



The regular monthly meeting of the Georgetown Town Council was held in the Council Chambers on July 17th, at 7PM

Council Attendance: Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant- Regrets
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan

Gallery Attendees: Charlotte MacAulay, and Brendon Galway

1.0 Call to Order Meeting;

The regular monthly meeting of the Georgetown Town Council was called to order at 7PM

2.0 Approval of Agenda

The Agenda was moved for approval by Councillor Stephens, and seconded by Councillor Jenkins. Motion carried

2.1 Additions to the Agenda

Added to the Agenda under New Business
Jeff Matheson (correspondence)
Georgetown Award
Storage containers

Additions to the Agenda

2.2 Conflict of Interest Provision

Part VI, Section 23 of the *Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.

2.3 Declaration

No one declared conflict

2.4 Be advised that we are recording these proceedings; If anyone-else is recording we would ask that you please declare same.

No one advised they were recording

3.0 Business/Presentations from floor or other:

Brendon Galway addressed Council in regards to issues with a culvert on Grafton and Fitzroy. Brendon noted that the culvert is not doing its

**Minutes
GEORGETOWN
TOWN COUNCIL
MEETING**

**Monday
July 17th, 2017
7:00 p.m.**

Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan
CAO Dorothy Anne Macdonald

job and an asphalt patch job done to it has not been enough. Councillor Jenkins pointed out that more work is needed and with funds available they would be addressing it further. Councillor Jenkins said he would be looking at measures soon.

Brendon Galway also wanted to address the issue of speeding in the Town. MR Galway noted that the issue is serious and something must be done before someone is hurt. Mr. Galway suggested speed bumps or signs as well as addressing the noise of some of the cars. Councillor Jenkins noted that this is a problem in all areas of the town and that numerous complaints and calls have been made to the RCMP but catching them in the act was difficult. Councillor Jenkins and members of council agreed it was an issue that needed attention and Council would be looking into options. Mayor Lavandier thanked Mr Galway and noted it would be taken under advisement.

4.0 Minutes from Previous Meeting(s):

4.1 June 19th, 2017 Regular Meeting Adoption, and Business there from.

Moved for Adoption by Councillor Stephens, seconded by Councillor Hebert.
Motion Carried

5.0 Financial Statements (unaudited)

5.1 General Operating Account

5.2 Georgetown Sewer Utility Corporation

Moved for Adoption by Councillor Jenkins, seconded by Councillor Hebert. Motion Carried

6.0 Approval of Outstanding Expenditures

Moved to pay bills as funds become available by Councillor Stephens, seconded by Councillor McQuillan, Motion Carried

7.0 Correspondence / Business From:

7.1 Joanne Crampton Card of Thanks **No Action Required.**

7.2 Royal Canadian Mounted Police Annual year in review **No Action Required.**

7.3 Tourism Industry Research letter **No Action Required.**

7.4 CFCY Pricing for Promotions **Action Required.**

General discussion, Council decided it was an item not budgeted for and they would not take out the ads

7.5 Anna MacKenzie Thank you letter **No Action Required.**

7.6 Richard and Stacy Toms Donation **No Action Required.**

7.7 Tourism Industry Award nominations **No Action Required.**

7.8 Tim Mair Quote for Swing Action Required

Moved to Councillor McQuillan to adopt the quote to build and install a pergola swing in the gardens by spring of 2018, seconded by Councillor Stephens. Motion Carried.

7.9 GPI Permission to develop properties Action required

Council were updated on what had already been done. Council discussed the issue and agreed they were willing to transfer the property over to GPI at GPI's expense and if it was not developed it would be turned back to the Town, it was tabled until the next meeting awaiting further contact with GPI

7.10 Cloggeroo Questions to review Re: vendors and sponsorship Action Required

Council discussed the proposals brought forward from Cloggeroo and decided that they would deny the request to be added as a nonprofit organizations exempt from paying the fees for Cloggeroo

Council discussed he funding sought from Cloggeroo for 2017 and decided 3 to 2 to not provide funding not budgeted for this year. Council noted funding was tight and other facilities like TRSP and Kings Playhouse would be priorities. Motion Carried.

7.11 Jeff Matheson: video to offer services for newcomers in the town Action Required

Council felt this would be beneficial to the town, the CAO was asked to do it but with tight schedules it would be impossible to do it the way it should be done so she declined. Mayor Lavandier was asked he declined. Councillor Maclean asked if it could be handed to Peter Llewellyn. Council agreed to allow Mr. Llewellyn the opportunity.

8.0 Committee Reports:

8.1 Mayor Lewis Lavandier – Government Relations

Committee Chair;

On Thursday July 6th I attended a Cruise Ship information session at the Kings Playhouse. It is great to see that there is work going on behind the scenes to try and bring cruise ships to Georgetown.

I will be attending a Three Rivers Sub Committee meeting to discuss a draft prepared by MRSB Re: Projected Financial Information for the Three Rivers Area on Tuesday, July 18th 10:00 am. Dorothy, Councillor Cody Jenkins and myself will be attending a steering committee meeting that evening. We will be providing council with an update following those meetings.

Jessie Williams has donated \$100 for Wades Watch again this year

Respectfully submitted,
Mayor Lewis Lavandier

Moved by Councillor MacLean to adopt the report by Mayor Lewis Lavandier, seconded by Councillor Stephens, Motion Carried

8.2 Councillor Ronald Gallant – Civic Center, Utilities and GADC, Committee Chair;
Not Available

8.3 Councillor Mark Stephen – Beautification, Public Works And Heritage Rivers Committee Chair;

Town Beautification

Many, many good comments on how our town work crew are doing. A great job. Also the Gardens are getting a great review. Our residents seem to be having great pride in their properties as well. I have had visitors ask me why we do not have the metal birds like Montague. I told them that maybe in time we might do something like that.

Public works

As I mentioned the crew are doing a great job, we only had one small issue. But hopefully we have it fixed. We will be having a new crew starting in a couple of weeks and there will be only three. If anyone knows of any one needed. EDA work please let myself or Dorothy know. Also at this time I would like to make a motion we accept Gill Construction to proceed with our maintenance building if he can get the cost down to around 140,000 to keep our loan payments soon.

Respectfully Submitted,
Mark Stephen

Moved by Councillor Jenkins to adopt the report by Councillor Stephens, seconded by Councillor Hebert, Motion Carried.

Councillor Faye McQuillan asked Councillor Stephens why the Town tractor is not being used to lessen the burden of the lawn tractors. Councillor Stephens reported that no other crew member has a license to drive a tractor

8.4 Councillor Phillip Hebert – Community Development & Planning, Community Heritage, and Youth & Recreation Committee Chair;

Youth and Rec

Soccer frames are wire brushed and painted, nets are on just need to put mesh on and ready to go.

Dugout frames are currently under construction at the W&R building by Jonathan Simmons.

Moving mini barn over to tennis courts has been harder to line up than originally anticipated I would like to hire Georges to move it.

We have picked up another team using the ball field putting us at seven hours a week.

The card draw hosted by the Maroon pig raised just under \$900 towards ball field upgrades. We have received tremendous community support.

Development

Councillor Jenkins and I have installed a sign on the dollar lots to advertise housing development, this at the very least will make people aware we are open for business. Property owners continue to start work without permits, this is becoming an issue.

Perry Gotell business is now operational on west street beach.

I would like council's opinion on approval for short term vendors, do we all want to meet for every application? Or should short term (1-3 days) be handled as we handle building permits?

Heritage

Nothing to report.

Motions:

1. Approval for Perry's west street rentals

Motion to adopt by Councillor Hebert, seconded by Councillor Stephens, Motion Carried

2. Hire George's deck and recovery to move mini barn

Motion to adopt by Councillor Hebert, seconded by Councillor McQuillan, Motion Carried

Moved by Councillor Hebert to adopt his report, seconded by Councillor McQuillan, Motion Carried

Councillor Hebert asked for discussion on how to educate the citizens on what requires a building permit, Councillor Maclean suggested A Spring Flyer noting things that require a development or demolition permit.

Councillor Hebert asked Council in regards to Vendors permits how they should proceed if they are straight ahead. Council authorized that Councillor Hebert could approve any that did not warrant special consideration.

8.4 Councillor Faye McQuillan – Georgetown Fire Dept., Senior's Affairs and AA Macdonald Memorial Gardens Committee Chair;

SENIORS:

Seniors are getting excited about the upcoming play. Rehearsals will start in August.

The senior exercise program with instructor Toby Peardon came to a close after 10 weeks.

This program was amazing, there were 13 seniors who attended every week and they said it helped them a lot. We are looking at continuing this program again next year.

FIRE DEPARTMENT.

Attended the monthly fire department meeting. Nothing to report from this.

The fire chief asked if we would approve the installing of a Heat pump upstairs in the fire hall. No cost to us.

AA Memorial Gardens

Crew has the gardens looking beautiful as usual. Great job Naomi and Faye.

We sent out for quotes on the swing for the gardens. We got one quote

MOTION: I would like to put forward a motion to accept Mike Ellis as a first responder for the Georgetown Fire Department

Moved to Adopt by Councillor McQuillan, seconded by Councillor Hebert, Motion Carried

MOTION: I would like to make a motion to allow the Fire Dept. to install a Heat Pump at their cost in the upper floor of the Fire Dept. to reduce heating and improve air conditioning.

Moved to adopt by Councillor McQuillan, seconded by Councillor Jenkins, Motion Carried

MOTION: I move to accept the quote from Tim Mair to build the swing for the gardens, to be installed by spring 2018, that will be paid for by the donation received in memory of Jim and Laura Mair.(Motion made when handled in Correspondence)

Moved to Adopt by Councillor McQuillan, seconded by Councillor Stephens, Motion Carried

Respectively Submitted

Faye

Councillor McQuillan added that it was suggested by Fire Chief Gotell to have the cleaning contract for the Town Hall cover hours for the Fire dept. It was deferred to later in new business.

Moved to adopt the report by Councillor Jenkins, seconded by Councillor MacLean, Motion Carried

8.5 Councillor Cindy MacLean – Community Events and Promotion, Georgetown School; and, King’s Playhouse; Committee Chair

Georgetown School

As the school year has come to an end I have nothing to report regarding the Georgetown School other than Ms. Anna Mackenzie WILL NOT be the Principal here this coming school year!!

Kings Playhouse

The Playhouse monthly meeting has not been held as of yet, we will be meeting on Thursday July 27th.

Please refer to Haley’s report for a more detailed account of the Playhouse activities.

Community Events and Promotions

We entered a float in the Cardigan Day celebrations on Canada Day and I would like to thank Blaine Scanlon for using his truck to haul our float and all the children who were on the float great job. We will be putting our float in the Montague day parade on Saturday July 15th.

Canada Day festivities was a great success, we had a significant turn out and a good time was had by all. The entertainment by “Young Ones” was superb!!! A big thank you to Mark Gotell and the town crew for their help in getting things set up and taken away, very much appreciated. Thanks to Naomi and Faye for their help as well great job gals!! Thanks to Haley and Eden Boudreau for their volunteering to do the face painting which I may say was wonderful and creative. A big thankyou to Sami Dee Chiasson and her friend for creating and working the games for the children a job well done....!!! Summer Days Festival is quickly approaching and we are trying to put the finishing touches on the schedule which is coming together nicely, and we have a great line up again this year of interesting and exciting events to enjoy such as the dunk tank which use to be common in all our summer days fun.....I would like to take this opportunity to invite all council members to take a turn sitting in the dunk tank especially our Mayor Lewis. This is a fun event and a chance at a great fundraiser for the Home and School. If you have any names that we could ask to sit in the dunk tank I would appreciate you letting me know. I would like to take this opportunity to acknowledge the dedicated volunteers that work so hard to bring these celebrations together. Their commitment and outside the box thinking will make this year’s festival very interesting and enjoyable. Hats off to them all for their great work. And I would like to acknowledge all our sponsors who donated because without these sponsorships our festival would not be as wonderful as it is, thank you thank you thank you. I will be forwarding a breakdown of this year’s Summer Days Festival events once they are finalized to local vendors to put on display for us. I would also like to take this opportunity to thanks Dorothy and Kerri for all their patience and unlimited help with my first summer day’s festival we are very blessed to have these two ladies in our Town office. Thanks you both.

It has been brought to my attention by Wayne Hambly to ask Mark G and the town crew not to cut the lot next to his property because they are cutting it way to close to

the ground and it looks very unattractive. Mr. Hambly said he would look after keeping it maintained as it ruining the look of his property. Mr. Hambly had applied to purchase the property but was denied. I told him I would address this issue on his behalf. Could he reapply to purchase this small amount of property again?

Requests:

I would like to have (if physically able) all council members and Mayor Lewis to take a turn in our dunk tank during our summer days festival on Saturday July 22nd.

- Members of Council stated they would participate

If there are no questions regarding my report, I respectfully submit my report for adoption.

Respectfully Submitted
Cindy MacLean, Councillor

Discussion following the report it was suggested that a parcel of land owned by the town would continue to get cut by the town but they would leave it longer. This was a response to a resident suggesting he maintain the property close to his, as he felt it was getting cut too low.

**Moved to adopt the report by Maclean, seconded by Councillor Jenkins ,
Motion carried**

8.6 Councillor Cody Jenkins- Finance; Storm Water Management and Three Rivers Sportsplex Committee Chair

Three Rivers Sportsplex

Day Camp is in full swing. We are getting 7-11 kids per day with the average day having 10 kids. We've made some sports equipment purchases that kids are really enjoying.

Finance

Nothing to report

Storm water

There is \$21,000 left in the gas tax so I'm looking into the plan to see where the next step for improvement is needed.

Three Rivers

I have two meetings tomorrow. One in the morning with MRSB to go over the proposal and one in the evening for the whole group to go over it. Councillor Jenkins followed his report with a brief outline of seeking funding with ACOA, he will continue to pursue this avenue.

Respectfully submitted
Cody Jenkins
Councillor for the Town of Georgetown

Moved to adopt the report by Councillor Jenkins, seconded by councillor Stephens Motion carried.

8.7 C.A.O., Dorothy Anne Macdonald – Administrator's Report

I met with Garth Simmons to review the CWWF project criteria. Stantec now has submitted a new projection on the sewer project. It is hoped that tenders will be submitted and approved by August 24th and the project will be awarded by August 31st. With a completion date in November.

I also met with Alex Daiziel and we are hoping to submit a Gas Tax Project that would be approved for October to maintain the sea wall on West Street Beach. We are working on Quotes and hope to have a better idea of cost. At present using Island Stone as the rock, they are suggesting a 50 year life and the cost is approx. \$100.00 a foot. Councillor Mark Stephens should have more on this in the months to come.

We have been busy through the office with day to day activities but have been trying to aid as much as possible with the summer days, Canada Days, fun run, and Cloggeroo details. The groups responsible are working very hard and Kerri and I have pitched in when needed. Hats off to councillor Maclean and her hardworking volunteer committee.

The accessibility grant needs to go out before the months end but it is difficult this time of year to get anyone to give quotes. I have called on three carpenters but only one so far has responded.

I have had numerous conversations with the Cloggeroo committee and they are well informed on the vendors permit and what is required of them they are going to try and get vending permits in soon. The letter sent on conditions for the event has been issued to them and signed.

Kerri and I have been working on ideas for the Great Trail Event scheduled for August 26th from 10 to 3pm we will begin promoting this heavily as we would love to have this be a big Committee social event and get everyone exposed to the trail.

The windows are in the second floor of the Town Hall and the final two windows discovered by maintenance supervisor that were very rotten on the first floor have been ordered. This is an additional cost but these windows were in extremely bad condition.

I have had numerous conversations with Myrtle in regards to the Fun run scheduled, looks like the race is getting great response but she still needs volunteers. If you know of anyone who would like to volunteer have them show up Tuesday at 5pm outside the Town Hall.

Respectfully Submitted
Dorothy Macdonald CAO

Moved to adopt the report by Councillor Stephens, seconded by Councillor Hebert. Motion carried

9.0 New Business

9.1 Flag Pole Veterans Landing

Councillor Maclean Moved to use the remaining funds from Canada Day budget to purchase a Flag Pole for West Street beach. Seconded by Councillor MacLean. Motion Carried

9.2 Cleaning Contract

Council discussed the cleaning issue in the town Hall. It is felt that not enough hours may be provided. Council decided speaking to the lady who provides the service to see if she required additional hours. Council also addressed the issue of the Fire Dept. wanting Cleaning services and having the Town pay for it. Council felt that it would be okay to provide one hour for cleaning the bathroom for the volunteer department, but they were not prepared to pay for cleaning the space used for leisure activities

9.3 Playhouse Column Protector

Council discussed the issue of the pole and the possible tires that were going to be put around it. Council felt that the Column protectors should be presented to the playhouse but Council would not providing funding outside the budget to pay for this

9.6 Storage Containers

Council was made aware that large container storage units are being stored on a vacant lot in Georgetown. This is considered to be a building by definition. Council discussed the matter fully and decided that the resident who owns the property would get a registered letter informing him of his violation and informing him they would have to be removed immediately. Council will discuss further actions should the resident not respond.

9.7 Georgetown Award

Council received many responses to the Georgetown Award it was decided to adjourn the meeting and open the letters to decide a recipient for the 2016 award to be issued in 2017

Meeting Adjourned

**Minutes recorded by
CAO Dorothy Anne Macdonald
And submitted by
Dorothy Macdonald, CAO
July 18th, 2017**

Lewis Lavandier, Mayor

Dorothy Anne Macdonald, CAO