



## Georgetown Town Council Meeting Regular Monthly Meeting Monday October 16, 2017 at 7:00 p.m. Mayor

Lewis Lavandier  
Deputy Mayor Mark Stephen  
Councillor Ronald Gallant Absent  
Councillor Phillip Hebert  
Councillor Cody Jenkins  
Councillor Cindy MacLean  
Councillor Faye McQuillan  
CAO Dorothy Anne Macdonald

### MINUTES GEORGETOWN TOWN COUNCIL MEETING

Monday  
October 16, 2017  
7:00 p.m.

Mayor Lewis Lavandier  
Deputy Mayor Mark Stephen  
Councillor Ronald Gallant  
Councillor Phillip Hebert  
Councillor Cody Jenkins  
Councillor Cindy MacLean  
Councillor Faye McQuillan  
CAO Dorothy Anne Macdonald

#### Gallery Attendees:

Terisa Gotell  
Mark Gotell  
Blaine Scanlon  
Richard Toms  
Stacy Toms  
Melvin Ford  
Caroline Macleod  
Kathy Ehman  
Pam Martin  
Brendon Galway

---

#### 1.0 Call to Order Meeting;

The meeting was called to order by Mayor Lavandier at 7PM

#### 2.0 Approval of Agenda

It was moved to adopt the Agenda by Councillor Stephens, and seconded by Councillor Hebert, Motion Carried

#### 2.1 Additions to the Agenda

No Additions to the Agenda

#### 2.2 Conflict of Interest Provision

Part VI, Section 23 of the *Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.



### **2.3 Declaration**

No one declared Conflict

### **2.4 Be advised that we are recording these proceedings; If anyone-else is recording we would ask that you please declare same.**

Graphic reporter Kathy Ehman declared she was recording

### **3.0 Business/Presentations from floor or other:**

No Presentations

### **4.0 Minutes from Previous Meeting(s):**

#### **4.1 September 18<sup>th</sup>, 2017 Regular Meeting Adoption, and Business there from.**

**Councillor Jenkins added quotes to the minutes not previously documented.**

It was moved to adopt the amended minutes of the September 18<sup>th</sup> meeting by Councillor Stephens, and seconded by Councillor Jenkins, Motion Carried

### **5.0 Financial Statements (unaudited)**

#### **5.1 General Operating Account**

#### **5.2 Georgetown Sewer Utility Corporation**

It was moved to adopt the financial statements as presented by Councillor Jenkins, seconded by Councillor MacLean. Motion Carried

### **6.0 Approval of Outstanding Expenditures**

It was moved to pay all outstanding expenditures as funds allow by Councillor Stephens, seconded by Councillor MacLean, Motion Carried.

### **7.0 List of Correspondence October 16, 2017**

#### **7.1 Scott Morrison** Legal fees for transfer of PID172007 **No Action Required.**

#### **7.2 Federation of Municipalities** Semi Annual Meeting **Action Required.**

It was noted to give names to CAO if any member was attending before Thursday 19<sup>th</sup> so payment could be made.

#### **7.3 Rural Beautification Society** Awards dinner for Gardens **Action Required.**

It was moved by Councillor Stephens and seconded by Councillor Jenkins to have Garden employees Faye Rilley and Naomi Gotell attend on behalf of the Town to accept the award.

#### **7.4 GADC (Kenny Aitken)** Support taking part in amalgamation talks **Action Required.**

Letter to be sent informing GADC the Majority of Council is staying with their original decision to step away from the Amalgamation process

#### **7.5 Georgetown Family Housing Board** Believe they are unable to compete for funding with Georgetown not a part of amalgamation talks **Action Required.**

Letter to be sent informing GFHB the Majority of Council is staying with their original decision to step away from the Amalgamation process

- 7.6 **Dorothy Macdonald** Meeting room flooring quotes **No Action Required.**
- 7.7 **Province of PEI** FOIP for Jobs for youth program at TRS **Action Required.**  
Councillor Jenkins will discuss this with the TRSP board and decide what action to take.
- 7.8 **Mark Gotell** Concerned with future of Fire Department asks Council to return to amalgamation talks **Action Required.**  
Letter to be sent informing the Fire Chief the Majority of Council is staying with their original decision to step away from the Amalgamation process
- 7.9 **Bobbi Jo MacLean** Supporting council's decision to cease amalgamation talks and petition to council **Action Required.**  
Letter to be sent informing the Majority of Council is staying with their original decision to step away from the Amalgamation process
- 7.10 **Souris Christmas Festival and Parade** Parade entry applications **Action Required.**  
The Events committee will decide.
- 7.11 **Georgetown Jr C Eagles** Posting games on sign at no charge **Action Required.**  
General Consent to allow posting of games on town sign providing it does not conflict with Town needs.
- 7.12 **Georgetown Jr C Eagles** Sponsorship **Action Required.**  
Will consider review it again at year end, determining if funding is available, all council members supported decision
- 7.13 **Richard Toms** Citizen Petition in support of withdraw from amalgamation talks **Action Required.**  
Recognized as submitted
- 7.14 **Stacy Toms** Citizen Petition in support of withdraw from amalgamation talks **Action Required.**  
Recognized as submitted
- 7.15 **Melvin Ford** Citizen Petition in support of withdraw from amalgamation talks **Action Required.**  
Recognized as submitted
- 7.16 **Peter Llewellyn** Citizen Petition in support of withdraw from amalgamation talks **Action Required.**  
Recognized as submitted
- 7.17 **Gayle Llewellyn** Citizen Petition in support of withdraw from amalgamation talks **Action Required.**  
Recognized as submitted
- 7.18 **Brian Harding; Chair of Three Rivers Steering Committee** Invitation to return back to the Steering Committee and attend official Three Rivers Proposal meeting on October 25<sup>th</sup> **Action Required**  
**General discussion from all Councillors, some members felt they should go to the Council info session others unsure. It was clear they were not returning to the Amalgamation table.**

## **7.0 Committee Reports:**

### **7.1 Mayor Lewis Lavandier – Government Relations**

Committee Chair;

No Report presented.

Mayor Lavandier spoke briefly on the newspaper article on Saturday on smaller communities annexing. He mentioned that if Bordon is unable to sustain its community with more residents already than the 725 we would have. Should we consider annexing the Royalty.

### **7.2 Councillor Ronald Gallant – Civic Center, Utilities and GADC, Committee Chair;**

Absent no report

### **7.3 Councillor Mark Stephen – Beautification, Public Works and Heritage Rivers Committee Chair;**

#### **Councillor Mark Stephen Report October 2017**

The season is ending for the Maintenance staff, the flower baskets are down the Remembrance banners will be put up.

The beach house is closed and the bandstand is repaired and closed. Lights on boardwalk are turned off for the season

Infrastructure will let us know the 17th on the application to use Gas Tax for the erosion on West Street Rock needs to be ordered soon so work can happen

1) **Motion to purchase a Toro zero turn 2017 from Vesey's for the amount of \$7197.00 for Public Works**

*It was moved by Councillor Stephens, seconded by Councillor Hebert, Motion Carried*

2) **Motion to purchase STIHL Kombi System from Things to Rent for the purchase of \$807.86 and HST**

*It was moved by Councillor Stephens, seconded by Councillor Jenkins, Motion Carried*

3) **Motion to purchase compressor in the amount of \$300.00 from Princess Auto for Public Works.**

*It was moved by Councillor Stephens, seconded by Councillor McQuillan, Motion Carried*

4) **Motion to have Lairds Tree Care cut down the large dead branches overhanging Kent Street in front of the Seniors Unit for \$747.50**

*It was moved by Councillor Stephens, seconded by Councillor Hebert, Motion Carried.*

5) **Motion to accept the bid from Naddy's Construction as the lowest quote presented for Town Maintenance with modified specs.**

*It was moved by Councillor Stephens, seconded by Councillor Hebert, Motion carried*

6) **Motion to allow CAO Macdonald and Mayor Lavandier to proceed with financing for the Town Maintenance building.**

*It was moved by Councillor Stephens, seconded by Councillor Hebert, Motion Carried.*

- 7) **Motion when word is reached on the 17<sup>th</sup> of October that funding is approved for allocation for the Erosion on West Street, we can contact the contractor and proceed immediately to order stone and begin repairs to the bank/shoreline.**

It was moved by Councillor Stephens, seconded by Councillor McQuillan, Motion Carried.

Councillor Stephens also requested if Councillor McQuillan could supply the senior's video made a few years. The Town office could seek an individual to have all the missing or incorrect information placed on it. Councillor McQuillan noted she has found someone who feels they can do it and would be looking into it the next while.

**It was moved to adopt the report as submitted by Councillor Hebert, seconded by Councillor McQuillan, Motion Carried.**

**7.4 Councillor Phillip Hebert – Community Development & Planning, Community Heritage, and Youth & Recreation Committee Chair;**

**Councillor Hebert Councillor Report October Youth and Rec**

Along with Councillor Jenkins we completed the six week ParticipACTION program this past Sunday, we had the same core group return each and every week with some new faces weekly. This is also great because we now have a start on some sports equipment for future programs, as well as a wider range of available activities for the TRS summer day camp.

On September 29th the kite building with Tim at GES was held, we managed to build and fly a kite with each and every child in our school, this is something they will always remember. It was a prime example of a positive of a small school. The community support shown was tremendous with more volunteers than expected making it a success

**Heritage**

The trail kiosk re-write has been completed, it is available for review and looks good to me.

**Community Development**

Mark Gotell will be placing a culvert at one of the proposed roadways locations in our residential development area so we can begin preparing another lot. We have seen a spike in interest as of late so we must move forward in preparation. We have a deposit placed on lot 18 this month, things are looking up.

In November I will be inviting all businesses for a sit down to discuss future vision and input.

I have seen some interest from the Royalty about a possible partnership moving forward, this option was also mentioned in the "STRONGER TOGETHER " report this may be what is best for Georgetown/Royalty it is certainly worth exploring as this would be a start and a chance for us all to have equal representation. Borden is currently undertaking this approach.

**Additional:**

A great event was held at the TRS over the weekend honoring past contributors, it was nice to see Councillors Maclean and McQuillan in attendance supporting our rink and volunteers. Councillor Hebert added verbally to his report. He thanked Councillor McQuillan for funding the kite building project through the Seniors Project. He also noted the story that ran in Saturday's newspaper, where Minister Mitchell stated he would consider looking at smaller municipalities.

**Motion:****Georgetown invite the royalty in for preliminary discussions on a future partnership**

It was moved by Councillor Hebert and seconded by Councillor McQuillan, Discussion between Councillor Lavandier and Councillor Hebert: Mayor Lavandier removed himself from the chair and Deputy Mayor Stephens took over. Mayor Lavandier entered into discussion with Councillors on the Motion. It was stated by Councillor Hebert, that they would invite the Georgetown Fire District, for a discussion on possibly joining with Georgetown. Mayor Lavandier asked should we check with Government first to see if they will let us first. Councillor Hebert said we should invite the Georgetown Fire District to see what their feelings are first. Motion Carried

It was moved to adopt the report as presented by Councillor Jenkins, Seconded by Councilor Stephens, Motion Carried

**7.5 Councillor Faye McQuillan – Georgetown Fire Dept., Senior's Affairs and AA Macdonald Memorial Gardens Committee Chair;****Verbal report**

Councillor McQuillan noted they have applied for a new LEAP Grant and it was called Knitting for the needy, the seniors group would knit blankets and bonnets, etc. and donate to worthy causes.

The play rehearsals are going very well and it is very funny. The group would require three kites and three kids for the play from the Kite building Group.

Motion: It was moved by Councillor McQuillan to purchase a tree for the Christmas tree lighting from the Gardens Fund, seconded by Councillor MacLean, Motion Carried.

**It was moved to adopt the verbal report as given by Councillor Stephens, and seconded by Councillor Jenkins, Motion Carried.**

**7.6 Councillor Cindy MacLean – Community Events and Promotion, Georgetown School; and, King's Playhouse; Committee Chair****Georgetown School**

I apologize I did not attend the first Home and School meeting with the new staff but I was told it went very well and the Home and School are very excited about the enthusiasm from the new staff at our school. Good things will be happening with the school this year. We must continue to keep abreast of all the activities and make sure our children are getting the same level of education as the other schools. The next home and school meeting is slated for the last Monday of the month.

## **Kings Playhouse**

I attended the monthly board meeting of the Playhouse and the theatre had a busy summer, most of the events were well attended which is encouraging and there is always room to improve. Haley is busy organizing the Halloween spook night and has a pancake breakfast and yard sale planned, hope all council will attend this fundraiser. We have heard back from our Commemorative Partnership Program that we applied for. We have been cut drastically we are only going to receive \$750 a far cry from what we received last year. We are brainstorming to come up with some ideas to be able to have this important weeklong event again this year. It was also discussed that perhaps we should take the lead in helping out the victims of Hurricane Irma and the devastation it caused to several small islands. This could be a very good opportunity to show our compassion and need to help others Ray Brow is looking into possibilities.

I mentioned lowering the price of admission to the board and they said if council would like to donate some funds to help make ends meet they would consider it but as of right now the \$7 admission fee stands.

In response to Councillor Gallants concern over the poor sound, they are currently working on getting buffers installed in the dining area which should help with the poor sound quality at the Ceilidh, the sound board or operator is not the problem no buffers is and they are working on it. Please refer to Haley's report for a more detailed account of the Playhouse activities.

## **Community Events and Promotions**

We are working on our Halloween events for the children. Our Remembrance Week has had a major setback as I stated earlier but we will persevere. Any ideas on raising more funds for this week please let me know.

## **MOTIONS: NONE**

If there are no questions regarding my report, I respectfully submit my report for adoption.

Cindy MacLean, Councillor

**It was moved to adopt the report as presented by Councillor Stephens, Seconded by Councillor McQuillan, Motion Carried.**

## **7.7 Councillor Cody Jenkins- Finance; Storm Water Management and Three Rivers Sportsplex Committee Chair**

### **Verbal report**

Councillor Jenkins reviewed the financial statements for the Three Rivers Sportsplex. He noted the financial improvement over the previous year and noted it was due to hard work on himself and a dedicated board and volunteers.

Councillor Jenkins did not have a report but spoke on numerous articles and documents he presented to Council, some of the articles were;

Editorial September 23<sup>rd</sup> the Guardian, and Guardian October 11

Editorial Eastern Graphic September 27, Editorial Eastern Graphic October 4

Census profile 2016,

Letter to the Editor September 27, Eastern Graphic and October 4th

He reference the article by Paul McNeill and noted discrepancies that were made, but later only some corrected.

Councillor Jenkins noted Benji Stevens has started at TRSP, for another season and the Hall of Fame was a successful fundraiser all tickets were sold.

He mentioned he had met with Lawrence MacAulay and was going to meet again with Mr. MacAulay and Candace McAtie, inviting the Mayor to join him to talk about funding. Councillor Jenkins reported that Maintenance Supervisor Mark Gotell had addressed two culverts by lowering the ring, thus improving the draining of water into them.

Question: Councillor Phillip Hebert asked, "Do you feel we had any bargaining power before when we were at the Amalgamation table."

Councillor Jenkins said." Yes, before we left the table on the school issue we had a voice, after we returned it changed."

**It was moved to adopt the verbal report as submitted by Councillor Stephens, and seconded by Councillor Hebert**

### **8.0 8.8 C.A.O. - Dorothy Anne Macdonald – Administrator's Report.**

#### **CAO Dorothy Macdonald October Report**

I have been working on the start of a Procedural bylaw required under the new Municipal Act, the beginnings will be given to all Councillors and over the next week if there is anything you would like added, changed adjusted, you can let me know. It is probably best if we have a working session together to tidy up loose ends and then have a public meeting for the first reading. I would also like to set up other working sessions to fine tune our policies so they are clearer. I had a meeting with Kevin McCarville last week and in his new position he will be working closely with communities to work towards all the new requirements for municipalities. Upland has been to the town and met with Councillor Hebert and myself, we addressed areas that need attention and things we felt should be considered. I drove around the town with the group showing them our community and its infrastructure. They are using all this info now to work towards the next step which will be community engagement. There are a few ways they will try to attempt this, at least one public session was requested.

There is an FPEIM meeting on Saturday November 4<sup>th</sup> if you are attending please let me know by Oct 18<sup>th</sup> so we can send in the fees and get you registered. I am also scheduled to be in Summerside November 3<sup>rd</sup> for a day session on the Time is now, presenters Tim Merry will be there and Tina Henigar from Lunenburg County speaking on innovation ideas for communities. We have been sending out cards of congratulations and condolences, we would like if these cards could go out containing all the names of Councillors. Would you consider allowing us to produce a digital signature of all councillors to be used for this purpose only?

Our Public works employees are almost finished for the season, Bryden will shift to the TRSP today to assist Benji until the contract is finished.

I spoke with EISI and it will be necessary to have a meeting with EISI and the Town in the near future to determine responsibilities for maintenance and operation of the Lagoon. There are a few issues that have arisen that will need to be addressed so we are all on the same page.

Maintenance supervisor Mark Gotell has done a great job cleaning up the Lagoon building and fixing gates at the Lagoon, it was not an easy task.

WCB requires us to do safety checks, in our most recent one it was identified that the carpet in the meeting room upstairs was not in the best of shape and in many areas it was rolling up, now a dangerous tripping hazard, numerous chairs have been damaged getting caught in the carpet,



as well as, not being sturdy. The damaged chairs were removed and it was decided to prevent anyone from having a fall to remove the carpet and get it replaced. Numerous individuals/groups use this space, usually after town business hours.

Amin/Asst. O'Brien and I are working with Councillor Maclean on the beginning preparations for Remembrance Day.

Mayor Lavandier and myself met with Mary Hunter and Amy Swallow Macdonald we had a very informative chat on facilitating Immigration to rural areas in PEI. The province is working closely through the office of Immigration, Rural development and the communities to try to attract newcomers and retain those newcomers.

I met with Scott Morrison last week and signed the papers to transfer the property on George Street over to the Town of Georgetown, we have issued payment to cover transfer costs and the deed will be issued when that is received. The stipulation is if the town decides to sell it, the province gets first right of refusal. Standard procedure when transferring land from the province.

Recreation PEI has some grant possibilities coming up in the Near Future around green jobs and accessibility, when the final criteria is presented I will inform everyone to see if this is something we can make work for the town or its structures.

We are having some trouble with getting residents to apply for building permits, we had discussed sending out info packages to residents in the spring, it is hoped that the development bylaws will be tuned and clearer by then, it requires a lot of energy to address why people need to apply for permits.

Spoke with Montague detachment, and highways, on Gravel trucks, call 902 838-9300, it is noise, mischief, issue as well as unsecured loads, and we have a bylaw, no resident has to put up with this disturbance.

Respectfully submitted,

Dorothy Anne Macdonald, CAO

*It was added by Councillor Hebert that we get General Agreement should all avenues be exhausted in regards to the truckers, we should write a letter to GPI asking them for assistance by keeping the gates closed until 6PM, so truckers were unable to load earlier. General Agreement was reached.*

**It was moved by Councillor Stephens to adopt the report as presented, seconded by Councillor McQuillan, Motion carried.**

## **9.0 New Business**

### **9.1 Motion to purchase Flooring re: Meeting Room**

It was moved by Councillor McQuillan and seconded by Councillor Stephens, Motion carried.

### **9.2 Procedural Bylaw- Working copy**

A working copy would be presented to Councillors and a meeting would be set up to make adjustments, additions, or corrections.

### **9.3 Motion to accept Snow Tender**

It was moved by Councillor Stephens to offer contract for 2017-2018 Streets to Kings County Construction for \$31934.35. Seconded by Councillor McQuillan, Motion Carried.

It was moved by Councillor Stephens to offer contract for 2017-2018 parking lot, Fire hall, to Morley Annear for \$12540.00. Motion carried.

**9.4 Cleaning Fire Hall- Employee unable to do extra hours.**

Cleaning staff person was unable to continue with cleaning the Fire Hall but was offering to have someone else fill in. It was noted by CAO Macdonald that she had spoken to Mrs. Jenkins and as she was not giving up her contract. The town could not split the job without advertising. Councillor McQuillan said she would allow the fire Department to determine what they were going to do and Council would discuss next meeting.

**Mayor Lavandier gave notification of portfolio changes for Councillors:**

**Councillor Jenkins**—Community Events, Georgetown School, Kings Playhouse

**Councillor Hebert**—AA Gardens, Fire Department, Seniors Affairs

**Councillor MacLean**—Finance, Storm Water, Three Rivers Sportsplex

**Councillor McQuillan**—Community Development, Heritage, Youth and Recreation

**Councillor Stephens**—No change

**Councillor Gallant**—No Change

**The meeting was adjourned at 9:30 PM**

**Minutes recorded by  
CAO Dorothy Anne Macdonald  
And Submitted by  
Dorothy Macdonald, CAO  
October 16, 2017**

---

**Lewis Lavandier, Mayor**

---

**Dorothy Anne Macdonald, CAO**