



MINUTES GEORGETOWN TOWN COUNCIL

Monday
March 30, 2009

Mayor Peter Llewellyn
Deputy Mayor Lewis Lavandier
Councillor Peggy King
Councillor Barry O'Brien
Councillor Wade Williams
Councillor Faye McQuillan
Councillor Craig Murphy
CAO Patsy Gotell



A Special Meeting of the Georgetown Town Council was held in the Council Chambers on Monday, March 30th, 2009, at 7:00 p.m.

Council Attendance: Mayor Peter Llewellyn
Councillor Peggy King
Councillor Faye McQuillan
Councillor Lewis Lavandier
Councillor Barry O'Brien
Councillor Craig Murphy

Absent: Councillor Wade Williams

1.0 Call to Order

Mayor Peter Llewellyn called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda: 3/30/2009

Moved for approval: Councillor Craig Murphy.

Second: Councillor Wade Williams. Motion Carried.

2.1 Additions to Agenda

Nil

2.2 Conflict of Interest Provision

Part V1, Section 23 of the PEI Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3 Declaration-None declared.

Gallery Attendants: Melvin Ford, David MacDonald

3.0 Business/Presentations from the Floor: Nil

4.0 Town of Georgetown General Account and Sewer Corporation 2009 Annual Budgets for Revenue and Expenditures:

Mayor Llewellyn tabled:

Town of Georgetown -2009 Budget-General Revenue Account,and;

-2009 Budget Georgetown Sewer Corporation, for Council's review and consideration.

- ◆ **Moved by Councillor O'Brien seconded by Councillor McQuillan Revenue that the 2009 Budgets for the Town of Georgetown General Account and the Town of Georgetown Sewage Corporation be adopted as presented. Carried.**
- ◆ **Moved by Councillor O'Brien, seconded by Councillor King that properties be assessed within the Town of Georgetown for the year 2009 be set at \$0.85 per One Hundred Dollars of assessed value on Residential Development; \$1.70 per One Hundred Dollars of assessed value on Commercial Development, the rates remaining the same as last year. Carried**
- ◆ **Moved by Councillor O'Brien, seconded by Councillor Lavandier that the Sewage Tax rates be set at \$96.00 and prorated for additional bathrooms as in 2008, frontage charges be set at \$0.60 per foot, same as per 2008 rate. Rates staying the same as last year. Carried.**
- ◆ **Chief Administrative Officer submitted her letter of resignation as she accepted another position. It was moved by Councillor O'Brien, and seconded by Councillor McQuillan, that the letter of resignation submitted by Patsy Gotell from the position of Chief Administrative Officer be reluctantly accepted. Carried.**

Mayor and Council offered to Patsy thank you comments for past years of work and best wishes for the future.

Patsy thanked all members of this and previous Councils, Boards and Organizations for the honour to have worked with them and wished everyone best wishes for continued success in their endeavors.

As there was no further business, it was moved by Councillor Lavandier and seconded by Councillor O'Brien that the meeting be adjourned. Carried.

Minutes recorded and submitted by: Patsy Gotell, CAO Town of Georgetown

Approved April 20, 2009

Attached:

Schedule A -Town of Georgetown -2009 Budget-General Revenue and Expenditures

Schedule B -Town of Georgetown – 2009 Budget –Georgetown Sewer Corporation

Peter, Llewellyn, Mayor

Tonya Cameron, Acting Administrator

Schedule "A"

TOWN OF GEORGETOWN BUDGET 2009
GENERAL REVENUE
ACCOUNT

Page 1

REVENUE

Account #	4010	Municipal Grant	\$	234,770.00
	4020	Rural Fire Tax	\$	19,000.00
	4030	Recreation Facility Grant	\$	10,000.00
	4040	Building Permits	\$	300.00
	4050	Dog Permits	\$	50.00
	4060	Sewer Admin Fee	\$	5,500.00
	4070	Rentals & Sundry	\$	300.00
	4100	Canada Day Grant	\$	500.00
	4150	Photocopy/Fax Charges	\$	200.00
	4160	Property Tax	\$	200,781.00
	4170	Water Administration Fee	\$	3,000.00
	4110	GADC Admin Fee	\$	5,400.00
	4190	Internal Recovery	\$	14,477.00
	4250	Breedon Rentals	\$	8,400.00
	4120	Official Plan	\$	38,402.00
	4130	Sustainability Plan	\$	17,277.00
		Total Revenue 2009	\$	558,357.00

EXPENDITURES - BUDGET 2009

Page 2

General Government**Account**

5001	Municipal Election	\$	3,000.00
5002-5008	Mayor & Councillors Honorarium	\$	19,097.00
5015	Interest Bank Charges	\$	2,000.00
5151	Employee Liability	\$	585.00
5018	Insurance Municipal Liability	\$	5,300.00
5020	Supplies	\$	2,000.00
5025	Postage	\$	2,000.00
5030	Office Equipment	\$	2,000.00
5031	Photocopier Service Charge	\$	1,000.00
5040	Administrator Salary	\$	38,139.00
5045	RRSP Administrator	\$	1,660.00
5041	Employers CPP	\$	1,700.00
5042	Employers EI	\$	940.00
5050	WCB	\$	1,400.00
5055	Administrative Assistant Salary	\$	24,825.00
5056	Employers CPP	\$	1,073.00
5057	Employers EI	\$	645.00
5060	Telephone	\$	5,000.00
5401	Gratuities	\$	1,000.00
5065	Travel	\$	1,700.00
5075	Advertising	\$	12,000.00
5160	Property Tax	\$	4,000.00
5081	Mayor Promotion/Entertainment	\$	1,000.00
5159	Sewer/Water	\$	1,400.00
5018	Insurance Adjustments	\$	5,300.00
5709	Breedon Estate	\$	15,200.00
Total General Government		\$	150,964.00

EXPENDITURES - BUDGET 2009

Page 3

Civic Centre

Account	5155	Heat	\$	6,000.00
	5156	Insurance	\$	3,700.00
	5157	Lights	\$	3,000.00
	5158	Maintenance	\$	6,000.00
	5159	Sewer & Water Tax	\$	400.00
	5161	Janitor/Supplies	\$	2,500.00
	5090	Library Phone	\$	800.00
Total Civic Centre			\$	22,400.00

Sportsple**x**

Account	5205	Town & Recreation Facility Grant (including Insurances, Audit and Taxes)	\$	31,000.00
Total Sportsplex			\$	31,000.00

Kings Playhouse

Account	5255	Subsidy Grant	\$	15,750.00
	5260	Playhouse Insurance	\$	2,720.00
	5159	Sewer Taxes	\$	250.00
	5510	Audit fees	\$	3,000.00
Total Playhouse			\$	21,720.00

EXPENDITURES - BUDGET 2009

Page 4

Fire Department

Account	5305	Truck Insurance	\$	4,000.00
	5305	Insurance Members	\$	1,300.00
	5310	Water Purchase	\$	1,000.00
	5315	Maintenance	\$	2,000.00
	5320	Recharge Extinguishers	\$	200.00
	5330	Communication	\$	6,000.00
	5335	Travel	\$	500.00
	5340	Medical Training Expense	\$	1,200.00
	5345	Training	\$	1,500.00
	5350	Supplies & Equipment	\$	5,000.00
	5355	Vehicle Operation	\$	1,000.00
	5360	Honorarium	\$	2,500.00
	5325	Truck Payment	\$	24,000.00
	5365	Advertising	\$	500.00
	5370	Turnout Gear	\$	4,500.00
Total Fire Department			\$	55,200.00

EXPENDITURES - BUDGET 2009

Page 5

Municipal Promotions

Account

5435	New Years levee	\$	600.00
5448	Citizen of the Year	\$	1,000.00
5701	Canada Day	\$	1,000.00
5431	Summer Days/Festivals	\$	5,000.00
5446	Promotional Brochures	\$	2,500.00
5432	Remembrance Day	\$	500.00
5434	June Cycle Re-lay	\$	4,000.00
5436	Christmas	\$	500.00
5438	Special Events	\$	11,000.00
5440	Web Page Maintenance	\$	1,000.00
5441	Other Community Events	\$	2,800.00
5620	Time & Tide Subsidy	\$	400.00
5710	A.A. MacDonald Gardens	\$	13,000.00

Total Municipal Promotions**\$ 43,300.00****Other Municipal Services/Events**

Account

5415	Waste Watch	\$	3,300.00
5460	Halloween Patrol	\$	400.00
5470	Security & Bylaw	\$	4,000.00
5730	Beach House Insurance	\$	2,100.00
5720	Beach House Upkeep	\$	2,000.00

Total Municipal Services/Events**\$ 11,800.00**

EXPENDITURES-BUDGET 2009

Page 6

Professional Services & Memberships

Account	5510	Audit	\$	7,000.00
	5515	Other Memberships	\$	300.00
	5520	FPEIM/FCM	\$	1,500.00
	5525	Legal	\$	4,000.00
	5506	Official Plan	\$	50,000.00
	5507	Sustainability Plan	\$	25,000.00
Total Prof. Services & Memberships			\$	87,800.00

Public Works/Beautification

Account	5610	Maintenance Streets/Sidewalks	\$	30,000.00
	5615	Snow Removal	\$	35,000.00
	5625	Tractor Replacement	\$	10,500.00
	5630	Street Lights	\$	15,000.00
	5635	Town Sign Expense	\$	700.00
	5640	Street Signs	\$	500.00
	5660	Wages	\$	19,673.00
	5601	Public Works General (Fuel, Rentals, Small Equipment)	\$	5,000.00
	5410	Beautification	\$	5,000.00
Total Public Works/Beautification			\$	121,373.00

Recreation & Parks

Account	5735	Recreation & Youth	\$	3,800.00
	5705	Seniors	\$	6,000.00
Total Recreation & Parks			\$	9,800.00

Town of Georgetown
Summary Revenue & Expenditures
General Account Budget 2009

Page 7

Revenue **\$ 558,357.00**

Expenditures

General Government	\$ 153,964.00
Civic Centre	\$ 22,400.00
Sportsplex	\$ 31,000.00
Kings Playhouse	\$ 21,720.00
Fire Department	\$ 55,200.00
Municipal Promotion	\$ 43,300.00
Other Municipal Services/Events	\$ 11,800.00
Professional Services	\$ 87,800.00
Public Works	\$ 121,373.00
Recreation & Parks	\$ 9,800.00

Total	\$ 558,357.00
Expenditures	\$ 558,357.00

Surplus/Deficit **\$0.00**

SCHEDULE "B"
TOWN OF GEORGETOWN BUDGET 2009
SEWER REVENUE ACCOUNT

REVENUE

Account	4100	Sewer Taxes	\$	41,500.00
	4100	Accounts Receivable	\$	13,000.00
		PEI/Canada Infrastructure Grant - Phase I	\$	99,195.00
		Scotiabank Infrastructure Loan	\$	49,194.00
		Total Revenue	\$	<u>202,889.00</u>

EXPENDITURES

Account	5020	Administration	\$	5,500.00
	5030	Doubtful Accounts	\$	1,000.00
	5040	Professional Services (Legal & Engineering)	\$	13,500.00
	5060	Maintenance – General	\$	24,897.00
	5110	Check lift Stations	\$	1,200.00
	5120	Outfall Assessment	\$	1,000.00
	5130	Power Assessment	\$	2,000.00
	5140	Regulatory Assessment	\$	1,000.00
	5010	Lagoon Infrastructure Project	\$	148,792.00
	5620	Sewer Extensions	\$	2,000.00
	5180	Audit	\$	2,000.00
		Total Expenditures	\$	<u>202,889.00</u>
		Surplus (Deficit)		0