



MINUTES GEORGETOWN TOWN COUNCIL

Tuesday
February 19th, 2013

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 2/19/2013, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
Absence: Councillor Allan Gallant, (on L.O.A.)

Gallery Attendants: Nicole Feviancek, the Eastern Graphic
Randall Fletcher, Chairperson King's
Playhouse
Phillip Bullpitt, Sound Technician

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 2/19/2013

Moved for approval by Councillor W. Williams.
Seconded by Councillor M. Stephen. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. **None.**

3. Business/Presentations from the Floor:

3.1. Floor open to local residents, groups and organizations to give budgetary requests for 2013. **None.**

3.2. Randall Fletcher, Chairperson King's Playhouse Board of Directors and Phillip Bulpitt, Sound Technician. Randall Fletcher gave a presentation to update Council regarding policies regarding free usage of the theatre for community benefit evenings, etc., but a charge is required to utilize the theatre sound system. Phillip Bulpitt gave a presentation regarding the

equipment at the Playhouse and to protect our investment and why an experienced technician needs to be booked to run the expensive sound equipment. It is also free of charge for individuals to bring in their own system that they are able to run. The current charge is \$150 for up to 6 hours for sound technician. Phillip is willing to charge \$100 to run the sound system for community benefit dances. Randall and Julie also have the ability to set up basic lighting. The kitchen can use up a lot of electricity if people are in there all day preparing food, running the dishwashers, etc.; therefore they bill that on a case by case basis. A percentage of the bar sales also is donated to the benefit. Randall also addressed the general pricing schedule for the theatre. They try to estimate how many people are going to be at an event, how much the costs will be and to sell the tickets at a breakeven price. They also include the taxes within the ticket prices. When it is a rental the artist sets the ticketing price. Georgetown residents looking to rent the hall may be able to do so at a reduced rate, this is something the Board is currently looking at. They are also currently working on their 2013 budget. Randall and board are looking at putting together a letter to residents to address some of the misconceptions so that everyone in the Town has the opportunity to enjoy the benefits of the theatre. Non-profit organizations get a reduced rate of 50% off at the theater.

4. Minutes

Council Meeting: January 21st, 2013 Regular Monthly Meeting and business thereof:

4.1. Adoption of: January 21st, 2013 Regular Monthly Meeting Minutes and Business thereof.

- **Moved for adoption by Councillor W. Williams.
Seconded by Councillor F. McQuillan. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to January 30, 2013

- **Moved for approval as presented by Councillor M. Gallant,
Seconded by Councillor M. Stephen. Motion Carried.**

5.2. Sewer Corporation-to January 30, 2013

- **Moved for approval as presented by Councillor M. Gallant,
Seconded by Councillor M. Stephen. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented and as funds become available, seconded by Councillor F. McQuillan. Motion Carried.**

7. List of Correspondence from January 21st, 2013 – February 19th, 2013

- 7.1. Eastern PEI Chamber of Commerce: Re: Invest Atlantic's Pitch 101; **No Action Required.**
- 7.2. Island East Tourism Group: Re: Island East Board Statement to Tourism Industry Association of PEI on the Proposed Province Wide 3% Levy on Accommodations; **No Action Required.**
- 7.3. FPEIM: Re: Orientation Sessions for Municipal Officials; **No Action Required. Councillor M. Stephen reported that he had an excellent time at the session and made a lot of new contacts and found it to be very informative.**
- 7.4. FPEIM: Re: WCB Seminar for Administrators of Respiratory Protection Programs; **No Action Required.**
- 7.5. FPEIM: Re: Call for resolutions and nominations for election and awards; **No Action Required.**
- 7.6. Eastern PEI Chamber of Commerce: Re: Workshop Montague: David Gamble Price or Profit; **No Action Required.**
- 7.7. Eastern PEI Chamber of Commerce: Re: February Chamber Business Mixer & Trivia; **No Action Required.**
- 7.8. Tourism Industry Association of PEI: Re: TIAPEI Scholarship Fundraiser; **No Action Required.**
- 7.9. The Royal Commonwealth Society of PEI: Re: Invitation to attend its Commonwealth Day Observance; **No action Required**
- 7.10. Eastern PEI Chamber of Commerce: Re: Sponsorship opportunity-curling business fun spiel; **No Action Required.**
- 7.11. Three Rivers Roma Inc.: Re: Grant request; **Council deferred to be looked at during our budgetary process.**
- 7.12. FPEIM: Re: Recreation PEI 2013 Winter Conference; **No Action Required.**
- 7.13. FMI-PEI Chapter: Re: Personal sustainability-a question of balance seminar; **No Action Required.**
- 7.14. The Guardian: Re: Discover PEI information-advertising opportunities; **No Action Required.**
- 7.15. Lisa MacKenzie: Re: Sponsorship request for the 18th Annual Jimmy Carroll Memorial Rec Hockey Tournament;
- **Moved by Councillor M. Gallant to sponsor the Jimmy Carroll tournament the same as in 2012, seconded by Councillor F. McQuillan. Motion Carried.**
- 7.16. Culture PEI: Re: Invitation to Cultural Forum "Skills Exchange"; **No Action Required.**
- 7.17. Island East Tourism Group: Re: Bilingualism in Business: The Bilingual Advantage Symposium; **No Action Required.**
- 7.18. IRAC: Re: Treatment of Utility Invoices with the Phasing out of the Canadian Penny from Circulation; **No Action Required.**

8. Committee Reports

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:
February 19th, 2013

Tonya and I met with Minister Gail Shea & Minister Kelly Leitch also Mayor Richard Collins & Mayor Dave MacDonald and administrators for a general discussion on Tuesday January 22, 2013. We had a good discussion on many subjects. It is good to get together with other communities to address some of our issues.

On Monday Feb. 11th, I took part in the Walk for Silence honoring those who live with abuse in their lives. I would like to thank everyone that turned out to support this worthy cause.

On Feb 15th we hosted a funding announcement at the fire hall Georgetown, Murray River & Vernon River Fire Departments received funding for their respective departments. The Honorable Minister Ron MacKinley made the announcement.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

Mayor Lavandier noted that he will be away during the 100th birthday of resident Frances Llewellyn on Feb. 27th at 7:00 p.m., but would really have liked to have been able to attend and present her with a plaque.

Mayor Lavandier also advised that he received a request from Wood Lane resident to have a light installed as there is no lights there.

- **Moved by Councillor M. Gallant that the public works committee look into this and have the authority to ascertain the lighting situation on Wood Lane and be given permission to deal with same, seconded by Councillor W. Williams. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.2. **Public Works, Property, Main Street Programs, Sewer & Water Utilities- Councillor Williams & Community Heritage and Beautification, Committee Chair:**

Councillor Wade Williams submitted the following written report:
February 2013

Public Works, Property and Utilities: Received quotes from EXP on two locations for storm management upgrades. These locations have been an ongoing problem area.

Section I: East Royalty Rd./ West St. intersection \$33,000

Public Works is requesting the Province to look at this area. It is a designated area looked after by the Province.

Section II: Fitzroy St. / Grafton St. intersection.

Option One: would be cheaper to fix for now, but long term it would have to be addressed. \$23,000

Option Two: Is more expensive but would be the preferred fix. \$83,000.

Community Heritage and Beautification: Nothing to report at this time.

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

General discussion regarding snow removal. Councillor W. Williams offered to discuss an ongoing issue with the Province regarding intersections.

- **Moved by Councillor M. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor R. Gallant. Motion Carried.**

8.3. *Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:* Councillor McQuillan submitted the following verbal report: Councillor's Report – February 19th, 2013

Seniors: We applied for a \$500 Age Friendly Community Grant to cover a 55 Alive Driver's Refreshers Class for Georgetown and Georgetown Royalty. We should know by the end of February whether or not we are awarded this grant.

Senior's LEAP Program – I looked into this, unfortunately there is no word yet on any of the LEAP grants, we had applied for ukuleles.

Stained Glass is a lot harder than they thought it would be, so the crowd did go down a little bit. We are working on a stained glass to hang on the trellis of recognition when the time comes.

Special Events/Centennial Celebrations/Summer Days: We are awaiting for the budget to come down to have our next meeting.

Walk in Silence: I would like to thank Maxine MacLellan, Mayor, Council, Fire Dept., Tonya and Lisa for all their help. The Walk in Silence was held on Feb. 11 at 12 noon.

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt Councillor F. McQuillan’s report as presented, seconded by Councillor R. Gallant. Motion Carried.**

8.4. Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant: *Councillor Ronnie Gallant gave the following written reports:*

Fire Dept. Report from Fire Chief, submitted on behalf of Mark Gotell, Fire Chief, read aloud by Councillor R. Gallant:



Fire Chief’s Report From January 17th – February 19th, 2013

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
2	5	0	0	1	1

Island Community Fund:

It was great to be able to host the Island Community Fund Announcement on Friday February 15th. Those that were in attendance were very impressed with our hall and the equipment we had. We did receive a lot of positive media coverage on the announcement from the Eastern Graphic, the Guardian and CBC news that aired on the Maritimes tonight on Sunday as well as on their web page.

Most of the equipment that has been approved through the ICF Fund has been ordered the new Radios are installed.

Mark G. Gotell,
Fire Chief

We Make House Calls!

Councillor's Report – Civic Center, Fire Department and Sportsplex for February 19th, 2013, Councillor R. Gallant submitted the following verbal report:

Civic Center: I would like to thank Councillor W. Williams for picking up the new signs for the library from Signcraft.

Fire Department: I would like to see a flyer go out to the residents to ensure they have their civic numbers clearly marked on their house or at a minimum visible on their property for their own benefit so that emergency vehicles can find them in a timely manner.

Sportsplex: We have an announcement on Thursday in Cardigan regarding funding for the Sportsplex chiller, condenser and furnace upgrades.

*Respectfully submitted by
Ronald Gallant, Councillor*

Motion(s) from Report:

General discussion regarding an incident over the weekend where a house number was not correctly listed with the telephone company which caused a delay for the fire dept. to answer a call.

General discussion between Mayor and Councillor R. Gallant to see if a meeting can be put together at the rink after his return next week.

- **Moved by Councillor R. Gallant to send out a friendly reminder (on the same notice as the Playhouse) to the residents of Georgetown to ensure they put civic numbers on their house so emergency vehicles can find their properties in a timely manner, seconded by Councillor M. Gallant. Motion Carried.**

- **Moved by Councillor M. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.5. *Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following verbal updates:*

PLANNING: One building permit has been issued to rectify a situation where there wasn't a building permit in place last month. Another one has been issued to put in a substantial addition on the east side of their house.

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report:

General discussion and agreement of Council to discuss a letter to a home owner in fuller detail once the Mayor returns after next week. General agreement to have our lawyer take a look at it in the interim as it is regarding the Dangerous, Hazardous and Unsightly Premises Bylaw.

8.6. *Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report:*

King's Playhouse: Playhouse meeting isn't until tomorrow night. As previously mentioned some work does need to be done to some of its doors.

Youth & Recreation: Eastern fencing quote came in for the ball field fence. The quotes have come in a little higher than anticipated. I have contacted two other companies for additional quotes in the Spring.

Motions from report:

General discussion regarding final payments of budgeted funds.

- **Moved by Councillor M. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor R. Gallant. Motion Carried.**

**8.7. *Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair
Councillor A. Gallant on a leave of absence.***

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following report:

Oil Tank Insurance: As per the request of Councillor R. Gallant at last month's meeting I spoke with our insurers at Cooke Insurance, they assured me that if we had an oil spill that we are indeed insured, but must pay the \$2,500 deductible and I believe that only covers to a maximum of \$250,000 claim. They also provided me with a quote for a standalone pollution policy with higher limits. If Council is interested this starts at around \$1,500 annually for \$500,000 for each occurrence. Jerome Hannah also strongly suggests that we move to purchasing all future tanks fiberglass.

Walk of Silence: We had another successful walk of silence again this year. Thanks to Councillor F. McQuillan, Committee and Maxine MacLellan for another great event. A special thank you to the Premier's Action Committee against family violence for sponsoring the refreshments. I am very proud of Council and Fire Dept. for such a great turnout to show their support for this event.

Georgetown Fire Dept. Island Community Fund announcement: at the Fire Dept. on Friday February 15, 2013 Minister Ron MacKinnley made the official announcement for funding awarded to the Georgetown, Vernon River and Murray River Fire Departments through the Island Community Fund. Mayor Lavandier did a fantastic job of emceeing the event, Fire Chief Mark Gotell made a great job of speaking on behalf of both our community and Fire Dept. It was a fantastic announcement and I would like to give special thanks to the Maroon Pig for putting together such a fabulous sweet tray.

Upcoming Sportsplex announcement - There is an announcement planned for 1:30 on Thursday Feb 21, 2013 at the Cardigan Complex/ Firehall and our Three Rivers Sportsplex is one of the four projects being announced. All are welcome to attend.

HST Municipal Seminar – Lisa MacKenzie and I attended this seminar for municipalities and hospitals held at the Charlottetown Hotel regarding HST. I have already forwarded along my notes re: same to Council. I spoke with John Dewey at FPEIM today; they have a proposal on the table with the Province. They are still in talks with respect to revenue sharing, the municipal support grant, municipal property tax grants and the HST.

Valentine's Dinner Theater – I attended the valentine's dinner theatre Friday night at the King's Playhouse. Great food and theater, we were very impressed with the show and look forward to their next dinner theatre date.

Snow Removal – King's Enterprises is doing a great job, we've had a lot of snow storms this month already for them to contend with.

Year End Accounting – Lisa has forwarded our Simply Accounting Files to MacPherson Roche Smith & Associates. Darren Shea of their office will be coming out to the Town Hall during the 1st week of March to perform a file audit. We should have our financial statements and MFIR return for the March meeting.

Budget Meeting – normally we have a budget meeting on the 3rd Monday of March, or the 4th Monday. I respectfully request Council to set a date so that I may advertise same.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

Motion(s) from Report:

Councillor R. Gallant brought up some notes regarding the Province's property tax increase in the year to come along with some other Provincial increases.

Brief discussion regarding a potential upgrade to our Simply Accounting Software, which hopefully will be Windows 7 compatible with the changes happening next year. This potential software could take over as our main billing program for sewer and water utilities.

General discussion regarding EMO plan and accompanying Bylaw. Council agreed to have an in-camera session to look at the changes and differences once the Mayor returns after next week.

- **Moved by Councillor M. Gallant to adopt CAO's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor M. Gallant to have both our regular monthly meeting and Special Budget meeting for the presentation of the Budget on the last Monday of March, being March 25th, 2013 storm date to be March 26th both set for 6:00 pm. and for CAO to advertise same, seconded by Councillor W. Williams. Motion Carried.**

9. New Business:

9.1. *General discussion regarding advertising in the PEI Handbook.*

- **Moved by Councillor M. Gallant to book the 2013 advertisement with the PEI Handbook for the price that was quoted in December, 2012 from Imageworks, seconded by Councillor F. McQuillan. Motion Carried.**

10. Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
March 25th, 2013

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.