



MINUTES GEORGETOWN TOWN COUNCIL

MONDAY,
February 16, 2009

Mayor Peter Llewellyn
Deputy Mayor Lewis Lavandier
Councillor Peggy King
Councillor Barry O'Brien
Councillor Wade Williams
Councillor Faye McQuillan
Councillor Craig Murphy
CAO Patsy Gotell



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 2/16/2009, at 7:00 p.m.

Council Attendance: Mayor Peter Llewellyn
Councillor Peggy King
Councillor Faye McQuillan
Councillor Wade Williams
Councillor Lewis Lavandier
Councillor Craig Murphy

Absent: Councillor O'Brien

1.0 Call to Order

Mayor Peter Llewellyn called the meeting to order at 7:00 p.m..

2.0 Approval of Agenda: 2/16/2009

Moved for approval: Councillor Craig Murphy.

Second: Councillor Wade Williams. Motion Carried.

2.1 Additions to Agenda

Nil

2.2 Conflict of Interest Provision

Part V1, Section 23 of the PEI Municipalities Act, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3 Declaration-None declared.

Gallery Attendants: Melvin Ford, Darrell Ellis, Philip Wood and Anne Warburton.

3.0 Business/Presentations from the Floor: Nil

4.0 Minutes

Council Meeting January 19, 2009 Regular Meeting.

4.1 January 19, 2009 Regular Meeting Adoption

Moved by Councillor Wade Williams.

Second: Councillor Faye McQuillan. Motion Carried.

4.2 Business from Town Council Minutes – January 19, 2009.

No business presented.

5.0 Financial Statements (Unaudited)

5.1 General Account –To be available after Audit.

5.2 Sewer Corporation-To be available after Audit.

6.0 Outstanding Expenditures

Moved for approval as presented: Councillor Wade Williams.

Second: Councillor Peggy King.

Motion Carried.

7.0 List of Correspondence January 17th to February 16th, 2009 :

7.1 Canada PEI Infrastructure Secretariat: Correspondence advising of upcoming meetings regarding Net Metering Initiative. Information session for this area scheduled for Jan 16 at Montague Access Centre. Councillor Murphy attended workshop.

7.2 Twitterific: Capacity Building in an Age of Digital Opportunity Workshop Thursday, March 5 Rodd Charlottetown.

7.3 Anonymous: Letter from an anonymous source.

7.4 Three Rivers Roma Inc. Thank you letter for past support to the Town and requesting consideration of support again in 2009.

7.5 Olive Bryanton: Correspondence (Email) requesting an update on the Canada Games Georgetown Day. They would like to meet again and review plans.

7.6 Mary Howlett: Request to use the A. A. Macdonald Memorial Gardens for her wedding ceremony on July 18, 2009 at 3pm. Council agreed that to the request/ Gardens Supervisor Frank Stevens to be notified.

7.7 Government of Canada: Canada Summer Jobs – Applications open Feb 2 to Feb 27.

7.8 Frederic A Delory: Re: Quadra Cycle-Request for a tax deductible receipt (copy of correspondence forwarded to auditors for opinion). Council agreed the matter be deferred until an opinion offered by the accountants.

7.9 Amanda and Donald MacDonald: Email correspondence requesting to purchase a parcel of land owned by the Town. Councillor Williams advised that he discussed this matter with Darrell Fisher, ADI engineer and his recommendation to the Town was that this specific property should be retained by the Town as it may be needed for the lagoon expansion in the future. Council members agreed that at this time the land be retained by the Town.

7.10 Provincial Treasury: Correspondence from Mr. Lorne Bay, CA; Manager Tax Administration and Client Service explaining distribution of funds obtained through property tax sale.

7.11 Federation PEI Municipalities: Notice of Annual Meeting April 27th in Montague. Also including invitation to Submit Resolutions/Municipal Awards.

7.12 Canada-Prince Edward Island Infrastructure Secretariat: Correspondence from Autumn Tremere; Project/Communication Officer, advising that the Environmental Outcomes Report for the Gas Tax Fund is now underway. The Province has engaged the MacDonald Harland Inc to conduct the report. As a recipient of the Gas Tax Funding we will be contacted.

7.13 PEI Emergency Measures Organization: Notice of upcoming Basic Emergency Management Course.

7.14 Sarah Richard: Correspondence providing information regarding plans for having Georgetown as part of their Cultural Day. Mayor Llewellyn advised that he met with Sarah today and plans are underway for the May 13th event.

7.15 Daniel Manibal, President of Tour de PEI: Correspondence from Daniel Manibal, President of Tour de PEI, requesting written confirmation of the Town of Georgetown's commitment as the Stage 4; Finish Line host and the financial commitment that would be expected. Council discussed the proposal.

- It was moved by Councillor McQuillan seconded by Councillor Williams that the Town confirm commitment to the Tour de PEI for the amount of Four Thousand Dollars. Carried.

7.16 Canada-PEI Infrastructure Secretariat: Request for follow up on ICSP, Official Plan and Bylaw Review.

7.17 Communities, Cultural Affairs and Labour: Correspondence updating Municipalities regarding Municipal Grant Funding from the Province.

7.18 Gordon Lavers: Correspondence from Gordon Lavers, Chair of the Gardens Craft Shop requesting for the use of the Town's maintenance building for the sale of crafts and also requesting Town Administration to look after the payroll for the employees again this year. Council discussed the proposal and;

- It was moved by Councillor McQuillan, seconded by Councillor Williams that the Town grant approval for the Gardens Craft Shop to use the Gardens maintenance building for the summer of 2009 and that the Town Administration will look after their payroll as in previous years. Carried.

8.0 Committee Reports

8.1 *Finance, Government Relations and New Physician-Mayor Llewellyn, Chair:*

Mayor Llewellyn reported that the priority issue and major focus for the past month has been the school issue.

8.2 *Public Works, Property, Main Street Programs, Sewer & Water Utilities-Councillor Williams, Committee Chair:*

Councillor Wade Williams reported:

Public Works:

Storm Water Management Plan: Quotes for Surface Water Master Plan for the Town have been received. Committee recommends ADI Limited. Quotes as follows: CBCL: \$22,900.00 plus taxes; ADI: \$12,950.00 plus taxes; MHE Consulting \$9,920.00 plus taxes. The funding was up to Fifteen Thousand and the scope of work to be provided was the deciding factor.

Water Street Reconstruction:

ADI has been doing the design for the complete street and specifications may be ready for tender late March. It is a matter of how much will be done this year. We will know when ADI meets with the Province. Phil Chiasson, EISI; recommends Joe MacConnell to take the Water Distribution Level One and Level Two Operator Training Course to be held in Halifax. The breakdown of cost:

Accommodations March 9-13;

Meals, March 9-13,

Registration for the course at \$690.00 plus HST,

Books \$97.00, and;

Loss of wages at approximately \$1,000.00.

The Committee recommends that Joe take the course. In the future the Town will be required to have a certified operator in all aspects of the Water and Wastewater Treatment. If Joe is willing to make a commitment to the Town then we will be prepared down the road.

Sewer Corporation: The Lagoon Phase II design is almost complete and should be ready for tender late March.

Motions from report:

- Moved by Councillor Williams, seconded by Councillor Murphy that the Town of Georgetown accept the quote from ADI in the amount of Twelve Thousand, Nine Hundred and Fifty Dollars (\$12,950.00) plus taxes for the Surface Water Master Plan. Carried.
- Moved by Councillor Williams, seconded by Councillor Murphy that approval be granted by the Town to pay for costs incurred to have Joe MacConnell to take the Water Distribution Level One and Level Two Operator Training Course to be held in Halifax March 9 – 13th, 2009. Carried.

**8.3 Three Rivers Sportsplex & Community and Media Relations:
Councillor King, Committee Chair:**

Councillor King distributed Three Rivers Sportsplex Financial for Councillors to review. The next six week will be busy with Tournaments and things are going well.

8.4 Seniors Affairs: Councillor McQuillan, Committee Chair: Councillor McQuillan advised that the Seniors Club continue to meet weekly. They will be having a Pot Luck Dinner this week to celebrate Valentines Day. Charlie Martell is working with the Seniors Club towards accessing computers for them.

- Moved by Councillor McQuillan, seconded by Councillor Williams that the Town pay up to \$200.00 to purchase computers for the Seniors Club. Carried.
- Moved by Councillor McQuillan, seconded by Councillor King that approval be granted for Charlie Martell to apply for a Service Canada for a Computer Program for the Seniors. Carried

8.5 Youth & Recreation: Councillor O'Brien, Committee Chair:
Councillor O'Brien reported:
No report

8.6 Fire Department: Councillor Craig Murphy reported:

Councillor Murphy read the following monthly report as submitted by Fire Chief Mark Gotell as follows:

Fire Calls: 2
MVA Calls: 0
EMS Calls: 0
Training: 3
Meetings: 1

The fire department recently received approximately \$12,000.00 worth of used Self Contained Breathing Apparatus at no charge (just shipping \$600.00) from "Ramara Fire Department" in Ontario, thanks to Mark Stephen who contacted his brother in the department and arranged the transfer of equipment.

Last year the Fire Department purchased over \$13,000.00 in new equipment from our fundraising draw "Grab a Grand" this is above and beyond any equipment bought from the Towns 2008 Budget.

Two Firefighters will be taking a Fire Attack Course next weekend.

We have started working on our plans to host the 2009 PEI Firefighters Annual General Meeting - this will take place in October some time.

Request for a meeting with the Department Executive and Members of Council to discuss the year ahead and the upcoming budget. Please advise in advance of a time that would be good for council.

8.7 Community Development & Kings Playhouse: Councillor Lavandier, Committee Chair:

Councillor Lavandier reported:

Kings Playhouse: Councillor Lavandier read monthly report from Playhouse as follows:

I am happy to report that all renovations at the Playhouse have been completed. The renovation project went very smoothly, taking only two weeks to complete.

While the restoration company was on site, we obtained a quote for removing the mold in the basement. This is a problem that MUST be addressed immediately before the summer season is to run. The cost of the estimate was \$ 5,092.50, after taxes. This is work that must be carried out in the Playhouse to stop any further deterioration of the building.

The office at the Playhouse will be closed every Tuesday from this point forward. Melvin works Monday through to Saturday every week and the Board of Directors have advised him to start taking a day off every week, so to make it consistent, it will be every Tuesday.

The Financial Statement has been completed for the month of January. (current as of Feb. 11, 2009). Note: we are still running with a modest balance.

The Board continues to meet the second Wednesday of every month. We have just finished our AGM on Feb. 11 with two new board members . The Board members now consist of: Chair: Dawn Sadoway, Secretary: Amy Knox, Past Chair: Randall Fletcher and Board Members Brian Pound, (acting General Manager), Toby Murphy, Julie Haddow, and Gayle Llewellyn. They are still open to new members and anyone knowing of anyone who might be interested are asked to contact Melvin in the office.

Presently, fourteen shows have been confirmed with the Playhouse for this season. The website has been updated and the Board are working with Cud to change/improve our website. Tickets for all of these shows have now gone on sale on the site.

A major fundraiser for the Playhouse is scheduled for June 27th . Details of this show will be confirmed and Council will be advised when they are completed.

Planning and Development:

At every meeting that has been held in regards to where we want to be heading as far as our future development goes, maintaining our remaining heritage buildings seems to very important to our residents, as well as the consultants and planners that have been working with us in updating our Official Plan and Bylaws and Integrated Community Sustainable Plan. It is for this reason that I request Council to grant approval to move ahead with making the Anglican Church a Municipal building. We have people interested in using the building and are willing to pay for the use.

- Moved by Councillor Lavandier, seconded by Councillor McQuillan that permission be granted to have the Town's solicitor Thomas Matheson begin the process to have the Anglican Church turned over to the Town of Georgetown. Carried.
- It was moved by Councillor Lavandier, seconded by Councillor Williams that the Town Administrator be hereby directed to submit an application to the Capacity Building Program (New Deal for Cities and Communities) requesting funding to hire personnel for the position of Recreation and Leisure Director for the Town of Georgetown. The responsibility and job description of this position is to establish a management position to organize special events and opportunities for life long learning (for all ages) but also serve as lynch pin which could help volunteer groups organize and share some resources or combine efforts. Carried.

8.8 ***Community Heritage and Beautification: Councillor Williams, Committee Chair:*** Councillor Williams noted that today is Heritage Day.

8.9 ***Georgetown and Area Development: Councillor Murphy, Committee Chair:*** Councillor Murphy advised that he nothing new to report.

8.10 ***Administration Report: Patsy Gotell, Chief Administrative Officer:***
ICSP/Official Plan & Bylaw Review: Following the meeting, consultants will be presenting their information to Council and those in attendance. They will answer any questions.

Year End Financials: Information forwarded to auditors for year end audit and statements for General and Sewer Accounts.

Budgets: A meeting to discuss preliminary numbers to be set up.

Office Supplies: As the budget is not approved approval will be needed to purchase necessary items.

- Moved by Councillor Williams, seconded by Councillor King that approval be granted to proceed with purchase of a good quality shredder, update of Simply Program to 2009 and a new filing cabinet. Carried.

9.0 **New Business:**

9.1 Nil

10.0 **Adjournment**

Moved; by Councillor Lavandier.

Second: by Councillor King. Carried.

Minutes recorded and submitted by:
Patsy Gotell, CAO Town of Georgetown

Approved: March 16,2009

Peter, Llewellyn, Mayor

Patsy Gotell, CAO