



MINUTES GEORGETOWN TOWN COUNCIL

Monday
November 19th, 2012

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 11/19/2012, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Mark Stephen

Gallery Attendants: Nicole Feviancek, the Eastern Graphic

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 11/19/2012

Moved for approval by Councillor F. McQuillan.
Seconded by Councillor A. Gallant. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. Declaration – None.

3. Business/Presentations from the Floor:

3.1. Presentations from the floor: Jon Locke, from Image Works presentation on 2013 advertising with the PEI Handbook. \$4,327 (which is \$50 more than previous year) for the double page ad \$1,350 map charge. They have approximately 900 locations which they deliver to beginning in June and continuing all year. They deliver more than 5000 publications on a weekly basis to targeted areas including the Northumberland Ferries and the Tourism / Visitor Information kiosks, Petro Canada's, out of province CAA locations, etc., and new branding.

General discussion regarding joint partnerships with CAA, etc.

4. Minutes

Council Meeting: October 15th, 2012 Regular Monthly Meeting and business thereof:

4.1. Adoption of: October 15th, 2012 Regular Monthly Meeting Minutes.

- **Moved for adoption by Councillor A. Gallant
Seconded by Councillor W. Williams. Motion Carried.**

4.2. Business from Town Council Minutes.

5. Financial Statements (Unaudited)

5.1. General Operating Account-to October 31, 2012

- **Moved for approval as presented by Councillor A. Gallant,
Seconded by Councillor F. McQuillan. Motion Carried.**

5.2. Sewer Corporation-to October 31, 2012

- **Moved for approval as presented by Councillor A. Gallant,
Seconded by Councillor F. McQuillan. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented and as funds become available, seconded by Councillor A. Gallant. Motion Carried.**

7. List of Correspondence from October 16th – November 19th, 2012;

7.1. Health PEI: Re: Health PEI's second Annual General Meeting; - **No Action Required;**

7.2. Office of the Federal Minister of Finance: Re: Response to correspondence sent concerning Budget 2012, Economic Action Plan 2012; - **No Action Required;**

7.3. Sun Country Highway: Re: Information concerning free public access charging infrastructure for electric vehicles- **No Action Required;**

7.4. Health PEI: Re: Invitation to second Annual General Meeting- **No Action Required;**

7.5. Cindy Gotell: Re: Request to use meeting room - **No Further Action Required; (Action already taken – key and code given to Mrs. Cindy Gotell.)**

7.6. Sara Richard-CAP YI Manager: Re: Request to remove all CAP signage; **No Further Action Required; Signs ready to be picked up by CAP.**

7.7. Paper Lions: Re: Advertisement for upcoming concert at King's Playhouse; **No Action Required;**

7.8. David Tingley-CEDB Investment Fund Manager: Re: Information concerning the Community Economic Development Business program; - **No Action Required;**

7.9. Music PEI: Re: Request for sponsorship for Music PEI Week; - **No Action required;**

- **Moved by Councillor M. Gallant seconded by Councillor R. Gallant that we make the same commitment as we did last year in the amount of \$600. Motion Carried.**

7.10. Gail Perry: Re: Request for possibility of Dog Park in Georgetown - **Action required.**

General agreement to get into contact with the agencies that have already set up dog parks and obtain further information.

7.11. 2014 Delegate: Re: Information concerning PEI 2014 fund; - **No Action Required;**

7.12. Southern Gulf of St. Lawrence Coalition on Sustainability: Re: Community partnership opportunity on Advisory Council of Southern Gulf of St. Lawrence Coalition on Sustainability; - **No Action Required;**

7.13. Infrastructure Secretariat: Re: Building Canada Fund-Communities Unallocated Funds; - **No Action Required;**

7.14. Office of the Provincial Minister of Health and Wellness: Re: approval of Arena Support Grant; - **No Action Required;**

7.15. Jack Mallard-Environmental Health Officer: Re: Property-65 George St., Georgetown, PID # 172080; - **No Action Required;** *General discussion of Council and Fire Chief about potential avenues to look at to move forward.*

7.16. Federation of Canadian Municipalities: Re: Renewal of Annual membership; - **Action required**

- **Moved by Councillor A. Gallant to renew our annual FCM membership, seconded by Councillor F. McQuillan. Motion Carried.**

7.17. Kayla Publicover: Re: Request for donation to aid in participation in nursing consolidation practice in Rwanda;

- **Moved by Councillor A. Gallant to donate \$100 to her and to request that she make a presentation to the Council or the Town at the theatre upon her return, seconded by Councillor M. Gallant.**

8. Committee Reports

8.1. **Finance, Government Relations - Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:
November 2012

I would like to congratulate all former Council members on their success in the past municipal election, also congratulations to our new council member Mark Stephen, who will be part of our team during the next two years.

I truly feel that the residents of Georgetown have sent a clear message that they happy with the direction the Town is headed by returning us all to serve for the upcoming term. There is a lot of work to do going forward to move our Town to the next level.

I am very confident that we have the right people in place to accomplish the task, and I am really looking forward to working with you all.

I have been speaking with Paul MacNeill in regards to our hosting a lobster dinner for the delegates for the Georgetown Conference, and I would ask council to consider a motion to budget for this next year.

At this time I would like to thank everyone who played a part in making this year's Remembrance Day Service a success.

On everyone's desk is the Town of Georgetown's Companion Binder. I had asked the staff to prepare this, it contains several reference tools such as by-law's, policies, town properties, job descriptions...And if you turn to Tab #32, you will find the list of Standing Committees as of today. Also please ensure that you read Tab #14-Procedural Methods and Guidelines for Council and Committee Operations of the Town of Georgetown and Tab # 28-Policy-Conflict of Interest Policy.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

Mayor Lavandier read aloud the new Georgetown Town Council Standing Committees as of November 19, 2012 and submitted printed copies to all members of Council in their new Companion Binders.

Mayor Lavandier and Council thanked Tonya, Lisa & Sue for the new companion binders.

General discussion regarding standing committees.

General discussion of Mayor and Council re: 2013 conference and lobster supper.

- **Moved by Councillor M. Gallant to find out the costs for the 2013 lobster meal, seconded by Councillor A. Gallant. Motion Carried.**
- **Moved by Councillor W. Williams to adopt Mayor L. Lavandier's report as presented, seconded by Councillor A. Gallant. Motion Carried.**

**8.2. Public Works, Property, Main Street Programs, Sewer & Water Utilities-
Councillor Williams & Community Heritage and Beautification, Committee
Chair:**

Councillor Wade Williams submitted the following written report:
November 2012

Public Works: Welcome to Mark Stephen our newest elected member of Council. Congratulations to Mayor Lewis Lavandier and members of Council on your re-election. I look forward to working with you over the next two years.

Two areas have been identified as a priority under our storm management plan. Intersection of East Royalty Road / West Street and intersection of Grafton Street / Fitzroy Street. I have contacted EXP and have done an onsite evaluation of both areas. Waiting for design, cost and options. This allows us to have our homework done when new infrastructure funding becomes available.

Snow Removal: King's Enterprises will be plowing non-designated streets and Mike LaVie will be plowing the Civic buildings.

Christmas Tree: Looked at options for our Christmas Tree Display. For this year we would do what was done previous years. Larger trees would need some extra planning. Tree in gardens is getting too large for Joey to continue adding lights and unsafe. It was decided to put a permanent hole in front of Playhouse parking lot to accommodate a 20' – 30' tree. It would also give us an option for a bigger display.

Community Heritage and Beautification: Application for gardens Legacy project is almost complete.

Tim Mair will be starting trellis work shortly. (two sections).

Stone for carving is on site. Will be collaborating with artist to see what is possible and cost.

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

General discussion re snow plow operation on West St. and Kent St.

- **Moved by Councillor M. Gallant to adopt Councillor W. Williams' report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.3. Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair: Councillor McQuillan submitted the following written report: Councillor's Report – November 19th, 2012

Seniors: The seniors are still involved with the quilting project, it is coming to an end. All are invited to attend November 29th at 7 p.m. at the Senior's Complex B

for their final night and open house. I was in contact with the Graphic today and they are coming out to take some pictures and do up a story.

Special Events/Centennial Celebrations/Summer Days:

Remembrance Day: was on November 11, at the King's Playhouse Theatre. We were unable to secure live music as much of the available people were involved in other ceremonies and church services due to it falling on a Sunday, however the Ceremony went over well with a nearly full house in attendance. King's Playhouse provided a very nice meal preceding the event.

Christmas: The festival and events committee met to discuss Christmas activities they would like to plan out for the Town. Hopefully Councillor R. Gallant will be able to drive for the upcoming Souris Parade that we have entered. Sue has informed me that she and office staff are working on the remaining funds left balances. The Committee would like to use these remaining funds for door decorating contest prizes, as well as best Christmas Lights and best overall display. Councillor M. Gallant has donated his reindeer for outlines for Sue & Duane to use as cutouts for use on the santa sleigh for our parade float. Sue & Duane are also working on a Santa Claus sleigh cutout.

Also, I would like to get Joey to put the lights on the tree for the tree lighting ceremony.

Summer Days: The application for Festivals and Events 2013 has been submitted and received by Heritage Canada. There are a few items that we will need to change as they are not eligible.

Legacy Application is complete with the exception of a few changes to be made to the budget.

*Respectively Submitted,
Faye McQuillan, Councillor*

Motion(s) from report:

- **Moved by Councillor M. Gallant to adopt Councillor F. McQuillan's report as presented, seconded by Councillor M. Stephen. Motion Carried.**

8.4. Three Rivers Sportsplex & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant: Councillor Ronnie Gallant gave the following reports:

Submitted on behalf of Mark Gotell, Fire Chief, read aloud by Fire Chief Mark Gotell as he was in attendance:



Fire Chief’s Report From October 14th – November 19th

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
0	2	0	0	1	1

Last month was a very quiet month for the Department with only 2 calls, I am please to say that we had yet another Halloween with out any calls, I believe this is 5 or 6 years or possible more since we responded to something on Halloween. Doing a Fire Prevention presentation at the school each year seems to be effective.

I will be meeting on Wednesday to work with the CAO and make application to the Island Community Fund on behalf of the Fire Department. We would like to thank Council for their support to apply for this funding.

I would like to put forth the name of Jeri Dunphy for Council’s approval as a member of the Georgetown Volunteer Fire Department.

Finally I would like to congratulate his Worship Mayor Lavandier on re-election as well as members of council on their re-election, also congratulations to newly elected, councilor Mark Stephen. The Department had a great working relationship with the previous council and we look forward to working again with this council over the next couple of years, once again congratulations to all.

Mark G. Gotell,
Fire Chief

We Make House Calls!

General discussion regarding snow plow concerns of possible waiting with respect to Government streets if the Gov. plow contract is not in the Town, etc. with the recent changes in the Government contracts, there is concerns of future incidents repeating previous incidents from 5 years ago where roads were

delayed as the Gov. plow contract was outside of the Town. Fire Chief Gotell made the recommendation for Council to look at a joint snow plowing effort with the Province.

Councillor's Report – Fire Department and Sportsplex for November 19th, 2012, Councillor R. Gallant submitted the following written report:

Fire Department: The fire department is busy with training. The department will be having special draws next month with their lottery. Buy some extra tickets. The fire department attended the Remembrance Day Service. Thanks to Fire Chief Mark Gotell and members for being at the service.

Sportsplex: The Sportsplex is about to open. There have been some major repairs done, a new chiller, new condenser and a new heating system. Repairs to the boards and lots of painting have been completed. The chiller is a few days late due to inspection issues, we expect it to be here this week, and the person installing it is making a trip to Quebec to pick it up. The staff hopes the Sportsplex will open within the next week. I would like to thank the people of Georgetown for re-electing me to Council. I would like to congratulate the Mayor and fellow Councillors for being elected.

*Respectfully submitted by
Ronald Gallant, Councillor*

Motion(s) from Report:

- **Moved by Councillor R. Gallant to accept the name of Jeri Dunphy for the Town of Georgetown Volunteer Fire Department, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor F. McQuillan to adopt Councillor Ronnie Gallant's reports as presented, seconded by Councillor M. Gallant. Motion Carried.**

8.5. Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following written reports:

REPORT FOR NOVEMBER 2012
PLANNING, PLAYHOUSE AND SCHOOL

Planning: 3 permits issued in the last month; two for porch-type additions and one for a garage.

Playhouse: Playhouse is gearing up for a busy November and December with several events celebrating the Christmas Season. Numbers at the Ceilidhs are slightly down for the last few weeks. Remembrance Day ceremonies went

relatively well. The Councillor Responsible for Special Events should look at modifying certain aspects of the programme to make it even more time efficient and more meaningful to those in attendance. We are still awaiting word on the start for re-roofing the portion that needs repair. Due to work commitments Pam Jenkins has submitted her resignation due to work commitments. The board would like to put the name of Kendall Robins forward for submission to be added as a board of director to the King's Playhouse. There is another interested person who will be invited to the next board meeting to see if they like it before their name is submitted.

School: Movember: During the month of November Mr. Carpenter, Mr. Fitzpatrick and Mr. McGrath will be getting a little wooly! Donations will be accepted and given to Canadian Cancer Society. The School Canteen is open and stocked with many healthy choices for under \$1.00

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report:

General request from Mayor Lavandier to take some time before the next meeting to bring Councillor M. Stephen up to speed with respect to the King's Playhouse.

- **Moved by Councillor M. Gallant that we accept Kendall Robins to the board of directors of the King's Playhouse, pending security background checks. Motion Carried.**
- **Moved by Councillor M. Gallant with regret that we accept the letter of resignation of Pam Jenkins from the Kings Playhouse Board of Directors, and a letter be sent to her with our thanks and appreciation, seconded by Councillor A. Gallant.**
- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

General discussion, point of interest - November 28, 2012 – a young Georgetown resident, Mary Gallant, will be turning 90 years old.

8.6. Youth & Recreation and Civic Center: Councillor Mark Stephen, Committee Chair;

Mayor Lavandier welcomed Councillor Mark Stephen.

Councillor M. Stephen did not have a report as he was just sworn in on Friday.

Mayor Lavandier & Council welcomed M. Stephen as a member of Council.

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant gave the following verbal report:

GADC: Presently entertaining a proposal for a new tenant at the new retail shops;

Finance: Statements in Monthly Package. With the fiscal year end coming up, I would like to remind all members of Council to review your GL's, if you have monies remaining in your budgets, use it or lose it.

- **Moved by Councillor A. Gallant that Christmas monies be released for Christmas bonuses be given in the amounts submitted from the allotted accounts, seconded by Councillor .**

Congratulations to Mark Stephen on your election and to all returning members on their re-election to Council, looking forward to working with all of you over the next term.

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following report:

BCF Fund: - Item 13 in your correspondence. Please keep in mind that the funding for the BCF 2nd call won't last long.

Halloween: Thankfully we had another quiet Halloween without incident. I would like to thank the Georgetown Minor Hockey Association and our Georgetown Fire Dept. for their great job of patrols.

Thank you to Councillor F. McQuillan, Councillor M. Gallant, their committee and the King's Playhouse for putting on another lovely Remembrance Day Service.

Election: It was a very busy month with the election affairs; we had our municipal election on November 5th, 2012 with an advance poll on Saturday October 27, 2012. Otherwise, it has been regular day-to-day duties in the office.

Congratulations to each of you on your recent election, on behalf of all staff and I, we look forward to working with you during your next term.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

Motion(s) from Report:

Thank you from M. Gallant re Remembrance day to all members of office staff, committee and Committee Chair F. McQuillan.

- **Moved by Councillor M. Gallant to adopt CAO's report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

Mayor Lavandier thanked Tonya, Lisa and Sue for the terrific job they've done with the binders, election, Remembrance Day.

9. New Business:

- 9.1. Councillor R. Gallant would like to see a Christmas tree put in front of the Civic Centre. General agreement of same.
- 9.2. Christmas dinner on the 13th tentatively scheduled. CAO to check with all to confirm this date as further schedules are made available. General agreement that seafood will not be available on the menu.
- 9.3. Signing Authorities, Accountants/Auditors and Legal Representation:
 - **Moved by Councillor M. Gallant that signing authorities remain the same, legal representation to continue to be Matheson & Murray Law Firm and that the accounting firm / auditors continue to be MacPherson, Roche, Smith & Associates for the remainder of this term, seconded by Councillor A. Gallant. Motion Carried.**
- 9.4. Mayor Lavandier had a call from Mayor David MacDonald in Souris, general discussion with respect to Eastern end representation on the Federation of PEI Municipalities, Councillor A. Gallant to contact Bruce to discuss same.

10. Adjournment:

- **Moved: by Councillor A. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
December 17th, 2012

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.