



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 4/15/2013, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen

Absence: Nil

Gallery Attendants: Melanie Jackson, the Eastern Graphic

MINUTES GEORGETOWN TOWN COUNCIL

Monday
April 15th, 2013

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 4/15/2013

Moved for approval by Councillor A. Gallant. Seconded by Councillor M. Gallant. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. None.

3. Business/Presentations from the Floor:

3.1. Melanie Bailey, PEI Association for Newcomers Project Supervisor Re: Integrating and retaining new residents; & Sheila from Health Canada. Health Canada is one of their key partners. They have been working on a successful pilot project with PEI. Creating a welcoming and supportive society has proven to increase newcomer integration and retention. Working together can make great things happen. A great deal of work has already happened in Prince County and King's County. They have hi-lighted an Islander Day event and it really caught on in Souris and Tignish. The newcomers really enjoyed it. We need



to do more multi-cultural days in our integration stages. Welcoming goes beyond a smile. *The different phases of their pilot project were discussed and suggestions made about participating and looking for volunteer representatives from the Town.*

Mayor Lavandier talked about how wonderful the PEI Newcomers Association is, it's a great organization, and how we want to get Georgetown involved in as many upcoming activities as we can and how the workers from China have been integrated into our Summer Days activities and events. Mayor and Council thanked Melanie for her presentation.

4. Minutes

Council Meeting(s):

- 4.1. March 25th, 2013 Special Budget Meeting;
- 4.2. Adoption and Business thereof;
- 4.3. March 25th, 2013 Regular Council Meeting;
- 4.4. Adoption and Business thereof.

- **Moved for adoption by Councillor M. Gallant, seconded by Councillor A. Gallant that the minutes of the March 25th, 2013 Special Budget Meeting and March 25th, 2013 Regular Council Meeting be adopted as given. Motion Carried.**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to March 31st, 2013

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor F. McQuillan. Motion Carried.**

5.2. Sewer Corporation-to March 31st, 2013

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor F. McQuillan. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented and as funds become available and as amended with the exception of an EISI invoice from Kamstar and corrections to Cardigan Garage name, seconded by Councillor W. Williams. Motion Carried.**

7. List of Correspondence from March 26th – April 15th, 2013

7.1. New Horizons for Seniors: Re: Rejection letter for Georgetown Senior's Ukulele Club application; **No Action Required.**

- 7.2. Hon. Minister Wes Sheridan: Re: Correspondence stating the Province's intention to keep municipal grant and equalization levels consistent with 2012-2013 funding amounts; **No Action Required.**
- 7.3. Federation of PEI Municipalities: Re: FPEIM municipal law legal referral system; **No Action Required.**
- 7.4. Federation of PEI Municipalities: Re: 2013 FPEIM Annual Meeting; **No Action Required.**
- 7.5. Active Communities Inc.: Re: First Aid Course being offered; **No Action Required.**
- 7.6. Island Welcome Centre: Re: Correspondence stating qualification of 2013 Welcome Centre grant; **No Action Required.**
- 7.7. Canadian Postmasters & Assistants Association: Re: Correspondence concerning the outcome of April 4th, 2013 meeting with Canada Post; **No Action Required.**
- 7.8. Island East Tourism Group: Re: Creation of the Tulip Trail Geo-Adventure; **No Action Required.**
- 7.9. Terry Parker/WAG: Re: Discontinuation of the WAG; **General agreement to send a letter of thanks to T. Parker for doing the WAG for so many years.**
- 7.10. ACOA: Re: Approval for request for payment; **No Action Required.**
- 7.11. Red Shores Racetrack & Casino: Re: Community nights package; **No Action Required.**
- 7.12. Canada Post: Re: Changes to Georgetown Post Office; **General discussion re: New postal hours that have been posted for the Post Office.**
- 7.13. Federation of Canadian Municipalities: Re: Budget 2013 and Rural Infrastructure; **No Action Required.**

8. Committee Reports

- 8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair**: Mayor Lavandier submitted the following written report:
Monthly Meeting – April 15th, 2013
Nothing new to report.

I would like to welcome Councillor A. Gallant returning to the Council chambers tonight.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **None.**

- 8.2. **Public Works, Property, Main Street Programs, Sewer & Water Utilities-Councillor Williams & Community Heritage and Beautification, Committee Chair**:

Councillor Wade Williams submitted the following written report:
April 2013

Public Works, Property and Utilities: The maintenance staff has started back today. Joey will be looking after Civic Center bathrooms as a priority.

Spring flushing of sewer lines will be done sometime this month.

When weather improves and dries things up, crews will begin to clean up and plow damage repairs.

I had Tim Mair look at the King's Playhouse cupola to access water damage and wood structure. I gave a copy of that assessment with my report. We can deal with now or put it off when the repairs may be more costly.

- I. Just deal with rotten wood and (flashing no drip cap) water issue.
- II. Replace shingles while staging is in place, so not to damage new roof repairs later on. (If problem gets worse).

Community Heritage and Beautification: With a limited budget will try to get the best bang for the buck. Will try to do the hanging baskets as a priority and go from there.

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

- **Moved by Councillor M. Stephen, seconded by Councillor A. Gallant to repair the cupola. Councillor M. Gallant not in support of the motion until such time as regular Town policy has been followed by obtaining the 2 other quotes and find out whether HST is applicable, adding that he knows the individual and does not question his abilities or good work. Motion Carried. General discussion regarding work to be done, budget and quotes.**
- **Moved by Councillor A. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.3. **Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:** Councillor McQuillan submitted the following verbal report:
Councillor's Report – April 15th, 2013

Seniors: Seniors were very disappointed about not getting the ukulele grant.

Senior's LEAP Program: We are considering applying for the ukulele's through the LEAP program for next winter.

Special Events/Centennial Celebrations/Summer Days: We are calling a meeting on April 23 to decide what to do this year. Request to have this on the Town Sign.

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Stephen to adopt Councillor Faye McQuillan's report as presented, seconded by Councillor M. Gallant. Motion Carried.**

8.4. **Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant:** *Councillor Ronnie Gallant gave the following written reports:*

Fire Dept. Report from Fire Chief, submitted on behalf of Mark Gotell, Fire Chief, read aloud by Councillor R. Gallant:



Fire Chief's Report From March 25th - April 13th, 2013

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
1	2	0	0	1	1

New Member: I would like to put forth the name of Matthew Contini as a member of the Georgetown Fire Department for council's approval. Accepting Matthew as a member gives us a full complement of 30 members this is very important as this winter we were down numerous members due to work commitments out west.

Open Fires: As the spring season is upon us it might be a good time to remind residents that there are no open fires permitted within the Town Limits this includes the burning of Grass or Leaves, residents who may have property in the Royalty do require a Burning Permit from the Department of Environment and Forestry.

Back yard Camp Fires are permitted as long as they are in an approved outdoor fire bowl, chimineas or fireplaces.

Mark G. Gotell,
Fire Chief

We Make House Calls!

Councillor's Report – Civic Center, Fire Department and Sportsplex for April 15th, 2013, Councillor R. Gallant submitted the following written report.

Civic Center: I was talking to Joe McConnell. He is going to install a new oil tank in the Civic Center.

Fire Department: The Fire Department is looking to purchase a larger truck for first responders.

Sportsplex: We will soon be having a meeting to discuss the summer season of the Sportsplex. The skateboard park will now be at the rink for the upcoming season.

*Respectfully submitted by
Ronald Gallant, Councillor*

Motion(s) from Report:

- **Moved by Councillor R. Gallant that Matthew Contini be accepted on the Fire Department, seconded by Councillor M. Gallant. Motion Carried.**
- **Moved by Councillor M. Gallant that Joe McConnell install the new oil tank at the civic center, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor A. Gallant to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.5. Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: *Councillor M. Gallant submitted the following written report:*

GEORGETOWN SCHOOL: No meeting this month. Nothing new to report.

PLANNING: No permits. Nothing new to report.

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.6. Youth & Recreation and King's Playhouse: Councillor Mark Stephen, Committee Chair presented the following verbal report:

King's Playhouse: *King's Playhouse Report from Julie Haddow, Executive Director, submitted on her behalf by Councillor M. Stephen:*

King's Playhouse Executive Report April 2013: April 10 and 11th we had the George Canyon concert although they did not sell out there was a lot of good feedback from the concert.

We are discontinuing our Box Office hours of Tuesdays and Thursdays as at the moment we have no ticketed events planned. We feel they were a great success and will reinstate them once we start our ticket sales for the summer at the end of May.

We had the scout for Canadian Pickers come tour the Playhouse as a possible filming location. They will let us know within the next two weeks if we have been selected.

Small Halls notified us that we have once again been selected to be a venue for the festival – the actual date of our concert has yet to be assigned. This is a great event that usually we sell out.

An Application for the Provincial Jobs for Youth program and our EDA workers have been submitted.

We have selected our two summer plays, the Sunday play - From Debt to Death is a farce written by Jonah Anderson and You Can't Get There From Here by Pat Cook, a hilarious comedy will be our Wednesday Play. Auditions for the

Sunday play were held on April 14th, the Wednesday auditions will not be held for several weeks.

For Events we have Trivia on April 27th and The Montague Dance Academy has us rented in May for two days of rehearsals and three days of shows, this is a great event that brings lots of families into the Playhouse. We are working with Jimmy Flynn to find a date in the summer for him to return to the Playhouse. Emergency Plan/Fire Marshall's report – we have changed the locks in the kitchen, taken the exit sign off from the small side door and labelled it STAFF, the floor plans with the fire route are up. We will be applying for the Farm Credit Grant for the replacement of the auditorium curtains. This grant is for 100% of up to \$25,000 for capital projects in rural communities. The application is for the end of May.

*Julie Haddow, Executive Director
King's Playhouse*

Submitted by Councillor M. Stephen:

King's Playhouse: I would like to commend George Canyon on the special presentation that he made to Melvin Ford's son. Also, he played a great show at the Playhouse, we really enjoyed it.

The Playhouse is looking into getting Jimmy Flynn back for another performance.

Youth & Recreation: I received a request from Stephen Carroll for a one time budget of \$500 from the Town of Georgetown recreation budget to cover the new Georgetown Midget Hardball League's back catching equipment and baseballs. They will be looking after their own registration fees.

I spoke with a fencing company in Southport that is coming out to give us a quote for fixing the ball field fence.

Motions from report:

General discussion regarding skateboarding at the King's Playhouse parking lot and damage to the steps/shingles. This shows an urgency to get the skatepark operating again.

- **Moved by Councillor M. Gallant that we donate \$500 to the new Georgetown midget hardball team out of the recreation budget, seconded by Councillor A. Gallant. Motion Carried.**
- **Moved by Councillor F. McQuillan to adopt Councillor M. Stephen's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant on a leave of absence.

Thank you to all for looking after everything in my absence. It's good to be back.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following written report:

Special Visitor: We had a visit from former Town of Georgetown Administrator Mr. Hobb's and his son who is an administrator in Newfoundland, on Thursday April 11. Unfortunately I was in Charlottetown when he came, however Lisa did a great job showing them around the office, including the Council Chambers and the AA Macdonald Memorial Gardens. Mr. Hobb's had purchased two memorial plaques and really loved the gardens, especially all the new work that has been completed. They also really liked the new desks upstairs in the Council Chambers. Pictures were taken back to NFLD to be shared with some members of Council back home for inspirational ideas in their community.

EDA Special Contracts: Joey and a portion of his Special Contract crew have started today. We are still awaiting word on the Gardens Crew, Welcome center workers, as well as a new crew for our Indoor Skatepark and recreation facility for the summer.

Year End Accounting: The IRAC report has been submitted before the April 15th deadline. As well, last month's request from IRAC for input was also submitted on behalf of the Georgetown Sewer Corporation.

Canada Post: Our local mail clerk reported today that she was speaking with our Canada Post representative and that local post offices will have the choice or option to sort mail within their branch. Mailouts will automatically stay within house.

Town of Georgetown Dangerous, Hazardous and Unsightly Premises Bylaw 2004-02: As per last month's general discussion under new business and as multiple complaints have been received, I have issued 3 notices for clean up under the Town of Georgetown Dangerous, Hazardous and Unsightly Premises Bylaw Number 2004-02. The invoice cost for registered mail for the three combined was \$33.06. I have also had the notices for one address attached to the resident to ensure the non-island owner has been served properly. **The first was issued under:** Part III Section 3.15 (i) "Litter" removal (Accumulated Waste and Compost to be removed) under authority of Part V Section 5.1 and 5.5 (a). **The second was issued under:** Part V Section 5.1 (a) and (b) repair property to such a state that it is not otherwise hazardous, dangerous, a fire hazard, unsightly, in need of paint or general upkeep which includes but is not limited to

repairing, replacing or painting the building, trim, glazing, sheathing, siding eaves, or any other materials in order to need no further repair or maintenance to the structure, property, appearance or structural appearance, or structural quality of the building. Part V Section 5.2 Repair building and maintain it in a structurally sound condition so as to be capable of safely sustaining its own weight and any normal load to which it may be subject. Part V Section 5.3 (a) maintain grass. Part V Section 5.5 (a) and (b) remove objects or conditions that may create fire, health or accident hazards; and heavy undergrowth. Part V Section 5.6 (a) and 5.6 (b) Secure building, have all doors and windows or other openings replaced or repaired and locked, provided that all windows shall be secured by use of a clear hard materials such as; but not limited to glass or other clear polymer material of at least 5 mm thickness; or (b) by covering doors and windows or other openings with a solid wooden materials; and by securing the land on which the vacant building is located by a fence at least 1.5 meters in height. Part V Section 5.7 (a) paint all wooden material that has been used to secure the building to match the trim color of the vacant building. **And finally, the third clean up order was issued under:** Part V Section 5.1 (a) and 5.1 (b) and Part V Section 5.2 repair and or replace walls and repair building and maintain it in a structurally sound condition so as to be capable of safely sustaining its own weight and any normal load to which it may be subject. Part V Section 5.5 (a) and (b) remove objects or conditions that may create fire, health or accident hazards; and heavy undergrowth. Part V Section 5.6 (a) and 5.6 (b) Secure building, have all doors and windows or other openings replaced or repaired and locked, provided that all windows shall be secured by use of a clear hard materials such as; but not limited to glass or other clear polymer material of at least 5 mm thickness; or (b) by covering doors and windows or other openings with a solid wooden materials. Part V Section 5.7 (a) paint all wooden material that has been used to secure the building to match the trim color of the vacant building.

Centennial Celebrations – As the close of our centennial year is fast approaching, Councillor Faye McQuillan and myself have been discussing closing options.

Originally we wanted to have a closing ceremony where we seal the time capsule on May 1st closing ceremony for the end of the centennial year, but as we have not yet received official word on the funding project for the trellis of recognition, we were considering a flyer to residents as follows:

May 1st officially marks the close of our centennial celebrations, however the Town of Georgetown would like to have a final celebration marking the occasion during the last day of Summer Days in July 2013. At this time we would like to unveil our Centennial Commemorative trellis of recognition and officially seal off our Centennial Time Capsule. We hope everyone can join us for this special day, more details to follow with the regular Summer Days Flyers.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

General discussion of Council to go ahead with the flyer as suggested.

- **Moved by Councillor M. Gallant to adopt the Chief Administrative Officer's report as submitted, seconded by Councillor A. Gallant. Motion Carried.**

9. New Business:

- 9.1. An early Citizen of the Year submission was received. Our Georgetown Award is to be held during the Summer Days. Deferred to summer days committee to discuss sending out a flyer inviting residents for nominations of the Georgetown Award recipient.

Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
May 20th, 2013

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.