



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on 4/20/2009, at 7:00 p.m.

Council Attendance: Mayor Peter Llewellyn
Councillor Peggy King
Councillor Wade Williams
Councillor Lewis Lavandier
Councillor Barry O'Brien

Regrets: Councillor Faye McQuillan
Councillor Craig Murphy

MINUTES GEORGETOWN TOWN COUNCIL

MONDAY,
April 20, 2009

Mayor Peter Llewellyn
Deputy Mayor Lewis Lavandier
Councillor Peggy King
Councillor Barry O'Brien
Councillor Wade Williams
Councillor Faye McQuillan
Councillor Craig Murphy
CAO Patsy Gotell

1.0 Call to Order

Mayor Peter Llewellyn called the meeting to order at 7:00 p.m.

2.0 Approval of Agenda: 4/20/2009

Moved for approval: Councillor O'Brien.

Second: Councillor King. Motion Carried.

2.1 Additions to Agenda

Nil

2.2 Conflict of Interest Provision

Part V1, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3 Declaration-None declared.

3.0 Business/Presentations from the Floor:

Fire Chief Mark Gotell thanked the Council for allowing him to give the following verbal report:

Fire Calls: 0

MVA Calls: 0

Training: 3

Meetings: 1



One Firefighter successfully completed an ice water rescue course. Two have completed emergency first responder re-cert course.

On Sunday April 12, 2009 I received a call at home from a family who thought they might have carbon monoxide poisoning. They were looking to see if the Fire Department had a monitor. After explaining to the family that the Fire Department did not have a monitor and hearing the symptoms they had, I encouraged the family to vacate the house and get to the hospital to get tested.

Carbon Monoxide is an odorless gas that with high concentration or even long periods of low concentration can cause death. CO poisoning is often misdiagnosed because symptoms are similar to the flu. The Ford family was very fortunate to notice it in time. Any residents with a heating system, be it oil or wood, can be exposed to dangerous levels of carbon monoxide and not know it. The Provincial Fire Marshall has been promoting a monitor called the Rad-57 for firefighters and emergency first responders. Unlike other gas monitors that once oxygen is entered in to the area by a door or window it may not give you a reading, the Rad-57 can detect the amount of carbon monoxide in the blood in seconds on scene. Although the Rad-57 is an expensive piece of equipment at the cost of the\$4,500.00, if it saves life then it is worth it and you can't put a price on that!

I would like to see the Town of Georgetown be the first on Prince Edward Island to purchase this unit (Rad-57) for their Fire Department.

Fire Chief Gotell then gave a demonstration of the Rad-57 equipment and reported that CO₂ can be significant even without overt symptoms. Fire fighters can be exposed to CO₂ at any fire, especially if their air masks are not sealed properly. Screening fire fighters to CO₂ is important as CO₂ exposure increases the long term risk of heart disease and neurological disorders.

Melvin Ford then addressed the Council advising that it was his family that the call was placed by in April with respect to CO₂ poisoning. Mr. Ford believes in the equipment. He reported that the night of the CO₂ poisoning in his home that there were 7 children and 2 adults present. While they went to the hospital and blood tests were taken, the family suffered for 4 days with nausea and vomiting while awaiting the CO₂ levels in their blood to decrease and blood test and blood re-test results to come back.

Councillor O'Brien addressed Fire Chief Gotell - whether it could be beneficial for a shared Rad-57 device between the King's County communities to help share the cost of this unit? Fire Chief reported that it is a possibility, but the question must then be asked who would have the unit on a day-to-day basis, and how could it be transferred from community where it is to community as required (as well, who would be doing the transferring of the unit).

Councillor Lavandier asked Fire Chief Gotell whether or not the ambulances in King's County are currently equipped with this device? Fire Chief Gotell responded that he'd have to look into that further, and added that the main issue is to have a device available to first responders for the early detection of CO2 poisoning.

Fire Chief Gotell left a pamphlet for Council to review on the Rad-57 unit. The Council thanked Fire Chief Gotell and Melvin Ford for their reports.

4.0 Minutes

Council Meetings: March 16, 2009 Regular Meeting, and March 30, 2009 Special (*Budget) Meeting.

March 16, 2009 Regular Meeting

4.1 Adoption

Moved by Councillor O'Brien.

Second: Councillor Williams. Motion Carried.

4.2 Business from Town Council Minutes – March 16, 2009.

No business presented.

March 30, 2009 Special (*Budget Meeting)

4.3 Adoption

Moved by Councillor O'Brien.

Second: Councillor Williams. Motion Carried.

4.4 Business from Town Council Special Minutes – March 30, 2009.

No business presented.

5.0 Financial Statements

5.1 2008 Financial Statements as presented by the Auditors MacPherson Roche Smith & Associates (December 31, 2008);

Moved for approval as presented by Councillor O'Brien

Seconded by Councillor Williams. Motion Carried

6.0 Outstanding Expenditures (preliminary & supplementary list)

Moved for approval as presented: Councillor O'Brien.

Second: Councillor Wade Williams. Motion Carried.

7.0 List of Correspondence March 17 to April 20, 2009:

- 7.1 Province of PEI: Ralph C. Thompson – Commissioner of Land and Local Governance. Terms of Reference attached and addressing some issues which the Commission will inquire;
- 7.2 Island Trails: Offer to be listed in community brochure, cost to be \$100.00;
- 7.3 Crimestoppers: Request for support 2009-05-14;
- 7.4 EISI: Water Samples: Feb 25 – March 19, 2009 Sample #233964, 233963, 233962, 233724, 233725, 233726, and 233318;
- 7.5 Three Rivers Sportsplex: Correspondence from Mr. Sid McMullin requesting consideration for financial support for the 2009 Georgetown Summer Days;
 - **Moved by Councillor O'Brien to support them in the same amount as last year and to waive the drink tickets and table, seconded by Councillor King. Motion carried.**
- 7.6 Province of PEI – Department of Energy and Environment Correspondence addressed to Mr. Wade Williams, Town of Georgetown Re: Notice of intention to designate the former Georgetown Landfill site PID 169573 to the Department of Environment, Energy and Forestry's Contaminated Sites Registry;
- 7.7 Federation of PEI Municipalities: Information on 2009 FPEIM Annual Meeting Agenda, Registration Form and FPEIM Annual Meeting Committee reports.
- 7.8 Autumn Tremere, Canada, PEI Infrastructure Secretariat, Capacity Building Fund: Email from Ms Tremere advising information regarding application submitted for Recreation and Leisure Director. (Copy of reply email attached)
- 7.9 FCM: Open letter to Municipalities;
- 7.10 Federation PEI Municipalities: News release April 2, 2009 Commission of Land and Local Governance to begin public hearings: Dates of Hearings and Information on submissions. (Note: working document on inquiry questions sent out to council members);
- 7.11 Workers Compensation Board: Notice that Firm 22156 (Georgetown Lookout Project) no longer registered;
- 7.12 Canadian Heritage: Correspondence from Carole Whelan, project officer advising receipt for request for funding dated February 27, 2009 to

Celebration and Commemoration Program for the project entitled: Canada Day Party;

- 7.13** Rosemary Batchilder: Correspondence addressing concerns regarding a dog barking near the RC Church. Mrs. Batchilder requested that the ByLaw be checked to see if something permanent can be done about the problem.

Councillor Lavandier advised that he has addressed this problem, the Bylaw Enforcement Officer has been in contact with this person and the problem seems to be under control at this time.

- 7.14** Kings Playhouse: Correspondence received April 20, 2009 seeking permission to proceed with plans for the addition to the foyer and new bathroom facilities to the Playhouse.

Councillor Lavandier submitted the following Resolution:

**Town of Georgetown
Resolution to make application for expansion
of the Kings Playhouse:**

Whereas the Kings Playhouse Board of Management operates and manages the Kings Playhouse in Georgetown as a major cultural and entertainment centre for Eastern Prince Edward Island; and

Whereas the Town of Georgetown owns the Kings Playhouse, 65 Grafton Street –PID # 171249 in Georgetown; and

Whereas the Town of Georgetown grants authority to the Kings Playhouse Board of a Management to operate and manage the Kings Playhouse; and

Whereas the Board of Management of the Kings Playhouse realize the priority to upgrade the size of the Kings Playhouse by adding an extension onto the building to better accommodate cultural and entertainment performances; and,

Therefore, be it resolved that the Town of Georgetown hereby supports and grants permission to the King's Playhouse to make application to Heritage Canada and such other Government agencies as necessary to secure funding for this project.

Be It Further Resolved that the Town of Georgetown's procurement/purchasing policy being an open and transparent procedure requiring a minimum of three quotes will be administered; and

Be It Further Resolved that all construction will be performed under the authority of a signed development permit granted from the Town of Georgetown which requires that public buildings be inspected and certified by the Provincial Fire Marshal's office to insure all work completed meets fire safety codes.

- **Resolution submitted by Councillor Lewis Lavandier, Chair Kings Playhouse Standing Committee, seconded by Councillor Wade Williams. Motion unanimously carried.**

8.0 Committee Reports

8.1 *Finance, Government Relations and New Physician-Mayor Llewellyn, Chair:*

Mayor Llewellyn gave the following verbal report:

Has been attending all the School Board Meetings.

As well, he has attended 3 meetings re: discussion on an initiative for Kings County. Mayor Llewellyn still unsure of this government implemented project, as it is still unknown as to exactly what it is. The members of the group that have been attending the meetings, have yet to be able to obtain a coherent plan. The next meeting is scheduled to take place at the Murray River Golf Course. It started off as an “Older Worker Program” and has grown into “Institute of Learning” which is mentioned in the budget. Mayor Llewellyn plans to attend the next meeting and feels that the Government wants their support for something that is coming down, but hasn’t yet given them enough input to hear exactly what it is and the amount that has been budgeted for it.

Jacques Beck has asked Mayor Llewellyn if the Town would be interested in joining the “Super Community” – Mayor Llewellyn advised that the Town is always open for discussion, but to date, hasn’t received any information or invitations on this.

Supreme Court of P.E.I. will be hearing our case re: potential school closure on Thursday April 30, and Friday May 1, 2009 (Judicial Review Hearing).

Mayor Llewellyn also met with Danny Walker, and reports that this has generally been a busy month.

8.2 *Public Works, Property, Main Street Programs, Sewer & Water Utilities-Councillor Williams, Committee Chair:*

Councillor Wade Williams gave the following report:

Damage to some streets has been significant this winter. I am waiting for some quotes on costs to repairs some of this damage.

I am waiting for quotes to fix sewer laterals blockage and hookups. They will require some landscaping.

There has been some winter damage to West Street beach. I will try to get this done early for safety concerns. (May 13, 2009 washroom)

Joey started back today and will try to do what he can alone. If needed, I may get some help to get the streets repaired faster.

With the recent snow melt and heavy rain, flooding was very prevalent in problem areas. I had a good walk around town with ADI pointing out the problem areas. The storm management plan will reflect those areas and help with the design of Water Street reconstruction project.

I will be putting infrastructure costs and proposals to council for these areas. Hopefully the next council will follow these recommendations.

Plow damage repairs has started by contractors on designated and non-designated streets.

Respectfully submitted,

Councillor Wade Williams

- **Councillor Williams made a motion to extend sewer outside of Town boundary to Benny and Linda MacConnell, property ID # 895292, Burnt Point Road, seconded by Councillor Lavandier. Motion Carried**

8.3 Three Rivers Sportsplex & Community and Media Relations: Councillor King, Committee Chair:

Councillor King distributed Three Rivers Sportsplex Financial for Councillors to review.

Three Rivers Sportsplex - Income Statement 1/05/08 to 3/31/09

REVENUE

Sales Revenue

Wrestling Revenue – EN	\$ 485.96
Rink – Misc	\$ 114.29
Ice Rental	\$ 48,716.93
Dance/Concerts	\$ 900.00
Commissions	\$ 71.91
Sign Rental	\$ 4,190.55
Eagles Nest – Misc	\$ 3,651.98
Bar Sales – Daily	\$ 25,222.97
Dances Concerts	\$ 3,742.85
Commission – ATM	\$ 213.87

VLT (deduct expense a/c 5850)	\$ 12,396.12	
Fundraiser draw December 2008	\$ 19,200.00	
50/50 draws	\$ 501.55	
Bingo	\$ 7,861.91	
Fundraisers – Misc	\$ 8,444.97	
Fundraisers (Jimmy MacConnell)	\$ 0.00	
Misc – R	\$ 1.25	
Daily Sales – canteen	\$ 26,401.70	
Sub-total		\$162,208.81
Net Sales		\$162,208.81

Other Revenue		
EDA Wage Subsidy	\$ 18,129.56	
Misc. Revenue (Bottles Returned)	\$ 213.10	
Total Other Revenue	\$ 18,342.56	

Non-Operating Revenue		
Total Non-Operating Revenue	\$ 0.00	

TOTAL REVENUE		\$180,551.37
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EXPENSE

Cost of Goods Sold		
Advertising & Promotions	\$ 96.58	
Purchases – EN	\$ 4,942.05	
Bar Supplies – EN	\$ 1,345.73	
Dance Bands – EN	\$ 5,125.00	
Other Dance Expenses	\$ 921.68	
Bank Charges & Interest	\$ 4.06	
Bar Purchases	\$ 826.93	
Cable TV	\$ 122.53	
Canteen Purchases	\$ 19,963.39	
Cash over/short	\$ -178.94	
Cash over/short – Eagles Nest	\$ -76.54	
Cleaning Supplies	\$ 939.04	
Courier & Postage	\$ 104.00	
Dance Bands	\$ 1,575.00	
Net Purchases	\$ 0.00	
Donations	\$ 100.00	

Total Cost of Goods Sold	\$ 35,540.51
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Payroll Expenses

Wages & Salaries	\$15,863.89
EI Expense	\$ 242.40
CPP Expense	\$ 395.40
WCB Expense	\$ 75.44
Electricity	\$ 0.00
Total Payroll Expenses	\$ 16,577.13

General & Admin Expenses

Garbage Removal	\$ 622.61
Casual Wages (Bartender)	\$ 131.94
Propane – Zamboni – R	\$ 1,179.51
Garbage Removal – EN	\$ 237.56
Snow Removal	\$ 2,477.28
Advertising – R	\$ 320.45
Heat	\$ 12,921.66
Bank Charges – R	\$ 578.99
Repair & Maintenance – Bldg – R	\$ 2,243.37
Office Supplies – R	\$ 218.79
Salaries (EDA Employees)	\$ 7,449.26
Employee Remittances	\$ 1,521.80
Accounting & Legal	\$ 5,193.50
Ice Making	\$ 1,656.46
Liquor	\$ 5,384.37
Bank Charges – EN	\$ 474.20
Courier & Postage	\$ 52.00
Miscellaneous	\$ 4,552.50
Office Supplies – EN	\$ 157.53
TV Payments – EN	\$ 339.25
Licenses – EN	\$ 135.00
Interest & Bank Charges	\$ 1,642.34
Office Supplies	\$ 757.80
Propane – C	\$ 244.59
\$10,000 draw – prize payout	\$ 10,000.00
Bar Equipment (cash register)	\$ 657.48
Repair & Maintenance	\$ 2965.73
Repair & Maintenance – Equipment	\$ 1277.73

Repair & Maintenance – Zamboni	\$ 241.90
Supplies	\$ 217.26
TV-bar-purchase	\$ 29.82
Telephone	\$ 2,591.87
Utilities (Electricity)	\$ 42326.40
VLT (waiting for additional info)	\$ 11532.28
Total General & Admin. Expenses	\$122533.23
Payroll Expenses	
WCB Expense	\$-48.59
Prize Money Paid Out	\$0.00
Un-allocated	\$0.00
Total Payroll Expense:	\$-48.59
TOTAL EXPENSE	\$174,602.28
NET INCOME	\$ 5,949.09

Councillor King reported that she did speak with Mark Murphy and they are going to try to have a board meeting in the next week or so. A lot of activities coming up in the fall including the upcoming Summer Days Dance.

Citizen of the Year Dinner: Councillor King reported that the Citizen of the Year Dinner is coming up this month and that she and Melvin Ford have been working on using the “Shadow Cabinet” from the Georgetown School at this function as the New Year’s Levee was stormed out. The Shadow Cabinet will be writing up a speech about the future of Georgetown to deliver at the dinner. The nominations are closed on Friday and she is really looking forward to the dinner.

8.4 Seniors Affairs: Councillor McQuillan, Committee Chair:

Councillor McQuillan Absent

8.5 Youth & Recreation: Councillor O’Brien, Committee Chair:

Councillor Barry O’Brien gave the following verbal report:

The young people of the community are using the Tennis Court as a “Ball Hockey” area again, and he will be talking with them again about keeping it clean and not to use that as a party area. He confirmed garbage cans if not already in place, will need to be in place there and at the ball fields.

As well, he will be making sure that the baseball fields are ready for the upcoming season.

- 8.6 *Fire Department:*** Councillor Craig Murphy absent, report from Fire Chief Mark Gotell submitted verbally, under paragraph 3.1.

- 8.7 *Community Development & Kings Playhouse: Councillor Lavandier, Committee Chair:***

Councillor Lavandier reported: Kings Playhouse:

Councillor Lavandier read aloud the following report:

The Playhouse has been very busy over the past month...The Irish Descendants were here on March 28th and entertained about 200 people in the theatre. The month of May has 11 days of activities scheduled, with major shows being held on May 1, 10th, 15th and 16th. Ashley MacIsaac is here on March 1st, Chris Cummings is here on May 10th for Mother's Day, and the Musical Menopositive will be here for two nights, May 15th and 16th. The PEI Music Festival is here on May 4th through to the 9th on a daily basis. An Island Dance troupe has the theatre booked for May 24th.

Movies continue to run every Friday and Saturday night and the Matinee on Saturday afternoon. Crowds keep getting bigger every week and things are looking better. Movies during the summer season will be running on Monday and Tuesday nights and maybe even the possibility of Sunday afternoons. Our goal is to have the theatre running 6 days a week. Our major shows will be held on Friday, Saturday and Sunday, and our PEI Music show will be held every Wednesday night. Details of this show are being worked out and an announcement will be made in the coming weeks.

Tickets for Jimmy Rankin and George Canyon are now on sale with the radio advertising starting tomorrow on the local country station, CFCY. We are hoping that these shows in particular will sell out very fast and that will help generate some operating capital.

We have been in contact with the agent for Rita MacNeill, Bruce Guthro, and now the Celtic Tenors. We are hoping to have these acts confirmed in the next three weeks. This will definitely add to our line up for the season.

We are still booking acts for the summer series. We are aiming to have all the acts confirmed for the summer within the next month. Money is always an issue with groups over the summer months wanting more than we can provide.

Our sponsorship program is always being worked on. WE are hoping for some major sponsorships to be confirmed in the coming weeks.

We are happy to inform you that we have hired our first two workers of the season. Kathy Dockendorff and Sharon MacLean have been hired starting today. Both of these workers come to us through the EDA program. We have applications in to the Rural Jobs Initiative Program as well as the Summer Student Program. We are informed that these are all being considered.

Members of the board continue to meet with members of Active Communities, Service Canada and ACOA as well as the province of PEI to continue to research money for the possible expansion and renovations to the Playhouse. Again, we will be sure to keep Council informed of all major issues which may arise from these meetings. The Board have moved their monthly meeting to the second Tuesday night of the month. Any council member who wishes to attend may do so to keep abreast of what is happening at the Theatre.

Due to the hard work of Brian, the board is hoping to receive grants from PEI Tourism, Heritage and Cultural Affairs. Each of these grants are worth \$10,000 and will come in very handy with the day to day operations of the theatre.

As of the last bank statement, April 15, we have \$9000 in the bank, of which \$6000 accounts for ticket sales thus far. This leaves us about \$3000 for the operation of the Playhouse. The Board of Directors have agreed to hire Dawn Wheeler from Tweedy Llewellyn to come to the office once a month to assist Melvin with the bank recs and the auditing. This ensures us that there is nothing being done incorrectly, and Melvin feels better having someone checking his work and any mistakes can be caught and rectified immediately.

The office is open daily at the Playhouse. Feel free to drop in at any time if you have any questions about the season or what part you can play.

The theatre is holding a Volunteer Night on April 28th. If you wish to volunteer for any area of the theatre during the upcoming season, please call Melvin and register for this evening. There is lots to do, so don't hesitate to come and see what part you can play.

Planning and Development: Councillor Lavandier reported that he received a call from the Commissionaires who would like to offer their ByLaw services to the Town of Georgetown at a reduced rate to what we are currently paying. Councillor Lavandier had sent correspondence to Lower Montague and to Souris to attempt to enter into a joint contract with the 3 municipalities. His responses where as follows: Lower Montague – is waiting to see what, if any, Bylaw enforcement services the RCMP are prepared to perform for them. Souris – has now been contacted by 3 parties in total for this service and feels they would need to tender out the project.

After some general discussion, Council requested Councillor Lavandier to look into the price being offered to Georgetown (alone) by the Commissionaires if in the event that we are not able to enter into an agreement jointly with the surrounding communities. Councillor Lavandier agreed to look into same.

8.8 *Community Heritage and Beautification: Councillor Williams, Committee Chair:*

Councillor Williams advised that we will be doing a flushing of the laterals sometime this month.

8.9 *Georgetown and Area Development: Councillor Murphy, Committee Chair:* Councillor Murphy absent.

9.0 New Business:

Chief Administrative Officer, Patsy Gotell, had given her 3 week notice, after 22 years of dedicated service to the Town of Georgetown, that Friday April 17, 2009 would be her last day with the Town.

- **Councillor Lavandier made a motion to have Administrative Assistant, Tonya Cameron, appointed “Acting” Chief Administrative Officer until such time as the Town is able to complete their hiring process for a new permanent Chief Administrative Officer, C.A.O. Salary to be included, seconded by Councillor Wade Williams. Motion Carried.**

10.0 Adjournment

Moved; by Councillor O'Brien.

Second: by Councillor Williams. Carried.

Minutes recorded and submitted by:
Tonya Cameron, Acting CAO Town of Georgetown

Approved, May 19, 2009

Peter, Llewellyn, Mayor

Tonya Cameron, "Acting" Administrator