



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 12/16/2013, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier  
Deputy Mayor Wade Williams  
Councillor Michael Gallant  
Councillor Ronnie Gallant  
Councillor Mark Stephen

Regrets: Councillor Allan Gallant  
Councillor Faye McQuillan

Gallery Attendants: None

## MINUTES GEORGETOWN TOWN COUNCIL

Monday  
December 16<sup>th</sup>, 2013

Mayor Lewis Lavandier  
Deputy Mayor Wade Williams  
Councillor Allan Gallant  
Councillor Michael Gallant  
Councillor Ronnie Gallant  
Councillor Faye McQuillan  
Councillor Mark Stephen  
CAO Tonya Cameron

### 1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

### 2. Approval of Agenda: 12/16/2013

Moved for approval by Councillor M. Gallant.  
Seconded by Councillor R. Gallant. Motion Carried.

2.1. Additions to Agenda –  
None

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

**None.**

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **None.**

### 3. Business/Presentations from the Floor: Frank Morrison, Recreation PEI – helping municipalities become smoke free / policies presentation for indoor and outdoor recreation facilities. Promotion of helping to quit smoking, physical activity and healthier lifestyle. Presentation: Tobacco-Free Policy for Indoor and Outdoor Recreation Facilities Template, history, policy and made an offer of brochures. Program Objectives – to protect people from the impact of second hand smoke, and the impacts of cigarette



**butts on the environment; Outcomes – positive role models, this legislation is a tremendous advantage for those who recently quit and are thinking about quitting and is asking for Council’s support. Funded through Recreation PEI. Frank Morrison opened the floor and answered general questions from Council.**

*Mayor Lavandier and Council thanked Frank Morrison for his presentation.*

#### 4. Minutes

Council Meeting(s):

4.1. November 18<sup>th</sup>, 2013 Regular Council Meeting;

4.2. Adoption and Business thereof.

- **Moved for adoption by Councillor M. Gallant that the minutes of the November 18<sup>th</sup>, 2013 Regular Council Meeting be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

#### 5. Financial Statements (Unaudited)

5.1. General Operating Account-to November 30<sup>th</sup>, 2013

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

5.2. Sewer Corporation-to November 30<sup>th</sup>, 2013

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor M. Stephen. Motion Carried.**

#### 6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as funds become available, seconded by Councillor W. Williams. Motion Carried.**

#### 7. List of Correspondence from November 19<sup>th</sup> to December 16<sup>th</sup>, 2013:

**General Agreement of Council that all N.A.R. items (7.1 – 7.7, 7.9 – 7.11, 7.13 - 7.15, 7.17) are tabled as presented, and to only deal with those that require action.**

7.1. CBCL Limited: Re: Invitation to CBCL Limited Annual Client Reception; **No Action Required.**

7.2. Music PEI: Re: Request for sponsorship for Music PEI Week; **Action Required:**

- **Moved by Councillor M. Gallant that we sponsor the music festival in the amount of \$750.00 and that the cheque be issued in January 2014 and**

***that the monies be taken out of the 2014 budget, seconded by Councillor R. Gallant. Motion Carried.***

- 7.3. Canadian Heritage: Re: Launch of the funding application process; **Action Required: General agreement to apply for Canada Day funding.**
- 7.4. Teamsters Canada: Re: Request to support stepping up surveillance of rail companies after Lac-Megantic train accident; **No Action Required.**
- 7.5. Recreation PEI: Re: Announcement of mid-season Ice Maintenance Course; **No Action Required.**
- 7.6. Recreation PEI: Re: Invitation to attend the Legislature on November 21, 2013; **No Action Required.**
- 7.7. CiB Marketing & Communications: Re: Visit Communities in Bloom at Hort East ( November 19 and 20, Moncton Coliseum Complex) ; **No Action Required.**
- 7.8. Recreation PEI: Re: Wellness strategy Discussion paper and online survey as announced by Minister Currie in legislature; **No Action Required.**
- 7.9. Helen Smith, Resident: Re: Request for meeting to discuss obtaining small portion of property; **Action Required: General agreement to have planning committee with her in the New Year – notification to be sent.**
- 7.10. Exp Communications: Re: Exp unveils its first corporate social responsibility report; **No Action Required.**
- 7.11. Island East Tourism Group: Re: Exit survey results for 2012-A profile of overnight pleasure visitors by tourism season; **No Action Required.**
- 7.12. EMO Training: Re: Weekend Basic Emergency Management Course- Jan. 18-19, 2014; **No Action Required.**
- 7.13. Canada Revenue Agency: Re: Notification that the Georgetown Sewage Collection and Treatment Corporation is a municipality pursuant to paragraph (b) of the definition of “municipality” for purposes of the Excise Tax Act; **No Action Required.**
- 7.14. Recreation PEI: Re: Helmet Safety Policy; **No Action Required.** (has already been forwarded to Rink board);
- 7.15. PEI Health Sector Council: Re: Responsive Leadership for a Diverse Community-Leadership training in Summerside; **No Action Required.**
- 7.16. FPEIM: Re: Closure of Veterans Affairs District Offices; **Action Required. Resolution on following page.**
- 7.17. FCM: Re: Canada Post to phase out home delivery; **No action required.**

Resolution from correspondence continued on following page...



**RESOLUTION  
GEORGETOWN  
TOWN COUNCIL  
MEETING**

**Monday,  
December 16<sup>th</sup>, 2013**

Mayor Lewis Lavandier  
Deputy Mayor Wade Williams  
Allan Gallant, Councillor  
Michael Gallant, Councillor  
Ronald Gallant, Councillor  
Faye McQuillan, Councillor  
Mark Stephen, Councillor  
Tonya Cameron, CAO

**Resolution submitted by Councillor M. Gallant, seconded by Councillor M. Stephen. Motion Carried.**

**Town of Georgetown**

**RESOLUTION – Closure of Veteran’s Affairs Canada Regional Offices:**

**WHEREAS**, the Government of Canada has announced that it intends to close eight Veterans Affairs District Offices, including the office in Charlottetown;

**WHEREAS**, Veterans Affairs District Offices provide direct, in-person, services to Veterans;

**WHEREAS**, Veterans have made tremendous personal sacrifices in their dedicated service to Canada; and

**WHEREAS**, Veterans need and deserve easy access to the services provided by Veterans Affairs District Offices;

**THEREFORE BE IT RESOLVED** that the Town of Georgetown calls upon the Government of Canada to reverse its decision to close Veterans Affairs District Offices.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Minister of Veterans Affairs, the Members of Parliament and Senators representing Prince Edward Island, the Premier of Prince Edward Island, and the Royal Canadian Legion.

**Approved by Georgetown Town Council this 16<sup>th</sup> of December, 2013 and the signatures of the duly authorized officials and the Town Seal affixed thereto.**

\_\_\_\_\_  
Lewis Lavandier, Mayor  
Approved Date: Dec. 16, 2013

\_\_\_\_\_  
Tonya Cameron, CAO  
Approved Date: Dec. 16, 2013



## 8. Committee Reports

### 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor

Lavandier submitted the following written report:

Monthly Meeting – December 16<sup>th</sup>, 2013

December 16, 2013

Councillor Williams and myself attended a brainstorming session as a follow up to the Georgetown Conference, at Red's Corner in late November. Although we did have a loss of power the meeting continued. We feel a lot has been accomplished with communities continuing to work together to promote Kings County. It was decided upon that each community would have a champion to work on various projects that benefit the communities as a whole. Future meetings are in the process of being scheduled.

The first meeting of The Eastern PEI Municipal Coalition will be held in January, 2014. Date yet to be determined.

Also attended the Senior's Dinner on Saturday, December 7. The dinner was a huge success and I would like to again thank the Lion's Club, Eden's Gate and volunteers that made this year's seniors dinner a fantastic annual tradition.

I also attended CBC Turkey Drive show at the King's Playhouse on December 8. Which also was a huge success, And would like to thank CBC, Bruce, Kendra and Boomer for coming out, it was a wonderful day of entertainment. Councillor McQuillan and myself also attended the turkey drive in Montague on the following day and donated a cheque on behalf of the Town in the amount of \$200.

I want to thank members of Council, administrative staff and all of our volunteers on the different volunteer organizations for making 2013 a year that will not soon be forgotten. And with that I want to wish members of Council, administrative staff and all residents of Georgetown, from Claranne and myself, a very Merry Christmas & a Happy New Year.

Town of Georgetown Town Council is taking a lesson from the Georgetown Conference and taking control of our destiny. Georgetown is moving forward in January 2014, we will be looking at options that best support the residents within the Georgetown region, there will be more to follow in the coming year.

*Respectfully Submitted,  
Lewis Lavandier, Mayor*

#### Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

**8.2. Public Works, Property, Main Street Programs, Sewer & Water Utilities-  
Councillor Williams & Community Heritage and Beautification, Committee  
Chair:**

Councillor Wade Williams submitted the following written report:  
December 2013

Public Works, Property and Utilities: Kent Street Sewer lines continue to be a problem. Concrete around top of catch basins are failing. This is causing material to fall into lines. Example: Asphalt, gravel, sand.

750 meters of sewer line was video recorded showing some problems. EXP is looking into a cost to repair this section. Long term public works is looking at a similar approach as Water Street Reconstruction Project. Short term some of the catch basins and problem areas may need to be repaired.

Most of the water infrastructure has been replaced in the recent past. I would like to stress the importance of Council moving this project up on our list to priority number one.

With the amount of debt from Phase II Sewer Lagoon that is already burdening our customers, and knowing that Phase III work does not include the costly repairs soon to be required on Kent Street, we need to look at how we can set monies aside to assist with these expenses.

Our current gas tax (to March 31, 2014) allotment has been allocated to storm water management, and for the most part has already been spent. We hope to see the gas tax program continuing on in the future. Future Gas Tax Allotments may need to be put aside to enable the Town to cover costs.

I would like to wish Mayor, Council, Staff and residents a Merry Christmas and a Happy New Year.

*Respectfully Submitted,  
Wade Williams, Councillor*

Motion(s) from Report:

***General discussion regarding current sewer issues on Kent Street.***

- ***Moved by Councillor W. Williams to allocate Town of Georgetown Gas Tax allotment (Apr. 1 2014 – Mar. 31 2016) for Sewer Infrastructure Replacement on Kent Street Projects, seconded by Councillor M. Gallant. Motion Carried.***

- **Moved by Councillor W. Williams to adopt his own report as presented, seconded by Councillor M. Gallant. Motion Carried.**

**8.3. Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:** Councillor McQuillan sent her regrets and submitted the following report:

Councillors Report – December 16<sup>th</sup>, 2013:

Seniors: We are very pleased to announce that we have been awarded the Seniors LEAP Program grant this year as applied for.

Christmas: The Georgetown Decorating Contest is in full swing. The prizes will be awarded by December 23, 2013. A big Thank You to Sue & Dwayne Yoshikawa for judging this contest this year for us.

I would like to wish all members of Council and Staff a Very Merry Christmas!

*Respectfully Submitted,  
Faye McQuillan, Councillor*

Motion(s) from Report:

- **Moved by Councillor M. Gallant that Councillor F. McQuillan's report be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

**8.4. Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant:** Councillor Ronnie Gallant gave the following written reports:

*Fire Dept. Report submitted on behalf of Mark Gotell, Fire Chief, presented by Councillor R. Gallant:*



## Fire Chief's Report From Dec.1, 2012 – Nov.30, 2013

<b>Fire Calls</b>	<b>EMS Calls</b>	<b>MVA Calls</b>	<b>Forestry Calls</b>	<b>Training</b>	<b>Meetings</b>
<b>10</b>	<b>41</b>	<b>0</b>	<b>1</b>	<b>8</b>	<b>12</b>

Note: This is a Year End report, our Yearly Calls run from December 1st – November 30<sup>th</sup>.

On behalf of all Members of Georgetown Fire & Rescue, I would like to wish the Mayor, Council and all Town Staff. A Very Merry Christmas & A Fire Safe Holliday Season!

Let's All Remember the Reason for the Season and keep Christ in Christmas!

Mark G. Gotell,  
Fire Chief

## We Make House Calls!

*Written Fire Dept., Three Rivers Sportsplex and Civic Center Reports submitted by Councillor R. Gallant.*

Fire Dept.: I would like to wish the Fire department a Merry Christmas and a Happy New Year.

Three Rivers Sportsplex: The Sportsplex is having fundraising bingos starting in January. I would like to wish the staff at the Sportsplex a happy and safe holiday.

Civic Centre: The Civic Centre will be closed for the holidays from noon, Dec. 24, open Dec. 27th and then closed until Jan. 2, 2014.

I would like to wish the Mayor, the Councillors and the staff a Merry Christmas and a Happy New Year.

Motion(s) from Report:

- ***General discussion regarding the need for new space to store the fire truck. General agreement to have the Fire truck moved into rental storage for the winter at Philip Bullpitts building.***
- ***Moved by Councillor M. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor M. Stephen. Motion Carried.***



**8.5. *Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee***

**Chair:** *Councillor M. Gallant submitted the following written reports:*

Councillor's Report for December 2013:

PLANNING: Nothing new to report.

GEORGETOWN SCHOOL: Nothing new to report.

OFFICIAL PLAN and DEVELOPMENT BYLAW: Nothing new to report. Just one motion.

*Your Worship, I extend to you, my Council colleagues, to Tonya the administrative staff, to our Public Works Committees, to our various departments and volunteers a very Happy and Blessed Christmas Season; and I really hope that everyone enjoys their families and friends during this special time of year and the very best for prosperity, health and hopefully a little bit more wealth in 2014.*

Motions from Report:

- **Moved by Councillor M. Gallant that as of January 1, 2014 that the new policies and procedures of the Georgetown Residential Program will come into force, seconded by Councillor W. Williams. Motion Carried.**
- ***Councillor M. Stephen moved the adoption of Councillor M. Gallant's report, seconded by Councillor R. Gallant. Motion Carried.***

**8.6. *Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following written report(s):***

Youth Activities: We had a presentation this evening from Frank Morrison of Recreation PEI regarding Municipal Smoke Free Policies. Council will take this presentation under advisement. Nothing further to report until next Spring.

King's Playhouse: His Worship Lavandier and myself attended the Playhouse December monthly meeting. We advised them that the Town would like to start having bingos every Sunday starting January 5th in aid of the Sportsplex with canteen sales going to the Playhouse. Director Haddow forwarded a list of concerns for Council to respond to, this has been dealt with. As of today's date it should go ahead, with all parties working together.

*I would like to wish everyone a very Merry Christmas and a safe and happy new year.*

Motions from report:

- **Moved by Councillor M. Gallant to adopt Councillor M. Stephen's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

**8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair**

*Councillor A. Gallant sent his regrets and a written report. Councillor M. Gallant submitted the following report on his behalf:*

GADC: I have confirmed that there is nothing new to report.

Finance: Statements presented in Monthly Package. I request the following motions:

- 1) The Town Administrator be able to pay the day to day bills in regards to the operations of the Town in lieu of having a budget available.
- 2) The Town retain the services of Matheson and Murray as legal council for 2014.
- 3) The Town retain the services of our Accountants for 2014.

Wanda and I wish all Staff, Mayor and Council a very Merry Christmas and a Happy, Prosperous New Year

Motions from the Report:

- **Moved by Councillor M. Gallant that the Town Administrator be able to pay the day to day bills as of January 1, 2014 in regards to the operations of the Town as funds become available and until having a budget available, seconded by Councillor M. Stephen. Motion Carried.**
- **Moved by Councillor M. Gallant that the Town retain the services of Matheson and Murray as legal council for 2014, seconded by Councillor M. Stephen. Motion Carried.**
- **Moved by Councillor M. Gallant that the Town retain the services of our Accountants MacPherson Roche Smith Associates for 2014, seconded by Councillor M. Stephen. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt Councillor A. Gallant's report report as presented, seconded by Councillor M. Stephen. Motion Carried.**

**8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:**

Tonya Cameron, CAO gave the following written report:

Vacation: Both Lisa and myself will be doing some traveling over Christmas week. We proposed to Council to utilize our personal holidays to shut the office down December 30<sup>th</sup> and ½ day on the 31<sup>st</sup> that we are normally open. We really appreciate that Council is allowing us to go ahead with this closure to accommodate our travel plans and I will try harder to avoid this type of overlap in future. Lisa will be back at the office on the 2<sup>nd</sup> of January and I will be on holidays with my family from Dec. 30<sup>th</sup> to January 12<sup>th</sup>.

Christmas: All Staff were very excited and appreciative to Council regarding Christmas Bonuses!

Christmas Hours of Operation: Regular schedule until Tuesday December 24<sup>th</sup> - open until noon on Christmas Eve, again open for the day on December 27<sup>th</sup> and then open for regular schedule again on January 2<sup>nd</sup>. We were able to advertise our schedule on the last Town Mailout.

Council Appreciation Dinner: I would like to thank Mayor & Council for the lovely Christmas Dinner we had this past week at Eden's Gate who did a fantastic job as always. A Very Merry Christmas to each of you and your families from both Lisa and myself.

*Respectfully Submitted,  
Tonya Cameron, C.A.O.*

- ***Moved by Councillor M. Gallant to adopt the C.A.O.'s report as given, seconded by Councillor M. Stephen. Motion Carried.***

## **9. New Business:**

### **9.1 Request from Councillor Allan Gallant:**

*"To Mayor and Council,*

*I am requesting a leave of absence for the months of Jan., Feb., March 2014, due to the fact I will be working out of Province.*

*Allan Gallant, Councillor"*

- ***Moved by Councillor M. Stephen to grant Councillor Allan Gallant's request for a leave of absence from Council for the months of January, February, and March, 2014, to return on or before the April 21<sup>st</sup>, 2014 regularly scheduled meeting, seconded by Councillor W. Williams. Motion Carried.***

**9.2 General Agreement of Council to have "Merry Christmas" to be advertised on the Town sign again this year.**

**9.3 General Agreement of Council to have Fire Truck be stored at Philip Bullpitt property unheated at the cost of approximately \$73 per month, when it is to be removed from Deputy Fire Chief R. Wood property.**

**Adjournment:**

- **Meeting be adjourned as there is no further business.**

Minutes recorded and submitted by:  
Tonya Cameron, C.A.O.  
January 20<sup>th</sup>, 2014

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Lewis Lavandier, Mayor

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Tonya Cameron, C.A.O.