



The Regular Monthly Meeting of the Georgetown Town Council was held in the Council Chambers on May 15th at 7 PM

Council Attendance: Deputy Mayor Mark Stephen
Councillor Ronald Gallant - Regrets
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan
Mayor Lewis Lavandier

1.0 Call to Order

Mayor Lewis Lavandier called the meeting to order at 7 p.m.

2.0 Approval of Agenda

*Moved for approval by Councillor M. Stephen.
Seconded by Councillor C. Jenkins, Motion Carried.*

2.1 Additions to the Agenda

No additions

2.2 Conflict of Interest Provision

Part VI, Section 23 of the *Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3 Declaration

No one declared Conflict

2.4 Be advised that we are recording these proceedings; If anyone-else is recording we would ask that you please declare same.

No one else was recording

3.0 Business/Presentations from floor or other:

No Presentations

4.0 Minutes from Previous Meeting(s):

4.1 April 17th, 2017 Regular Meeting Adoption, and Business there from.

*Moved for Adoption by Councillor M. Stephen,
Seconded by Councillor P. Hebert, Motion Carried*

**Minutes
GEORGETOWN
TOWN COUNCIL
MEETING**

**Monday
May 15th, 2017
7:00 p.m.**

Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan
CAO Dorothy Anne Macdonald



5.0 Financial Statements (unaudited)

5.1 General Operating Account-

5.2 Georgetown Sewer Utility Corporation

Moved for Adoption, of the General and Sewer accounts as presented by Councillor M. Stephens, seconded by Councillor P. Hebert. Motion Carried.

6.0 Approval of Outstanding Expenditures

Moved for Approval by Councillor C. MacLean to pay all outstanding expenditures as funds become available, seconded Councillor F. McQuillan, Motion Carried

7.0 Correspondence / Business From:

7.0 List of Correspondence May 15th, 2017

7.1 Daniel Perry Re: Purchase of Property # 170514 Action Required.

Letter to be sent Town is not interested in selling this serviced lot.

7.2 Aubrey Brown Rotary Dinner Action Required.

No councillor was available to go

7.3 Aubrey Brown Clarification for 7.2 No Action Required.7.4

7.4 Island East Tourism AGM May 17th (other upcoming events) Action Required.

Councillors were encouraged to go if they were available

7.5 David Macmillan Show and shine morning cruise route No Action Required.

Councillor P. Hebert addressed Council on this to encourage road blocks to be put up for a short time to allow safe transit of the cars through the town and up Kent Street

7.6 Garden Days Invitation to be a part of national program No Action Required.

7.7 Garden Days National Garden Day Event June 16th No Action Required.

7.8 Eastern Chambers Southern Kings supports New Ferry No Action Required.

7.9 New Horizons Accepting applications for funding **Action Required.**

Councillor McQuillan is going to apply again this year

7.10 Bobbi Jo MacLean Re: Purchase of PID #170514 **Action Required.**

Town responded the same, this property is reserved for development and is not for sale

7.11 Randell Fletcher Re: Upkeep of property line/ town **Action Required.**

Councillor Stephen will speak to the Maintenance supervisor to work out how this will be maintained going forward

7.12 Recreation PEI Recreation PEI Spring W/shop/AGM **Action Required.**

Councillor Hebert is looking at the possibility of going

7.13 Jerry MacKenzie Re: Unsightly Premises **Actions Required.**

A letter will be sent advising them, of complaints and requesting property to be cleaned up

7.14 Mark Gotell Re: highway 3 shoulder paving **No Action Required**

Letter to be sent supporting the development of Route 3

8.0 Committee Reports:

8.1 Mayor Lewis Lavandier – Government Relations Committee Chair;

Mayor's Monthly Report May 15th, 2017

Dorothy, Councillor Philip Hebert and myself, attended the FPEIM meeting on April 24th in Charlottetown.

On April 25th Dorothy, Councillor Cody Jenkins and myself attended the Three Rivers meeting of steering committee.

On April 26th I attended the 100th Anniversary Celebration for the Town of Montague and presented them with a plaque on behalf of council, residents and myself.

I have returned as chair of the Three Rivers Steering Committee.

Councillor Cody Jenkins and I attended a subcommittee meeting in Montague on May 4th.

I attended the meeting of the GADC on Monday May 1st.

Respectfully submitted,
Mayor Lewis Lavandier

Moved by Councillor M. Stephen to adopt Mayor Lavandier's report as presented, seconded by Councillor P. Hebert, Motion Carried

Mayor L. Lavandier asked Councillors if they were agreeable to send out a request for opinions to residents on how they are feeling about the future of our town, Council gave a general approval upon seeing the handout prior to mailing.

8.2 Councillor Ronald Gallant – Civic Center, Utilities and GADC, Committee Chair;

Councillor R. Gallant did not submit a report he sent his regrets

8.3 Councillor Mark Stephen – Beautification, Public Works and Heritage Rivers Committee Chair;

Councillor Mark Stephen's Report
Council Meeting May 15th, 2017

Mark is having a good start to the 2017 season with the 5 EDA workers. All the ditch trash has been picked up and they have started cutting grass. All the ride on mowers have been serviced and ready to go-same for push mowers and weed eaters. Mark has used his own tool's to do this work, he found out the town shop did not have any wrenches, screwdrivers or socket wrenches but there was 1 bent hammer and 1 drill with batteries that were no good and can't be replaced. I have a motion to put forward for tools and chainsaw pants, hard hat with a face guard and ear muffs. All above tools and chainsaw gear are needed to have a well working maintenance department and a safe one!!

Town beautification

Flowers and hanging baskets will be ready 2nd week of June. A lot of work needs to be done to our boardwalk on west street beach, Mark is looking at what can be repaired to make it safer this year. Also some work had to be done to the Gazebo and train set.

Respectfully
Mark Stephen

Moved by Councillor M. Stephens to adopt his report as presented, seconded by Councillor C. Jenkins

General Consensus was given by council to allow Mark Gotell to purchase needed tools as needed on sale, under 200.00

8.4 Councillor Phillip Hebert – Community Development & Planning, Community Heritage, and Youth & Recreation Committee Chair;

Committee Report May 2017
Councillor Phillip Hebert

Community development

Along with the committee we feel the concerns over our bylaw have been addressed to the best of our ability.

I have met several times with an individual who has shown interest in moving to the Georgetown area. I have shown him the "dollar" lots and he is very interested in this location for his home. I have given him the guidelines and await his next action. I feel we must do a better job advertising the land we have pegged for residential development, people outside of current residents simply don't know.

I've noticed property 172007 is up for tax sale, I feel this would be a great future parking area for the Carrol ball field as we currently don't have one causing congestion and safety concerns when field is in use. If the province would turn it over for a minimal cost it would greatly benefit our community.

Youth and Rec

The bleachers have arrived and look great they really have spruced the field up. One load of gravel has arrived and work is ready to begin however the rain has caused major setbacks. Unfortunately the price of gravel isn't going to allow for more than a freshening up of the walking track but at least it's a start. On the upside I have been in contact with the Jimmy Carroll committee and they have agreed to give \$1000 towards the ball field upgrades currently underway. This should alleviate some of the strain off my budget and allow me to do more. A thank you card on behalf of the Town to the committee would be a nice gesture.

This past week the first installment of "Woodworking with Tim" took place. This was a much bigger success than I could have hoped for. The kids enjoyed it immensely and have received great feedback from parents. Tim was great to do this and I'd like to make sure he is recognized for his efforts. I would also like to thank Councillor Jenkins for his help with this and the upcoming class at the end of May. I've received a tentative schedule for minor ball it looks busy!

Heritage

Nothing new

Respectfully Submitted

Phillip Hebert

Motions:

- Second reading of amendment to development bylaw
1. Whereas Town of Georgetown Zoning and Subdivision Control (Development) Bylaw is amended to permit use in all zones in accordance with approved permits issued and approved by council pertaining to Licensing and Street Vendor Bylaw
 2. And Whereas TOWN OF GEORGETOWN BYLAW 2017-02 A BYLAW TO AMEND – TOWN OF GEORGETOWN ZONING & SUBDIVISION CONTROL (DEVELOPMENT) BYLAW 2009, was formally approved a first time at the Council meeting held on February 21st, 2017
 3. Be it resolved that the TOWN OF GEORGETOWN BYLAW 2017-02 A BYLAW TO AMEND – TOWN OF GEORGETOWN ZONING & SUBDIVISION CONTROL (DEVELOPMENT) BYLAW 2009, be hereby read a second time.
 4. *(Bylaw 2017-02 amend is read)*

Moved by Councillor Hebert and seconded by Councillor Mark Stephen, Motion carried



**TOWN OF GEORGETOWN BYLAW 2017-02
A BYLAW TO AMEND –
TOWN OF GEORGETOWN ZONING & SUBDIVISION
CONTROL (DEVELOPMENT) BYLAW 2009**

BE IT ENACTED by the Town Council of the Town of Georgetown pursuant to Sections 11 and 18(3) of the Planning Act, R.S.P.E.I. Cap 1988, Cap P-8 that:

The Town of Georgetown Zoning & Subdivision Control (Development) Bylaw 2009 be hereby amended as follows:

Amendment # 1 Effective May 15, 2017 the Town of Georgetown Zoning & Subdivision Control (Development) Bylaw 2009 Bylaw (attached) is amended by adding a new number 3 under Section 5 “GENERAL PROVISIONS FOR ALL ZONES”. To be included in Section 5.1 new (#3): Town Council may permit use in all zones in accordance with approved permits issued and approved by council pertaining to Licensing and Street Vendor Bylaw.



**TOWN OF GEORGETOWN BYLAW 2017-02
A BYLAW TO AMEND –
TOWN OF GEORGETOWN ZONING & SUBDIVISION
CONTROL (DEVELOPMENT) BYLAW 2009**

Effective Date

The effective date of the Town of Georgetown Bylaw 2017-02 is May 15th, 2017.

Authority

BE IT ENACTED by the Council of the Town of Georgetown pursuant to Sections 11 and 18(3) of the Planning Act, R.S.P.E.I. 1988, Cap P-8 that:

The Town of Georgetown Zoning & Subdivision Control (Development) Bylaw 2009 is hereby amended as attached hereto:

First Reading(s):

The Bylaw amendments were read a first time by a majority of Councillors present at the Special Council meeting held on the 17th day of April, 2017.

The Bylaw amendments were approved by a majority of Councillors present at the special meeting held on the 17th day of April, 2017.

Second Reading:

The Bylaw amendments were read a second time by a majority of Councillors present at the Council meeting held on the 15th day of May, 2017. The Bylaw amendments were approved by a majority of Councillors present at the Council meeting held on the 15th day of May, 2017.

Adoption and Approval by Council:

The Bylaw amendments were adopted and approved by a majority of the Councillors present at the Council Meeting held on the 15th day of May, 2017.

Lewis Lavandier, Mayor
(Signature sealed)

Dorothy Anne Macdonald, CAO
(Signature sealed)

Minister's Signature:

Pursuant to Section 17 of the Planning Act, R.S.P.E.I. 1988, Cap P-8, I hereby give approval to the TOWN OF GEORGETOWN BYLAW 2017-02 A BYLAW TO AMEND – TOWN OF GEORGETOWN ZONING & SUBDIVISION CONTROL (DEVELOPMENT) BYLAW 2009 as attached hereto is hereby approved.

Date: _____

Hon. Robert Mitchell,
Minister of Communities, Land and
Environment and Municipal Affairs

Resolution:

Whereas Town of Georgetown Zoning and Subdivision Control (Development) Bylaw is amended to permit use in all zones in accordance with approved permits issued and approved by council pertaining to Licensing and Street Vendor Bylaw

And Whereas TOWN OF GEORGETOWN BYLAW 2017-02 A BYLAW TO AMEND – TOWN OF GEORGETOWN ZONING & SUBDIVISION CONTROL (DEVELOPMENT) BYLAW 2009, was formally approved a first time at the Council meeting held on February 21st, 2017

And whereas the TOWN OF GEORGETOWN BYLAW 2017-02 A BYLAW TO AMEND- TOWN OF GEORGETOWN ZONING & SUBDIVISION CONTROL (DEVELOPMENT) BYLAW 2009, was read a second time at this council meeting.

Be it resolved that TOWN OF GEORGETOWN BYLAW 2017-02 A BYLAW TO AMEND- TOWN OF GEORGETOWN ZONING AND SUBDIVISION CONTROL (DEVELOPMENT) Bylaw 2009 be hereby approved.

Moved by Councillor Hebert and seconded by Councillor Stephen, Motion Carried.

2. Second reading of vendor bylaw

Whereas a bylaw “Licensing and Street Vendor Bylaw” to be adopted to fix and determine the amount of annual license fees to be paid by various and sundry businesses, companies, arts trades and employments doing business in the Town of Georgetown.

And whereas the bylaw “Licensing and Street Vendor Bylaw 2017-1”, was read and formally approved a first time at the Council meeting held on April 17th, 2017

Be it resolved bylaw “Licensing and Street Vendor Bylaw 2017-1” be hereby read a second time. (Bylaw 2017-1 read)

Moved by Councillor Hebert and seconded by Councilor Stephen, Motion Carried

Whereas a Bylaw- “Licensing and Street Vendor Bylaw” to be adopted to fix and determine the amount of annual license fees to be paid by various and sundry businesses, companies, arts trades and employments doing business in the Town of Georgetown.

And whereas the bylaw “Licensing and Street Vendor Bylaw 2017-1”, was read and formally approved a first time at the Council meeting held on April 17th, 2017

And whereas the bylaw “Licensing and Street Vendor Bylaw 2017-1”, was read a second time at this Council meeting.

Be it resolved that the bylaw “Licensing and Street Vendor Bylaw 2017-1”, be hereby approved.

Moved by Councillor Hebert and seconded by Councillor Stephens, Motion Carried

Bylaw will take effect upon Ministers Signature



Moved by Councillor P. Hebert and seconded by Councillor Cody Jenkins at a regular meeting of Town Council on February 21st, 2017 that **First Reading be given to BYLAW 2017-01 - BYLAW NAME: LICENSING AND STREET VENDOR BYLAW** for the Town of Georgetown. **Motion Carried.**

Moved by Councillor P. Hebert and seconded by Councillor Stephen that at a regular meeting of Town Council on May 15th, 2017 that **Second Reading be given to BYLAW 2017-01 – BYLAW NAME: LICENSING AND STREET VENDOR BYLAW** for the Town of Georgetown. **Motion Carried.**

TOWN OF GEORGETOWN

BYLAW NAME: LICENSING AND STREET VENDOR BYLAW
BYLAW #: 2017-1

Licensing and Street Vendor Bylaw 2017-1 – Effective Date May 15th, 2017

A bylaw to fix and determine the amount of annual license fees to be paid by various and sundry businesses, companies, arts, trades and employments doing business in the Town of Georgetown.

Be it enacted and it is hereby enacted by the Town Council of the Town of Georgetown, pursuant to Sections 30, 59 and 64 of the *Municipalities Act*, R.S.P.E.I. 1988, c. M-13 and amendments thereto:

1. Name

This Bylaw may be referred to as the "Georgetown Licensing and Street Vendor Bylaw".

2. Definitions

In this Bylaw:

- a. "chief administrative officer" means the Chief Administrative Officer appointed by council pursuant to the act;
- b. "council" means the Town Council of the Town of Georgetown;
- c. "lunch truck" means a motorized vehicle which is used or intended to be used for transporting to and selling prepared food products at various locations;



- d. "mobile sales establishment" means a business located in a motorized vehicle or moveable structure that is towed or moved by a motorized vehicle and where all of the goods, wares or foodstuffs that are offered for sale are contained entirely within the motorized vehicle or moveable structure, or on allotted space subject to site approval, but does not include a lunch truck;
- e. "person" means any person, persons, partnership or company;
- f. "push cart" means a push cart or pedal powered cart where all of the goods offered for sale are contained entirely within the cart and consists primarily of food and beverages;
- g. "Town" means the Town of Georgetown, Prince Edward Island.
- h. "Non-Profit" means an organization that has been formed by a group of people in order to pursue a common not-for-profit goal.

3. *License Regulations*

Council may make regulations from time to time by simple resolution establishing:

- a. Categories of persons who shall be required to obtain a license from the Town before carrying out any business, art, trade or employment in the Town. Parcel 1035997 may only be granted a permit for a maximum period of three days
- b. Annual fees payable for persons carrying out any business, art, trade or employment in the Town.
- c. Council will maintain a list of non-profit organizations that are exempt from a one day permit. Non-profit organizations shall make application to council and will be approved on a case basis. Non-profits must adhere to all health and safety regulations.
- d. Any applicant whose operation is longer than one day, and is establishing its business within 100 foot radius of a residential property, that residential owner must be consulted.
- e. In the event an applicant who proposal is deemed by Council to be in direct competition with an existing full time business operating in the Town of Georgetown. Council must make available the opportunity for input from the full time business before any decision.

4. *Licensing Year*

Annual license fees payable pursuant to section 3 shall be in effect from January 1 in each year to December 31 in the same year and shall be due and payable on April 1 each year except where persons establish any business, art, trade or employment in the Town after April 1 in any year, the license fee shall be due and payable immediately.

5. *Offence*

Any persons who violates any provision of this Bylaw or who fails to perform any act required hereunder or does any prohibited act, shall be guilty of an offence and liable on summary conviction, in addition to an order to pay the applicable license fee, to a fine not exceeding \$1,000. Each day the violation continues shall constitute a separate offence. The CAO shall have the authority to enforce this bylaw.

6. *Liability*

The agent or manager of any Corporation carrying on a business in the Town which is the subject of this Bylaw shall be personally liable for payment of the license fee in the manner set out herein, and upon default of payment shall be guilty of the offence set out in section 5 of this Bylaw.

7. *Interest*

License fees not paid when due shall bear interest at the rate of ten percent per annum and in addition to the penalty provided in section 5 and 6 of this Bylaw, the chief administrative officer may take action by way of civil suit in the name of the Town to enforce payment of any outstanding license fee or interest.

8. *License Category*

Where the persons carrying on any business, art, trade or employment in the Town that falls into more than one licensing category, the category bearing the higher license fee shall apply.

9. *Payment*

Payment of license fees required under this Bylaw shall be made to the Town of Georgetown.

10. *License Forms and Insurance Certificates*

The chief administrative officer shall determine the form or forms of the licenses and which are the subject of this Bylaw, and where no form is established, a receipt from the Town for the appropriate license fee shall be evidence that the appropriate license has been granted for the year specified on the receipt. Schedule "A" Insurance Certificate must be completed by the applicant and submitted to the chief administrative officer along with proof of required insurance, and completed Schedule "B".

11. *Push Cart License*

- a. Any person or company seeking a license to operate a push cart in the Town shall make application therefor to the council:
- b. Council shall allow or refuse the application based upon considerations of safety, desirability, impact on established businesses in the Town, public convenience and such other considerations as it deems appropriate.
- c. Council may attach terms and conditions to the approval of the license if granted including but not limited to:
 - i. hours and days of operation;
 - ii. health code requirements;
 - iii. litter control;
 - iv. approved locations.
- d. The license for a push cart shall be valid for the calendar year in which the application is made only. A new application is required to council for each calendar year.
- e. No appeal shall lie from a decision of council respecting a push cart license.

12. *Door to Door Salesperson License*

- a. Any person or company seeking a license to operate as a door to door salesperson in the Town shall make application therefor to the council.
- b. Council shall allow or refuse the application based upon considerations of safety, desirability, impact on established businesses in the Town, public convenience and such other considerations as it deems appropriate.
- c. Council may attach terms and conditions to the approval of the license if granted including but not limited to:
 - i. hours and days of operation.
- d. The license for a door to door salesperson shall be valid for the calendar year in which the application is made only. A new application is required to council for each calendar year.
- e. No appeal shall lie from a decision of council respecting a door to door salesperson license.

13. *Mobile Sales Establishment License:*

- a. Any person or company seeking a license to operate a mobile sales establishment in the Town shall make application therefor to the council.
- b. Licenses may be granted for a mobile sales establishment to conduct business on a maximum of two locations in the Town and each application shall be accompanied by a letter of permission from the owner(s) of the property on which the mobile sales establishment will be located.
- c. Council shall allow or refuse the application based upon considerations of safety, desirability, impact on established businesses in the Town, public convenience and such other considerations as it deems appropriate.
- d. Council may attach terms and conditions to the approval of the license if granted including but not limited to:
 - i. hours and days of operation.
 - ii. health code requirements.
 - iii. litter control.
 - iv. approved locations.
- e. The license for a mobile sales establishment shall be valid for the calendar year in which the application is made only. A new application is required to council for each calendar year
- f. No appeal shall lie from a decision of council respecting a mobile sales establishment license.

14. *Lunch Truck License*

- a. Any person or company seeking a license to operate a lunch truck in the Town shall make application therefor to the council.
- b. Council may require a letter of permission from the owner(s) of the property on which the lunch truck will be located.
- c. Council shall allow or refuse the application based upon considerations of safety, desirability, impact on established businesses in the Town, public convenience and such other considerations as it deems appropriate.
- d. Council may attach terms and conditions to the approval of the license if granted including but not limited to:
 - i. hours and days of operation.
 - ii. health code requirements.
 - iii. litter control.

- iv. approved locations.
- e. The license for a lunch truck shall be valid for the calendar year in which the application is made only. A new application is required to council for each calendar year.
- f. No appeal shall lie from a decision of council respecting a lunch truck license.

15. **Effective Date** The effective date of this Bylaw is May 15th, 2017.

Schedule "A"

INSURANCE CERTIFICATE

During the Period of the term of this license agreement with,

(Street Vending Business & Applicant)

Shall maintain a policy of public liability and property damage insurance, including liquor liability coverage if applicable, in the amount of **Two Million Dollars (\$2,000,000)** and containing endorsements showing the "Town of Georgetown" as an additional insured and having a cross-liability clause, in a form satisfactory to the Town of Georgetown. Proof of insurance shall be made available to the Town of Georgetown with this application.

Name of Applicant - must be incorporated or an individual:	
Signature of Applicant or Authorized Representative:	Signature of Witness:
Print Name and Title:	Print Name of Witness:
Date:	



Schedule "B"
APPLICATION FOR STREET VENDORS LICENSE

Business Name:

Is this a first time application? Yes <input type="checkbox"/> No <input type="checkbox"/>	Number of Years in business? <hr/>
Type of Vendors License: <input type="checkbox"/> Mobile Sales Establishment <input type="checkbox"/> Food Truck <input type="checkbox"/> Push Cart <input type="checkbox"/> Other Specify	

Applicant:

Mailing Address & Postal Code:

Telephone #(day):	Telephone #(night):
Cell:	Fax:

Email Address:

Description of Goods Being Offered for Sale and/or Rented:

Location(s) Requested:

Food Truck –	Location 1 <input type="checkbox"/>	Location 2 <input type="checkbox"/>	Location 3 <input type="checkbox"/>
Push Cart –	Location 1 <input type="checkbox"/>	Location 2 <input type="checkbox"/>	Location 3 <input type="checkbox"/>
Mobile Sales Establishment –	Location 1 <input type="checkbox"/>	Location 2 <input type="checkbox"/>	Location 3 <input type="checkbox"/>
Other -	Location 1 <input type="checkbox"/>	Location 2 <input type="checkbox"/>	Location 3 <input type="checkbox"/>

Start Date: Seasonal – Apr – Dec. Year Round (Food Trucks Only) Daily / Weekly	End Date: <hr/>
Operating Hours – Start: <hr/>	Operating Hours – Closing: <hr/>



... Continuation of- Schedule "B"
APPLICATION FOR STREET VENDORS LICENSE

Apparatus Description Information: (Food Truck/ Push Cart/ Mobile Sales Establishment Licenses Only)

Make:	Model:	Year:
Serial Number:		
Does Vehicle/ Equipment require Provincial Vehicle Registration?: Yes <input type="checkbox"/> No <input type="checkbox"/>		
License Number:	Inspection Valid Until:	
ATTACHMENTS – Check all that apply:		
Photographs/Artist Conception of:		
<input type="checkbox"/> Mobile Sales Establishment	<input type="checkbox"/> Food Truck	<input type="checkbox"/> Push Cart <input type="checkbox"/> Other Specify
Site Plan of Selected Location:	Attached <input type="checkbox"/>	
Certificate of Insurance:	Attached <input type="checkbox"/>	
Hold Harmless Agreement:	Attached <input type="checkbox"/>	
Photos (3) Applicant:	Attached <input type="checkbox"/>	
Public Health Certificate:	Attached <input type="checkbox"/>	
Electrical Inspection Certification:	Attached <input type="checkbox"/>	



**... Continuation of- Schedule "B"
APPLICATION FOR STREET VENDORS LICENSE**

The applicant acknowledges that he/she has read the Licensing and Street Vendor Bylaw in its entirety, fully understands the terms and conditions as outlined and has fully disclosed all details and components related to the applications of the street vending license.

Applicant Name:	Date:
<hr/>	
Applicant Signature:	
<hr/>	

HOLD HARMLESS AGREEMENT

_____, (Name of Applicant) shall indemnify and hold the Town of Georgetown harmless from and against all liability, loss, claims, demands, costs, and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions by the above named, their officers, agents, employees, or others for whom they are responsible at law arising out of any cause whatsoever, either direct or indirect, through its use and/or operation of Town property in connection with

(Street Vending Business)

excluding only such liability as may solely rise out of the negligence of the Town of Georgetown, its employees, officers, or agents.



... Continuation of- Schedule "B"
APPLICATION FOR STREET VENDORS LICENSE "CHECK LIST"

Push carts, food trucks, mobile sales equipment and other:

1. Application (Schedule "B"); and
 - a. Insurance (Schedule "A") Form.
2. Full description and photograph or an artist's concept of any push cart, food truck, mobile sales equipment or other.
3. Approvals:
 - a. Police
 - b. Building Inspector
 - c. Fire Inspector
 - d. Insurance for at least two million dollars (\$2,000,000) liability with the Town of Georgetown named as a third party and with notice given by the insurance company to the Town of Georgetown if the insurance is ever cancelled.
4. Permits:
 - a. Push Carts
 - i. Public Health
 - ii. Electrical
 - b. Food Trucks
 - i. Public Health
 - c. Mobile Sales Equipment
 - i. Public Health
 - ii. Electrical
 - d. Other (as required and/or):
 - i. Public Health
 - ii. Electrical
5. Fee: Cash or certified cheque payable to the Town of Georgetown (refer to Schedule "C" License Fee Schedule).

Schedule "C"

LICENSE FEE SCHEDULE

1. Push Cart per space (or other similar)	\$300 (year round)
2. Push Cart per space (or other similar)	\$200 (Apr. –Dec.)
3. Food Truck per space (or other similar)	\$900 (year round)
4. Food Truck per space (or other similar)	\$600 (Apr. – Dec.)
5. Mobile Sales Equipment (or other similar)	\$500 (year round)
6. Mobile Sales Equipment (or other similar)	\$300 (Apr.-Dec.)

Applies to all – in lieu of a season or year license, you can purchase a Daily or Weekly License in the Town of Georgetown. *Schedule "A" & "B" must be completed and approved. Prices as follows:

All	\$30.00 (Daily)
All	\$120.00 (Weekly)

Additional Fees:

Written request will be required if other Town services or utilities are requested to be utilized by the applicant. Additional fees will be required to utilize Town of Georgetown utilities (i.e. electricity, etc.) costs/fees to be determined by Council on a case by case basis where deemed approved by Council.

Location changes must be applied for by applicant and request submitted to Council along with a new site plan. Re-application fees may be deemed necessary by Council.

First Reading(s):

The Bylaw was read a first time by a majority of Councillors present at the Council meeting held on 21st day of February 2017.

This Bylaw was approved by a majority of Councillors present at the meeting held on 21st day of February, 2017.

Second Reading:

This Bylaw was read a second time by a majority of Councillors present at the Council meeting held on the 15th day of May, 2017.

This Bylaw was approved by a majority of Councillors present at the Council meeting held on the 15th day of May, 2017.

Adoption and Approval by Council:

The Bylaw was adopted and approved by a majority of the Councillors present at the Council Meeting held on the 15th day of May, 2017.

Lewis Lavandier, Mayor
(Signature sealed)

Dorothy Anne Macdonald, CAO
(Signature sealed)

3. To obtain property from Provincial government for \$1 for development purposes

Councillor P. Hebert moved to write a letter to Minister Biggar to obtain property #172007, recently offered for Tax sale, seconded by Councillor C. MacLean, Motion Carried

4. Tender date for official plan and bylaws

Councillor P. Hebert moved to set a tender closing date for September 1, 2017 for Official plan and Zoning and Subdivision Control (Development Bylaw) proposals, seconded by Councillor F. McQuillan

5. Gift Card

Councillor P. Hebert moved to send a gift card to Tim Mair for \$100.00 donated time and materials, in the children's recreation program on boat building. Seconded by Councillor F. McQuillan, Motion Carried

Councillor P. Hebert asked to have a Thank you card sent to the Jimmy Carroll Fund for funds received to help with maintenance on the ball field. \$1000.00 was received. General agreement from all members

Moved by Councillor P. Hebert to adopt his report as presented, seconded by Councillor C. MacLean, Motion Carried

8.5 Councillor Faye McQuillan – Georgetown Fire Dept., Senior's Affairs and AA Macdonald Memorial Gardens Committee Chair;

COUNCILLORS REPORT MAY 15, 2017

Faye McQuillan

SENIORS -

Seniors are busy this spring. They have bingo every Wednesday evening, Ukuleles on Tuesday afternoon, Line dancing on Wednesday afternoon, and Toning with Toby on Thursday evening. We went on our annual bus trip, all seemed to have a good time. We are still working on our play, planning to have the showing in September.

Fire Department

Nothing to report here.

AA Gardens

Garden workers have started. Naomi on May 8th and Faye on May 15th.

Motion:

I would like to make a motion to get Tim Mair to build a Swing to put in the Gardens this year. Tim has the blueprints for this and he says he can have it done for this summer, seconded by Councillor P. Hebert, Motion Carried.

Submitted by:

Faye McQuillan

Moved by Councillor M. Stephens to adopt Councillor F. McQuillan report as presented, seconded by Councillor P. Hebert, Motion Carried

8.6 Councillor Cindy MacLean – Community Events and Promotion, Georgetown School; and, King's Playhouse;

Georgetown School

I have scheduled a meeting on May 19th with Ms., MacKenzie the school principal to discuss options/programs that could be implemented or expanded on at Georgetown Elementary that will help us sustain and maintain our school.

I attended a Home and School meeting on Thursday evening. Home and School have been busy getting donations for ground improvement in and around the school. With the help of Councillor Hebert the ball field, basketball court/nets areas around the playground are being made safer for the children. Trees and plants are going to be planted in the next short while. They have many good ideas planned for growing our school. They are also very concerned and are taking steps to have Minister Currie ask for Ms. Mackenzie's transfer out of Georgetown School as they feel she is not supportive of our school as many parents feel she was put in Georgetown School to close it.

Kings Playhouse

The Playhouse monthly meeting is scheduled for Thursday, so I have very little to report at this time.

I do know the chimney has been replaced by Barry Walsh Heating. Haley's one concern was that this chimney is the same as the last one that rusted so quickly, I told her I thought the Playhouse was planning on closing the chimney in which might help with rain and rust.

The Easter Eggstravaganza was another success. Hats off to Haley and the volunteers for making a fun time for everyone. I see there are a few other communities that had a similar event which is good that we can be role models.

Please refer to Haley's report.

Community Events and Promotions

We had our third Summer Days Committee meeting and are meeting again on May 21st and the plans for this year's Summer Days Festival are well underway. We had word back from Atlantic Lottery regarding our application for sponsorship, and we have been approved for \$1500, not close to the amount we asked but hey we are happy and thankful for what we can get.

I would like to re address the discussion regarding the reinstatement of a panel to review and decide on the recipient of the Georgetown Award each year, since we didn't come to any decision at the last council meeting (and I believe it got deferred to another time), with the panel being comprised of the last two winners of the award plus the winner of the Super Nova Award for the past year, with the panel consisting each year of three of the previous award winners.

Cloggeroo will be hosting their event again this year from Aug 11th – 13th. It was mentioned by Councillor Hebert that we would need to have written authorization from the residents not just a verbal agreement.

Canada's Annual Celebration of Gardens and Gardening will take place on June 9th – 18th, I will be getting together with Councillor McQuillan to discuss some options to participate in this event. Perhaps we can coordinate with the Home and School to tie in their plans for creating flower beds and flower boxes during this time frame.

Trying to get together with Haley and Councillor McQuillan to set up our Canada Day Celebrations, any new ideas would be welcomed.

Also I would like to post on the town sign our next summer days meeting is slated for Sunday May 21st at 6:30 at the town hall.

I have had several residents inquiring about the Three Rivers meetings/amalgamation discussion, and why things are so hush hush? I tried to explain that this committee is trying to make sure they have as much accurate information as possible before they speak out. Better to be informed properly so as to not create any controversy, could Mayor Lavandier or Councillor Jenkins update us on when there might be an open meeting where some of these questions can be addressed by those in the know.

MOTIONS:

- 1. I would at this time like to make a motion to share the cost of the Volunteer Tea with the Playhouse approximately \$100., seconded by Councillor P. Hebert, Motion Carried*
- 2. I would like to make a motion to set a date to have the new Councillors photos taken and added to our website so our website is up to date and accurate, seconded by Councillor F. McQuillan, Motion Carried.*

If there are no questions regarding my report, I respectfully submit my report for adoption.

Respectfully submitted

Cindy MacLean, Councillor

Moved by Councillor M. Stephen to adopt Councillor C. MacLean's report as read by Councillor F. MacLean, seconded by Councillor F. McQuillan, Motion Carried.

8.7 Councillor Cody Jenkins – Finance; Storm Water Management and Three Rivers Sportsplex Committee Chair;

Councillor C. Jenkins submitted a verbal report:

Nothing to report on the rink, Storm water issues are being addressed, and mentioned the Three Rivers group had met.

Motions: no notice was given

Councillor C. Jenkins moved to allow Cloggeroo to run their own liquor license this year, seconded by Councillor F. McQuillan, Motion Carried

Councillor C. Jenkins moved to allow Cloggeroo to put up a tent for the duration of the festival, seconded by Councillor P. Herbert, Motion Carried

Councillor C. Jenkins moved to allow Cloggeroo to run music until 1 a.m. For this year, seconded by Councillor F. McQuillan, Vote was 4 for and 1 against. Motion Carried.

Councillor C. Jenkins moved to adopt his report as presented, seconded by Councillor M. Stephen, Motion Carried

8.8 C.A.O., Dorothy Anne Macdonald – Administrator's Report. CAO

Monthly Report May

May 15th

The last month has been extremely busy. My duties have kept my days full and it does not appear it is going to be a quiet summer.

I attended the Federation of PEI Municipalities Annual meeting in Charlottetown with his worship \mayor Lewis Lavandier and Councillor Hebert. We were presented with info on policing, the upcoming Water Act, Buildings Act, and the Municipalities Act. I have begun reviewing and earmarking policies and bylaws that may need to be addressed.

I also attended an Information session at the Kaylee Hall for the Municipalities Act, It was also attended by Mayor Lewis Lavandier, Councillor MacLean, Councillor Hebert, and Councillor Jenkins. Samantha Murphy outlined the Act requirements and some of the implementations that will be happen. This Act alone will require many hours and cost.

An application was sent in for the Trans Canada Trail Grant, details will be worked out for the 28th of August, should we receive approval.

The announcement for the Rick Hansen Accessibility Grant should be announced by May 30th, 2017. We are hoping to qualify.

Councillor Ronald Gallant has given me approval to purchase a new mat for the entry way of the Town Hall, the present one is becoming a hazard, I will replace it quickly. I would like to formally welcome our Admin assistant Kerri O'Brien. Kerri has been working very hard at getting up to speed on the Towns bookkeeping and procedures. Kerri is fitting in well and I look forward to working with her.

I would also like to formally welcome Maintenance Supervisor Mark Gotell. Mark is keeping on top of things and is doing a great job. The town maintenance workers are once again busy, and we are very fortunate to have an extra employee this season. I have developed a list of Employee guidelines to aid the Employees with expectations for the coming season.

We have experienced some issues with our present office suite program, I am seeking permission to purchase a newer version should it fail again. This is a much used piece of software in the office.

I want to thank Mayor and Councillors, for their time and energy in the past month, your assistance makes my job easier.

Respectfully submitted

Dorothy Anne Macdonald, CAO

**Moved by Councillor M. Stevens to allow the CAO to upgrade the office suite software, seconded by Councillor P. Hebert, Motion Carried
Moved by Councillor M. Stephen to adopt the CAO report as presented, seconded by Councillor C. Jenkins**



9.0 New Business:

9.1 Councillor Phillip Hebert has given Notice of Motion for second reading of TOWN OF GEORGETOWN BYLAW 2017-02 A BYLAW TO AMEND – TOWN OF GEORGETOWN ZONING & SUBDIVISION CONTROL (DEVELOPMENT) BYLAW 2009 at the May 15th, 2017 regular meeting of Town Council. (moved during report)

9.2 Councillor Phillip Hebert has given Notice of Motion for second reading to Town of Georgetown bylaw 2017-1 Licensing and Street Vendor Bylaw at the May 15th regular meeting of the Town Council (moved during report).

9.3 Councillor Mark Stephen has given Notice of Motion, to cover the costs of the WHMIS course (at \$10.00 per person)required by the Public Works Employees, to be assisted by Supervisor Mark Gotell., Moved by Mark Stephen, seconded by Councillor P. Hebert,; Motion Carried

9.4 Councillor Mark Stephen has given Notice of Motion, to establish a policy where all employee evaluations are done yearly in November of each year. Moved by Councillor Stephen, seconded by Councillor Hebert.

9.5 Councillor Mark Stephen has given Notice of Motion, to proceed with the plans already in place, and begin construction of the new Maintenance building at the earliest date possible. Moved by Councillor Stephen to get new quotes, seconded by Councillor Hebert, Motion Carried.

9.6 Councillor Cody Jenkins has given Notice of Motion to establish a new bank account specifically for Gas Tax as required before June. Moved by Councillor C. Jenkins and seconded by Councillor F. McQuillan, Motion Carried

9.7 Councillor Cindy Maclean has given Notice of Motion to give the Playhouse a \$100.00 from her budget, for the Volunteer Tea.(moved in report)

9.8 Councillor Cindy MacLean has given Notice of Motion to have photos taken of Councillors so the Town's website can be updated.(moved in report)

9.9 Councillor Phillip Hebert has given Notice of Motion to make an offer on property # 172007, George Street presently up for tax sale, the offer to the province would be for one dollar.(moved in report)

9.10 Councillor Phillip Hebert has given Notice of Motion to send out the tender for request for proposals for the Georgetown Official Plan and Zoning & Subdivision Control (Development Bylaw) with proposals due September 1, 2017.(moved in report)

10.0 Adjournment

