



MINUTES GEORGETOWN TOWN COUNCIL

Monday
April 17th, 2017

Mayor Lewis Lavandier
Deputy Mayor Mark Stephen
Councillor Ronald Gallant
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan
CAO Tonya Perry



The Regular Monthly Meeting of the Georgetown Town Council was held in the Council Chambers on 4/17/2017, at 7:00 p.m.

Council Attendance: Deputy Mayor Mark Stephen
Councillor Ronald Gallant- Regrets
Councillor Phillip Hebert
Councillor Cody Jenkins
Councillor Cindy MacLean
Councillor Faye McQuillan
Mayor Lewis Lavandier

Gallery Attendants: Charlotte MacAulay

1. Call to Order

Mayor Lewis Lavandier called the meeting to order at 7:00 p.m.

2. Approval of Agenda: 4/17/2017

Moved for approval by Councillor M. Stevens.

Seconded by Councillor P. Hebert. Motion Carried.

2.1. Additions to Agenda – None.

2.2. Conflict of Interest Provision

Part VI, Section 23 of the *PEI Municipalities Act*, which maintains that no member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.
None.

2.3. Be advised that we are recording these proceedings; If anyone else is recording we would ask that you please declare same. **Charlotte MacAulay, The Eastern Graphic, advised she is also recording.**

3. Business/Presentations from the Floor: None.

4. Minutes:

Council Meeting(s)

4.1 March 20th, 2017 Special Budget Meeting
Adoption and Business thereof.

4.2 March 20th, 2017 Special Public Meeting;
Adoption and Business thereof

4.3 March 20th, 2017 Regular Meeting
Adoption and Business thereof

- **Moved for adoption by Councillor F. McQuillan that the Minutes be adopted as given, seconded by Councillor M. Stephen. Motion Carried.**

5.0 Financial Statements (Unaudited)

5.1 General Operating Account-to March 30th, 2017

5.2 Sewer Corporation Account-to March 30th, 2017

- **Moved for approval, of the general operating account and the sewer operating account as presented by Councillor M. Stephens, seconded by Councillor F. McQuillan. Motion Carried.**

6.0 Outstanding Expenditures (preliminary)

- **Moved by Councillor P. Hebert for approval to pay all outstanding expenditures as funds become available as presented, seconded by Councillor C. MacLean. Motion Carried.**

7.0 List of Correspondence from March 21st, to April 17th, 2017: Preliminary List of Correspondence Received:

7.1 Clark Somerville Re: FCM Legal Defense Fund Contribution. **Action Required. General discussion, deferred to next meeting**

7.3 Sherry Pound Re: Donation to Rural Beautification Society. **Action Required. Budget did not have allowance for donations.**

7.3 Tanya MacGuigan/Robert Mitchell Re: \$15,000 grant for winter costs. NAR.

7.4 Heather Montgomery Re: ParticipACTION 150 play list. **Action Required. Applied for awaiting word**

7.5 Francois Choquette Re: Bill C-203 Bilingualism of Canada's Supreme Court. **Action Required. Motion letter to follow**

7.6 Town of Montague Re: Invite to the Centennial Celebration. **Action Required. Mayor Lavandier is going and encourages all Councillors to attend**

7.7 FPEIM Re: Annual Meeting. **Action Required. Mayor Lavandier, Councillor Hebert, and CAO are attending**

7.8 Judy Hughes Re: Mental Health Awareness Week. **Action Required. Resolved that the Town of Georgetown proclaims May 1-7 for Mental Health week**

7.9 Touch of Gold Re: Quote for plaque to present to Montague. **Action Required.**

Moved to purchase plaque for the 100th Anniversary by Councillor M. Stephens, and seconded by Councillor C. Jenkins. Motion Carried.

7.10 Trans Canada Trail Re: 150th Celebration Trail Grants. **Action Required.
Moved by Councillor C. MacLean to apply for the grant for the 150th Celebration trail, seconded by Councillor P. Hebert, Motion Carried.**

8.0 Committee Reports

8.1 Finance, Government Relations - Mayor Lewis Lavandier, Chair: *submitted the following written report:*

Monthly Report April

On Sunday I attended the 100th anniversary of the battle of Vimy Ridge Ceremony in Montague.

Kudos go out to everyone involved in our fight to keep our school opened. We have received support from Communities Island wide and our voices were heard. We now have to continue to work on making the changes necessary to make sure our school stays open.

As I was out of the Country and was not able to attend the council meeting last month I would like to take this opportunity to personally thank Tonya Perry for the work she has done over the past 10 years as CAO for the Town of Georgetown. I would like to wish her all the best in all her future endeavours.

I would like to thank Deputy Mayor Mark Stephen for taking over for me and also councillor Jenkins and the finance committee members for a great job with the budget.

Respectfully Submitted,
Mayor Lavandier

Motion(s) from report

- **Moved by Councillor M. Stephens to adopt Mayor Lavandier's report as given, seconded by Councillor P. Hebert**

8.2 Beautification, Public Works and Heritage Rivers - Committee Chair Councillor Mark Stephen: *submitted the following written report.*

Monthly Report April 17th, 2017

Town Beautification

Nothing to report for Town Beautification at this time.

Public Works

King's County Construction has been advised that road cleanup can start at any time. They have advised me as soon as their crews start the first of May they will start cleaning up the Georgetown streets.

Joey Clory has resigned his position as public works crew supervisor. We are in the midst of hiring his replacement at this time. Interviews are scheduled for Tuesday afternoon.

Respectfully Submitted,

Councillor Mark Stephen

Motions from Reports

- **Moved by Councillor M. Stephens to adopt Councillor M. Stephens report as given, seconded by Councillor C. Jenkins. Motion Carried**

8.3 Civic Center, Utilities and GADC – Councillor Ronald Gallant, Committee Chair:
Councillor R. Gallant sent his regrets

8.4 Community Development & Planning, Community Heritage and Youth & Recreation – Councillor Phillip Hebert, Committee Chair: Councillor P. Hebert submitted the following written report:

Monthly Report April
Community Development

Along with the committee all issue that arose from the public meeting have been addressed, a meeting with those concerned residents will be held prior to the May council meeting to ensure all parties are content.

The community garden will be a little slow to get off the ground as it is late in the year to order fruit trees, I am by no means abandoning this plan as i consider it to be a vital project,

I met with GES to see what they would like from the community and they have provided the following

1. Hardball field maintenance- currently not safe
2. Tennis court cleaned up, tennis net?
3. Walking track maintenance
4. Trees

I will be putting motions on floor for #3 and #4, open to ideas for hardball field

Also I think we should put a sign up for clean fill at lots at north end of Grafton dollar lots) and move forward with a plan to make those lots/ sub division more appealing. On that I also think we should offer a lot to habitat for humanity within the Town

Youth and Rec

On April 10th along with Councillor Jenkins we held a youth hockey pool at TRS. It was a mild success, we had eight participants which is a start moving forward,

An introduction to wood working in cooperation with Tim Mair is tentatively scheduled for May 9, 11 and 13. This project will consist of the youth all building their own miniature boat. Please like Georgetown youth and rec on Facebook, all of my events will be posted.

The dugouts in the hardball field have become a safety concern we must do something I do not have money set aside for this, on the positive side i have managed to make one bleacher out of the two at the softball field so we can move this to the hardball field.

Currently waiting on price to have some landscaping done to softball field/ track

Heritage

Nothing new to report.

Motion(s) from report

1. To use the remainder of funds previously set aside in case of school closure towards the schools wish list to walking track maintenance and any remaining funds towards ball field safety.

**Moved by Councillor P. Hebert, seconded by Councillor M. Stephens,
Motion Carried**

2. **Use up to one thousand dollars from Douglas estate tree fund for GES tree planting and beautification initiative**
Moved by Councillor P. Hebert, and seconded by Councillor M Stephens, Motion Carried
3. **Moved by Councilor P. Hebert to accept the lowest quote on Porta-potties for the ball field season, seconded by Councillor F. McQuillan, Motion Carried**
4. **It was resolved to allow Councillor Hebert to examine what would be required to establish a Habitat for Humanity home in the town**

Respectfully submitted
Councillor Phillip Hebert

- **Moved by Councillor C. Jenkins to adopt Councillor P. Hebert's report as presented, seconded by Councillor M. Stephen, Motion Carried**

8.5 Fire Department, Seniors Affairs and AA Macdonald Memorial Gardens - Councillor Faye McQuillan, Committee Chair: Councillor McQuillan submitted the following written report.

Monthly Report April

SENIORS:

Seniors are getting excited about the upcoming play. Rehearsals will start in August. We are planning to do a senior exercise program with instructor Toby Peardon, this is a cost of 60 dollars an hour plus mileage. It is 1 hour a week for 5 weeks. We had this before and it benefits the seniors a lot.

We had Jamie Jackson from the federal government to come with his volunteers to do senior income tax returns. We had 10 people come. They were very pleased with this and eager to come back next year.

We are also planning a bus trip the first week of May.

FIRE DEPARTMENT

Attended the monthly fire department meeting. Nothing to report from this.

I need a motion to accept Mallory Peters as a first responder.

AA Memorial Gardens

Getting ready for the crew to start soon.

Respectively Submitted
Faye McQuillan, Councillor

Motion(s) from Report:

- **Moved by Councillor F. McQuillan to accept Mallory Peters as a first responder, to the Georgetown Fire department, seconded by Councillor P. Hebert. Motion Carried.**

- **Moved by Councillor P. Hebert to adopt Councillor Faye McQuillan' report as presented, seconded by Councillor M. Stephens. Motion Carried.**

8.6 Events and Promotion, Georgetown School and King's Playhouse – Councillor Cindy MacLean, Committee Chair: submitted the following written report.

Monthly Report April

First of all I would like to congratulate Dorothy on becoming our new CAO, welcome to this position Dorothy, you are a great asset to our team and I look forward to working with you and please be patient with me as I will have many questions for you I am sure as I continue learn my role as Councillor.

Georgetown School

We all did it!!! The schools slated for closure are staying open at least for the time being. I want to thanks all those dedicated individuals for their hard work, their commitment, their passion to save all schools. Now for the next phase, to stay focused, to get more people involved in coming up with ideas and plans to keep our school sustainable and not have to go through this process ever again. Mayor Lewis briefed us regarding meeting with the Principal of our school and to ensure we work together, to be updated when needs arise, when issues arise, with the main focus on working together for the good of our town and to maintain our school and come up with ideas and plans to make Georgetown a place where people want to move here.

It is with sadness to report that Mallory Peters has resigned as our Home and School President, she was an excellent president and I want to thank her for her untiring work to save the school and rural, her shoes will be very hard to fill.

Kings Playhouse

The Playhouse monthly meeting is scheduled for next Thursday, so I do not have anything to report at this time.

Councillor Gallant had a couple of concerns regarding the Ceilidh which I will address at the monthly meeting next week.

Also Councillor Hebert wanted to stress to the Playhouse board that Barry Walsh should be installing the new flue at no cost and I will address this issue at the next meeting as well. I thank council for their input and concerns.

The Playhouse is hosting an Easter Eggstravaganza on April 15th, please encourage as many young and young at heart people to attend it was a fun time last year and this year should be no different. Please refer to Haley's Report for a more detailed breakdown from the Playhouse.

We had our second Summer Days Committee meeting. We have a great group for this year's event great ideas and different spin on things. We have submitted our application for a sponsorship grant from the Atlantic Lottery Corp. and we should hear back by April 30th of their decision.

The Summer Days committee would like to ask council to reinstate the panel to review and decide on the recipient of the Georgetown Award each year, with the panel being comprised of the last two winners of the award plus the winner of the Super Nova Award for the past year, with the panel consisting each year of three of the previous award winners.

We have an exciting line up for this year with the theme being 50's and 60's, so get out those bobby socks and stove pipe jeans people.

Cloggeroo – will update on Monday as we are meeting with this group this evening Thursday to review our decisions on their request for this year.

Also I would like to post on the town sign our next summer days meeting slated for April 30th at 6pm please.

Motions from report

I would at this time like to make a motion to release a portion of funds in the amount of \$300. To the Georgetown School as it is customary to disperse half their funding at this time, effective today.

- **Moved by Councillor C. MacLean and seconded by Councillor P. Hebert, Motion Carried**

Motions from Report

I would also like make a motion to release a portion of funds in the amount of \$5000 to the Kings Playhouse effective today as they are in quite an overdraft and this will alleviate the pressure somewhat. If there is no questions regarding my report, I respectfully submit my report for adoption

- **Moved by Councillor C. MacLean and seconded by Councillor P. Hebert, Motion Carried**

*Respectfully submitted,
Cindy MacLean, Councillor*

- **Moved by Councillor C. MacLean to adopt Councillor C. MacLean's report as presented, seconded by Councillor P. Hebert**

Kings Playhouse report submitted by Haley Zavo, Executive Director of the Kings Playhouse and presented by Councillor C. MacLean Kings Playhouse Report for April 2017

HR Updates:

Kristene Stoodley continues on her EDA contract with us. Kristene is flexible, motivated and engaged.

We just recently received word on the Theatre Mentorship Program. This year, we will have the opportunity to hire for two positions: one for 16 weeks and the second for 26 weeks. The Job Posting will go out this week.

Our Federal Summer Student grant has been approved, and we will be offering a rehire for the duration of the summer season (8 weeks).

Funding Updates

Our application for Cultural Spaces has been submitted. An ACOA application is in process.

Application has been made for the Jobs for Youth provincial summer student program.

Upcoming Events:

April 15th: Easter Eggstravaganza

April 21st: Public School Board Drama Festival

April 26th: TIAPEI Semi-Annual AGM

April 27th: Annual Volunteer Appreciation Tea

May 6th: Mike MacDonald (a co-fundraiser with Georgetown Minor Hockey)

Programming/Planning Updates

Our Summer Season has been announced.

Auditions for 'The Tomorrow Box' and 'Uprooted and Unplugged' are being held April 29th and 30th.

The season includes:

'Our Roots Are Showing'

Monday: The Four Tellers

Tuesday: Georgetown Ceilidh

Wednesday: For the Love of the Island (with Treble with the Girls) – Directed by Susan Bruce

Thursday: Interactive Ghost Walk

Friday: Dinner Theatre Reimagined ('Unrooted, Unplugged') – Created by Justin Simard and Amil Zavo

Sunday: The Tomorrow Box – Keir Malone

Respectfully submitted,
Haley Zavo

8.7 Finance, Storm Water Management and Three Rivers Sportsplex - Committee Chair Councillor Cody Jenkins: Councillor C. Jenkins submitted the following report:

Monthly Report April

Finance

We received a cheque from the province for \$15000. This was to help us with costs until the new revenue sharing formula has been decided. I was talking to Candice MacPhee about Canada 150 grants and as of right now it's been almost depleted and there has not been a new program presented to take over for it.

Three Rivers Sportsplex

The rink is closed and the ice is out so I want to thank everybody that was a part of this great year. We are planning to go ahead with day camp again and have two weddings booked.

Storm water

I have been reading the report done on our storm water system and plan to inspect most of this in the coming months.

Respectively submitted
Councillor Cody Jenkins

Motion(s) from Report:

- ***Moved by Councillor C. Jenkins to apply to the Canada 150 to do repairs to the rink, seconded by Council M. Stephens Motion Carried.***
- ***Moved by Councillor C. Jenkins to formally hire Dorothy Macdonald as CAO, seconded by Councillor F. McQuillan. Motion Carried.***
- ***Moved by Councillor C. Jenkins to adopt his own report as presented, seconded by Councillor M. Stephens. Motion Carried.***

8.8 Administrator's Report: Dorothy Anne Macdonald, Chief Administrative Officer: submitted the following written report.

CAO Monthly Report April

Interviews for Bookkeeper

We held interviews for the Admin bookkeeping position and were impressed with the quality and professionalism of all the candidates. Council was faced with a very difficult task. The position has been offered to Kerri O'Brien. I have met with Kerri and detailed the job requirements and policies and she is scheduled to start on April 26th after she returns from a trip that was previously scheduled.

Duties:

I have had busy days, the events at the Three Rivers Sportsplex are minimal and the year end is being worked on. The Kings Playhouse bookkeeping is picking up as they approach May and I am working with staff to make the transfer of information smooth for all parties. The GADC year end is ready to go to the accountant by week end.

I have been exploring numerous other aspects of the CAO duties. I have reviewed a lot of documents and spoke to a lot of critical individuals. I would like to extend a thanks to Mayor, Council for the opportunity and look forward to working with everyone.

Admin Assistant

Jewel has been working extremely hard for me this past few weeks. She is happy to take on any extra duties and has been a real asset to me. Her last day will be April 28th. Jewel will be missed she was liked by all and has really learned a lot in her 6 months with the town.

Sewer

Received a call from Darrell Fisher, at Stantec. They are working with a company who has solar Aerators for the Sewer Lagoon project. As soon as Darrell has all the final info he will contact the Town and we

will be able to move ahead with the tender project. This is wonderful news and will help the town move towards reducing its carbon footprint and going green.

Respectfully submitted
Dorothy Anne Macdonald, CAO

- ***Moved by Councillor M. Stephens to adopt the C.A.O.'s report as presented, seconded by Councillor P. Hebert. Motion Carried.***

9.0 New Business:

Notice of Motion for First reading of Town of Georgetown bylaw 2017-02. A bylaw to amend- Town of Georgetown zoning and subdivision control (development) bylaw 2009 at the April 17th regular meeting of Town council

The bylaw amendments were read a first time by a majority of Councillors present at the regular meeting held on the 17th day of April 2017. The bylaw amendments were approved by a majority of Councillors present at the regular meeting held on the 17th of April 2017.

- ***Moved by Councillor P. Hebert to adopt first reading, seconded by Councillor M. Stephen. Motion Carried.***

10.0 Adjournment:

- ***Mayor Lewis Lavandier advised there is no further business at approximately 8:15 p.m. meeting to be adjourned.***

Minutes recorded by:
C.A.O. Dorothy Anne Macdonald, C.A.O.
And Submitted by:
Dorothy Macdonald, C.A.O.
April 17th, 2017

Mark Stephen, Deputy, Mayor

Dorothy Macdonald, C.A.O.