



MINUTES GEORGETOWN TOWN COUNCIL

Monday
March 25th, 2013

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 3/25/2013, at 6:35 p.m. immediately following the Special Budget Meeting.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
Absence: Councillor Allan Gallant, (on L.O.A.)

Gallery Attendants: Nicole Feviancek, the Eastern Graphic

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 6:35 p.m.

2. Approval of Agenda: 3/25/2013

Moved for approval by Councillor M. Gallant.
Seconded by Councillor W. Williams. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. None.

3. Business/Presentations from the Floor:

3.1. None.

4. Minutes

Council Meeting: February 19th, 2013 Regular Monthly Meeting and business thereof:

4.1. Adoption of: February 19th, 2013 Regular Monthly Meeting Minutes and Business thereof.

• Moved for adoption by Councillor M. Gallant.
Seconded by Councillor F. McQuillan. Motion Carried.

5. Financial Statements (Unaudited)

5.1. General Operating Account-to February 28th, 2013

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

5.2. Sewer Corporation-to February 28th, 2013

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented and as funds become available, seconded by Councillor F. McQuillan. Motion Carried.**

7. List of Correspondence from February 20th – March 25th, 2013

7.1. Maureen Gregory-ADR: Re: Announcement of opening of Mediation and Arbitration firm; **No Action Required.**

7.2. Doreen Sheppard: Re: Announcement of the Fourth Anniversary of the War and the opening of the Convalescent Home from 1918; **No Action Required.**

7.3. ACOA: Re: CIIF signage requirements; **No Action Required.**

7.4. Arlene de Pape: Re: Rental of storage building, 104 Glenelg St;
General discussion of Council regarding increase or keeping the same and cutting the power.

- **Moved by Councillor M. Stephen to accept the new rate at \$400 per month and enter into an agreement with her for another year, seconded by Councillor F. McQuillan. Motion Carried.**

7.5. Stella Jamieson: Re: Fraud and fraud prevention lunch; **No Action Required.**

7.6. Stella Jamieson: Re: Eastern chamber of commerce curling event; **No Action Required.**

7.7. Frances Llewellyn: Re: Thank for the flowers and the use of the Playhouse for her 100th birthday celebration; **No Action Required.** *General discussion, to be duly noted, we are all pretty proud of Frances.*

7.8. Canada Post: Re: Potential changes to the Georgetown Post Office;
General discussion regarding writing a letter to be cc.'d to the Prime Minister, the Minister responsible for Canada Post, Premier, to our four local representatives our local Government officials, requesting clarification of what changes are coming, whether or not there will be a delay for Municipalities to get information out to their residents, if our local mail is to be sent off Island to Halifax, such as Prince Edward Island local mail, local flyers, getting information to out in a timely manner to local communities is a real concern, etc., and what the real impact and potential delays that these changes will be making to our Island communities;

- **Moved by Councillor M. Gallant to send a letter to support the union with a letter as requested and send correspondence to the authorities**

mentioned, that we have real concern and that we would like to see continuation of good postal services from Monday to Saturday, seconded by Councillor F. McQuillan. Motion Carried.

- 7.9. 911 Office: Re: Municipal civic address maintenance procedures; **No Action Required.**
- 7.10. Sharon Riley: Re: 2013 business directory at PEICANADA.com; **No Action Required.**
- 7.11. SAVE: Re: Sixth annual violence is preventable golf tournament; **No Action Required.**
- 7.12. CPAA: Re: Saturday postal services and noon closure; **Already dealt with same as 7.8 correspondence.**
- 7.13. Island East Tourism Group: Re: Marketing offer from the Guardian; **No Action Required.**
- 7.14. IRAC: Re: Request for feedback on municipal rules & regulations and proportionate tariff of rates & charges; **General consensus of Council to agree with the changes to the water turn on/turn off requests.**
- 7.15. Phillip Hebert: Re: Looking for aid to have repairs done to the Jimmy Carroll Memorial/softball field fence; **Deferred to Councillor M. Stephen and committee. Committee to check with the Province regarding potential funding.**
- 7.16. The City of Charlottetown: Re: Charlottetown hosting "Risk and Rinks" workshop; **No Action Required.**
- 7.17. ACOA: Re: Community Infrastructure Improvement Fund information; **No Action Required.**

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair**: Mayor Lavandier submitted the following written report:

March 25th, 2013

Monthly Meeting-March 2013

I attended the senior's LEAP program display and was very impressed with the stained glass work done by the seniors over the winter. They were very proud of their work and it is great that these programs are available for our senior's and shall be told they hope this type of activity continues next year.

At a meeting held on Tuesday, Jan. 22, 2013, Mayor Richard Collins, Mayor Dave MacDonald and myself met with Minister Gail Shea and Minister Kelly Leitch, along with town administrator, for a general discussion of concerns regarding our respective communities with increasing costs to provide service upgrade/aging infrastructure coming up with the money for projects for small municipalities is becoming very difficult if not next to impossible to achieve. One suggestion I put to the ministers was the possibility of expanding our boundaries. Minister Leitch told us that when this suggestion is first brought up it is generally not well received because residents in the outlying areas have a lot of concerns.

She was quick to add that although it is difficult, it was done in her riding and worked out very well for everyone involved. If we can work together for the good of all concerned this can be one way to address some of our problems. If we take a look at the direction rural PEI is headed, we the people are going to have to work together to build up our small communities again.

I am hoping that the Georgetown Conference can be a start and a way to bring rural PEI together to try to address some of the issues facing us today.

I would again like to thank our finance committee and our admin support staff for all the work they have done on our budget. We are doing the best we can and tough measures had to be taken this year to try to do it without raising taxes.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.2. *Public Works, Property, Main Street Programs, Sewer & Water Utilities- Councillor Williams & Community Heritage and Beautification, Committee Chair:*

Councillor Wade Williams submitted the following written report:
March 2013

Public Works, Property and Utilities: It has been a challenging month for the sewer utility. Lift station at West St. has seen a string of bad luck or something devious in nature.

Two existing pumps had to be repaired with (1 yr warranty \$8,588). We were also advised to buy one new pump (\$7,500 + expenses). This would provide one reliable pump, one repaired pump for use and the other as a spare.

As of last week one repaired pump was installed and lasted 15 minutes. A 13" bolt got into the sewer line and damaged this pump. It has been taken back to be repaired again.

Objects are getting into sewer lines and causing expensive repairs. It is in the best interest of residents to be aware of what they are putting into lines. Users ultimately pay for this.

Community Heritage and Beautification: Nothing to report at this time.

Respectfully Submitted,

Wade Williams, Councillor

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

General discussion of Council regarding getting the message out to the public to call the authorities if they see any person doing anything suspicious around manholes or lift stations.

- 8.3. ***Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:*** Councillor McQuillan submitted the following verbal report:
Councillor's Report – March 25th, 2013

Seniors: We received funding for the grant that we applied for last month, it is a \$500 Age Friendly Community Grant to cover a 55 Alive Driver's Refreshers Class for Georgetown and Georgetown Royalty – this is through the Senior's Federation. This will be a two day seminar for Seniors on driving.

Senior's LEAP Program: This is now completed, we had a final night/open house last week. I would like to thank Mayor Lavandier for attending. We had a great turnout. We gave a stained glass piece to the town for the gardens and one for the Town Hall.

Special Events/Centennial Celebrations/Summer Days: We are calling a meeting in April to decide what to do this year.

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor R. Gallant. Motion Carried.**

- 8.4. ***Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant:*** Councillor Ronnie Gallant gave the following written reports:

Fire Dept. Report from Fire Chief, submitted on behalf of Mark Gotell, Fire Chief, read aloud by Councillor R. Gallant:



Fire Chief's Report From February 20th – March 25th, 2013

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
0	3	0	0	0	1

Level One Firefighter

I would like to congratulate Ian Haddow for successfully writing his Level 1 exam and passing. Ian had taken the Level 1 Firefighting two years ago but never wrote his exam as he was called back to Ontario for a family matter. We still have 3 Firefighters completing Level 1; they have one more weekend of field work to do then write their exams. Having it mandatory for new Firefighters to take Level 1 will ensure that we have better qualified Firefighters now and for future years.

Mark G. Gotell,
Fire Chief

We Make House Calls!

Councillor's Report – Civic Center, Fire Department and Sportsplex for March 25th, 2013, Councillor R. Gallant submitted the following verbal report.

Civic Center: We had a water leak a couple of weeks ago, it started in the upstairs washroom and leaked down the walls and into the ceiling of the downstairs washroom both in the Fire Dept. and Town Hall. Service master was called to come and dry up the washrooms. We will wait to have Joey and his crew finish the job once they are back in the Spring.

Fire Department: The Fire Department has been busy with training. They have received some of their new equipment through the ICF Fund.

Sportsplex: The Three Rivers Sportsplex shut down March 24th with the close of this year's Jimmy Carroll Memorial Tournament. Thanks to all that helped make this a success. Manfred and all the crew and staff at the canteen put 100% in to the rink this year; I would like to extend a special thanks to all of them.

We are in bad need of volunteer board members at the Sportsplex; we need 5 people for the board to be run under our management agreement. If you know of anyone interested, they can get in touch with Chairperson Red Lavers, Tonya Cameron or myself.

*Respectfully submitted by
Ronald Gallant, Councillor*

Motion(s) from Report:

General discussion of Council regarding members of Council becoming board members (on any Municipal Board), the result being that those Councillors would have to remain impartial during votes by removing themselves from the Council Chambers, to prevent any type of conflict. There would not be any issue for any members of Council to volunteer at functions. Having said that it would be great to see a list of volunteers that we are able to call for functions, dances, fundraisers, etc. We should have the requisite minimum number of people on these boards if we are going to have boards continue to run these facilities. Interest in how other communities of similar size are dealing with these issues. Perhaps from a legal standpoint we should be looking at whether or not volunteer board members can give their input via email, Skype, etc. for board meetings.

- **Moved by Councillor M. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor W. Williams. Motion Carried.**

8.5. Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following verbal report:

GEORGETOWN SCHOOL: Parents group meeting this week, so I will give them the news regarding the funding arrangement for this year.

PLANNING: One building permit has been issued to Patrick Perry for the installation of a car garage and a swimming pool. Taking a look at the bylaw, my interpretation is that an accessory building cannot be placed in front of the main building/house. However, a non-attached car garage can be placed in front of the main building, but cannot be over 12 feet in height without special use

permission from Council. The building will be 12feet in height or under. This has been noted on the permit. The way the configuration of the system is with the fence, there is a fence around the swimming pool.

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.6. Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report:

King's Playhouse: They did receive the Heritage Canada grant same as last year in the amount of \$7,500 and they are awaiting further funding from other grants. They have applied for EDA workers again this year.

Mark Gotell will be training the staff at the King's Playhouse on the proper use of fire extinguishers.

The Fire Marshall has some concerns with the panic hardware, which Randall Fletcher will be installing the panic hardware to rectify this issue. As well, the onstage curtains have to be replaced or recoated as they are no longer up to code.

George Canyon tickets are selling a little slow; they have launched a radio campaign and are hoping to sell out.

Youth & Recreation: Already addressed under correspondence.

Motions from report:

General discussion regarding final payments of budgeted funds.

- **Moved by Councillor M. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

General discussion regarding fire extinguisher training, perhaps for the Town Hall and Rink personnel as well.

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant on a leave of absence.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following verbal update:

EDA Special Contracts: I have applied for Public Works Crews #1 and #2, the Gardens Crew, Welcome center workers, as well as a new crew for our Indoor Skatepark and recreation facility for the summer.

HST – Just a friendly reminder this is quickly approaching.

Year End Accounting – Been a busy month with financial reporting to the auditors.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

General discussion regarding HST increases including gas per litre increases, to make sure the fire trucks are well fueled before increase.

9. New Business:

9.1. *Councillor M. Gallant extended to everyone a very happy Easter Season.*

9.2. *Councillor R. Gallant brought forward a general discussion to send a letter and/or email to the appropriate Ministers for the Province of Prince Edward stating our interest in having a company situated in Georgetown Royalty with respect to the wood chips that may be used to heat the Province's schools and hospitals.*

- **Moved by Councillor M. Gallant that a letter to the appropriate Minister(s) of the Province of Prince Edward Island to state our interest in having the facility located in our area, seconded by Councillor F. McQuillan. Motion Carried.**

9.3. *Request for Administrator to look into sending a formal letter as per instructions from the lawyer re: derelict property on Kent St. As well, a general discussion regarding a property that animals (raccoons, skunks, etc.) are free to come/go, previous letter sent to have the property secured before Halloween.*

10. Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
April 15th, 2013

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.