



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 11/21/2011, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Craig Murphy

MINUTES GEORGETOWN TOWN COUNCIL

Monday,
November 21, 2011

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Craig Murphy
CAO Tonya Cameron



1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 11/21/2011

Moved for approval by Councillor M. Gallant.

Seconded by Councillor W. Williams. Motion Carried.

2.1. Additions to Agenda

Nil

2.2. Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3. Declaration – None.

3. Business/Presentations from the Floor:

Mayor Lavandier recognized gallery attendant Mr. Jonathan Locke from Image Works.

- Presentation re: upcoming 2012 advertisement proposal for the PEI Handbook.

3.1.

4. Minutes

Council Meeting: October 17, 2011 Regular Meeting and business thereof:

4.1. Adoption of October 17, 2011 Regular Meeting

- Moved for adoption by Councillor A. Gallant.

Seconded by Councillor F. McQuillan. Motion Carried.

4.2. Business from Town Council Minutes.

- **None**

5. Financial Statements (Unaudited)

5.1. General Operating Account-to November 1, 2011

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Gallant. Motion Carried.**

5.2. Sewer Corporation-to November 1, 2011

- **Moved for approval as presented by Councillor A. Gallant, Seconded by Councillor M. Gallant. Motion Carried.**

6. Outstanding Expenditures (preliminary & supplementary list)

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented and as funds become available, seconded by Councillor A. Gallant. Motion Carried.**

7. List of Correspondence from October 18 – November 21, 2011:

7.1. Officer of Director of Strategy, Evaluation & Industry Investment: Re: acknowledgement of receipt of letter regarding an exemption under the provincial Highway Signage Act; *No action required.*****

7.2. Brad Peters: Re: Fitness proposition for Georgetown; *CAO to contact him regarding the Holland College Georgetown Center.*****

7.3. Kerri O'Brien: Re: Request to use water front on West Street for family reunion; *Council requests a list of activities and plans for these dates. Possibility of waiver needed.*****

7.4. Health PEI: Re: Notice of Annual Meeting; *No action required.*****

7.5. Mayor Richard Collins-Town of Montague: Re: Letter of support for East Isle Shipyard; *Mayor and Council made mention that this letter of support is greatly appreciated. No further action required at this time.*****

7.6. Office of Infrastructure Secretariat: Re: Request for removal of all Funded Community Component signage Canada Building; *Councillor Williams reports that the signs are down, no further action at this time.*****

8. Committee Reports

8.1. *Finance, Government Relations -Mayor Lewis Lavandier, Chair:* Mayor Lavandier submitted the following written report:
Monthly Report November 21st, 2011

I would like to thank Councillor Faye McQuillan and Councillor Michael Gallant, also the Playhouse Board for the job they did with the Remembrance Day Service. We received a lot of positive comments from those who attended.

Councillor Faye McQuillan and myself, attended the Semi-Annual Meeting of the F.P.E.I.M. on October 29th. It was a very good meeting and we are looking forward to hosting the Annual meeting next spring.

I would like to send out our deepest condolences to the MacLean family on the recent loss of their son and brother Richard.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

General discussion of Council regarding a presentation / hospitality room potluck upstairs at the rink to welcome the Evangeline Hockey Team. The rink is willing to contribute as well as they too are anxious to show their appreciation.

Motion(s) from Report:

- **Moved by Councillor M. Gallant to grant access to Mayor Lavandier to utilize the Mayor's promotional budget to show our thanks and appreciation to the Evangeline hockey team at their upcoming December game at the Three Rivers Sportsplex, seconded by Councillor A. Gallant. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as given, seconded by Councillor F. McQuillan. Motion Carried.**

**8.2. Public Works, Property, Main Street Programs, Sewer & Water Utilities-
Councillor Williams & Community Heritage and Beautification, Committee
Chair:**

Councillor Wade Williams submitted the following written reports:

Public Works Properties and Utilities: Blocked sewer on Victoria St. has been fixed. Landscaping to take place next spring. This area has been a problem for the plow in the past. Lack of shoulder. Looking at improving the shoulder now that it has been dug up. This will be an extra cost.

Storm sewer work has started at Victoria Street / Richmond Street intersection. This should help address an ongoing water problem. Landscaping will probably be completed next spring with a holdback on completion.

Electrical Work at AA Macdonald Memorial Gardens has been completed. Great improvement from before.

Community Heritage and Beautification: Making a 3'x5' sign @ \$125 to kick off 2012 - our 100 year anniversary for the civic centre. Hopefully this can get people thinking about next year.

A special thank you to Councillors F. McQuillan and M. Gallant for a great job on the Remembrance Day Service. Everything was top notch!

*Respectfully Submitted,
Wade Williams, Councillor*

Motion(s) from Report:

- **Moved by Councillor R. Gallant to support the request of Councillor W. Williams to make the changes needed at Victoria Street, newly dug up shoulder section, at a cost of \$7,000 to install and correct the shoulder required, seconded by Councillor M. Gallant. Motion Carried.**
- **Moved by Councillor W. Williams to accept his own report as read, seconded by Councillor M. Gallant. Motion Carried.**

8.3. Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair: Councillor McQuillan submitted the following written report: Councillor's Report November 21, 2011

Seniors: We received word last week that we will be receiving the full amount for our LEAP Program application. This is soap stone sculpting with instructor Peter Llewellyn. Peter and I met with Linda Jean Nicholson to sign the contract. Linda Jean told us we were the only Senior Group on the Island that received the full amount. She couldn't say enough great things about us!

Special Events: Summer Days – Still waiting for word on the Summer Day Application.

Remembrance Day: Was a huge success. Everything went according to plan and as usual we had a huge crowd. Thanks to the Kings Playhouse for the great lunch afterwards.

Santa Clause Parade: We have another meeting tomorrow night to do some finishing touches up for this. Everything is going well. The parade will be on December 11, at 4:30 in the evening, followed by the Christmas Tree Lighting and hot chocolate at the King's Playhouse.

*Respectfully submitted,
Faye McQuillan, Councillor*

Motion(s) from report: **None**

Mayor Lavandier thanked Councillor F. McQuillan and her committee for all of their hard work and continued involvement with the 100th Anniversary Celebration grant and upcoming activities.

- **Moved by Councillor M. Gallant to adopt Councillor F. McQuillan's report as read, seconded by Councillor R. Gallant. Motion Carried.**

8.4. Civic Centre & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant: *Councillor Ronnie Gallant gave the following reports:*

Fire Chief's report submitted by Fire Chief Mark Gotell, presented by Mark Gotell, Fire Chief as follows:



Fire Chief's Report from October 18th to November 21st

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
1	5	0	0	1	1

Deputy Chief Allan Gallant and I recently completed a two day course call "Beyond Hoses And Helmets" this course dealt with topics like **Leadership, Marketing and Branding, Training and Recruitment and Retention**. The uniqueness of this course is it is only offered 6 times across Canada and we were fortunate to have it come to Prince Edward Island, the instructors were Fire Chief Brad Bigrigg of Caledon Ontario and Fire Chief Jody Price of Oromocto, New Brunswick.

As we near the end of our attendance year for 2011 which concludes on November 30th I am pleased to announce that we are within Budget of our first year as paid on call, even though our calls have increased slightly over last year from 41 calls to 53 thus far we are still under budget, however keep in mind we still have 10 days to go.

2011 is also an election year for all officers in our Department, as I enter my 24th year of Fire Service for the Town of Georgetown I am pleased to announce that I will be seeking re-election as Fire Chief for 2012, 2013.

The PEI Firefighters Association along with Medacom Atlantic recently introduced a web base system called I am responding to the Island Fire Service. I am responding system lets you know immediately who is responding to your calls and dispatches, where they are responding, and when they will be responding. This saves critical time, and reduces response times, for fire departments. After dispatch members of the department who are available to respond to an emergency incident simply press one button on any telephone, and any Internet connected computer or mobile phone instantly displays who is responding to the incident.

With I am Responding system we will:

- * **know immediately if we have a full crew on the way, or if we need to page additional personnel or even Mutual Aid;**
- * **Stop waiting for members who are not on their way, and stop leaving the station just as others are coming around the corner;**
- * **Know who is responding to the station, scene or any other location; and,**
- * **Reduce response times.**

I am Responding system includes many other great features, including: an instant mass-messaging system for enhanced communications within the department, web-based scheduling; apparatus status tracking, expiration date tracking, a fully interactive calendar, and much more!

This system will see our monthly charge from our Dispatcher Medacom Atlantic increase slightly as they have negotiated an Island wide price. However it should not cost the town or the Fire Department any more from its communication budget. This is due to the fact we will see a savings from a phone line that was used to transfer calls from the 911 call answer points to our dispatch Medacom Atlantic, but now that Medacom Atlantic is answering all 911 calls the phone line has been disconnected with a saving of approximately \$30.00 per month.

I would like to take this opportunity to invite all Members of Council, Media and any one from the General Public to join me at the Fire Hall following the Council Meeting for a brief viewing of the system.

Mark G. Gotell, Fire Chief

Councillor Ronnie Gallant presented the following written Councillor's report:
Councillor's Report - Fire Department and Civic Center for November 2011:

Fire Department: The Fire Department is still busy with training and they are still looking for new members.

Civic Center: The Civic Center had some problems with water in the basement. The maintenance man was in and said the sump pump needs to be overhauled. I was in touch with the Mayor and Council and the problem will be taken care of.

Motion(s) from Report:

None

*Respectfully submitted by
Ronald Gallant, Councillor*

- **Moved by Councillor A. Gallant to adopt Councillor R. Gallant's reports as given, seconded by Councillor M. Gallant. Motion Carried.**

8.5. Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee

Chair: Councillor M. Gallant submitted the following written reports:

REPORT FOR NOVEMBER 2011

PLANNING, PLAYHOUSE AND SCHOOL

Planning: Two permits issued....one for a small storage building at Dennis McQuillan and one to set up a yoga studio at Christine Lewis.

Playhouse: No financial report due to the death of the book-keeper's mother. Remembrance Day services were well attended. Thanks to all for their work and willing to take part. Also special thanks to DVA for sponsoring the event. On December 8 Terry Kelly will be giving a performance on the 10th of December and on the 11th refreshments will be served after the Santa Claus Parade and before the tree lighting. The ceilidhs continue to do well. The Board will be setting up a schedule to have the building checked during the winter months.

School: The Schools Christmas fair is to be held on December 8th. I encourage all to attend. Also the Parents group is reviewing a recent document on the future of education on P.E.I. that could have some far ranging implications. The time frame for any presentations is extremely short. The website for this discussion paper is:

<http://www.peieducationgovernance.com/index.php?number=1040291&lang=E>

I ask for you to review the document.

*Respectfully submitted,
Michael Gallant, Councillor*

Motion(s) from report: *None*

General discussion regarding the date of the school Christmas fair.

- **Moved by Councillor A. Gallant to adopt Councillor M. Gallant's reports as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.6. Three Rivers Sportsplex and Youth & Recreation: Councillor Craig Murphy, Committee Chair. *Councillor Murphy submitted the following written reports:*

Youth & Recreation (November 2011): The baseball fence at the Clarence McSwain Memorial Ball Field has been completed with Joey installing the access pipe today.

The Eastern Region Sport & Recreation Council Inc. has hired an Executive Director. I will inform Council of the name when the person has accepted the job. We are hoping this person can get started relatively quickly and get into the swing of things with some programs for all of Eastern PEI.

Three Rivers Sportsplex (November 2011): The rink is up and running after a few hiccups with the dehumidifier and the furnace, but things are running well. The new Manager/Ice Maker (Manfred Ohlandt) is doing an excellent job and the Board is very pleased with the way things have come together. The Board has opted to lease the canteen for the 2011-12 to Tracey Hebert. This has been done to allow more time to focus on Bar Events, and to look into some Infrastructure repair and upgrades. The Three Rivers Sportsplex just successfully hosted a Ringette Tournament this past weekend that generated substantial ice revenue and a large influx of visitors to the Town.

A hockey team from Evangeline is scheduled to play in Georgetown for the first time since their generous \$5,000 donation was received from them, last year, after they won the TSN contest of \$25,000. The Board would like to do something special for that day and would like to invite Mayor and Town Council to participate. Suggestions are welcomed from all to take back to the Board.

The Board brought up a safety concern with regards to lighting, or lack of, at the steps from the parking lot area up to the entrance. I met with a Maritime Electric representative to discuss our options and he suggested he could install 2 poles with 10' lighted arms that would light the whole end of the parking lot. This would be a cost to the Town of \$28 / month per pole and this would include the rental and the usage. I believe there could be a liability issue if this is not addressed sooner than later, and I also feel it is in the best interest of the Town and the Three Rivers Sportsplex to fix this as soon as possible.

*Respectfully submitted,
Craig Murphy, Councillor*

Motion(s) from report:

- **Moved by Councillor Craig Murphy to have Maritime Electric to install 2 light / power poles in the arena parking lot and the cost of the usage to be added to the Town's current street light program, seconded by Councillor A. Gallant. Motion Carried.**

General discussion regarding insurance for the lease at the rink. General request for a copy of the Rink's minutes to be presented at future meetings.

- **Moved by Councillor F. McQuillan to adopt Councillor C. Murphy's report as read, seconded by Councillor W. Williams. Motion Carried.**

8.7. Finance and Georgetown & Area Development Corporation: Councillor Allan Gallant, Committee Chair

Councillor A. Gallant submitted the following written report:

November 21, 2011

G.A.D.C.: Attended Monthly meeting Nov 7th/11. *The Guitar Guy* is planning on working all winter.

Finance: Statements in Monthly Package.

We have not received official notice yet of a tax break for the Shipyard property.

F.P.E.I.M.: I was unable to attend the Semi-Annual meeting, but the Mayor represented us well.

*Respectively Submitted,
Allan J. Gallant, Councillor*

Councillor A. Gallant directed C.A.O. to forward the 2nd and 3rd quarters of the school's budget as per previous motion and current budget.

Motions from the Report:

None.

- **Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor R. Gallant. Motion Carried.**

8.8. Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following report:

We have been awarded full funding for the Senior's L.E.A.P. program as applied for last month. Still awaiting responses on multiple applications through Heritage Canada and Skills PEI for both Seniors, Summer Days and 2012 applications. The EDA contracts have finished for the year and we have submitted our final claims.

Request for approval of subdivision stamp to be reworded (consolidation):

At the Town of Georgetown's regular Town Council Meeting on March 21, 2011, Mr. Terry Parker had submitted correspondence requesting a conveyance of land. After our Planning & Development Committee's meeting with Mr. Parker and Serge Bernard, Council made the following motion at that same meeting:

“• Moved by Councillor M. Gallant that the Town of Georgetown honour the request of Terry Parker for the conveyance of certain parcels of the former CNRL corridor and also that the GADC be given the same opportunity for that request. All expenses to be paid by Terry Parker and/or the GADC for their said transferences. That the Government of Prince Edward Island be notified of our intent to transfer those portions of the former CNRL corridor of both Terry Parker and/or the Georgetown and Area Development Corporation for their inquiries. Finally, that Mayor Lavandier and the Administrator be given the authority for negotiations for the final conveyance, seconded by Councillor W. Williams. Motion Carried.”

Province's Executive Council advised that they were doing an evaluation of the lands worth for conveyance, as per their right of first refusal.

Mr. Parker has agreed to their asking price which is of a value similar to surrounding lands, approximately \$0.30 per square foot.

At this time, both Mr. Parker and the Province are requesting consolidation approval by the Town of the lands in question. I am requesting a motion of Council for authorization to approve the map as prepared by Serge Bernard on behalf of Terry Parker for 18 Grafton Street as presented to the Town of Georgetown by Mr. Parker.

Office Rental: We received a request today from the Dept. of Transportation for the rental of office space on the 1st floor of one of the Town's properties for every Monday morning, weekly. I have tried to sell the idea of renting out the office on the 2nd floor, beside the Mayor's office, and to give access to a meeting room on the 1st floor as needed. However, this may not be acceptable due to the potential of wheelchair access being needed. Further details will be provided to Council as negotiations continue.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

General discussion of Council to try to make office space available on the first floor, if first floor is required, at the Playhouse or even discussions with GADC, to fulfill Dept. of Transportation request.

Motion(s) from Report:

- **Moved by Councillor A. Gallant, to authorize the C.A.O. to cross out the word subdivision and hand-write consolidation on the subdivision stamp map for Terry Parker as per his request, seconded by Councillor C. Murphy. Motion Carried.**
- **Moved by Councillor M. Gallant to give CAO, Mayor and Councillor R. Gallant, Councillor in charge of the Civic Center, the authority to negotiate the terms and conditions for the office space required to accommodate the needs of the request for office space from Department of Transportation, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor A. Gallant to adopt CAO's report as presented, seconded by Councillor W. Williams. Motion Carried.**

9. New Business:

- 9.1.** Mark Gotell, Fire Chief has invited all members of Council and the Gallery to attend a presentation at the Fire Department immediately following the adjournment of this regular meeting of Town Council.

10. Adjournment:

- **Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor A. Gallant. Motion Carried.**

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
December 19, 2011

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.