



The Regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on June 19th at 7 PM

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant- Regrets
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean-Regrets
Councillor Faye McQuillan-Regrets

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- 1.0 Call to Order Meeting;**
Mayor Lewis Lavandier called the meeting to order at 7 PM
- 2.0 Approval of Agenda**
Moved for Approval by Councillor Stephens, seconded by Councillor Hebert, Motion carried.
- 2.1 Additions to the Agenda**
Additions to the Agenda were: Application for building permit and Application from Cloggeroo to use meeting room
- 2.2 Conflict of Interest Provision**
Part VI, Section 23 of the *Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.
- 2.3 Declaration**
No one declared conflict
- 2.4 Be advised that we are recording these proceedings; If anyone-else is recording we would ask that you please declare same.**
No one else was recording
- 3.0 Business/Presentations from floor or other:**
- 4.0 Minutes from Previous Meeting(s):**
4.1 May 15th, 2017 Regular Meeting Adoption, and Business there from.

Minutes GEORGETOWN TOWN COUNCIL MEETING

Monday
June 19th, 2017
7:00 p.m.

Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan
CAO Dorothy Anne Macdonald

Moved for Adoption by Councillor Stephen, seconded by Councillor Hebert,
Motion carried

5.0 Financial Statements (unaudited)

5.1 General Operating Account

5.2 Georgetown Sewer Utility Corporation

Moved by Councillor Stephen and seconded by Councillor Jenkins to accept the financial statements as presented

6.0 Approval of Outstanding Expenditures

Moved by Councillor Stephens, and seconded by Councillor Hebert to pay outstanding expenditures as funds allow.

7.0 Correspondence / Business From:

7.0 List of Correspondence June 19th, 2017

7.1 Island East Tourism Tourist information and updates **No Action Required.**

7.2 Island East Tourism New members and updates **No Action Required.**

7.3 Canadian Water and Wastewater Association Events **No Action Required.**

7.4 Marlene Gotell Concern with traffic congestion surrounding Kings Playhouse **Action Required.**

Councillor Stephen noted that the Department of transportation has placed no parking signs at the corners, and that the playhouse was issued cones to place close to the corners during a show. Councillor Stephen felt this would serve to address the issue and if needed the town could look at painting the road

7.5 Bart Mair Donation to the Gardens **Action Required.**

Council received notice of donation to the AA Macdonald Gardens to the value of \$4779.00 in memory of Jim and Laura Mair. Council asked that a letter of thanks be sent.

7.6 Institute of Public Administration Annual conference **No Action Required.**

7.7 Canada 150 Award for gardens **Actions Required.**

The Canada 150 issued a certificate of recognition for the Gardens. Council has asked to have it placed in a frame and mounted in the Town Hall

7.8 Rick Hansen Foundation denied accessibility grant **No Action Required.**

7.9 Cynthia Skinner Concerned with starfish drying of local business **Action Required.**

Council does not feel this is theirs to monitor, the local starfish hunter would have checked this through environment

7.10 Nicole Tseng Data from Parkers beach cleanup by GEBIS **No Action Required.**

7.11 Fernand Gotell Complaint of others dog waste in his yard **Action Required.**

Council was notified that a letter was sent to the individual dog owners detailing our dog bylaw. Council required no further action at this time

7.12 Maroon Pig Donation to Recreation for McSwain Field dugout and upgrades **No Action Required.**

7.13 Cooke Insurance Group Bulletin with issues related to municipal operations **No Action Required.**

7.14 John Dewey Climate change adaptation strategy public consultation **Action Required.**

Council was encouraged to go online and respond

7.15 Department of Communities Servicing grant for 2017/18 **No Action Required.**

7.16 Canadian Heritage Important event Reminders **No Action Required.**

7.17 Marie LaVie (Eastern Chamber) Door Prize Request **No Action Required.**

7.18 Tourism Industry Assoc. Canadian Tourism Awards deadline extended **No Action Required.**

7.19 Susan Griffin Saltscapes Advertising **No Actions Required.**

7.20 Brenda Richard Ditch does not drain **Action Required.**

Councillor Jenkins reported that Maintenance supervisor Mark Gotell is going to as first resource flush out the culvert. They will analyze after this to see if more is needed

7.21 Perry Gotell Remove garbage from beach cleanup **Action Required.**
Event was cancelled

7.22 Super Bee Skid Steer Thank you for using their services and list of services offered **No Action Required.**

- 7.23 PEI Family Violence Building Brighter Futures Campaign Action Required**
Council is unable to participate in this no money on the budget
- 7.24 Rural Action Centre** free online training at eforce.ca **No Action Required.**
- 7.25 Health Canada Region SOS CALL911 No Action Required.**
- 7.26 Eastern Chamber Highlights of AGM No Action Required.**
- 7.27 Enabling Accessibility** Funding opportunity **Action Required.**
Council would like to make application to this project with the entrance and the washroom as major improvements
- 7.28 Celebration and Commemoration Program Invite** to participate in red balloon social media campaign **No Action Required.**
- 7.29 Keila Hebert** SEAM Project employment placements **Action Required.**
Councillor Hebert is going to explore this further, Council has given general permission to proceed if this project is of benefit to the Rec department
- 7.30 Berni Wood** Invitation to cruise ship information session **Action Required.**
The date July 6th was noted and Councillor Hebert stated he would attend as did Mayor Lavandier. CAO Macdonald will attend. Councillor Maclean will be reminded and encouraged to go. All members should RSVP

8.0 Committee Reports:

8.1 Mayor Lewis Lavandier – Government Relations Committee Chair;

Monthly Report

On Sunday I attended the 100th anniversary of the battle of Vimy Ridge Ceremony in Montague.

Kudos go out to everyone involved in our fight to keep our school opened. We have received support from Communities Island wide and our voices were heard. We now have to continue to work on making the changes necessary to make sure our school stays open.

As I was out of the Country and was not able to attend the council meeting last month I would like to take this opportunity to personally thank Tonya Perry for the work she has done over the past 10 years as CAO for the Town of Georgetown. I would like to wish her all the best in all her future endeavours.

I would like to thank Deputy Mayor Mark Stephen for taking over for me and also councillor Jenkins and the finance committee members for a great job with the budget.

Respectfully Submitted,
Mayor Lavandier

Mayor Lavandier also reported on a meeting held in Charlottetown between Mayor Lavandier, Dorothy Macdonald, and Doug Currie. Minister Currie is going to follow up in the next few days on discussions that took place and get information for the town so they can begin to plan for future endeavors to aid in building the school, program, and numbers. A detailed description of the meeting was presented to Council. Councillor Hebert stated he was pleased at the efforts but he felt that Mayor Lavandier could have ensured a Councillor was also present at this meeting.

Moved by Councillor Stephens to adopt the Mayor Lavandier's report as presented, seconded by Councillor Jenkins, Motion Carried.

8.2 Councillor Ronald Gallant – Civic Center, Utilities and GADC, Committee Chair;

Regrets- no report submitted

8.3 Councillor Mark Stephen – Beautification, Public Works and Heritage Rivers Committee Chair;

Councillor Mark Stephen, June Report

Public works

Mark Gotell and his crew have been busy they have patched most of the potholes in the roads, this may save us having to outsource patching this year.

They also installed the flags again at the head of the town, repaired and seeded a lot of winter damage, They also have rewired and replaced some of the lights on the boardwalk saving us a service call from Foster Electric the rest of the flowers and hanging baskets will arrive and be put up this week. This brings me to a

Motion: To purchase a new gas powered pump for watering the baskets it will cost around 200.00

Moved by Councillor Stephens, and seconded by Councillor Jenkins, Motion Carried.

We also have a quote from Jim Peterson to repair the West Street beach erosion. He has given us two quotes. One for the piece near Clam diggers and one for the balance that Kings County Construction started. These will both be done with Island Stone and landscaped and seeded. We are also waiting for the last quote for the maintenance building. When it arrives we will set a date for Phillip and Cody to go over them.

Respectfully submitted,

Mark Stephen

Discussion: Councillors Stephen, Jenkins, and Hebert are meeting on Wednesday to go over the quotes for the maintenance building.

**8.4 Councillor Phillip Hebert – Community Development & Planning,
Community Heritage, and Youth & Recreation Committee Chair;**
Councillor Phillip Hebert -June Report

Youth and Rec

The second instalment of woodworking with Tim has now been completed. Tim was very appreciative of the Thank you card/ certificate. This was a great success and I have received requests for another one.

I have repaired walls and roof on the ball shed and the only material I had to purchase was tar and nails. Plywood and shingles were donated.

The second phase of softball field upgrades has been completed and it is seeing use! It looks great and I have received plenty of positive feedback from residents. Stu Macmaster of super bee skid steer cut five hours off of the bill as a donation to the revitalization effort (\$375 value).

I have also received a \$1035 donation from the Maroon pig for McSwain field upgrades. Along with \$1000 from JCM and \$800 from card draw and \$250 from Jeff Hebert. As well as a 66% discount on steel sheathing from Kent.

I am currently refinishing the town's old soccer nets and would like to place them inside the walking track area, this will make our track area even more multi use.

The participation grant has been approved for \$800 in sports equipment which all ties in with soccer net placement and mini barn movement.

Community development

I have a sign ready to go up on "dollar lots" to advertise development. Holes are dug. Mark Gotell suggested putting a culvert in the ditch on the opposite side of where we have been currently dumping fill. I feel this is a good idea as the town crew can do this at very minimal cost and we have enough in the area we have been working on.

Heritage

Nothing to report.

Motions:

1. Have town crew place culvert on opposite side of Grafton Street on dollar lots
Moved by Councillor Hebert, seconded by 'Councillor Stephens, Motion Carried
2. Hire student through youth program to manage sports equipment/fields during summer at track/court area/ ball field
General Consent was given to proceed with obtaining staff person
3. Add the following to nonprofit list for licensing bylaw which are exempt from permit application GFD, Georgetown minor hockey, Georgetown/ Cardigan minor ball, TRS fundraising committee, Georgetown home and school
Moved by Councillor Hebert, and seconded by Councillor Stephens, Motion carried
Further discussion detailed that although there will not be a charge for these organizations they will still be required to make application, in as timely a manner as possible. When completed these permits can be approved given proper documentation.
4. Move unused mini barn to tennis courts to house sports equipment

Moved by Councillor Hebert and seconded by Councillor Stephen, Motion Carried

5. Complete dugout upgrades at both fields at approximately \$2000 out of Rec Budget.

Moved by Councillor Hebert and seconded by Councillor Stephens, Motion carried.

Respectfully Submitted

Phillip Hebert

Moved by 'Councillor Cody Jenkins to adopt Councillor Hebert report as presented, seconded by 'Councillor Stephens, Motion Carried

8.5 Councillor Faye McQuillan – Georgetown Fire Dept., Senior's Affairs and AA Macdonald Memorial Gardens Committee Chair;

Regrets- No report issued

8.6 Councillor Cindy MacLean – Community Events and Promotion, Georgetown School; and, King's Playhouse; Committee Chair

Regrets- Report available **Georgetown School**

The Home and School are being very diligent in their efforts to keep the school up to date, repair wise and also thinking about what needs to be done to maintain, sustain and keep our school open and appealing to attract new families. There was an email circulated seeking the funds raised from the save our school group (\$3000.) to be disbursed to the Home and School to improve the school in a number of different ways. These include providing an enriched after-school extra-curricular activity program:

- Sports equipment: \$500
- Extra-curricular activities: art, music, cooking, crafts etc: \$1000
- Teacher wish list (example: smart board in gym): \$1000.
- Breakfast Program/Healthy Lunch Initiative: \$500I do not know the final outcome of this request from Home and School.

Home and School executive and I met with Mr. Cumming from the maintenance section of the School Board. During our tour of the School there were several issues brought to Mr. Cummings attention and he said he would bring them forward to be addressed but could not promise anything but I feel he will do his best to get these issues taken care of.

When I met with Ms. MacKenzie I asked why they have all the classes recess at the one time and her reply was we do not have enough staff to properly monitor the children. I mentioned to her that with the potential teacher cut at Georgetown School we have to address the issue she never let on she heard me and I again stressed to her that we will be addressing the issue of losing teachers. I went on to ask her what the school needs as far as resources and how the town could contribute to their needs and she said they have everything they need but if the town would like to provide them with more books for their library they would appreciate it.

I was totally blown away by her reply, as it was mentioned many times by numerous people including teachers from our school, during our fight to save the schools, how the children are lacking in resource material and equipment and how the school needed some repairs etc. It is very hard to have a fair playing field when it comes to acquiring the same resources and equipment and teachers for the proper education of our children when our principal does not fight for us or acknowledge our needs. Let us hope we get more response and attention from Minister Currie.

Kings Playhouse

The Playhouse monthly meeting was held Thursday June 15 which I could not attend as I was ill. Please refer to Haley's report for a more detailed account of the Playhouse activities.

Community Events and Promotions

Summer Days and Canada Day celebrations are coming together nicely, and we have a great line up again this year of interesting and exciting events to enjoy. We are not going to elaborate with the Canada Day festivities as there are so many other attractions available during the 150 events we the committee decided to go with some entertainment, games, raising of the flag, and a BBQ to take place at West Street Beach beginning at 1pm. I would like to take this opportunity to acknowledge the dedicated volunteers that work so hard to bring these celebrations together. Their commitment and outside the box thinking will make this year's festival very interesting and enjoyable. Hats off to them all for their great work. I will be forwarding a breakdown of this year's Summer Days Festival events once they are finalized to local vendors to put on display for us.

Also I would like to post on the town sign our next Summer Days/Canada Day meeting which is slated for Sunday June 25th at 6:00 at the town hall.

Cloggeroo will be hosting their event again this year from Aug 11th – 13th. It was mentioned that there may be an issue with noise complaints regarding the dance being open until 1a.m. down on West Street. I would like to ask Council if I should contact Cloggeroo spokesperson Kathleen Flanagan to let them know there could be an issue and if there is, the police may be asking them to shut down earlier which will be their responsibility. Council's thoughts please.

MOTIONS:

I would like to make a motion to re address the discussion regarding the reinstatement of a panel to review and decide on the recipient of the Georgetown Award each year, since we didn't come to any decision at the last council meeting (and I believe it got deferred to another time), with the panel being comprised of the last two winners of the award plus the winner of the Super Nova Award for the past year, with the panel consisting each year of three of the previous award winners. I would like council to reconsider letting the Summer Days Committee take this role back on to see how it works out.

I would also like to make the motion to invite all Councillors and Mayor Lewis to be willing to take a turn to sit on our dunk tank during the fundraiser for the Home and School during our summer days festivities, Lord knows how they love to see us councillors get dunked.

I would also like to make a motion to donate (to add more books to the Georgetown School Library) in the amount of \$1000 to be taken out of the Special Projects budget. (Ms. MacKenzie mentioned they usually account for \$10 + per student when getting new books) we can leave it to the discretion of the teachers as to what books they need to add.

If there are no questions regarding my report, I respectfully submit my report for adoption.

Cindy MacLean, Councillor

Report was available Councillor Maclean was not available to present

8.7 Councillor Cody Jenkins- Finance; Storm Water Management and Three Rivers Sportsplex Committee Chair

Councillor Cody Jenkins-June report

Three Rivers Sportsplex

It has been a couple of quiet months for the rink but it's about to be filled with laughing and screaming kids again as our summer camp will be [starting up June 29th](#) and running [until September 6th](#). Teresa Gardiner will be returning as are camp supervisor. We were very fortunate to get 3 students this year, 2 provincial and 1 federal. Teresa will be on for 10 weeks, with each students getting 8 weeks. The student's wages are fully paid with the exception of the remittances, so the only wage we will have to cover is Theresa's. Events we have planned for the kids so far are 2 days a week they will be going to the library and 2 days a week Makayla Martell will be doing track and field with them. We invested very little in the day camp, supplies wise, last year and it would be good to have a few new things for them to do. So far we have 5 full time and 6 part time kids registered.

Motion: to spend \$1000 on craft supplies and sports equipment for the day camp from the rinks account. Moved by Councillor Jenkins, seconded by Councillor Stephens, Motion carried

Storm water

There are two storm water drains at the corner of Richmond and Fitzroy that are sticking out of the pavement about 2 inches. At the end of the winter one had been pull right out by the plow. Mark fixed it for now. These two drains lead to Water Street but are plugged. Mark thinks we can get them unplugged to but we will have to buy 2 new rings to get them to be flush with the pavement. The cost of two new rings at Campbell's Concrete is \$350

Motion: to purchase two new storm water rings to aid in water flow. Moved by Councillor Jenkins seconded by Councillor Stephens, Motion carried

Finance

I attended the announcement with the mayor about water waste water and storm water by the provincial government. The only thing for Georgetown, was for drinking water which was the expansion out to Eastern Fabricators. However, this meeting was productive as it gave me the opportunity to talk to a few ministers about future projects and funding for the town.

Cloggeroo:

Motion that it be put in writing that Cloggeroo can operate [until 1 am on August 11th](#) and 12th, at the West Street Beach Park. Cloggeroo will be issued a letter stating they will close down by 1 am. Announcements will be made prior to this to allow participants to get ready to move on.

Moved by Councillor Jenkins, seconded by Councillor Stephens, Motion Carried.

Motion: that we enter into an agreement with Cloggeroo stating that they will be responsible for people leaving the park. Cloggeroo will sign an agreement with the town stating they understand the requirements. Moved by Councillor Jenkins, seconded by 'Councillor Hebert. Motion carried

Motion: that we enter into an agreement with Cloggeroo that they are responsible for all the work and costs associated with clean up and any repairs needed to return the grounds to their original state. Final day to have all completed would be August 16th, 2017 Moved by 'Councillor Jenkins, seconded by 'Councillor Hebert, Motion carried.

Respectfully submitted
Councillor Cody Jenkins

Moved by Councillor Jenkins to adopt his report as submitted, seconded by Councillor Stephens, Motion carried

9.0 8.8 C.A.O., Dorothy Anne Macdonald – Administrator's Report.

CAO Monthly Report June 2017

Dorothy Anne Macdonald

I attended the Association of Municipal Administrators on June 18th in Milton. Samantha Murphy did a run through on the new Municipalities Act and highlighted changes specific for Administrators.

On July 8th I attended a Workplace safety inspections meeting in Montague at the Rural Action Centre. In the next few months a series of checklists will be developed to aid in checking work spaces owned by the town to ensure regular checks are done and proper documentation is reported.

There is a new Accessibility grant available, it will pay for 65 percent up to 50,000. Since the new Municipalities Act is requiring all municipal offices to be Accessible in the next 5 years, if received this would be a huge savings.

I have been very engaged with the GADC business in the past few months, they are hoping to be able to sell their properties in the next year and move on to other projects which will aid in the economics of the town. At present they have two tenants for the summer in the Kent Square shops. They have had lots of inquiries and interest but it is difficult to fill the spaces even at a giveaway price. The GADC is adding to the craft shop this year and is once again going to offer Brass rubbing.

On June 13th, I attended the Experience Specialist in Montague. The program is designed to aid in providing tourists with details to enhance and encourage their stay in our community. The remainder of Town Staff that is available to go will attend the session at the Playhouse on the 21st. It is important to build ambassadors for our community.

On June 14th, I attended a session in Charlottetown, it provided details on the Clean Waste Water fund and expectations in documentations and payment processing. We are encouraged to get billing in for payment quickly as it serves the towns finances and CWWF processing. The good news is work is progressing on municipalities being able to get more than the GST rebated. It is not final but we qualify for the PST portion as well. This will create extra accounting for everyone.

I am planning holidays from July 28th to August 14th. I am hoping to spend a few weeks enjoying family.

The days are busy with Daily Admin work, the GADC, which I am unable yet to turn over fully to The Assistant, and bookkeeping activities for the Kings Playhouse and the Three Rivers Sportsplex, some days are a little to full.

Respectfully Submitted,
Dorothy Anne Macdonald

Questions were asked about the finances of the Theatre, and the work load associated with the playhouse. Council is encouraging CAO to expect more from the Theatre employees in providing documents need to process the books,
Moved by Councillor Jenkins to adopt CAO Macdonald report as presented, seconded by Councillor Hebert, Motion Carried

9.0 New Business

Cloggeroo:

Council reviewed the request from Cloggeroo to once again use the second floor office space in the town hall as an office for their employee until the Cloggeroo event is completed. Council approved the use of the space for another year.

Motion:

Councillor Hebert moved to have the closing date of August 31st 2017 for the Towns new development bylaws and official plan, seconded by Councillor Stephen

Smell in vicinity of housing development

Council discussed the offending smell of lobster bodies and the presence of old lobster traps in the vicinity of 109 Victoria Street. Council has directed the CAO to send a letter of complaint to the Housing Corporation

Discussion on Vendors permit

Council discussed the time frame on how late vendors during the Cloggeroo festival can operate. It was determined their permit would run until 12:15am, 45 minutes prior to the 1AM shut down of the nights festival. Permits issued for all vendors during this festival will not be allowed to operate past 12:15 am

Former PW Cell Phone

It was brought to Councils attention that the Public Works phone is still under contract for two more years. Mayor Lavandier is presently paying for his own cell phone. Mayor Lavandier requested the use of the phone for the remainder of the term.

Moved by Councillor Stephens, seconded by Councillor Jenkins, Motion Carried.

10.0

Adjournment

Moved to Adjourn

Minutes recorded by:
CAO Dorothy Anne Macdonald,
And submitted by:
Dorothy Macdonald, CAO
June 19th, 2017

Lewis Lavandier, Mayor

Dorothy Macdonald, CAO