



MINUTES GEORGETOWN TOWN COUNCIL

Monday
June 17th, 2013

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 6/17/2013, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen

Absence: Nil

Gallery Attendants: Bernadette Dalingwater, resident; and
Melanie Jackson, the Eastern Graphic

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 6/17/2013

Moved for approval by Councillor F. McQuillan.
Seconded by Councillor M. Stephen. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. None.

2.4. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. (floor Melanie Jackson, Eastern Graphic, advised she was recording the proceedings.)

3. Business/Presentations from the Floor:

3.1. None;

4. Minutes

Council Meeting(s):

- 4.1. May 21st, 2013 Regular Council Meeting;
- 4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor A. Gallant, seconded by Councillor W. Williams that the minutes of the May 21st, 2013 Regular Council Meeting be adopted as given. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to May 31st, 2013

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

5.2. Sewer Corporation-to May 31st, 2013

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures to be paid as presented and as funds become available, seconded by Councillor A. Gallant. Motion Carried.**

General discussion – Councillor R. Gallant would like the exception of investigating the maritime electric invoice before payment – general agreement to investigate further as it was high.

General discussion re: Playhouse roof invoices approved in budget.

General discussion re: Fire Dept. terminology (acronym) on list.

7. List of Correspondence from May 22nd to June 17th, 2013

7.1. Save Our Seas and Shores, PEI Chapter: (item deferred from previous meeting correspondence May 21, 2013) Re: Request for resolution to let the provincial government know how concerned our communities are about the potentially disastrous consequences of offshore drilling; **Action Required.**

General agreement that Council would like a letter sent advising full public dialogue would be required before moving any further. General discussion regarding Government jurisdiction to the high water mark.

7.2. FPEIM: Re: Call for nominations for the FPEIM Board; **Action Required.**

- **Moved by Councillor M. Gallant, that Councillor Allan Gallant's name be put forward to sit on the FPEIM Board as the King's County rep, seconded by Councillor F. McQuillan. Motion Carried.**

Mayor Lavandier asked Councillor Allan Gallant if he would accept this nomination, Councillor A. Gallant advised he would.

7.3. Tourism & Culture: Re: approval of the Town of Georgetown's request to be exempt from the provincial administration of the Highway Signage Act and Regulations; **No Action Required.**

- 7.4. Island East Tourism Group: Re: Annual General Meeting Invitation-Island East Tourism Group; **No Action Required.**
- 7.5. Recreation PEI: Re: Free AED cases-Kings Co.; **No Action Required.**
- 7.6. PEI 2014: Re: PEI 2014 Fund projects will shape celebrations in Kings County; **No Action Required.**
- 7.7. Island East Tourism Group: Re: Experiential Tourism Workshop; **No Action Required.**
- 7.8. CSLC Volunteers Committee: Re: Looking for organizations needing volunteers on September 21st for three hours; **Action Required.**
General agreement of Council to take part and respond via correspondence, to take advantage in the fall of the volunteer work.
- 7.9. Office of the Veterans Ombudsman: Re: Municipal Initiatives for Veterans; **Action Required.** **General discussion regarding response to email to include our annual Remembrance Day Service, how we maintain our beautiful cenotaph with the names of our veterans on it in the heart of our community in the AA Macdonald Memorial Gardens, as well as renaming "Veteran's Landing" at our West St. Beach. Also to note, how our Town Council made a motion in the 90's which was taken to the Federation of Prince Edward Island Municipalities ... which was brought to the Federation of Canadian Municipalities calling upon the Provincial Government to establish Remembrance Day as a Provincial Holiday. With our Remembrance Day Service and the modern advances in technology at the Playhouse we try to incorporate images on our large screen of the names of everyone from our Community who has served, our peace keeping/making forces, modern pictures, including photos of Canadian Forces in Afghanistan, etc.**
- General discussion – Councillor M. Gallant requested Council to consider going after funding in 2014 for the commemoration of the centenary of the First World War in 2014.*
- 7.10. Fall Flavours: Re: Fall Flavours Packaging 2013; **No Action Required.**
- 7.11. New Horizons for Seniors: Re: Accepting applications for Community-based projects; **Action Required. Deferred to Councillor F. McQuillan to bring up to the Senior's at their next meeting, to come up with ideas they would like to be funding.**
- 7.12. 2013 PEI Canada Games Rowing Team: Re: Request for sponsorship; **Action Required. General discussion regarding keeping funding local, if a local person is involved perhaps they could write a personal letter of request and it could be revisited at that time.**
- 7.13. Blair Gotell Memorial Golf Tournament: Re: Request for sponsorship of a hole; **Action Required.**
- **Moved by Councillor M. Gallant that the Town donate \$100 to the Blair Gotell Memorial Golf Tournament, seconded by Councillor A. Gallant. Motion Carried.**

- 7.14. FPEIM: Re: Invitation to join Bob Chartier workshop; **No Action Required.**
- 7.15. Gordon Lavers: Re: Thank you for gift; **No Action Required.**
- 7.16. Island Welcome Centre: Re: Announcing Welcome Centre Program approval; **No Action Required.**
- 7.17. Department of Transportation & Infrastructure Renewal: Re: Announcing the new Provincial Infrastructure Fund; **No Action Required.**

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair**: Mayor Lavandier submitted the following verbal report:

Monthly Meeting – June 17th, 2013

I did attend the 2014 Funding announcements at the King's Playhouse. The Playhouse received \$100,000 in funding for 2014, we are really excited about the season and the programs the Playhouse and the Town will be able to put on in 2014. We are pretty proud and excited that the 2014 Committee were able to come through with such a large fund for our celebrations.

I would like to welcome some new members to our community John & Bernadette Dalingwater, Phoenix Dalingwater, Bailey Feeney & Matt Contini. We are really glad you could join us tonight Mrs. Dalingwater. We certainly welcome you and John and your family, we are very glad to have new people coming into both the Town and join us at the meeting.

I would also welcome Christine Friedman and Taylor Brown as the newest management at the Georgetown Inn Dining Room.

There are also many new and returning seasonal residents we would like to welcome you all. We hope you are all enjoying the Town! We certainly hope you find what you are looking for here in Georgetown. We are very pleased and would like to welcome you all for joining us here in Town.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

- 8.2. **Public Works, Property, Main Street Programs, Sewer & Water Utilities- Councillor Williams & Community Heritage and Beautification, Committee Chair**:

Councillor Wade Williams submitted the following written report:
June 2013

Public Works, Property and Utilities: With the recent wet weather one more collapsed culvert and catch basin. Our older pipes/culverts are starting to show their age.

Work on the storm water management plan is kicking into high gear this summer season. Work on Fitzroy St./Grafton St. we hope to start sometime in July. Work around the gardens/rink has started with more to follow. Province has agreed to do West St./East Royalty Rd. problem area. This will allow work at Gordon St./East St. where there are water problems to be addressed. Grafton St./East St. is being looked at too. Six culverts have been replaced.

Talked to EXP about doing prep work for Kent St. similar to Water St. with aging storm water / sewer line issues, now would be the time to start the process. With new infrastructure dollars announced this could be a possible project for the future Councils to consider. New sidewalks, streetscape, etc. as part of the plan.

Community Heritage and Beautification: A new flowerbed entrance to A.A. Macdonald Memorial Gardens is almost completed – off of Glenelg Street. I would like to thank Joey and Public Works crew on a great job.

Banners/Hanging Baskets will be installed this month also.

Various things for the gardens will happen sometime this summer.

I would like to welcome Chadwick's Antiques and Sherbet Lemons Sweet Shop, along with the Garden's Craftshop to the Kent Square retail shops. May they all have a successful year.

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

- **Moved by Councillor A. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor M. Gallant. Motion Carried.**

General discussion regarding the culvert by the church... general discussion regarding frost, catch basin system may be needed similar to Grafton. If money is left over we may be able to possibly look at that area, the plan is to tie that area in when doing the planning for the school area / united church, etc.

- 8.3. **Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:** Councillor McQuillan submitted the following written report: Councillor's Report – June 17th, 2013

Seniors: We had a bingo for the Seniors this month, wasn't a very good turnout, but I guess the timing wasn't good... We will try it again later on in the summer.

Special Events/Centennial Celebrations/Summer Days: We are working very hard on the Summer Days, we are having a meeting once a week and things are starting to look up. We have an agenda set to go and are just finalizing some of the things. Our last meeting wasn't well attended, so I set another meeting for Tuesday June 18, at 6 pm. Hope all can attend.

I attended the Three Rivers heritage meeting Wednesday night. Nothing to report there. Next meeting is September.

We are holding our annual Yard Sale on June 29th. Anyone wishing to book a table can give me a call or call the town office.

Canada Day is all set up to go. Entertainment, hotdogs, games for the kids and cake in the Gardens starting at 1 pm. Hope to see everyone there!

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.4. ***Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant:*** *Councillor Ronnie Gallant gave the following written reports:*

Fire Dept. Report from Fire Chief, submitted on behalf of Mark Gotell, Fire Chief, read aloud by Councillor R. Gallant:



Fire Chief's Report From May 20th – June 15th, 2013

| Fire Calls | EMS Calls | MVA Calls | Forestry Calls | Training | Meetings |
|-------------------|------------------|------------------|-----------------------|-----------------|-----------------|
| 0 | 7 | 0 | 0 | 2 | 1 |

New Level 1 FireFighters: I am pleased to announce that we now have 3 new Level 1 Firefighters Lorne Billard, Tara MacIsaac and Shelley Jenkins. They wrote their final exam on Tuesday June 4th and have all passed. I would like to see his Worship send a congratulatory letter along with a cheque for \$300.00 to each new Firefighter as to our training policy.

Street Names: We have 2 streets within the Town of Georgetown that do not continue through from East to West. They are Gordon Street and Glenelg Street this poses a major concern when responding to emergency on either of these streets, especially for outside emergency personnel like the RCMP or Island EMS. When personnel from outside the town are responding they have the tendency to turn left off of Kent Street on to these Streets, where sometimes the Address is actually on the west side of these Streets. This has happened on more than one occasion. I would like to see the Town Council consider a name change of some sort to better identify these two streets.

Mark G. Gotell,
Fire Chief

We Make House Calls!

Councillor's Report – Civic Center, Fire Department and Sportsplex for June, 2013, *Councillor R. Gallant submitted the following written report.*

Fire Department: I drove around the Town over the last month to see if residents put up their civic numbers. I noticed that several did not including stores, churches, houses, apartment buildings, businesses. I would hope that people get these put up and make them visible, because it is very important for emergency response, including ambulances, fire department and rcmp. Unfortunately nothing really has changed since our last flyer. I am very worried about this and I would hate to see a tragedy or loss over a \$10 set of numbers. I would like to request the Mayor to bring a letter and a cheque to the next fire meeting for the level one graduates.

Civic Center: I would like to thank Joey Clory and his crew for the work that they did at the Civic Center washrooms.

Sportsplex: I have been trying to get a meeting with the Sportsplex and the Summer Days, unfortunately no people from Sportsplex or summer days were available, just the Councillors and Chairman Red Lavers.

*Respectfully submitted by
Ronald Gallant, Councillor*

General discussion and agreement to have CAO send a letter out to the list of residences, apartments, businesses, etc. that do not have civic numbers that are visible from the street/road for 911 emergency purposes.

General discussion regarding the interest is there to try to get people interested in the rink, but that with the summer upon us, it is hard to get the bodies there.

General discussion regarding skatepark. We will have to wait to see if funding and program partners are able to send us a worker, ie. EDA, JFY, etc.

*General discussion of Council with respect to the Street names and possible changes as per Fire Chief's report. Possibly change to St. east and St. west...
Deferred to Planning Committee.*

Councillor A. Gallant, Deputy Fire Chief, gave a presentation about the hours and work involved in attaining the level one certification. Council was very impressed and thankful for all the work the volunteers put in to keep our Town safe.

Motion(s) from Report:

- **Moved by Councillor A. Gallant that the Mayor send out a letter of congratulations and also a cheque in the amount of \$300 for each of the firefighters that recently completed their level 1 certification, Lorne Billard, Tara Maclsaac and Shelley Jenkins that completed the level one certification, as per our policy, seconded by Councillor M. Stephen. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor A. Gallant. Motion Carried.**

8.5. *Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee*

Chair: *Councillor M. Gallant submitted the following written report:*

Councillor's Report for June 17th, 2013

PLANNING: Last month turned out to be a relatively good month for permits with five issued. Two were issue for a new accessory building construction, one to move a storage shed, one for the AA Gardens for continued work to the area and one for a mobile food business. The latter one, as with all permits, is good

for one year. I will be asking the CAO to check with other municipalities on how they approach mobile businesses so as to have some level of consistency and whether or not using a building permit to allow such endeavors is the most appropriate manner to deal with such matters. Or whether it should be a licensing issue.

There is need for Council approval to allow construction of a new home on the Georgetown Residential Lots Program....I have reviewed the permit application and it falls within the standards of the program and should be a nice addition to the area.

GEORGETOWN SCHOOL: The School had a fantastic turn out and performance of entertainers last month at the Playhouse. Kudos to all who participated in the event. One parent remarked to me at his pleasantly surprised at amount of talent at the School. At this time I wish to extend to all teachers and staff and students best sentiments for a well earned summer vacation. Also to all graduates may there futures be bright with promise.

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report:

General discussion regarding licensing, bylaws, special permits, building permits for mobile units, consistency and having the CAO review what other communities are doing. To be discussed again in future to make sure the Town is using the best formats and not over-regulating everything, but also protecting fixed businesses that have invested in the Town and that are fair to everyone. *Deferred to Planning committee for further brainstorming after more information is received from CAO on other communities.*

- **Moved by Councillor M. Gallant that tentative approval be given to William and Cheryl Jamieson, until an official written confirmation to Council is received requesting Lot 16 Property Number 16102 of the Georgetown Residential Development Program and that William and Cheryl Jamieson be made aware of all of the conditions and costs relating to that program, seconded by Councillor A. Gallant. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor A. Gallant. Motion Carried.**

8.6. Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following written and verbal report(s):
King's Playhouse: *King's Playhouse Report from Julie Haddow, Executive Director, submitted on her behalf by Councillor M. Stephen:*

June 2013 King's Executive Directors Report

We had the announcement of our 2014 grant in May 23 and signed the letter of agreement with them last week we should have the first installment should arrive within 30 days. The money must be used for specific items outlined in the grant and this first installment we will be using to paint the hall, fix the water damage in the corridor outside the auditorium, securing rights to the musical the Drowsy Chaperone, buying some needed set enhancements, purchasing material for costumes, commissioning a play, The Mothers of Confederation, for the Victorian tea to take place on Victoria Day and advertisement. Our next installment will be in December and the final amount is not allocated until 3 months after the last event.

Our Tourism grants have not arrived we are waiting for the Town's insurance liability policy to be updated to include the Department of Tourism this is a new requirement from the Department to receive the grant.

Both of our summer plays You Can't Get There From Here and From Debt to Death are coming along well and we will be in fine form for Opening Nights. This year we the shows will be General Admission instead of assigned seating to hopefully alleviate some of the congestion at the box office the night of the show. We would like to invite town council and their spouses to opening night of the shows Wednesday July 3rd and Sunday July 7th at 7:30 to thank you for your support of the Playhouse.

Jimmy Flynn tickets are on sale now and have already started to sell. Our Box Office hours in June will remain 1 -5 but will switch for July and August to Monday, Tuesday, Thursday, Friday 1 to 5, Wednesday 1 to 7:30, Saturday 12:30 to 4, Sunday 3 to 7:30. Therefore the Box Office and the Tourist Information will be open every day for the two summer months.

We now have all of our summer EDA workers in place once again we have Gladys Macdonald, Kelly Publicover and Sharon Maclean.

We were approached by the Lightworkers Paranormal Association in Halifax and they will be coming in August to investigate the Playhouse. They will create a video of the investigation for their YouTube Channel as well as giving us a copy. In November we are looking at having a Paranormal Event at which we will show the video and have one of the Lightworkers speak about the investigation. The Graphic is also doing a story on the Playhouse and its Paranormal history. We do still have openings in the summer for rentals if anyone has parties or meetings they would like to book. All summer the 10% off for Georgetown residents will be in place. Rental prices are available on our website, at the Playhouse or at the Town Office.

I will be going to a Best Practices Contracts, Policy and Procedures 2 day workshop in New Brunswick, there will be theatres across the Maritimes in attendance including Confed Centre and the Harbourfront Theatre. The hope is that we can develop a comprehensive policy and procedure manual for the Playhouse. The Atlantic Presenters who we are a member of, covers the cost of the workshop including transportation and food, the Playhouse only needs to cover the hotel room for the two nights.

*Julie Haddow, Executive Director
King's Playhouse*

Submitted by Councillor M. Stephen:

King's Playhouse: I would like to congratulate the Playhouse on the 2014 Funding they have received. The Playhouse roof should be starting this week, weather permitting.

Youth & Recreation: Suppose to be starting the fence this week. I had a slight altercation with some youth at the skatepark last week, they didn't have helmets on and one young lad had a motorized bike in the skatepark. After speaking with them, they were very respectful and removed the motorized bike. Unfortunately the same individuals have been returning without their helmets on, but the sign is posted to say that is a requirement.

Motions from report:

General discussion re skatepark.

General discussion regarding ballpark and work to look at after the fencing is complete.

- **Moved by Councillor M. Stephen to adopt his own report as presented, seconded by Councillor M. Gallant. Motion Carried.**

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant submitted the following verbal report:

Finance: Statements presented in Monthly Package.

GADC: I would also like to welcome Bernadette here tonight and announce her grand opening of Kent Square Retail Shop's "Chadwick's Antiques" & "Sherbet Lemons Sweets & Treats", on Saturday June 29th at 12:00 noon. All are welcome to attend this grand opening. Congratulations to the Gardens Craftshop and Treasures from Trash on their new locations at the Kent Square Retail Shops.

I also attended the announcement for the 2014 funding with Mayor Lavandier at the King's Playhouse.

Motions from the Report:

- **Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

Mayor Lavandier thanked Councillor A. Gallant once again for taking on the nomination for a King's County Seat with the Federation of PEI Municipalities.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

It has been day to day regular operations this month, but I would like to announce the grand opening of Kent Square Retail Shop's "Chadwick's Antiques" & "Sherbet Lemons Sweets & Treats", on Saturday June 29th at 12:00 noon. All are welcome to attend this grand opening. There will be free samples and lots to see, hopefully we can all be in attendance.

As well, I have passed out a draft mailout to residents for your review. I would like to thank Mayor Lavandier and members of Council who have put a lot of work into this mailout. Please respond as soon as possible with any changes, omissions or corrections so that we can send the mailout on Wednesday of this week.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

- **Moved by Councillor A. Gallant to adopt the Chief Administrative Officer's report as submitted, seconded by Councillor R. Gallant. Motion Carried.**

General discussion regarding gravel trucks without tarps. Nothing in the PEI legislation for this. Most of the individual trucking companies have their own policies and tarp rules, generally if you take down the license and time they will look after your windshield if it's a local company.

9. New Business:

- 9.1. Thank you to Eden's Gate for the delicious cinnamon bun platter that they generously donated to tonight's Council meeting. It was very much appreciated.
- 9.2. Norbert Carpenter is going to be transferring to Stratford this year. We will have to send him a letter, thanking him on behalf of Council, he has done a great job.
- 9.3. Mayor Lavandier advised that he received a verbal request from Steven Robbins and remote control car enthusiast group to utilize the old soccer field as a remote control car track, if they look after the grass cutting and their track.

General Agreement and Tentative Council approval to go ahead and allow the soccer field to be utilized as a remote control electric car track until we receive a written request for same from Steven Robbins or his group.

Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
June 17th, 2013

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.