



MINUTES GEORGETOWN TOWN COUNCIL

Monday,
June 20, 2011

Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Craig Murphy
CAO Tonya Cameron



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 6/20/2011, at 7:00 p.m.

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Wade Williams
Councillor Allan Gallant
Councillor Michael Gallant
Councillor Ronnie Gallant
Councillor Faye McQuillan
Councillor Craig Murphy

1.0 Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda: 6/20/2011

Moved for approval by Councillor A. Gallant.

Seconded by Councillor W. Williams. Motion Carried.

2.1 Additions to Agenda

Nil

2.2 Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3 Declaration – None.

3.0 Business/Presentations from the Floor:

- None.

3.1 3

3.2

4.0 Minutes

Council Meeting: May 16, 2011 Regular Meeting and business thereof:

4.1 Adoption of May 16, 2011 Regular Meeting

- Moved for adoption by Councillor F. McQuillan.
Seconded by Councillor M. Gallant. Motion Carried.

4.2 Business from Town Council Minutes.

- None

5.0 Financial Statements (Unaudited)**5.1 General Operating Account-to June 1, 2011****Moved for approval as presented by Councillor M. Gallant
Seconded by Councillor W. Williams. Motion Carried.****5.2 Sewer Corporation-to June 1, 2011****Moved for approval as presented by Councillor M. Gallant,
Seconded by Councillor W. Williams. Motion Carried.****6.0 Outstanding Expenditures (preliminary & supplementary list)**

- **Moved by Councillor M. Gallant for approval to pay all outstanding expenditures as presented with the noted corrections, including correction to D. Johnson of \$50 instead of \$550 and noted correction of treatment of Dutch elm trees not their removal, seconded by Councillor W. Williams. Motion Carried.**

7.0 List of Correspondence from May 17 – June 20, 2011;**7.1 Dr. Maurice DeLory: Re: Request to place hedge on property next to town property; **Deferred to Chair of Public Works to deal with committee and give results to Dr. DeLory.******7.2 Passport to Employment Program: Re: Thank you to Bernice DeLory for her informative tour; **No action required.******7.3 Environment, Energy & Forestry: Re: Water quality assessment for April 13, 2011; **No action required.******7.4 Canada Post: Re: Correspondence concerning possible upcoming postal strike. **No action required.******7.5 Minister of Canadian Heritage & Official Languages: Re: Approval of \$1000 Canada Day Funding; **No action required.******7.6 Tourism PEI: Re: Commercial and other signage regulations; **No action required.******7.7 Environment, Energy & Forestry: Re: Water quality assessment for May 25, 2011; **No action required.******7.8 Kathy Yorston: Re: Request to use AA MacDonald Memorial Gardens for wedding ceremony; **General agreement of Council to allow request, as long as the AA Memorial Gardens are left in the same state they were found.****

- 7.9 Richard & Stacy Toms: Re: Request to open home based business; Action Required – CAO to look into building permit that may have been previously issued. **CAO to contact Mr. & Mrs. Toms to advise that if previous permit has expired that a new permit will need to be issued as well to set up a meeting with Councillor M. Gallant Wednesday, June 22 at 7:00 p.m.**
- 7.10 Christine Hall: Re: Request to open yoga studio in her home; Action Required – **CAO to contact Ms. Hall and arrange a meeting with Councillor M. Gallant on Wednesday June 22, 2011 at 7:00 p.m.**
- 7.11 Federation of PEI Municipalities: Re: List of duties of host community for annual and semi-annual FPEIM meetings. **No action required.**

8.0 Committee Reports

- 8.1 ***Finance, Government Relations -Mayor Lewis Lavandier, Chair:***
Mayor Lavandier submitted the following written report:

I am pleased to inform council that the property which we discussed at the last council meeting, with regards to a large number of vehicles o it, has seen a major improvement with the removal of most of the old vehicles. I have spoken with the owner and was told that he has since found a property outside the Town Limits to store his vehicles.

Also with regards to the property on Main St. we have received an email from the son of the present owner who has indicated that the family will try to help to resolve the issues that exist with this property.

Finance: Tonya and I met with Rob Mitton from the Scotiabank and the Board of Directors from the King's Playhouse Theatre to arrange the finances of the Playhouse be handled by our bank, rather than the Credit Union, this will make it easier for everyone going forward. Councillor M. Gallant will be discussing this issue further with his report.

Motion(s) from Report:
None.

*Respectfully Submitted,
Lewis Lavandier, Mayor*

- **Moved by Councillor M. Gallant to adopt Mayor L. Lavandier's report as read, seconded by Councillor A. Gallant. Motion Carried.**

8.2 Public Works, Property, Main Street Programs, Sewer & Water Utilities-Councillor Williams & Community Heritage and Beautification, Committee Chair:

Councillor Wade Williams submitted the following written report:

Public Works Properties and Utilities: Richmond St. / Victoria St. upgrades received quotes to complete work:

Quote #1 \$45,073.88 – Chapman Brothers Construction Ltd.

Quote #2 \$46,200.00 – King's County Construction Ltd.

Cost to repair cracked sewer replacement on Glenelg St. \$3,700 this is long overdue, would like to proceed with necessary repairs.

Existing lights at Gardens have been repaired; some had to be taken out of service to repair the ones closest to paths and flower beds. New glass on broken ones also part of that. Two flood lights installed on war monument. Cost to go on garden project upgrades.

Dutch Elm Trees have been treated for Dutch elm disease once again. This is a yearly treatment. If we are to preserve our remaining trees this will have to be a yearly commitment.

Community Heritage and Beautification: 2 x 6 Heritage Panels have been ordered. Hope to install by next month.

AA Gardens crew have been busy planting flowers. Great Job!

Planters on Water St. are planted. Hanging Baskets should be up months end.

Marked out a new pathway in gardens. This roughly follows the existing designs. Will be installing 5 light bases for now. Wiring/installation to follow. Cost absorbed by garden project upgrades.

Two garden benches to be installed.

General discussion of Council regarding electrical panel in AA Gardens being part of near future plan for gardens.

Motion(s) from Report:

- **Moved by Councillor W. Williams to accept quote #1 of \$45,073.88 from Chapman Brothers Construction Ltd. for storm water management upgrades corner of Richmond St. / Victoria St., seconded by Councillor A. Gallant. Motion Carried.**

- **Moved by Councillor W. Williams to repair cracked sewer on Glenelg St. cost \$3,700, seconded by Councillor M. Gallant. Motion Carried.**

*Respectfully Submitted,
Wade Williams, Councillor*

- **Moved by Councillor A. Gallant to adopt Councillor W. Williams' report as read, seconded by Councillor F. McQuillan. Motion Carried.**

8.3 Community & Media Relations and Seniors Affairs: Councillor McQuillan, Committee Chair:

Councillor McQuillan submitted the following written report:
Councillor's Report June 20, 2011

Seniors: Senior program is going well. 25 new computers landed this week. Garry Sheppard was kind enough to let us use his house to store them in. There is 18 of them gone so far and as of today all the rest are spoken for, so it didn't take long for them to go.

Special Events: My summer day's committee is meeting this week on Tuesday, our plans are going very well with lots of activities booked so far. Sid is looking at getting a marching band for us as the one I had booked was double booked and we have to look elsewhere. The float for the Special Olympics is all ready. Wayne Chaisson is using his float and truck for this event.

Canada Day: Everything is booked for Canada Day. Kerri Lynn O'Brien is making the cake this year, I'm sure she will make as good a job as her Grandmother did. Entertainment is booked and BBQ is booked. At this time I would like to ask for Joeys Crew to help us that day. We are also trying a community wide yard sale this year.

Citizen of the Year: We have to make a decision on Citizen of the year. Are we going to keep having it, when and where? Our Committee talked about this at one of our meetings but no actual decision was made. We did discuss maybe changing it to Volunteer of the Year and would like Council's input and Mrs. Crane's input before anything is decided.

General discussion of Council regarding Citizen of the Year Dinner, change of venue and how to make it more of a draw with the residents.

Motion(s) from Report:

- **Moved by Councillor C. Murphy to go ahead with Citizen of the Year Dinner as per usual. To be re-assessed afterwards by committee members, Mrs. Crane and previous winners, seconded by Councillor Wade Williams. Motion Carried.**

*Respectfully submitted,
Faye McQuillan, Councillor*

- **Moved by Councillor M. Gallant to adopt Councillor F. McQuillan’s report as read, seconded by Councillor A. Gallant. Motion Carried.**

8.4 Civic Centre & Georgetown Volunteer Fire Department, Committee Chair Councillor Ronnie Gallant: *Councillor Ronnie Gallant gave the following written reports:*

Fire Department Report

(Report prepared by Fire Chief Mark Gotell, read and submitted by Councillor Ronnie Gallant)



Fire Chief’s Report from May 17th – June 20th

Fire Calls	EMS Calls	MVA Calls	Forestry Calls	Training	Meetings
1	2	0	0	1	1

The Fire Department will be holding a boot drive once again on July 3rd during the Show and Shine Car Show the money raised is divided between the Department and Muscular Dystrophy.

I would like to put forward the name of Michael LaVie as a new member of the Fire Department; his name was unanimously accepted by the membership at the May’s meeting.

*Yours in Fire Safety,
Mark G. Gotell, Fire Chief*

Fire Department: *Councillor Ronnie Gallant submitted the following written report:*

Nothing new at this time.

Civic Centre: I would like to thank Joey and his crew for making such a fine job of the painting, putting the chairs together and cleaning up the mess that was here. The Civic Centre received one of the quotes for a desk. I requested 4 quotes from different businesses, only one business responded.

General discussion of Council regarding quotes for new desks from local craftsmen and suggestion of number of attendees at calls to be part of Fire Report.

Motion(s) from Report:

- **Moved by Councillor Ronnie Gallant that Michael LaVie be accepted as a member of the Town of Georgetown Fire Department, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor M. Gallant and seconded by Councillor M. Gallant to accept the quote from Absolute Custom Kitchens to make the Council Chambers desks in the amount of \$3,360 taxes in. Motion Carried.**

*Respectfully submitted by
Ronald Gallant, Councillor*

- **Moved by Councillor M. Gallant to adopt Councillor R. Gallant's report as read, seconded by Councillor F. McQuillan. Motion Carried.**

Mayor Lavandier thanked Councillor R. Gallant for all of his efforts and doing such a terrific job in fixing up the Council Chambers, and looking after all of the details. Mayor Lavandier presented a new framed photograph to hang on the wall of all current members of Council.

- 8.5 *Planning & Community Development, Friends of Georgetown School Parent Group and King's Playhouse, Councillor Michael Gallant Committee Chair: Councillor M. Gallant submitted the following written reports:***

REPORT FOR JUNE 2011
PLANNING, PLAYHOUSE AND SCHOOL.

Planning: Four permits signed in the last month.

The Province is evaluating the topic of signage in municipalities...It is recommended that municipalities follow provincial standard even though they may have their own development bylaws and official plans...Phil Woods will be conducting the review.

Playhouse: The Playhouse enjoyed great success for the Small Halls event on Thursday with the event being sold out...also acquiring appliances and other items for catering services in order people can have their wedding meals and for other functions in the facility...Ceilidhs still are proving popular....kudos on the work of the Board in all these endeavors.

School: With the school year quickly winding down I wish to extend to all staff and students a pleasant and safe summer season and the best to all for every future success.

Relating to the inspection report a copy of the findings has been given to all members of Council.

Motions from the Report:

- **Resolution submitted by Councillor Michael Gallant, seconded by Councillor A. Gallant. Motion Carried.**

**Town of Georgetown
Banking Resolution**

Transfer of Day-to-Day Banking and Overdraft Protection/Operating Line of Credit For King's Playhouse Theatre to Scotiabank:

Whereas the King's Playhouse Board of Management operates and manages the King's Playhouse Theatre in Georgetown as a major cultural and entertainment centre for Eastern, Prince Edward Island; and

And Whereas the Town of Georgetown owns the Kings Playhouse, 65 Grafton Street –PID # 171249 in Georgetown; and

And Whereas the Town of Georgetown grants authority to the Kings Playhouse Board of Management, to operate and manage the Kings Playhouse; and,

And Whereas the King's Playhouse is not incorporated and is acting under the name of the owner "Town of Georgetown".

And Whereas the Town of Georgetown finds it advantageous and desirous to have all of its operating bank accounts and credit lines under one roof, being the Scotiabank.

Therefore Be It Resolved that the Town of Georgetown Town Council hereby grant permission to the King's Playhouse Board of Directors to transfer their day-to-day bank account, overdraft protection/line of credit, and any investments from the Montague Credit Union to the Scotiabank.

Motion carried.

*Respectfully Submitted,
Michael Gallant, Councillor*

- **Moved by Councillor M. Gallant to adopt his own report as read, seconded by Councillor A. Gallant. Motion Carried.**

Mayor Lavandier thanked Councillor M. Gallant and Councillor C. Murphy for attending the recent Rum Runners meeting. General update from Councillors M. Gallant and C. Murphy to the rest of Council regarding the upcoming event.

- 8.6 *Three Rivers Sportsplex and Youth & Recreation: Councillor Craig Murphy, Committee Chair. Councillor Murphy submitted the following verbal report:***

Youth & Recreation (June 2011)

I did attend a few meetings this month. May 26 Recreation Board Meeting – they are trying to form a Recreation Board to represent all of the Kings County Communities. It was a great meeting, lots of good information. Neil Kinsman headed up the meeting. They are hoping to recruit someone from the Town of Georgetown to be part of this board to act together with a rep from all King's County Communities as a larger voice. I have volunteered to be on this board. We hope to be able to hire a full time Recreation Director for the County that will be able to apply for funding for the County. I will keep you posted on this.

Skatepark - We are hoping the skatepark parts will be delivered tomorrow. I have been looking into getting individuals to come out to our opening and put on a demo for the grand opening.

Ballfield – There is some work to go on at the ballfield in the next few weeks, it was rolled last week. Temporary snow fence has been put up to

replace the fences that were removed. I am looking into getting some funding to replace this.

Bandstand - The new cameras have been installed at the bandstand.

West St. Beach - The playground was updated and we are awaiting a piece from Holland College to replace the winter damage.

Request from a resident for the DeLory multi-cycle, who is wishing to get it up to speck and possibly put a motor on it. If we donate it to him to do the work he may rent it to other communities for parades etc., but will be willing to loan it to the Town for our parades, etc.

Three Rivers Sportsplex (June 2011)

Nothing new to report.

*Respectfully submitted,
Craig Murphy, Councillor*

Motion(s) from report:

- **Moved by Councillor C. Murphy that the multi-cycle be donated to Dennis Clory for his own use and alterations and that Town Council will be able to use it down the road at future parades and functions, seconded by Councillor M. Gallant. Motion Carried.**

Mayor Lavandier thanked Councillor C. Murphy for all his efforts with the Skatepark, gone above and beyond on this project.

General agreement to have the grand opening for the SkatePark on July 1, 2011 assuming that all pieces from both palettes are in at this time. As soon as the park is received we can look at advertising the grand opening on the back of the Canada Day flyer.

- **Councillor A. Gallant adopted Councillor C. Murphy's report as read, seconded by Councillor M. Gallant. Motion Carried.**

**8.7 Finance and Georgetown & Area Development Corporation:
Councillor Allan Gallant, Committee Chair**

Councillor A. Gallant submitted the following verbal reports:

Finance Committee: You have your general and sewer financial statements.

F.P.E.I.M.: Nothing new to report.

GADC: Nothing new to report.

*Respectfully submitted,
Allan Gallant, Councillor*

Motions from the Report: *None*

General discussion of Council regarding Shipyard closure and potential financial impacts to Town's tax base.

- **Moved by Councillor A. Gallant to adopt his own report as presented, seconded by Councillor F. McQuillan. Motion Carried.**

8.8 Administrator's Report: Tonya Cameron, Chief Administrative Officer:

Tonya Cameron, CAO gave the following report:

We have had a busy month in the office. We kicked things off with a Familiar Tour for all of the Visitor Information Centers' new hires at the King's Playhouse.

Lisa was able to complete and submit the CAP final report. I have applied for a new CAP Site intern and we were successful in receiving same. I have advertised the position on our website, on facebook and the PEI Job Bank. We hope to have someone starting next week for this 420 hour contract.

Mayor Lavandier and I attended a meeting with our bank manager, Robert Mitton and finalized this year's Annual Commitment Letter and Review with him. Mayor Lavandier, Robert Mitton, the Playhouse Chair, Executive Director, Book-keeper and signing officers have already met with our Bank Manager and agreed to the switchover, which will save us 3% interest on the Playhouse Operating Loan.

We completed minor changes to the walking tour brochure and ordered new ones (as per general email agreement) that are undated and updated... I would ask Council for a motion on this at the end of my report.

I have completed and submitted the FCM's survey on behalf of the Town of Georgetown Mayor and Council; however, if anyone is interested I believe you may also fill out individual surveys. I feel our survey was supportive and fair.

We were contacted by residents in the community to allow a youth from Stratford to complete community service here. She has completed same last week in the amount of 20 hours, under the supervision of Sharon MacLean at the King's Playhouse. Youth did a great job for us.

Mayor Lavandier, Lisa MacKenzie and I have all met on separate occasions this month with Suzanne regarding the Rum Runners Cup. We have given her office space upstairs and will continue to advertise her meetings and offer meeting space for her committee and public sessions on the meeting room side. We are very much looking forward to this event which is now a Rally at 5-7 different ports.

*Respectfully Submitted,
Tonya Cameron, C.A.O.*

CAO gave a presentation on behalf of Diane Morrison regarding future advertising.

General review and discussion of Council regarding the copies of the advertising guide, prices, possibility that the Centennial Celebration Committee may be interested in discussing the proposal to include ½ or 1 full page in next year's ad. General agreement to have committee to come back to Council with their recommendations to Council.

Motion(s) from Report:

- **Moved by Councillor A. Gallant to allow CAO to advertise CAP position and authorize CAP Site Committee to hire a new CAP Intern, seconded by Councillor F. McQuillan. Motion Carried.**
- **Moved by Councillor A. Gallant for CAO to order 5000 walking tour brochures, seconded by Councillor W. Williams. Motion Carried.**
- **Moved by Councillor M. Gallant to adopt CAO's report as presented, seconded by Councillor A. Gallant. Motion Carried.**

9.0 New Business:

9.1 None

Mayor Lavandier and Council gave congratulations to Councillor C. Murphy, his wife Toby and their daughter MacKenzie on their new business venture!

General discussion of council regarding the sewer work coverage to be covered by the requestors at 90%.

10.0 Adjournment

Moved: by Councillor M. Gallant that the meeting be adjourned as there is no further business, Seconded: by Councillor A. Gallant. Motion Carried.

Minutes recorded and submitted by:
Tonya Cameron, C.A.O.
July 18, 2011

Lewis Lavandier, Mayor

Tonya Cameron, C.A.O.