able to give residents and newcomers the information they seek. They welcome them with open arms and pointing out points of interest.

Councillor M. Gallant, I have had the privilege of serving with three administrators. If we are talking dress codes, which I got from your statement, I think that if a person is dressed appropriate for the office that is sufficient. As for helping people with problems, especially with these two individuals that we are speaking about this evening, they have taken time out of their lunch and evening hours to deal with these issues whether it has been for members of Council or members of the public. So as for these individuals who like to go through anonymity, to please come forward and then we can have a debate that is really fruitful.

Councillor F. McQuillan advised that she agrees with Councillor A. Gallant, 100%.

Councillor W. Williams, being a small Town with our status, we are comfortable with people, the way our staff dresses is irrelevant as Councillor A. Gallant pointed out, as long as the job is done right. A person can be intimidated by a three piece suit. People would sooner talk to the Joe-average of the town. If someone has these types of concerns I urge them to approach the individuals here or the Mayor to address them.

Councillor M. Stephen, I have a different view, being a newcomer to Georgetown, where I had to deal with these two ladies when first moving here. I have never found anybody who was more helpful or more courteous to people that walk in here, with big smiles on their faces. I came into the office I had issues and they got them straightened out for me. As far as dress code goes, I've never seen these ladies mis-dressed. Anyone who has a problem, tell them to call me, I don't mind addressing them.

Councillor R. Gallant, I have been at some other municipal offices over the last few years; I feel the dress code here is the same as in Montague, Souris and Cornwall. I have been to the municipality meetings and they are dressed business casual, the same as the girls here. As far as Tonya and Lisa go, if there is anything I need to be updated on - they track me down. I feel that they are doing a fantastic job and should get a round of applause.

Councillor M. Gallant added concerning dress codes that we are dealing with style over substance and for me it's the latter that prevails.

Further general discussion between Mayor Lavandier and Ms. MacLean regarding office procedures.

Mayor Lavandier addressed the parking on Kent Street issue, and asked if the concerned citizens could address the province regarding this issue, as this street is a provincially designated street.

Councillor M. Gallant advised that currently the Town does not have any restrictions on parking within the bylaw on this street. General further discussion by all regarding parking on Kent St.

Councillor A. Gallant advised that it might be a bad message to give to people that parking is not allowed on the main street. Looking at the difficulties the businesses in Montague have had after parking on the Main St. was restricted. Discussed width of road, crosswalks, and very low speed limits in place.

Councillor W. Williams discussed the cross walk that the province had put in place to safely allow embarking/disembarking from the school bus.

General discussion regarding the low speed limit, and the width of the road, traffic counters, etc.

Mayor Lavandier advised that he hoped Ms. MacLean's issues were addressed. Ms. Maclean advised her issues were addressed and thanked Council.

4. Minutes

Council Meeting(s):

- 4.1. April 15th, 2013 Regular Council Meeting;
- 4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor A. Gallant, seconded by Councillor F. McQuillan that the minutes of the April 15th, 2013 Regular Council Meeting be adopted as given. Motion Carried.**

5. Financial Statements (Unaudited)

- 5.1. General Operating Account-to April 30th, 2013

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

- 5.2. Sewer Corporation-to April 30th, 2013

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented and as funds become available, seconded by Councillor F. McQuillan. Motion Carried.

7. List of Correspondence from April 16th – May 21st, 2013

- 7.1. Fisheries, Aquaculture and Rural Development: Re: Three Rivers Sportsplex upgrades-file is now closed; **No Action Required**.
- 7.2. Canada Post: Re: Changes to hours of service to Georgetown Post Office; **No Action Required**.
- 7.3. Culture PEI: Re: Crowd funding and the Arts presentation; **No Action Required**.
- 7.4. Infrastructure Secretariat: Re: Accepting applications for the 3rd intake Gas Tax Capacity Building Fund; **No Action Required**.
- 7.5. Island East Tourism Group: Re: Information concerning the Tulip Trail; **No Action Required**.
- 7.6. Transportation and Infrastructure Renewal: Re: Commitment from the Department of Transportation & Infrastructure Renewal to replace undersized culverts on the East Royalty Road; **No Action Required**.
- 7.7. Fisheries, Aquaculture and Rural Development: Re: Purchase of safety equipment for Fire Dept.-file is now closed; **No Action Required**.
- 7.8. Finance, Energy & Municipal Affairs: Re: A copy of Municipal Statistical Review; **No Action Required**.
- 7.9. 2014 Fund: Re: Rejection of Georgetown Celebrates Founding Fathers 2014; **No Action Required**.
- 7.10. Environment, Labour & Justice: Re: Water quality assessment; **No Action Required**.
- 7.11. Minister of Canadian Heritage & Official Languages: Re: Approval of \$15,500 for Georgetown Summer Days; **No Action Required**.
- 7.12. PEI Senior's Federation: Re: Final payment of LEAP project; **No Action Required**.
- 7.13. PEI Rural Beautification: Re: Thank you for hosting meeting; **No Action Required**.
- 7.14. PEI Sports Hall of Fame Golf Classic: Re: P.E.I. Sports Hall of Fame Golf Classic-June 27, 2013; **No Action Required**.
- 7.15. Susan Fennell, Mayor of Brampton: Re: To confirm that she is running for FCM's Third-Vice President; **No Action Required**.
- 7.16. Culture PEI: Re: Culture PEI Mentorship Program; **No Action Required**.
- 7.17. Culture PEI: Re: Culture Days Support Program; **No Action Required**.
- 7.18. Save our Seas and Shores, PEI Chapter: Re: Request for resolution to let the provincial government know how concerned our communities are about the potentially disastrous consequences of offshore drilling; **Action Required – deferred to next meeting after Council has reviewed same, we may not have jurisdiction over the waters**.
- 7.19. Rural Action Centre: Re: Superhost workshop; **No Action Required**.

7.20. Minister of Canadian Heritage and Official Languages: Re: Approval of \$3,000 for Celebrate Canada Program for National Aboriginal Day, Multiculturalism Day and Canada Day; **No Action Required.**

7.21. FPEIM: Re: Call for host Municipality for Semi-Annual Meeting; **No Action Required.**

8. Committee Reports

8.1. ***Finance, Government Relations - Mayor Lewis Lavandier, Chair:*** Mayor Lavandier submitted the following written report:
Monthly Meeting – May 21st, 2013

I attended the senior's Abuse workshop on Saturday May 18, and found it to be quite informative. I am very glad that I was able to take that in, it was a great session, I was somewhat disappointed that it wasn't better attended but Councillor McQuillan and one of the senior's are going to be putting on a further course in the near future, I am sure Councillor McQuillan will keep us informed as we approach the date.

I received a call from Dave Beaton with Holland College informing me that there was going to be a significant increase in students this year. 12-20 students for the 1st year welding program, with an additional 10 plus in plumbing and steam fitting. We are quite pleased with the extra influx of students this year.

I would ask all Councillor's that are available, to please try to attend the 2014 funding announcement at the King's Playhouse on Friday, May 24, at 1:00 p.m.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor A. Gallant. Motion Carried.**

8.2. ***Public Works, Property, Main Street Programs, Sewer & Water Utilities-Councillor Williams & Community Heritage and Beautification, Committee Chair:***

Councillor Wade Williams submitted the following written report:
May 2013

Public Works, Property and Utilities: Public works crew, garden crews are back. Town will transform from its winter blah. It is very noticeable when they come back.

Spring flushing has been completed. System has been cleaned and pumped out thoroughly. Two areas had to be repaired asap.

#1 Kent St. had a collapsed concrete top/manhole cover.
#2 Glenelg St. had a complete concrete catch basin replaced.

Lagoon has been cleaned out around perimeter of excessive growth.

Water utility had two areas on West St. that had to be repaired.

Pumping station on West St. is up and running smoothly again. I would remind residents that appropriate materials should be used only. No grease, paper towels, diapers, etc. Report any suspicious behavior around manhole covers/pumping station.

Had a site meeting with EXP for storm water upgrades on Fitzroy St. / Grafton St. problem. Work will be tendered and possible start in July when conditions are more favourable.

Transportation and infrastructure renewal has agreed to East Royalty Storm Water Upgrades this year.

Both areas I had EXP look at will be completed this year.

Winter damage to municipal roads has been minimal. Repairs should not be too expensive. Paving around the rink entrance will be a priority. Some water issues had to be dealt with.

Repairs to the Playhouse cupola should be completed this week. There was some minor rot behind facia. Not a big problem so costs will be close to budget.

Community Heritage and Beautification: Three new garbage receptacles have been built for the center core: waste/compost/recyclables.

New entrance flowerbed on Glenelg St. for the A.A. Macdonald Memorial Gardens is taking shape. Long term as money comes available. It would be nice to expand. We get to deal with water problems and enhance the gardens at the same time.

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.3. Community & Media Relations and Seniors Affairs: Councillor McQuillan,
Committee Chair: Councillor McQuillan submitted the following verbal report:
Councillor's Report – May 21st, 2013

Seniors: The Seniors are having a busy Month, Barb Penny and Barb Johnson attended the Annual Seniors meeting last Tuesday in Charlottetown. We hosted a Training session on Living with Adult Abuse on Saturday at the Civic Center. It was a very interesting training session. Thank you to Mayor Lavandier for attending. On Thursday and Friday afternoons this week we are hosting the "55 Alive" course. Anyone interested, and is over 55 years of age is welcome. First come first served in this case. I hope we have a good turnout. This is held at the Senior B complex.

Special Events/Centennial Celebrations/Summer Days: We are working very hard on the Summer Days; we are having a meeting once a week and things are starting to look up. We have a number of events booked and are working on Quotes for a mixer of other ideas. We had a meeting last week and invited some children from the school to bring forth their ideas. Some were very good ideas, some unfortunately we can't do. It was a great experience to have their input.

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

General discussion requesting weekends for a future driver refresher course, Councillor F. McQuillan advised she already requested this; unfortunately the trainers are only available during business hours.

8.4. Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant: Councillor Ronnie Gallant gave the following written reports:

Fire Dept. Report from Fire Chief, submitted on behalf of Mark Gotell, Fire Chief, read aloud by Councillor R. Gallant:



Fire Chief's Report From April 13th – May 19th, 2013

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
3	6	0	1	1	1

New Deck Monitor: The New Deck Monitor has recently been installed, this piece of equipment was 9 years in the making as it was previously a budget cut when the 2004 truck was ordered, and this \$12,000.00 piece of equipment is a huge addition to the Fire Service for Georgetown. It will allow Firefighters to reach higher buildings and roof areas with water, from safely standing on the ground as it is total operated by a remote control.

Mark G. Gotell,
Fire Chief

We Make House Calls!

General discussion of Council regarding the new deck monitor, Councillor A. Gallant explained to Council how it works, and the additional safety it will bring to our Fire Fighters, being able to aim and shoot 12,000 gallons of water at high altitudes, etc.

Councillor's Report – Civic Center, Fire Department and Sportsplex for May 21st, 2013, Councillor R. Gallant submitted the following written report.

Civic Center: I was talking to Joe McConnell. He is going to install a new oil tank in the Civic Center.

Fire Department: The Fire Department is looking to purchase a larger truck for first responders.

Sportsplex: We will soon be having a meeting to discuss the summer season of the Sportsplex. The skateboard park will now be at the rink for the upcoming season.

*Respectfully submitted by
Ronald Gallant, Councillor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor M. Gallant. Motion Carried.**

General discussion regarding finishing up the oil in the tank before J. MacConnell can change it out. Confirming with CAO that a no fill request is in place.

8.5. Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following written report:
Councillor's Report for May 21, 2013

PLANNING: Two building permits issued: one for a person to change the use of siding material on storage buildings and the other to the Maroon Pig for upgrades to their establishment.

Two enquiries for building permit applications: one for readjustments of locations of buildings on the property and the other for setting up a potential business on Water St.

Attended the session on Land Use in Montague on Thursday May 16. You have in your packages information what this particular Commission envisions and is trying to do. PEI presently has a patchwork of policies and procedures on land use development. The goal of the Commission is to try to have an overall set of processes and regulations for PEI that are consistent. I encourage each member to review the material and if they have suggestions to forward them to the Commission.

GEOGETOWN SCHOOL: I should like to note that Georgetown School has received 50% of the grant budgeted to them \$600.

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor A. Gallant. Motion Carried.**

General discussion of Council regarding buffer zones, how land use policies and procedures will impact municipalities, etc.

8.6. Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report:

King's Playhouse: King's Playhouse Report from Julie Haddow, Executive Director, submitted on her behalf by Councillor M. Stephen:

May 2013 King's Executive Directors Report

We just finished a very successful weekend at the Playhouse with over 900 people though in just three days plus 100 children, many of the adults had never been at the Playhouse or in Georgetown and we heard lots of favourable comments. Downeast Academy will be back on June 1st for the end of the year party and we hope to continue our growing relationship with them. We also held a free movie which was well received by children and adults alike.

Last week we applied for the Agrispirit grant through the Farm Credit for \$25,000 to replace our scrims and main curtain we will know in November if we will receive that grant.

The 2014 grant will be announced on May 24th at 1pm during a Press Conference at the Playhouse, where they will be revealing all of the Eastern PEI recipients, there will be entertainment and food as well, all of Council is invited to attend.

One EDA worker has started and more will begin work in June.

The summer plays have been cast and rehearsals have begun, tickets will go on sale end of May. We have confirmed Jimmy Flynn for August 2nd tickets will be on sale end of May as well. We will be holding the victorian high tea - Tea in the Garden June 23 tickets will be 11.50 and will only be available at the box office. Our box office hours will start up again as of June 1st. Small Halls will be taking place on June 16th with a singer songwriter conference.

Our new website is up and running and there is a calendar on the site that shows all bookings including rentals that are on at the Playhouse if someone is looking for a free date at the Playhouse they can now go online and check. All our rental rates are on there as well.

I have had some enquiries from Council members asking about rental rates for events, if it is a Town sponsored event say for summer days or the seniors our 1/2 price rates apply which is \$25 per hour for the hall (includes table, chairs, sound system, screen), \$50 for kitchen (if cooking is taking place, nothing if just for set up) this rate only just covers some expenses.

Our new rack cards for the season will go to print this week.

Our new phone system through Eastlink will be installed June 10th, we have negotiated a very good deal with them which will result in a substantial savings for us.

*Julie Haddow, Executive Director
King's Playhouse*

Submitted by Councillor M. Stephen:

King's Playhouse: The Playhouse had a fantastic turnout with their dance academy last weekend. They have also applied for a \$25,000 grant through farm credit to replace the curtains that the fire marshal is requiring. Their summer plays are set up and rehearsals have started. Looking forward to the festival of small halls. Jimmy Flynn is coming back again for those who enjoy a good chuckle. The Playhouse has launched their new website. If the Town is looking to rent their venue for a Town event or for the seniors they are able to give us their ½ price rate.

Youth & Recreation: I have received a quote for the repairs on the ball field. With Council's permission I would like to get this fixed up before we start getting to busy to allow them to get in there and get it done.

I have also received a request from a few of the parents, who were in inquiring about putting in a small swing set (for babies and toddlers) down along the waterfront on West Street. I did take a look at it, before we install anything like that perhaps we could get Joey to go down with his crew and get the ground prepped.

Motions from report:

*General discussion regarding the baby/toddler aged playground equipment.
Councillor M. Stephen to bring in some quotes.*

General discussion regarding the quote for the repairs to the fence at the ball field of \$1,824 for repairs to the fence.

*General discussion – Councillor R. Gallant requesting portapotty for ball field.
General agreement to rent one for the upcoming ball season.*

Councillor W. Williams offered to send Joe & P.W. crew down to the beach once the ground dries up a bit more.

General discussion regarding skatepark equipment being moved and potentially set up once we have secured employees. General discussion regarding

diagrams for the pieces. Joe's crew moving the outdoor pieces up sometime this week to the tennis court.

General discussion to have Joey take a look at the little building on the ball field to see what type of shape it is in.

- **Moved by Councillor M. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor A. Gallant. Motion Carried.**
- **Moved by Councillor M. Stephen that we accept the quote of \$1,824 to repair the ball field fence, seconded by Councillor M. Gallant. Motion Carried.**

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant submitted the following verbal report:

Finance: Statements in Monthly Package.

GADC: Unfortunately we have lost the Guitar Man to Charlottetown. That being said, we have two new people from Ontario taking over two of the shops, the Gardens Craft Shop will also be moved in, leaving us with only one vacant unit. We had 3 meetings last month.

Motions from the Report:

- **Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor M. Stephen. Motion Carried.**

General discussion to look into A. Gallant's position with the FPEIM.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

PST: Every few years we enjoy a PST review of our files by Fred Mullen, CA. I had called him last year but he was too busy to come. Fortunately he was available this year and was in to visit us last week and did a 4 year review of all of our projects for sewer, storm water and water street to investigate whether he can apply for PST rebate in any of those areas. Generally the contractor does not charge us PST for these larger projects on any items we are exempted from, however there is a cost of PST on certain items to the contractor that we may be eligible for a small rebate on after an accountant performs a formula to the items that the contractor purchased for the sole use on our project. This will take some time, but we are hopeful that he might find something and it is no cost to

us, as always he keeps a percentage of what he finds for the work that he has done.

Newcap Radio Session: As per earlier email to council, I attended a marketing session with Julie Haddow, King's Playhouse Director on Wednesday May 15 in Charlottetown hosted by Newcap Radio. I did forward my notes out to Council, but if anyone has any questions on this, please don't hesitate to ask me.

Phone Bill: We will now have a 35% reduction in our land lines and high speed connection with Bell Aliant, we should start seeing the benefits of our new reduction by our mid May invoicing. The Province is also currently reviewing their Provincial Government rate with Bell Mobility, (which we enjoy as well) once this has settled we could see up to a 20% reduction on cellular bills within the next couple of months.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

General discussion regarding Public Works (Garden Shop) building coming up for Gardens Crew & Public Works Crew. Further discussion of Council required to figure out its best purpose, noted that request from both crews to use it for storage have been received. General discussion about Habitat for Humanity also looking for a building in our area for a restore or drop off center.

- **Moved by Councillor M. Gallant to adopt the Chief Administrative Officer's report as submitted, seconded by Councillor A. Gallant. Motion Carried.**

9. New Business:

- 9.1. None.

Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
June 17th, 2013

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.