



MINUTES GEORGETOWN TOWN COUNCIL

Tuesday
May 22nd, 2012

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Craig Murphy
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 5/22/2012, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Craig Murphy

Regrets: Councillor Allan Gallant

Gallery Attendants: David Macdonald

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 5/22/2012

Moved for approval by Councillor F. McQuillan.
Seconded by Councillor W. Williams. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. Declaration – None.

3. Business/Presentations from the Floor:

3.1. None;

4. Minutes

Council Meeting: April 16th, 2012 Special Public Meeting, Special Budget Meeting and Regular Monthly Meeting and business thereof:

4.1. Adoption of April 16, 2012

4.2. Regular Monthly Meeting.

- Moved for adoption by Councillor W. Williams.
Seconded by Councillor M. Gallant. Motion Carried.

4.3. Business from Town Council Minutes.

- None

5. Financial Statements (Unaudited)

5.1. General Operating Account-to April 30, 2012

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor C. Murphy. Motion Carried.**

5.2. Sewer Corporation-to April 30, 2012

- **Moved for approval as presented by Councillor M. Gallant, Seconded by Councillor C. Murphy. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented and as funds become available, seconded by Councillor F. McQuillan. Motion Carried.**

7. List of Correspondence from April 17 – May 22nd, 2012;

7.1. Coalition for Women in Government: Re: upcoming workshop for municipal councillors; **No Action Required.**

7.2. John Dewey: Re: the termination of the Joint Emergency Preparedness Program; **No Action Required.**

7.3. Canada Post Communications: Re: Rural Mailbox Safety Review of Rural Route 1 out of Georgetown Post Office; **No Action Required.**

7.4. King's Playhouse: Re: Congratulations on Georgetown's Centennial Anniversary; **No Action Required.**

7.5. Georgetown Elementary: Re: Thank you for the Town of Georgetown's continued support; **No Action Required.**

7.6. Francis Llewellyn: Re: Citizen of the Year thank you; **No Action Required.**

7.7. Honourable Mike Duffy: Re: Gift of Canadian flag; **No Action Required.**

7.8. Lawrence MacAulay, P.C., M.P.: Re: Correspondence to Hon. Christian Paradis, P.C., M.P. supporting the Town of Georgetown's correspondence concerning the closure of the CAP sites; **No Action Required.**

7.9. Minister of Canadian Heritage and Official Languages: Re: Approval of \$700 for Celebrate Canada Project; **No Action Required.**

- 7.10. IPAC-PEI via John Dewey: Re: Invitation to “The Road to Recovery is Paved by Public Servants”; **No Action Required.**
- 7.11. P.E.I. Analytical Labs: Re: Notice of lab relocation; **No Action Required.**
- 7.12. Culture PEI: Re: Invitation to Culture P.E.I.’s AGM; **No Action Required.**
- 7.13. Holland College: Re: Invitation to Holland College Georgetown Centre State-of-the-art Equipment Demonstrations; **No Action Required.**
- 7.14. Island East Tourism Group: Re: Information containing to the Brochure program; **Action Required.**
- **Moved by Councillor M. Gallant to distribute our brochures with Island East and to pay for that service as per their offer of \$125 plus GST, seconded by Councillor F. McQuillan. Motion Carried.**
- 7.15. Brian Pound: Re: Information regarding Kids Fly PEI; **No Action Required.**

8. Committee Reports

- 8.1. **Finance, Government Relations -Mayor Lewis Lavandier, Chair:** Mayor Lavandier submitted the following written report:

I would like to thank the members of council as well as Tonya, Lisa & Sue for attending the Federation meeting that was held April 23, 2012 at the King’s Playhouse. I have received very positive feedback from the Government Ministers as well as most of the Mayor’s and Councillors from all over the Island as to how Georgetown has come ahead in the past few years, they were quite impressed.

The May 2nd Anniversary kick-off was a huge success very well attended, again I received a lot of positive comments on the direction the Town is headed with the upgrades to the Gardens as well as how the Town is being promoted. I feel we are definitely headed in the right direction. The May 4th concert was also a huge success, when everyone works as a team great things happen. Kudos have to go out to our new Centennial Event Coordinator, Sue Yoshikawa, I am certain with her assistance it will continue to be a successful year.

I would like to give a special thank you to King’s Playhouse Board of Directors Kelly Gray and Gayle Llewellyn as well as Executive Director Julie Haddow and everyone involved in organizing the Victorian Tea on May 21st. It was huge hit with fantastic entertainers and a really enjoyable afternoon. Again, many, many positive comments. Hopefully the Playhouse will consider doing this again in the future.

I received some phone calls from concerned parents and Councillors over the weekend regarding the skatepark. I hope we will be able to address the concerns put forward and have another successful year at the skatepark.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as presented, seconded by Councillor W. Williams. Motion Carried.**

**8.2. Public Works, Property, Main Street Programs, Sewer & Water Utilities-
Councillor Williams & Community Heritage and Beautification, Committee
Chair:**

Councillor Wade Williams submitted the following written report:

MAY 2012

Public Works, Property/Utilities: Public works crews are back. It is great to see them back.. Town starts to spruce up each week. Joey Clory has worked very hard this spring and I can't thank him enough.

Landscaping at Richmond St. / Victoria St. to be completed in a couple of weeks. I have spoken to the contractor.

West St. change house will open this Victoria Day weekend.

Waiting for quote on proposed overlay sections and patching. Sheet supplied for your review. Separate quote for cost to pave 80m x 2m section at the Gardens. This section has grown over with grass. This was removed and had 6" – 8" of gravel underneath. Will top up low areas with gravel and pave.

2012 – Georgetown Recommended Overlay Sections: 6.0m Top

65m Fitzroy St. @ Richmond St. intersection

20m Richmond St. @ Kent St. intersection

30m Glenelg St. @ Kent St. intersection (Baptist Church)

60m Victoria St. @ marked section @ Durham St.

20m Victoria St. @ marked section @ Gordon St.

15m Glenelg St. @ section between Victoria St. and East St.

Various areas marked for patching.

Garden pathway 80m x 2m @ A.A. Macdonald Memorial Gardens

Community Heritage & Beautification: Garden crew have started back and the gardens are taking shape. It's great to see them back as well.

Shipswheel looks great and is drawing a lot of attention. Hopefully more people will get out of their cars and explore the Town. Thanks to Tim Mair for his exceptional work. He is always there when I have something to explore.

Banners and hanging baskets have been ordered. Still waiting on design of two heritage panels proposed for gardens.

A.A. Macdonald Gardens pond is starting to take shape. Drainage swales to be added yet, rocks around pond edge and seeding areas around pond need to dry up some more for equipment. Floating fountain is put together and waiting for electric panel and underground wiring to be installed. Some fill to be hauled away also.

When equipment is done around pond and wired, then we can install pump. Clay away or phosclear can be ordered to clear water. This project with more work and maturity will become a great addition to the gardens. Flowerbeds, trees, new pathway and lookout deck for future development down the road could be part of this overall picture.

Respectfully Submitted,
Wade Williams, Councillor

Motion(s) from Report:

- **Moved by Councillor R. Gallant to adopt Councillor W. Williams report as presented, seconded by Councillor M. Gallant. Motion Carried.**

Mayor Lavandier advised that we are getting a lot of positive feedback with the pond and the efforts in the gardens. He thanked Councillor W. Williams and J. Clory for all their hard work which will be a great promotion for our Town.

8.3. Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair: Councillor McQuillan submitted the following written report:

Councillor's Report – May 2012

Seniors: The Seniors Club is getting ready for The Quilting project. The Sewing Machines have arrived. At the last monthly meeting it was decided to wait until the fall to continue this project. There is so much going on this summer and with the heat they decided the fall would be the best for everyone.

We had our "Bring your Grandchildren Night this week.. This always goes over well, the kids and the Seniors had a great time. We try to have this 4 times a year, and so far it has been working out well.

Special Events/Centennial Celebrations/Summer Days: My Committee is meeting next Tuesday night. Our Birthday celebrations were well attended by young and old. Everything went over very well. The Friday evening show was

well attended. Lots of great music and even some dancing in the aisles. The next event is the Victorian Tea to be held on May 21st.

Respectively Submitted,
Faye McQuillan, Councillor

Motion(s) from report:

- **Moved by Councillor F. McQuillan to adopt her own report as presented, seconded by Councillor R. Gallant. Motion Carried.**

Mayor Lavandier thanked Councillor F. McQuillan for all the events to date, great job by Councillor F. McQuillan and her committee.

- 8.4. Civic Centre & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant:** *Councillor Ronnie Gallant gave the following reports:*

**Councillor's Report –
Fire Department and Civic Center for May 2012:**

Fire Department: Nothing new to report this month.

Civic Center: Nothing to report this month.

*Respectfully submitted by
Ronald Gallant, Councillor*

Motion(s) from Report: None.

General discussion regarding the shingles on the civic center should be ready to paint by September. General discussion regarding colour.

- 8.5. Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair:** *Councillor M. Gallant submitted the following written reports:*

REPORT FOR MAY 2012

PLANNING, PLAYHOUSE AND SCHOOL

Planning: Three permits issued Stacey and Richard Toms for new decking; Randy Chaisson for a deck extension; and, Philip Fraser for modification to rooftop.

Playhouse: The facility is still finalizing details for the summer season, also looking at its bylaws and procedures since many of them are dated. many of them are dated. Any proposed changes must be reviewed and

approved by Council. Also looking at a staggered schedule for seasonal employees in order to better utilize human resources at the facility.

School: The school year is quickly drawing to a close and we trust that students and staff have had a good year. Next school year numbers will be down a few...Almost 50% of students will be in grades 1 to 5. Very few schools are experiencing any growth in student population which may mean a re-arrangement of human and material resources.. Also very thankful for the fiduciary contribution the municipality gave to the facility.

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report:

Action of Notice of Motion April 2012 Town Council meeting relating to dog licenses:

That the Town of Georgetown grant to residents of Georgetown free licenses for their dogs for the month of June 2012 during normal business hours.

- **Moved by Councillor M. Gallant that the Town of Georgetown grant to residents of Georgetown free licenses for their dogs for the month of June 2012 during normal business hours of the Town Office, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.6. Three Rivers Sportsplex and Youth & Recreation: Councillor Craig Murphy, Committee Chair. *Councillor Murphy submitted the following written report:*

MAY 2012

YOUTH, RECREATION & THREE RIVERS SPORTSPLEX

Youth & Recreation: I have made arrangements for the new Executive Director of the new Eastern Region Sport & Recreation Council to meet with the Georgetown Elementary School.

Rachel Harper will be making a Healthy Living presentation and networking with the children this Friday to get a feel for what programs are of interest and any new ideas they may have to promote physical activity.

The Skate Park is up and running for the year, and a big thank you is deserved to Joey and his crew for their efficient and speedy installation once again.

I received a quote for some replacement parts as well as a new piece of equipment to add to the park that I will be ordering shortly.

Joey has scraped the Clarence McSwain Memorial Ballfield where I was planning on getting a dozer in. This has saved us a few dollars in equipment rental and will allow for the unexpected expense of getting both ballfields rolled.

Three Rivers Sportsplex: I have talked to a few contractors regarding a request for proposal regarding the chiller replacement for the refrigeration plant at the rink. It is not a quick process and I am hoping to have some prices in the next couple of weeks.

The Three Rivers Sportsplex bookkeeper has asked for an advance of \$1000 from the new years budget to allow to cover the monthly expenses due to a few outstanding invoices not paid to date.

Motion(s) from report:

Councillor C. Murphy offered to police the skatepark in evenings and on weekends during the operation hours of his shop. General discussion regarding how good the children are doing keeping their helmets on when asked. Mayor Lavandier thanked Councillor C. Murphy on behalf of Council to have a presence there is great.

- **Moved by Councillor C. Murphy to authorize the release of \$1,000 of the Three Rivers Sportsplex 2012 budgeted monies to allow them to keep the monthly expenditures up to date, seconded by Councillor M. Gallant. Motion Carried.**
- **Moved by Councillor W. Williams to adopt Councillor C. Murphy's reports as presented, seconded by Councillor R. Gallant. Motion Carried.**

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant sent his regrets and submitted the following report, read aloud by Lewis Lavandier, Mayor:

Finance: Expenditures to date enclosed in package. Balance Sheets for General Revenue and the Sewer Account enclosed in package.

The CAO, Mayor Lavandier and myself met with a representative from Cook Insurance to review all of the Towns insurance policies. Some items were deemed to have too much coverage, while some did not have enough. After the review, the Representative from Cook Insurance felt that the changes should result in a cost reduction for the Town. As of this date, we have not received an amended invoice.

GADC: Attended monthly meeting of the GADC. The GADC is actively looking for new tenants for the remaining three Shops.

*Respectfully Submitted in writing,
Allan Gallant, Councillor*

Motions from the Report:

- **Moved by Councillor M. Gallant to adopt Councillor A. Gallant's reports as submitted in writing, seconded by Councillor F. McQuillan. Motion Carried.**

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following report:

April 23rd was our opportunity to host the Federation of Prince Edward Island Municipalities Annual Meeting. In my opinion it was a huge success, with a packed house at the Playhouse, strong agenda and fabulous food which was catered by Eden's Gate. We received a lot of compliments on the venue, the food and the information sessions.

We have had many successful events in May beginning with the May 2, 2012 Centennial Event kick-off, followed by an evening of free entertainment with amazing performances by Lester MacPherson and friends and the Granddaddies of Rock-n-roll, as well as most recently the May 21st Victorian Tea. There was a lot of hardwork and effort by the Summer Days Committee, Sue Yoshikawa and the Playhouse Staff and Board of Directors – and it certainly paid off, I have heard a tremendous amount of positive feedback and great press regarding these events. We are looking forward to many more upcoming Centennial Events this year.

Our Bank Manager, Robert Mitton has left Scotiabank. He put in a lot of extra effort for the Town over the past couple of years and we had a great working relationship with him. He certainly went the extra mile to try to get us the best possible interest rates and sound financial advice and he will be missed. That being said, I am certain that we will also enjoy a great working relationship with our new Bank Manager, her name is Judy Clair and she is looking forward to coming out to meet us in the next week or two. She has a great track record with the bank and previously was the manager for all commercial accounts West of Hunter River for Scotiabank. Her new role will be manager of all commercial accounts on the Island.

I had a site visit today with Sonia from Skills PEI and we were both very impressed with everything Sue Yoshikawa has been able to learn and achieve in such a short time. We are very pleased with her efforts to date. As well, Sonia

was very impressed with Councillor Faye McQuillan coming in to meet with Sue and review event planning on a daily basis. Thank you Faye & Sue.

I was able to insure the tractor for the road and under this policy was able to attain a registration for our new trailer. It should be noted that whichever vehicle is towing the trailer will be bearer of insurance over the trailer.

I would now ask for a motion to pay our first installment of Property Tax for 2012 in the amount of \$5,644.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

Motion(s) from Report:

- **Moved by Councillor M. Gallant to give the CAO permission to pay the Town's first installment of property taxes in the amount of \$5,644, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt CAO's report as presented, seconded by Councillor W. Williams. Motion Carried.**

9. New Business:

- 9.1.** Mayor Lavandier asked the Councillors in charge of the King's Playhouse and the Three Rivers Sportsplex to discuss the services of Ron Whittaker with their board members. General discussion regarding the tremendous and thorough job Ron Whittaker did with the Town's review which he did as a courtesy for the Town Hall.
- 9.2.** Request to remove the plastic from the inside windows of the Council Chambers. CAO noted same.

10. Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor F. McQuillan. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
June 18, 2012

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.